# A G E N D A

Carlsbad City Council Regular Meeting
Municipal Annex
114 S. Halagueno Street
Carlsbad, New Mexico

May 14, 2019 at 6:00 p.m.

Invocation – Pledge of Allegiance

Presentation of National Public Works Week Proclamation

1. Approval of Agenda

2. Consider Approval of Resolution No 2019-15, a Resolution making certain budgetary adjustments to the 2018-19 Fiscal Year Budget

3. City of Carlsbad Financials – March 2019

4. Routine and Regular Business

**All matters under this heading are considered routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items. If discussion is desired on a particular item, upon request, that item may be removed from the Routine and Regular Business and be considered separately.**

**A. Minutes of the Regular City Council Meeting held on April 23, 2019**
**B. City Personnel Report**
**C. Purchasing**
1) Consider Approval to Advertise Invitation to Bid the sale of various city owned properties
2) Consider Approval to Advertise Request for Proposal for Double Eagle Waterline Section 2 Lease
3) Consider Approval to Advertise Request for Proposal for Cemetery Maintenance and Operational Services for City of Carlsbad Cemeteries
4) Consider Approval to Award Bid 2019-09 to Watchdog Painting LLC for rehabilitation of Potash Mining Equipment for display at the Potash Park
5) Consider Approval to Award Bid 2019-10 to Guadalupe Mounting Fencing Company for an Ornamental fence surrounding Potash Park and a separate Rescue Hoist display

**D. Contracts and Agreements**

1) Consider Approval of Memorandum of Agreement between the City of Carlsbad and Eddy County to joint file an Application to NM Department of Transportation, Traffic Safety Division for funding the Community DWI Program

**E. Monthly Reports**

1) Municipal Court April 2019
2) Human Resources April 2019
3) Transportation & Facilities Department March 2019

**F. Board Appointments**

1) Carlsbad Board of Water & Sewer Commissioners Appoint: Dennis Miehls remainder 6 year term
2) Carlsbad Museum & Art Center Board of Trustees Appoint: Allison Hervol 5 year term

5. Consider Approval of Septage discharge fee update from $0.08 a gallon to $0.10 a gallon at the Waste Water Treatment Plant

6. Consider Approval of Request for Outside City Limits Water Service from Donna Davis for property located at 217-1 Grassburr Lane

7. Consider Approval of Request for Outside City Limits Water Service from Donna Davis for property located at 217-4 Grassburr Lane

8. Consider Approval of Request from Carlsbad MainStreet to serve alcohol (beer &wine) on City streets during Cavern Fest

9. Consider Approval of Ordinance 2019-22, an Ordinance authorizing the sale of the real property commonly known as 5000 West Church Street to Branson Properties, LLC for $90,000
    A. Public Hearing
    B. Consider Approval

10. Consider Approval of Ordinance 2019-23, an Ordinance rezoning part of “R-1” Residential 1 District to “R-R” Rural Residential District for an approximately 2.87 acre property, located at 502 E. Hamilton Street, Applicant: Mark Walterscheid
    A. Public Hearing
    B. Consider Approval

11. Council Committee Reports

12. Adjourn

# CARLSBAD CITY COUNCIL MEETING SCHEDULE

- Regular meeting - Tuesday, May 28, 2019 at 6:00 p.m.
- Regular meeting - Tuesday, June 11, 2019 at 6:00 p.m.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

**RESOLUTION NO. 2019-15**

**A RESOLUTION MAKING CERTAIN BUDGETARY ADJUSTMENTS TO THE 2018-19 FISCAL YEAR BUDGET**

WHEREAS, it is necessary to amend the 2018-19 fiscal year budget to adjust revenues, transfers and expenditures as reflected on the attached pages, and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD that the 2018-19 fiscal year budget be amended as attached.

INTRODUCED, PASSED, ADOPTED AND APPROVED this 14th day of May 2019.

_____
Mayor

ATTEST:

_____
City Clerk

# City of Carlsbad, NM

# Budget Committee

# Budget Adjustments

# For Approval

| Description | | Revenues & Transfers | | Costs | | Approvals | | |
|---|---|---|---|---|---|---|---|---|
| | | Increase (Decrease) to Fund | | Personnel, Operating, Capital Increase (Decrease) to Fund | | Dates | | |
| Fund / Department | Item | Amount | R or T | Amount | P, O, C | Budget Com | Council | DFA |
| **August 2018** | | | | | | | | |
| Lodgers Tax-Promo | Carlsbad Chamber of Commerce - Entry billboards to promote year round water recreation in Carlsbad. Placed on Artesia, Hobbs, & Loving Highways coming into town. Approved by Lodgers Tax Advisory Board | | | (30,000.00) | O | 8/24/2018 | 9/11/2018 | 9/17/2018 |
| Lodgers Tax-Promo | Creative Carlsbad - Heritage Fest - Advertising. Approved by Lodgers Tax Advisory Board | | | (2,500.00) | O | 8/24/2018 | 9/11/2018 | 9/17/2018 |
| Lodgers Tax-Promo | PRCA - Pro Rodeo at Western Week, September 14, 15, 16, Annual Event - Advertising - Approved by Lodgers Tax Advisory Board | | | (30,000.00) | O | 8/24/2018 | 9/11/2018 | 9/17/2018 |
| Lodgers Tax- Non Promo | Internal Request - Halagueno Arts Park Holiday Lighting & Displays. Enhance Halagueno Arts Park with additional lighting and displays. | | | (75,000.00) | O | 8/24/2018 | 9/11/2018 | 9/17/2018 |
| **September 2018** | | | | | | | | |
| General Fund | Increased funding for ELEA to continue efforts to bring additional industrial opportunities to Carlsbad. Current Budget = $15k requesting an additional $10k | | | (10,000.00) | O | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| General Fund | Hire a professional firm for oil & gas applications and capital planning study. | | | (60,000.00) | O | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| General Fund | 1/3 PTO payout for City Attorney. | | | (82,350.00) | O | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| General Fund | Install fiber optic cable from police department to the water department on Stevens Street. | | | (100,000.00) | C | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| General Fund | Implement a $5k hiring incentive for Police Officers | | | (100,000.00) | O | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| General Fund | Purchase of chemicals and equipment used to manage the water quality in the effluent ponds that irrigate the golf course. | | | (100,000.00) | C | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| Lodgers Tax-Promo | Roadway Safety Integrated Project - SafetyFest advertising for two day safety & health event to build awareness about hazards and accident prevention. Approved by Lodgers Tax Advisory Board | | | (10,000.00) | O | 9/28/2018 | 10/9/2018 | 11/1/2018 |

