

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
CIVIC CENTER ANNEX
4012 NATIONAL PARKS HWY
TUESDAY, DECEMBER 3, 2019 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM –

Steve Sauer, Chairperson, called the meeting to order at 6:03 PM. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson
Damien Capello
Danita McCormick
Parker Hamel
Sam Smith
Todd Hyden

Voting Members Absent: Mark Barela

Ex-officio Members Present: Curtis McKinney, Civic Center Manager
Angie Barrios-Testa, Director of Municipal Services

Ex-officio Members Absent: Dale Janway, Mayor
Michael A. Hernandez, City Administrator
Jason Shirley, City Councilman

2 APPROVAL OF AGENDA FOR DECEMBER 3, 2019 – The motion was made by D. Capello to approve the agenda for the December 3, 2019 meeting. P. Hamel seconded. The vote was as follows: Yes – S. Smith, D. Capello, P. Hamel, T. Hyden, D. McCormick, and S. Sauer. No – None. Absent – M. Barela. The motion passed.

3 APPROVAL OF REGULAR MEETING MINUTES FOR SEPTEMBER 3, 2019 – The motion to approve the minutes for the September 3, 2019 regular meeting was made by D. Capello, and seconded by T. Hyden. The vote was as follows: Yes – S. Smith, D. Capello, P. Hamel, T. Hyden, D. McCormick, and S. Sauer. No – None. Absent – M. Barela. The motion passed.

4 MANAGER'S REPORT – Mr. McKinney provided the manager's updates. He stated everything has been going well. He mentioned there were 1,100 tickets sold for the Rodney Carrington event, Michael Winslow is scheduled for this Friday, and there are Christmas parties being held all month long. It is going to be a full month and he is already booking for next year. No further discussion.

5 DIRECTOR'S UPDATE – Ms. Testa provided the director's updates. She stated the equipment has been ordered for the parking lot lighting and the work will be done internally. The auditorium fire suppression work will start in January. No further discussion.

6 DISCUSSION OF WGPAC EXISTING BOARD PROCEDURES – Ms. Testa provided each board member with an updated procedures binder and briefly explained the content. She also explained telephonic participation. S. Sauer mentioned updating the meeting location in a way that allows for use of the auditorium if the annex is occupied. No further discussion.

7 DISCUSSION OF CARLSBAD HIGH SCHOOL PERFORMING ARTS CENTER – The board briefly discussed what information they had regarding the possible new performing arts center at the Carlsbad High School and how it might affect use of the Walter Gerrells Performing Arts Center in the future. No further discussion.

8 DISCUSSION OF AGENDA ITEMS FOR JANUARY – S. Sauer mentioned this new item was added so each month at the end of the meeting board members can bring forward any items that might need to be addressed and added to the next month’s agenda. S. Sauer announced Mark Barela resigned from the board, leaving an open position. He asked the board to bring any recommendations to the next meeting so they can be submitted to the Mayor. C. McKinney suggested having potential members come to a few meetings before making a recommendation. He also updated the board on the Alcohol Licensing. The board discussed how the process might work and S. Sauer mentioned getting copies of the RFP to the board once it is posted. S. Sauer also asked the board to bring suggestions for the meeting dates and frequency to the next meeting to be voted on. No further discussion.

9 ADJOURNMENT – The motion to adjourn was made by D. Capello and seconded by S. Smith. The vote was as follows: Yes – S. Smith, D. Capello, P. Hamel, T. Hyden, D. McCormick, and S. Sauer. No – None. Absent – M. Barela. The meeting adjourned at 6:34 PM.

Chairperson

Date