

**City of Carlsbad, NM**  
**Lodgers' Tax Reporting Form**  
**City Ordinance No. 2020-12**

**Deliver Form and payment to:**

**In person:** 101 N. Halagueno St., Carlsbad, NM

**Mail:** PO Box 1569, Carlsbad, NM 88221-1569

**For questions call:** (575) 887-1191

1. Current Date: \_\_\_\_\_

2. Report for the Month of \_\_\_\_\_, Year \_\_\_\_\_

3. Business Name: \_\_\_\_\_

4. NM CRS ID Number: \_\_\_\_\_

5. Phone Number: \_\_\_\_\_

Category	Stays of 30 days or less	Stays greater than 30 days
Gross Rent	6a \$	6b \$
Exempt Rent	7a \$	7b \$
Taxable Rent	8a \$	8b \$
Lodgers Tax (5%)	9a \$	9b \$
	Total Tax Due	10 \$

If form and payment are not returned to the City on or before the 25<sup>th</sup> day of the month when due, then penalty and interest must be calculated and paid:

<b>Penalty</b> (10% on total tax due, not less than \$100)	11 \$
<b>Interest</b> (1% for each month late on total tax due)	12 \$
Updated Total	13 \$