| Description | | Revenues & Transfers | | Costs | | Approvals | | |
|---|---|---|---|---|---|---|---|---|
| | | Increase (Decrease) to Fund | | Personnel, Operating, Capital Increase (Decrease) to Fund | | Dates | | |
| Fund / Department | Item | Amount | R or T | Amount | P, O, C | Budget Com | Council | DFA |
| Sports Complex | Improvements for Junior/Senior Field #1. Current Budget = $26k requesting an additional $60k for press box, bleachers & concrete work. | | | (60,000.00) | C | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| Water & Sewer | Hire a professional firm to update the City's 40 year water plan needed to protect the City's water rights and provide direction for future water needs. | | | (40,000.00) | O | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| Health Insurance | Transfer Out to General, Municipal Transit, Solid Waste, Sports Complex and Water & Sewer Funds for employee health insurance rebate. | (1,289,191.00) | T | | | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| General Fund | Employee health insurance rebate. | 1,026,755.00 | T | (1,026,755.00) | P | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| Municipal Transit | Employee health insurance rebate. | 28,050.00 | T | (28,050.00) | P | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| Solid Waste | Employee health insurance rebate. | 68,974.00 | T | (68,974.00) | P | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| Sports Complex | Employee health insurance rebate. | 17,746.00 | T | (17,746.00) | P | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| Water & Sewer | Employee health insurance rebate. | 147,666.00 | T | (147,666.00) | P | 9/28/2018 | 10/9/2018 | 11/1/2018 |
| **October 2018** | | | | | | | | |
| General Fund | Transfer Out to CIEP. | 60,000.00 | T | | | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| CIEP | Upgrade electrical service at the beach area and dive building. | 60,000.00 | T | (60,000.00) | C | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| General Fund | To cover increased costs on capital planning study. | | | (65,000.00) | O | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| General Fund | Salaries & benefits for 6 months (Jan - June) for the new position of Deputy City Attorney. | | | (73,270.00) | O | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| General Fund | Salaries & benefits for 2 months (May & June) for the reclassification of Head Lifeguard to Assistant Manger. | | | (4,305.00) | O | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| Capital Outlay GRT | Increase Standpipe Rd project to cover a shortage in utilities. | | | (20,420.00) | C | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| Lodgers Tax- Non Promo | Internal Request - Potash Park & Museum - sandblast & paint underground equipment for above ground display. | | | (20,000.00) | C | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| Lodgers Tax-Promo | Internal Request - Promotion of City of Carlsbad Tourist Related Facilities. Professional quality photographs & video to be used in developing an advertising campaign highlighting City recreational facilities & special events. | | | (300,000.00) | O | 10/26/2018 | 11/13/2018 | 12/4/2018 |

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| | | Increase (Decrease) to Fund | | Personnel, Operating, Capital Increase (Decrease) to Fund | | Dates | | |
| Fund / Department | Item | Amount | R or T | Amount | P, O, C | Budget Com | Council | DFA |
| Lodgers Tax-Promo | Creative Carlsbad - Night of Lights - a holiday event in the Halagueno Arts Park - Advertising. | | | (3,100.00) | O | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| Lodgers Tax-Promo | Carlsbad Community Concert Association - Live Community Music - Advertising. | | | (12,190.00) | O | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| Lodgers Tax-Promo | Carlsbad Chamber of Commerce - Christmas on the Pecos 27th Anniversary - Advertising. | | | (35,000.00) | O | 10/26/2018 | 11/13/2018 | 12/4/2018 |
| **November 2018** | | | | | | | | |
| Lodgers Tax- Non Promo | Transfer Out to General Fund. | (78,000.00) | T | | | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| General Fund | Provide a trail around the perimeter of San Jose Park and install stationed fitness equipment. The total cost of the project is $128,000 - $78,000 Non-Promotional Lodgers' Tax money and a $50,000 donation from Chevron. | 78,000.00 | T | (128,000.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| General Fund | Purchase additional herbicides, pre-emergents and fertilizer for weed control on various parks turf. | | | (10,000.00) | O | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| General Fund | Purchase 3 police cars with complete upfit & graphics needed to meet fleet demand for additional police officers. | | | (145,530.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| General Fund | Purchase REM Truck to be used on wildland deployments. Purchase being made with reimbursements from previous deployments. The increase to M&S is for the cost of mobile radios. | 118,500.00 | R | (9,500.00)<br>(109,000.00) | O<br>C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| General Fund | Contract professional services for maintenance & repair of the effluent water irrigation pond. | | | (42,000.00) | O | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| General Fund | Install security cameras at the airport for increased safety & security. | | | (12,500.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| Lodgers Tax- Non Promo | Internal Request - Master plan & architectural design for expanding the features at the Water Park. | | | (150,000.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| Lodgers Tax- Non Promo | Internal Request - Architectural design & services for the Cavern Theatre. | | | (62,800.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| Lodgers Tax- Non Promo | Internal Request - Development of an interactive exhibit at the National Cave Karst Institute. | | | (30,000.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |

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| Fund / Department | Item | Amount | R or T | Amount | P, O, C | Budget Com | Council | DFA |
| Lodgers Tax-Promo | Internal Request - Promotion of City of Carlsbad Water Park. | | | (20,000.00) | O | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| Sports Complex | Improvements to championship baseball field #5 - replace artificial turf, install portable pitching mound and replace backstop pads. | | | (30,000.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| Water & Sewer | Hire professional firms to conduct a review of the water & sewer rates - $60,000, produce an EPA required risk management program for 2 chlorinator facilities - $60,000 & renew the maintenance contract for SCADA - $40,000. | | | (160,000.00) | O | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| Water & Sewer | Funds to upgrade & extend new water lines to serve areas that do not currently have service available. | | | (300,000.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| Water & Sewer | Cost for employee fall protection system to be installed around the WWTP aeration basins. | | | (100,000.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| Water & Sewer | Replace a power generator at the sewer primary lift station. | | | (125,000.00) | C | 11/30/2018 | 12/11/2018 | 1/4/2019 |
| **January 2019** | | | | | | | | |
| General Fund | Transfer Out to Lodgers' Tax Non-Promotional Fund. | (100,000.00) | T | | | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| Lodgers Tax- Non Promo | Internal Request - Bandshell Improvements - New construction of a Bandshell Pavilion. | 100,000.00 | T | (150,000.00) | C | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| General Fund | Transfer Out to CIEP Fund. | (135,000.00) | T | | | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| CIEP | Increase for the construction of Avalon Ranch due to bid coming in higher than budget. | 135,000.00 | T | (135,000.00) | C | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| General Fund | Increase Contracts & Professional Fees to cover additional legal costs incurred due to the growth of the City - $125k, as well as the increase in Oil & Gas drilling applications - 50k. | | | (175,000.00) | O | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| General Fund | Paint Fire Station 1, including the administration building & cost to remove & remount a new lift at the PFA garage - 15,000. Cost of the new lift - $8,000. | | | (15,000.00) | O | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| General Fund | With remaining wildland reimbursement money, purchase a mule (Kawasaki UTV), trailer, chainsaws, extrication tools, and additional PPE. | | | (25,265.00) | O | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| General Fund | Purchase a light tower with a generator and bunker gear with money donated by OXY. | 20,000.00 | R | (8,500.00) | O | 1/18/2019 | 2/12/2019 | 2/19/2019 |

