

EMS DIVISION CHIEF

The City of Carlsbad is accepting applications for the position of **EMS Division Chief**. Under limited supervision, directs and provides overall management of EMS (emergency medical services) for the City of Carlsbad Fire Department.

Exercises command over incidents involving emergency medical situations.

Directs the delivery of emergency medical treatment and transportation; in conjunction with the Medical Director ensures the quality of medical services.

In the absence of the Assistant Fire Chief, directs all of the Department's activities.

Trains, assigns and evaluates subordinate personnel; prepares and monitors budgets; controls inventories; prepares statistical and operational reports.

Conducts inspections of ambulances and medical equipment, supervises EMS operations and EMS training activities.

Reviews EMS operations to determine impact and effectiveness, provides recommendations for expansion and/or improvements in services.

Knowledge of fire prevention, suppression, inspection, and emergency medical services methods, techniques, and practices. Knowledge of general management principles, including budgeting and employee supervision and training. Knowledge of technology and equipment requirements for effective fire prevention/suppression and emergency medical care.

Ability to establish and maintain effective working relationships with staff, other City departments, and the public. Ability to understand and interpret complex standards, regulations, and guidelines.

Skill in directing fire suppression, medical service, and related emergency incidents. Skill in providing leadership to and evaluating the work of subordinate staff. Skill in evaluating operations and programs to determine if they meet the community's needs.

Qualifications: High School diploma or GED required. Seven (7) years full-time EMS / fire service experience, two (2) of which must have been in an officer rank and two (2) of which must have been as a

licensed paramedic. Advanced degree in Emergency Medical Services or closely related area may be substituted in partial fulfillment of the required experience.

Must possess and maintain a valid New Mexico operator's license (Class E or higher). Must be a licensed EMT-P. Must have an excellent work history to include dependability and stability.

In addition to an excellent benefit package, starting base pay will be \$76,502 with increase to \$78,790 effective July 1, 2019. Additional pay increase available for applicants with advanced educational degrees.

To be considered for this position apply at the City Municipal Building, 101 N. Halagueno or respond to City of Carlsbad, Personnel Department, P.O. Box 1569, Carlsbad, NM 88221. Applicants must include a City of Carlsbad Employment application filled out completely. Resumes are not required, but may be included if desired. Applications must be received or be postmarked no later than May 17, 2019.

EOE M/F/V/D