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| | | | | (11,500.00) | C | | | |
| General Fund | Purchase 10 steel plastic coated benches to replace the wood benches under the canopy shades at Lake Carlsbad Recreation area. | | | (10,200.00) | O | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| Lodgers Tax- Non Promo | Internal Request - Public Safety & Transit for Events - Increase budget to cover additional security for City sponsored events & facilities. | | | (60,000.00) | O | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| Water & Sewer | Additional funds needed to hire a professional firm to conduct a review of the water & sewer rates. | | | (130,000.00) | O | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| CDBG | NMFA Community Development Block Grant for renovations to Pate School to serve as the new location of the San Jose Senior Center. | 500,000.00 | R | (500,000.00) | C | 1/18/2019 | 2/12/2019 | 2/19/2019 |
| **February 2019** | | | | | | | | |
| General Fund | Transfer Out to CIEP. | (5,000,000.00) | T | | | 2/22/2019 | 2/26/2019 | |
| CIEP | Transfer In from General Fund to reserve excess GRTR to capital or other related project expenditures. | 5,000,000.00 | T | (5,000,000.00) | C | 2/22/2019 | 2/26/2019 | |
| | | | | | | 2/22/2019 | 2/26/2019 | |
| General Fund / Finance | Budget State imposed GRTR administration expenditures. | | | (876,000.00) | O | 2/22/2019 | 2/26/2019 | |
| GRT Capital Outlay | Budget State imposed GRTR administration expenditures. | | | (180,000.00) | O | 2/22/2019 | 2/26/2019 | |
| Solid Waste Disposal | Budget State imposed GRTR administration expenditures. | | | (96,000.00) | O | 2/22/2019 | 2/26/2019 | |
| Sports Complex | Budget State imposed GRTR administration expenditures. | | | (48,000.00) | O | 2/22/2019 | 2/26/2019 | |
| General Fund / Public Safety | Tyler annual maintenance contract for CAD system. | | | (81,779.00) | O | 2/22/2019 | 2/26/2019 | |
| General Fund / Waterpark | Increase in Lifeguard & Recreation Attendant salaries to stay competitive with local rates to ensure a qualified list of candidates in this safety sensitive position. | | | (43,100.00) | P | 2/22/2019 | 2/26/2019 | |
| General Fund / Planning, Regulation, & Engineering | Continuation of condemnations for properties in violation of City building & zoning codes. | | | (50,000.00) | O | 2/22/2019 | 2/26/2019 | |
| General Fund / Planning, Regulation, & Engineering | Refund Infrastructure Reimbursement Program due to increased GRTR and to encourage housing development. | | | (500,000.00) | C | Not Approved | Not for Council Vote | Not sent to DFA |

| Description | | Revenues & Transfers | | Costs | | Approvals | | |
|---|---|---|---|---|---|---|---|---|
| | | Increase (Decrease) to Fund | | Personnel, Operating, Capital Increase (Decrease) to Fund | | Dates | | |
| Fund / Department | Item | Amount | R or T | Amount | P, O, C | Budget Com | Council | DFA |
| General Fund / Performing Arts Center | Design & install a fire suppression system in the Walter Gerrells Performing Arts Center. | | | (350,000.00) | C | 2/22/2019 | 2/26/2019 | |
| Lodgers Tax- Non Promo | Internal Request - Increase revenues to anticipated actuals. Cavern Theater - Increase funding for completion of Phase 2 construction & Phase 3 design. | 200,000.00 | R | (500,000.00) | C | 2/22/2019 | 2/26/2019 | |
| Lodgers Tax- Non Promo | Internal Request - Heritage Park - Increase funding for the covered shelter. | | | (125,000.00) | C | 2/22/2019 | 2/26/2019 | |
| Lodgers Tax - Promo | Internal Request - Promotion of City of Carlsbad Tourist & Recreational Facilities - Purchase advertising on various social media platforms using the growing video & photo library. | | | (80,000.00) | O | 2/22/2019 | 2/26/2019 | |
| Lodgers Tax - Promo | Carlsbad MainStreet - Promotional expense for CavernFest 2019. | | | (54,000.00) | O | 2/22/2019 | 2/26/2019 | |
| **March 2019** | | | | | | | | |
| General Fund - Parks | Contract & Professional Fees - testing at the Bandshell Pavilion | | | (5,000.00) | C | 3/22/2019 | 4/9/2019 | 4/15/2019 |
| General Fund - Parks | Contract & Professional Fees - Top of Beach Schematics/Graphics | | | (2,500.00) | O | 3/22/2019 | 4/9/2019 | 4/15/2019 |
| General Fund - Parks | Contract & Professional Fees - Top of Beach Architecture | | | (2,500.00) | O | 3/22/2019 | 4/9/2019 | 4/15/2019 |
| Street Improvement | Repair 6th Street From Lea St. to Florida St. | | | (130,000.00) | C | 3/22/2019 | 4/9/2019 | 4/15/2019 |
| Sports Complex | Lighting Improvements at the Bob Forrest Youth Sports Complex Soccer Field #3 | | | (30,000.00) | C | 3/22/2019 | 4/9/2019 | 4/15/2019 |
| Lodgers Tax - Promo | Promotional Expense approved by the Lodgers Tax Advisory Board for the 2019 Car-A-Fair | | | (16,550.00) | O | 3/22/2019 | 4/9/2019 | 4/15/2019 |
| Lodgers Tax - Promo | Promotional Expense approved by the Lodgers Tax Advisory Board for High Plains Junior Rodeo | | | (5,350.00) | O | 3/22/2019 | 4/9/2019 | 4/15/2019 |
| Lodgers Tax - Promo | Promotional Expense approved by the Lodgers Tax Advisory Board for Carlsbad MainStreet digital sign that will be used to advertise MainStreet and City advents | | | (75,000.00) | O | 3/22/2019 | 4/9/2019 | 4/15/2019 |
| Lodgers Tax - Promo | Promotional Expense approved by the Lodgers Tax Advisory Board for the update of the Carlsbad Mainstreet website | | | (26,800.00) | O | 3/22/2019 | 4/9/2019 | 4/15/2019 |

| Description | | Revenues & Transfers | | Costs | | Approvals | | |
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| | | Increase (Decrease) to Fund | | Personnel, Operating, Capital Increase (Decrease) to Fund | | Dates | | |
| Fund / Department | Item | Amount | R or T | Amount | P, O, C | Budget Com | Council | DFA |
| Lodgers Tax - Promo | Promotional Expense approved by the Lodgers Tax Advisory Board for the 2019 Oil & Gas Festival at Washington Ranch | | | (30,000.00) | O | 3/22/2019 | 4/9/2019 | 4/15/2019 |
| **April 2019** | | | | | | | | |
| General Fund | Transfer Out to Workers Comp Fund | (9,900.00) | T | | | | | |
| Workers Comp | Transfer In from General Fund to increase contingency balance from $100 to $10,000 for workers comp claims | 9,900.00 | T | | | | | |
| General Fund | Transfer Out to CIEP | (5,000,000.00) | T | | | | | |
| CIEP | Transfer In from General Fund to reserve excess GRTR to capital or other related project expenditures | 5,000,000.00 | T | | | | | |
| General Fund - PER | City portion of Pictometry Connect flight & photography | | | (47,000.00) | O | | | |
| General Fund - Performing Arts | Cost to complete the fire suppression sprinkler system | | | (50,000.00) | C | | | |
| Airport | NMDOT Aviation Grant for airfield maintenance & consumable items | 20,000.00 | R | (20,000.00) | O | | | |
| Local Government Correction | Anticipated costs for ECDC prisoner housing for the remaining fiscal year | | | (300,000.00) | O | | | |
| Water & Sewer - Water | Additional funds for the increase of new water tap installations | | | (70,000.00) | C | | | |
| Water & Sewer - Double Eagle | Donation from XTO earmarked for the Double Eagle Phase III project | 50,000.00 | R | (50,000.00) | C | | | |

# City of Carlsbad, NM

# Budget Committee

## Budget Increase (Decrease) between Account Line Items

## For Review

| Description | | Revenues & Transfers | | Costs | |
|---|---|---|---|---|---|
| | | Increase (Decrease) | | Personnel, Operating, Capital Increase (Decrease) | |
| Fund / Department | Item | Amount | R or T | Amount | P, O, C |
| **September 2018** | | | | | |
| General Fund / Public Safety | Increase - Ops for make-up air unit, the item is not capital, but maint | | | 10,000.00 | O |
| | Decrease - Capital, make-up air unit should not be classified as capital | | | (10,000.00) | C |
| General Fund / Fire | Increase - Ops for the cost of thermal imagers as the items are less than $5k each | | | 10,000.00 | O |
| | Decrease - Capital for the cost of thermal imagers | | | (10,000.00) | C |
| General Fund / Parks | Increase - Capital the cost of the aerator for turf at city parks is greater than $5k | | | 2,000.00 | C |
| | Decrease - Ops adjust to Capital for the cost of aerator | | | (2,000.00) | O |
| General Fund / Cemetery | Increase - Capital the cost to purchase & install a portable storage building at the Cemetery | | | 7,000.00 | C |
| | Decrease - ops for cost of portable storage building | | | (7,000.00) | O |
| Emergency Medical Services (EMS) | Increase - Ops for the cost to purchase defibrillators | | | 13,230.00 | O |
| | Decrease - Capital for the savings from the purchase of the cardiac monitor | | | (13,230.00) | C |
| Water & Sewer / Water | Increase - Capital for the purchase of worn line tapping equipment | | | 10,933.00 | C |
| | Decrease - Ops to supplement the cost of worn line tapping equipment | | | (10,933.00) | O |
| Water & Sewer / Water | Increase - Capital for the cost of the rag compactor rebuild | | | 30,369.00 | C |
| | Decrease - Ops the cost of the rag compactor rebuild classified as Capital and not Maint | | | (30,369.00) | O |
| **October 2018** | | | | | |
| Law Enforcement Protection | Increase - Travel & Training Per Diem for additional training of Police Officers | | | 25,000.00 | O |
| | Decrease - Supplies & Ammo to supplement the cost of Travel & Training Per Diem | | | (25,000.00) | O |
| Lodgers Tax Non-Promotional | Increase - City funded Capital Line Item for Pecos River Village (PRV) Building Improvements | | | 29,045.00 | C |
| | Decrease - Grant funded capital line item for PRV for Building Improvements as grant is no longer reimbursable | | | (29,045.00) | C |
| Lodgers Tax Non-Promotional | Increase - Capital Line Item for the Potash Museum | | | 85,000.00 | C |
| | Decrease - Capital Line Item for the Potash Museum (currently the project is budgeted in 3 line items and it will be more efficient to combine the line items) | | | (85,000.00) | C |
| **November 2018** | | | | | |

| Description | | Revenues & Transfers | | Costs | |
|---|---|---|---|---|---|
| | | Increase (Decrease) | | Personnel, Operating, Capital Increase (Decrease) | |
| Fund / Department | Item | Amount | R or T | Amount | P, O, C |
| General Fund - Public Safety | Increase - Capital for Tyler New World Public Safety (NWPS) additional fund needed for implementation for the CAD System | | | 40,000.00 | C |
| | Decrease - Contract & Professional Fees to offset the cost of NWPS implementation costs | | | (40,000.00) | O |
| General Fund - Facility Maintenance | Increase - Materials & Supplies to purchase tables and chairs for PRV Conference Center & Walter Gerrells PAC | | | 20,000.00 | O |
| | Decrease - Maintenance to purchase tables and chairs for the PRV Conference Center & Walter Gerrells PAC | | | (20,000.00) | O |
| Lodgers Tax Non-Promotional | Increase - Capital Line Item for the Cavern Theater Project | | | 25,000.00 | C |
| | Decrease - Capital Line Item for the Cavern Theater Project (currently the project is budgeted in 3 line items and it will be more efficient to combine the line items) | | | (25,000.00) | C |
| Sports Complex | Increase - Capital Line Item for general Sports Complex Improvements | | | 60,000.00 | C |
| | Decrease - Capital Line Item for Equipment | | | (60,000.00) | C |
| Water & Sewer | | | | | |
| Water | Increase - Capital to purchase Valve Instillation Equipment | | | 91,000.00 | C |
| | Decrease - Capital Refuse Collection Truck (Vacuum Truck) | | | (61,000.00) | C |
| Collections | | | | | |
| Double Eagle | Decrease - Capital Valves & PRV | | | (30,000.00) | C |
| **February 2019** | | | | | |
| General Fund / Parks | Increase - CC Cass Park Improvements | | | 1,000.00 | C |
| | Decrease - Lightning Improvement Project | | | (1,000.00) | C |
| Fire Protection | Increase - Ops to purchase extractor washer & gear drying racks | | | 12,500.00 | O |
| | Decrease - Capital for same items (did not meet capital threshold) | | | (12,500.00) | C |
| Lodgers Tax Non-Promo | Increase - Capital for completion of the design phase for the Cave Karst Research Center | | | 10,000.00 | C |
| | Decrease - approved Operating as amount should be a Capital Line Item | | | (10,000.00) | O |
| Street Improvement | Increase - Capital for final change order for San Jose Road Project | | | 46,717.00 | C |
| | Decrease - Capital for Callaway Dr. Road Project | | | (46,717.00) | C |
| CIEP | Increase - Capital matching funds for joint project with State & County for the East Bypass Road Project | | | 1,000,000.00 | C |
| | Decrease - Capital Reserve Project Line Item | | | (1,000,000.00) | C |

| Description | | Revenues & Transfers | | Costs | |
|---|---|---|---|---|---|
| | | Increase (Decrease) | | Personnel, Operating, Capital Increase (Decrease) | |
| Fund / Department | Item | Amount | R or T | Amount | P, O, C |
| **March 2019** | | | | | |
| CIEP | Increase Capital - Health Facility | | | 26,988.00 | C |
| | Decrease Capital - Reintegration Center had surplus funding | | | (26,988.00) | C |
| General Fund / Parks | Increase Capital - purchase fencing material for West Carlsbad Recreation Area | | | 6,200.00 | C |
| | Decrease Ops - excess Materials & Supplies will be used to purchase fencing | | | (6,200.00) | O |
| **April 2019** | | | | | |
| General Fund / Airport | Increase Operating - cover Airport expenses through the end of the fiscal year | | | 10,516.00 | O |
| | Decrease Capital - surplus funding for fencing will be used to cover operating expenses | | | (10,516.00) | C |
| General Fund / Facility Maintenance | Increase Capital - replace HVAC units at City Hall | | | 4,600.00 | C |
| General Fund / Community Development | Decrease Capital - surplus funding for storage building will be used for HVAC | | | (4,600.00) | C |
| General Fund / Facility Maintenance | Increase Operating - Halagueno Arts Park | | | 1,500.00 | O |
| General Fund / Community Development | Decrease Operating - excess Building Maintenance & Repair will be used for HAP projects | | | (1,500.00) | O |
| General Fund / Facility Maintenance | Increase Operating - Pate School | | | 2,500.00 | O |
| General Fund / San Jose Sr Rec Center | Decrease Operating - excess Building Maintenance & Repair will be used for Pate School projects | | | (2,500.00) | O |
| Lodgers Tax Non-Promo | Increase Operating - repair the flower bed at the PRV conference center | | | 11,387.00 | O |
| | Decrease Capital - covered shelter project at the PRV will not be completed. Partial funds will be used for flower bed - 6k. Surplus funding for PRV Rehab - 5,387 | | | (11,387.00) | C |
| Sports Complex | Increase Operating - cover expenses through the end of the fiscal year | | | 32,500.00 | O |
| | Decrease Capital - excess YSC improvement funds will be used to cover operating expenses | | | (32,500.00) | C |
| Water & Sewer / Water | Increase Capital - purchase a leased forklift | | | 11,364.00 | C |
| | Decrease Operating - excess Equipment Maintenance & Repair will be used to purchase a forklift | | | (11,364.00) | O |
| Water & Sewer / Lab | Increase Operating - purchase office chairs & lab supplies | | | 3,983.00 | O |
| | Decrease Capital - surplus funding for equipment will be used to purchase chairs & supplies | | | (3,983.00) | C |

| Description | | Revenues & Transfers | | Costs | |
|---|---|---|---|---|---|
| | | Increase (Decrease) | | Personnel, Operating, Capital Increase (Decrease) | |
| Fund / Department | Item | Amount | R or T | Amount | P, O, C |
| Street Improvement | Increase Capital - ADA ramps at Lucky & Guadalupe | | | 20,000.00 | C |
| | Decrease Capital - surplus funding for Calloway will be used for ADA ramps | | | (20,000.00) | C |

# City of Carlsbad, NM

# Financial Summary

## Fiscal Year 2018-19

## For: July - March 2019

# Financial Summary

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2. Summary of Fund Position
3. Revenues
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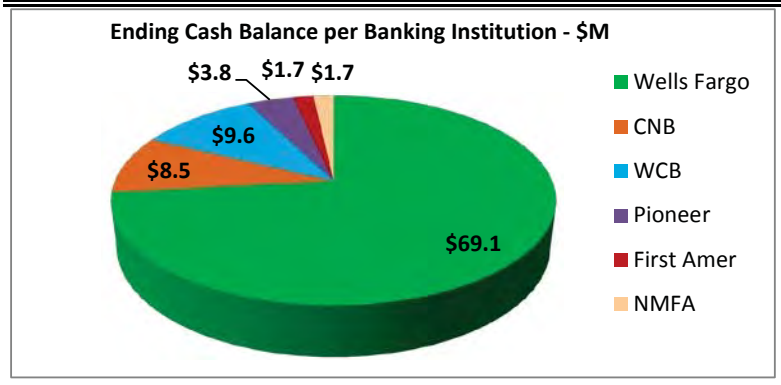
# 1. Bank Reconciliations

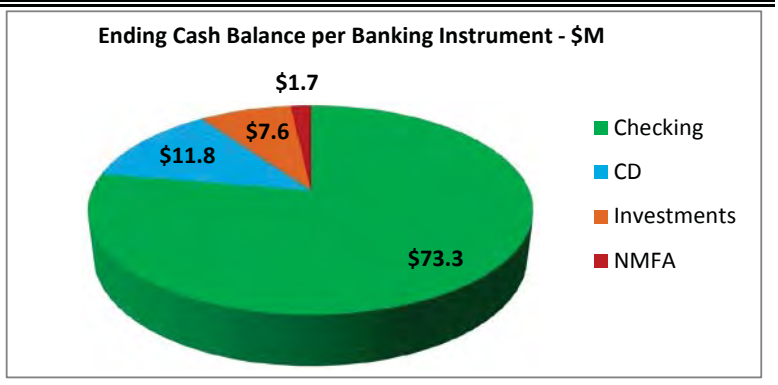
**City of Carlsbad**
**Reconciled Cash**
**March 2019**

| Bank Statements | Per Bank | O/S Deposits | O/S Checks | Other Adjustments | Book Balance |
|---|---|---|---|---|---|
| **Wells Fargo** | | | | | |
| General & Misc. - 10010 | 62,320,710.21 | 181,350.73 | (999,447.63) | - | 61,502,613.31 |
| Money Market & US Securities - Perm W&S | | | | | 7,562,256.79 |
| | | | | | 69,064,870.10 |
| **Western Commerce Bank** | | | | | |
| Construction - 10040 | 7,133,157.52 | 595.00 | (2,405.36) | - | 7,131,347.16 |
| CDBG Grant - 10080 | 100.00 | - | - | - | 100.00 |
| Federal Projects - 10083 | 46,450.00 | - | (46,350.00) | - | 100.00 |
| CDs | | | | | 2,507,303.92 |
| | | | | | 9,638,851.08 |
| **Carlsbad National Bank** | | | | | |
| Debt Service - 10050 | 2,670,189.18 | - | - | | 2,670,189.18 |
| Payroll - 10085 | 759,468.28 | - | (748,848.33) | - | 10,619.95 |
| Workers Comp - 10083 | 11,819.39 | - | (1,819.39) | - | 10,000.00 |
| Health Insurance - 10075 | 1,931,344.46 | - | - | - | 1,931,344.46 |
| Municipal Court | 39,793.81 | - | (299.00) | - | 39,494.81 |
| CDs | | | | | 3,807,426.76 |
| | | | | | 8,469,075.16 |
| **Pioneer Bank** | | | | | |
| CDs | | | | | 3,802,859.90 |
| **First American Bank** | | | | | |
| CDs | | | | | 1,653,766.28 |
| **Cash on Hand** | | | | | |
| General, PER, Muni Court, PD, N. Mesa, San Jose, Library, Golf Course, Cemetery, W&S | | | | | 3,716.50 |
| | | | | | **92,633,139.02** |

| NMFA Loans | | |
|---|---|---|
| Loan 4 - Aerial Platform Ladder Truck - 10602 - 51 | 1020 - Cash - State Treasure - Debt Service Fund | 86,329.00 |
| Loan 11 - DW-2867 - Water Project - 10502 - 55 | 1020 - Cash - State Treasure - Debt Service Fund | 741,676.42 |
| Loan 13 - New SW Grappler Truck - 10502 - 52 | 1020 - Cash - State Treasure - Debt Service Fund | - |
| Loan 13 - New SW Grappler Truck - 10503 - 52 | 2011 - Reserve Funds Payable | 118,565.18 |
| Loan 13 - New SW Grappler Truck - 10504 - 24 | 2020 - Program Funds | 8,571.81 |
| Loan 15 - Sports Complex - 10603 - 51 | 1020 - Cash - State Treasure - Debt Service Fund | 388,231.90 |
| Loan 15 - Sports Complex - 10603 - 29 | 2020 - Program Funds | 309,763.83 |
| | | **1,653,138.14** |

| | |
|---|---|
| **Total** | **94,286,277.16** |
| **AS400-Cash** | **94,286,277.16** |
| **Variance** | **$ -** |



**City of Carlsbad**
**Certificates of Deposit**
**March 2019**

| Bank | CD # | Fund | Fund Name | Fund Type | March |
|---|---|---|---|---|---|
| Carlsbad National Bank | 6813455 | 1 | General | General | 550,000.00 |
| Carlsbad National Bank | 6814010 | 1 | General | General | 204,790.11 |
| Carlsbad National Bank | 6814016 | 22 | Landfill Closure Reserve | Reserve | 759,293.08 |
| Carlsbad National Bank | 6814802 | 22 | Landfill Closure Reserve | Reserve | 508,646.96 |
| Carlsbad National Bank | 6814014 | 27 | Workers Comp | Internal | 51,197.51 |
| Carlsbad National Bank | 6813454 | 36 | Water & Sewer | Enterprise | 300,000.00 |
| Carlsbad National Bank | 6814992 | 71 | Perm Water & Sewer Fund | Enterprise | 973,947.01 |
| Carlsbad National Bank | 6813497 | 75 | Health Insurance | Internal Services | 459,552.09 |
| | | | | | 3,807,426.76 |
| Pioneer Bank | 500162943 | 1 | General Fund | General | 454,602.26 |
| Pioneer Bank | 500162986 | 1 | General Fund | General | 416,527.96 |
| Pioneer Bank | 500163006 | 1 | General Fund | General | 416,527.96 |
| Pioneer Bank | 50103324 | 1 | General Fund | General | 675,390.92 |
| Pioneer Bank | 500162985 | 22 | Landfill Closure Reserve | Reserve | 208,263.95 |
| Pioneer Bank | 50101625 | 22 | Landfill Closure Reserve | Reserve | 957,049.37 |
| Pioneer Bank | 500163007 | 27 | Workers' Compensation | Internal Services | 208,263.95 |
| Pioneer Bank | 50103087 | 27 | Workers' Compensation | Internal Services | 257,969.58 |
| Pioneer Bank | 500162156 | 36 | Water and Sewer | Enterprise | 208,263.95 |
| | | | | | 3,802,859.90 |
| Western Commerce Bank | 2013217 | 1 | General Fund | General | 277,742.50 |
| Western Commerce Bank | 2013236 | 1 | General Fund | General | 640,000.00 |
| Western Commerce Bank | 2013189 | 1 | General Fund | General | 306,416.51 |
| Western Commerce Bank | 2013341 | 22 | Landfill Closure Reserve | Reserve | 423,006.07 |
| Western Commerce Bank | 2013216 | 22 | Landfill Closure Reserve | Reserve | 504,000.00 |
| Western Commerce Bank | 2013162 | 36 | Water and Sewer | Enterprise | 254,000.00 |
| Western Commerce Bank | 2013190 | 36 | Water and Sewer | Enterprise | 102,138.84 |
| | | | | | 2,507,303.92 |
| First American Bank | 120119028 | 1 | General Fund | General | 1,000,000.00 |
| First American Bank | 120119027 | 22 | Landfill Closure Reserve | Reserve | 653,766.28 |
| | | | | | 1,653,766.28 |
| | | | | | ########### |

# 2. Summary of Fund Position

**City of Carlsbad**
**Revenue & Cost Review by Fund - FY2018-19**
**March 2019**

| Fund Name | Fund | A<br>Beginning Fund | B<br>Revenues | C<br>Transfers In (Out) | D<br>(A + B + C)<br>Subtotal Cash | E<br>Costs<br>Labor | F<br>Ops | G<br>Capital | H<br>(E + F + G)<br>Total | I<br>Reserves Increase (Decrease) | J<br>(D - H + I)<br>Ending Fund | K<br>(J - A)<br>Cash Increase (Decrease) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| General Fund | 1 | 25,284,230 | 48,734,847 | (7,553,461) | 66,465,616 | 28,105,422 | 6,989,361 | 1,453,068 | 36,547,851 | 50,876 | 29,968,642 | 4,684,411 |
| GRT Capital Outlay Fund | 2 | 6,369,689 | 3,663,824 | (5,891,500) | 4,142,013 | - | 119,130 | 1,702,689 | 1,821,819 | - | 2,320,194 | (4,049,494) |
| Disaster Preparedness Fund | 6 | 900,719 | - | 4,165,000 | 5,065,719 | - | 1,355,544 | - | 1,355,544 | - | 3,710,175 | 2,809,456 |
| Special Museum Fund | 12 | 19,804 | 2,688 | - | 22,492 | - | 5,622 | - | 5,622 | - | 16,870 | (2,934) |
| Municipal Transit | 15 | 151,260 | 439,133 | 656,050 | 1,246,443 | 733,848 | 102,557 | 15,968 | 852,373 | - | 394,070 | 242,810 |
| Performing Arts Center | 18 | 87,853 | - | (87,853) | - | - | - | - | - | - | - | (87,853) |
| Fire Protection | 20 | 122,525 | 419,540 | (87,578) | 454,487 | - | - | 71,696 | 71,696 | - | 382,791 | 260,265 |
| Lodgers Tax Non-Promo | 21 | 1,384,749 | 1,918,070 | (78,000) | 3,224,819 | - | 414,096 | 536,629 | 950,725 | - | 2,274,095 | 889,346 |
| Landfill Closure Reserve | 22 | 3,996,319 | 68,322 | 111,000 | 4,175,641 | - | - | - | - | - | 4,175,641 | 179,322 |
| Lodgers Tax Promo | 23 | 2,311,782 | 1,268,389 | - | 3,580,171 | - | 432,325 | 310,546 | 742,870 | - | 2,837,301 | 525,519 |
| Solid Waste Disposal | 24 | 2,368,607 | 5,697,282 | (558,348) | 7,507,542 | 1,610,798 | 1,848,651 | 1,020,368 | 4,479,817 | - | 3,027,725 | 659,117 |
| Airport | 25 | 182,635 | 193,272 | 150,000 | 525,907 | - | 24,962 | 405,865 | 430,827 | - | 95,080 | (87,555) |
| Cemetery | 26 | 190,931 | - | (190,931) | - | - | - | - | - | - | - | (190,931) |
| Workers' Compensation | 27 | 2,007,598 | 7,968 | 9,900 | 2,025,467 | - | 409,459 | - | 409,459 | - | 1,616,008 | (391,591) |
| Insurance | 28 | 497,055 | 16,768 | 1,375,000 | 1,888,823 | - | 1,134,010 | - | 1,134,010 | - | 754,813 | 257,758 |
| Sports Complex | 29 | 1,690,802 | 1,904,147 | (339,056) | 3,255,893 | 465,730 | 347,747 | 415,058 | 1,228,535 | - | 2,027,358 | 336,556 |
| Emergency Medical Services (EMS) | 31 | - | 20,000 | 20,000 | 40,000 | - | 13,033 | 26,770 | 39,803 | - | 197 | 197 |
| Local Government Correction | 32 | 227,613 | 99,268 | - | 326,881 | - | 181,266 | - | 181,266 | - | 145,614 | (81,998) |
| Law Enforcement Protection | 34 | 0 | 63,000 | - | 63,000 | - | 36,321 | - | 36,321 | - | 26,679 | 26,679 |
| Water and Sewer | 36 | 12,240,226 | 9,850,683 | 4,207,506 | 26,298,416 | 3,696,184 | 1,869,597 | 1,652,913 | 7,218,694 | (3,788) | 19,075,933 | 6,835,707 |
| Beautification | 40 | 27,004 | 10,410 | - | 37,414 | - | 14,323 | - | 14,323 | - | 23,091 | (3,913) |
| Sewer System Improvement | 41 | - | - | - | - | - | - | - | - | - | - | - |
| Street Improvement | 44 | 2,066,480 | 739,819 | 1,000,000 | 3,806,299 | - | - | 1,078,377 | 1,078,377 | - | 2,727,922 | 661,442 |
| CIEP | 49 | 612,204 | 309,761 | 2,060,000 | 2,981,965 | - | - | 463,531 | 463,531 | - | 2,518,433 | 1,906,229 |
| NMFA Loans-Governmental | 51 | 83,473 | 4,833 | 444,380 | 532,685 | - | 58,207 | - | 58,207 | - | 474,478 | 391,006 |
| NMFA Loans-Solid Waste | 52 | 119,533 | 1,382 | 126,322 | 247,237 | - | 6,022 | - | 6,022 | - | 241,214 | 121,682 |
| Capital Outlay GRT Bond | 54 | 40,322 | - | 483,857 | 524,179 | - | 91,928 | - | 91,928 | - | 432,251 | 391,929 |
| NMFA Loans-Water & Sewer | 55 | 2,645,064 | 6,524 | 99,598 | 2,751,186 | - | 1,337,994 | - | 1,337,994 | - | 1,413,192 | (1,231,873) |
| 2002 Sales Tax Bond Fund | 56 | - | - | - | - | - | - | - | - | - | - | - |
| 2009 Water & Sewer Bond | 59 | 135,183 | - | 1,622,182 | 1,757,365 | - | 313,591 | - | 313,591 | - | 1,443,774 | 1,308,591 |
| 2009 W & S Bond Acquisition | 60 | 671,266 | - | (671,266) | (0) | - | - | - | - | - | (0) | (671,266) |
| Old Carlsbad Landfill Closure | 63 | 96,816 | - | 100,000 | 196,816 | - | 31,300 | - | 31,300 | - | 165,516 | 68,700 |
| Sandpoint Landfill Construction | 67 | 1,495,039 | 1,347 | 200,000 | 1,696,386 | - | - | - | - | - | 1,696,386 | 201,347 |
| 98' Water & Sewer Bond Acquisition | 69 | 91,774 | - | (83,711) | 8,063 | - | - | 8,063 | 8,063 | - | - | (91,774) |
| Permanent Water & Sewer Fund | 71 | 8,358,735 | 184,996 | - | 8,543,731 | - | 7,527 | - | 7,527 | - | 8,536,204 | 177,469 |
| Municipal Court Trust | 72 | 32,323 | - | - | 32,323 | - | - | - | - | 7,172 | 39,495 | 7,172 |
| Health Insurance Fund | 75 | 2,474,293 | 4,918,647 | (1,289,191) | 6,103,748 | - | 3,712,852 | - | 3,712,852 | - | 2,390,897 | (83,396) |
| CDBG Grant | 80 | - | - | 100 | 100 | - | - | - | - | - | 100 | 100 |
| Federal Projects Fund | 81 | - | - | - | - | - | - | - | - | - | - | - |
| Payroll | 85 | 32,828 | (382) | - | 32,446 | - | 32 | - | 32 | (21,778) | 10,636 | (22,192) |
| 06-12 WIPP Acceleration Impact Fund | 88 | 270,100 | 140,063 | - | 410,163 | - | 140,063 | - | 140,063 | (135,000) | 135,100 | (135,000) |
| Balance | | 79,286,832 | 80,684,600 | (0) | 159,971,431 | 34,611,983 | 20,997,519 | 9,161,540 | 64,771,042 | (102,518) | 95,097,872 | 15,811,040 |

**City of Carlsbad**
**Cash Report with Investments & Restricted Cash**
**FY 2018-19**
**March 2019**

| Fund Name | Fund | Beginning Fund Bal | Revenues | Expenditures | Transfers Increase (Decrease) | Reserves Increase (Decrease) | Ending Fund Bal | Included in Cash Balance Investments | Restricted |
|---|---|---|---|---|---|---|---|---|---|
| General Fund | 1 | 25,284,230 | 48,734,847 | 36,547,851 | (7,553,461) | 50,876 | 29,968,642 | 4,941,998.22 | 8,400,692 |
| GRT Capital Outlay Fund | 2 | 6,369,689 | 3,663,824 | 1,821,819 | (5,891,500) | - | 2,320,194 | - | |
| Disaster Preparedness Fund | 6 | 900,719 | - | 1,355,544 | 4,165,000 | - | 3,710,175 | - | |
| Special Museum Fund | 12 | 19,804 | 2,688 | 5,622 | - | - | 16,870 | - | |
| Municipal Transit | 15 | 151,260 | 439,133 | 852,373 | 656,050 | - | 394,070 | - | |
| Performing Arts Center | 18 | 87,853 | - | - | (87,853) | - | - | - | |
| Fire Protection | 20 | 122,525 | 419,540 | 71,696 | (87,578) | - | 382,791 | - | |
| Lodgers Tax Non-Promo | 21 | 1,384,749 | 1,918,070 | 950,725 | (78,000) | - | 2,274,095 | - | |
| Landfill Closure Reserve | 22 | 3,996,319 | 68,322 | - | 111,000 | - | 4,175,641 | 4,014,026 | 4,175,641 |
| Lodgers Tax Promo | 23 | 2,311,782 | 1,268,389 | 742,870 | - | - | 2,837,301 | - | |
| Solid Waste Disposal | 24 | 2,368,607 | 5,697,282 | 4,479,817 | (558,348) | - | 3,027,725 | - | |
| Airport | 25 | 182,635 | 193,272 | 430,827 | 150,000 | - | 95,080 | - | |
| Cemetery | 26 | 190,931 | - | - | (190,931) | - | - | - | |
| Workers' Compensation | 27 | 2,007,598 | 7,968 | 409,459 | 9,900 | - | 1,616,008 | 517,431 | |
| Insurance | 28 | 497,055 | 16,768 | 1,134,010 | 1,375,000 | - | 754,813 | - | |
| Sports Complex | 29 | 1,690,802 | 1,904,147 | 1,228,535 | (339,056) | - | 2,027,358 | - | |
| Emrgncy Medical Services (EMS) | 31 | - | 20,000 | 39,803 | 20,000 | - | 197 | - | |
| Local Government Correction | 32 | 227,613 | 99,268 | 181,266 | - | - | 145,614 | - | |
| Law Enforcement Protection | 34 | 0 | 63,000 | 36,321 | - | - | 26,679 | - | |
| Water and Sewer | 36 | 12,240,226 | 9,850,683 | 7,218,694 | 4,207,506 | (3,788) | 19,075,933 | 864,403 | 1,304,023 |
| Beautification | 40 | 27,004 | 10,410 | 14,323 | - | - | 23,091 | - | |
| Sewer System Improvement | 41 | - | - | - | - | - | - | - | |
| Street Improvement | 44 | 2,066,480 | 739,819 | 1,078,377 | 1,000,000 | - | 2,727,922 | - | |
| CIEP | 49 | 612,204 | 309,761 | 463,531 | 2,060,000 | - | 2,518,433 | - | |
| NMFA Loans-Governmental | 51 | 83,473 | 4,833 | 58,207 | 444,380 | - | 474,478 | - | |
| NMFA Loans-Solid Waste | 52 | 119,533 | 1,382 | 6,022 | 126,322 | - | 241,214 | - | |
| Capital Outlay GRT Bond | 54 | 40,322 | - | 91,928 | 483,857 | - | 432,251 | - | |
| NMFA Loans-Water & Sewer | 55 | 2,645,064 | 6,524 | 1,337,994 | 99,598 | - | 1,413,192 | - | |
| 2002 Sales Tax Bond Fund | 56 | - | - | - | - | - | - | - | |
| 2009 Water & Sewer Bond | 59 | 135,183 | - | 313,591 | 1,622,182 | - | 1,443,774 | - | |
| 2009 W & S Bond Acquisition | 60 | 671,266 | - | - | (671,266) | - | (0) | - | |
| Old Carlsbad Landfill Closure | 63 | 96,816 | - | 31,300 | 100,000 | - | 165,516 | - | |
| Sandpoint Landfill Construction | 67 | 1,495,039 | 1,347 | - | 200,000 | - | 1,696,386 | - | |
| 98' W&S Bond Acquisition | 69 | 91,774 | - | 8,063 | (83,711) | - | - | - | |
| Permanent W&S Fund | 71 | 8,358,735 | 184,996 | 7,527 | - | - | 8,536,204 | 7,218,435 | 8,536,204 |
| Municipal Court Trust | 72 | 32,323 | - | - | - | 7,172 | 39,495 | - | 39,495 |
| Health Insurance Fund | 75 | 2,474,293 | 4,918,647 | 3,712,852 | (1,289,191) | - | 2,390,897 | 459,552 | |
| CDBG Grant | 80 | - | - | - | 100 | - | 100 | - | |
| Federal Projects Fund | 81 | - | - | - | - | - | - | - | - |
| Payroll | 85 | 32,828 | (382) | 32 | - | (21,778) | 10,636 | - | |
| Cetane Fund | 88 | 270,100 | 140,063 | 140,063 | - | (135,000) | 135,100 | - | |
| | | **79,286,832** | **80,684,600** | **64,771,042** | **(0)** | **(102,518)** | **95,097,872** | **18,015,845** | **22,456,055** |
| **Budget - March 2019** | | | **68,168,579** | **94,327,565** | | | | | |
| Variance - Favorable (Unfavorable) | | | 12,516,021 | 29,556,524 | | | | | |
| **Budget - FY18-19** | | **79,013,966** | **90,891,438** | **125,770,087** | **-** | **-** | **44,135,317** | | |
| Current FY Target | | | 75% | 75% | | | | | |
| Actual % | | | **89%** | **51%** | | | | | |
| | | | **Revenue is 14% above Target** | **Costs are 24% below Target** | | | | | |

# 3. Revenues

The City of Carlsbad
Revenue by Fund
FY 2018-19
July 2018 - March 2019

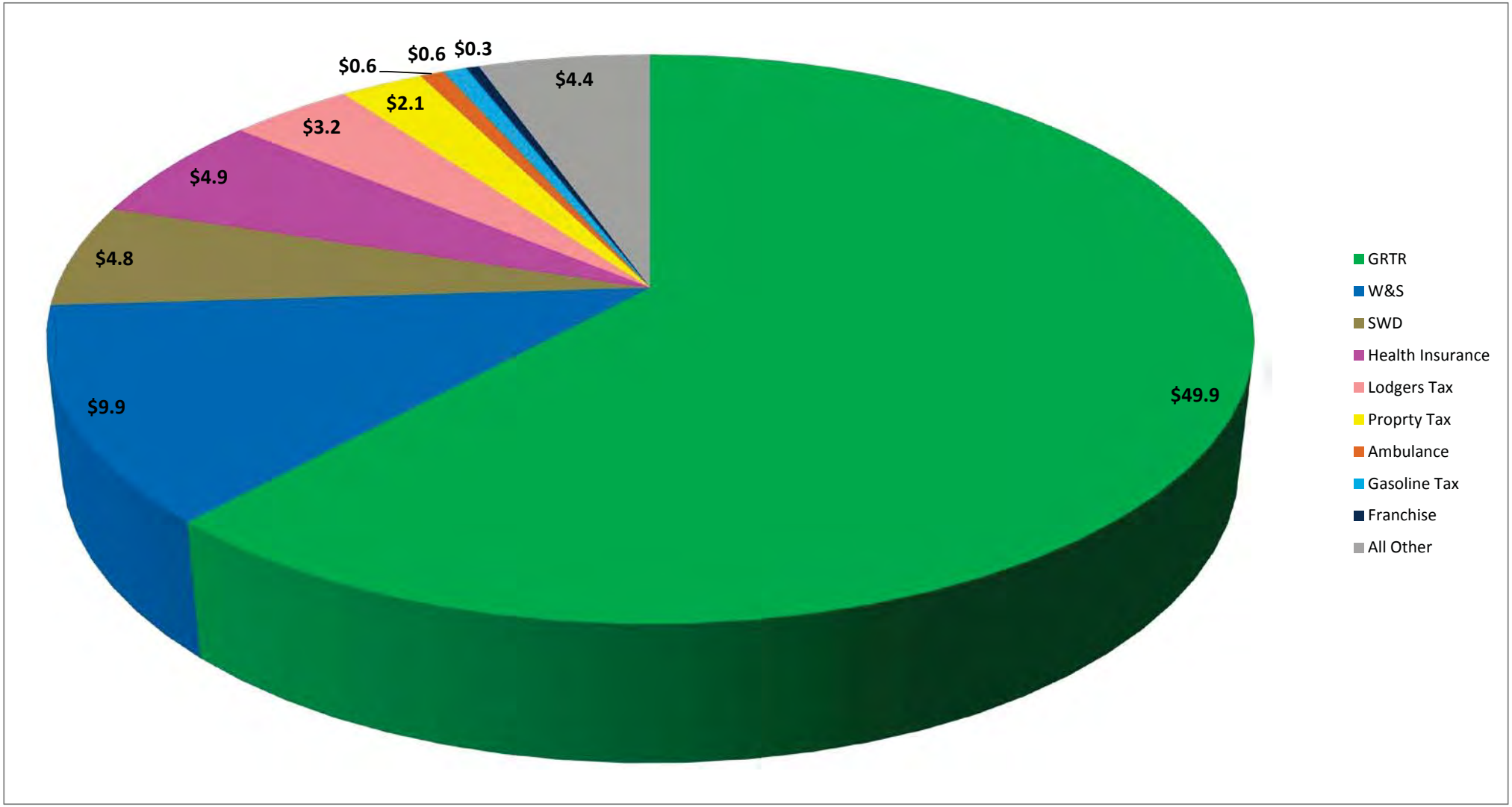
| No | Fund | % of Total Revenue | July - March Actual | July - March Adj Bud | July - March Fav(Unfav) | Total FY Budget | FY Target 75% |
|---|---|---|---|---|---|---|---|
| 1 | GENERAL FUND | 60.4% | 48,734,847 | 37,908,018 | 10,826,829 | 50,544,024 | 96.4% |
| 2 | GRT CAPITAL OUTLAY FUND | 4.5% | 3,663,824 | 2,636,561 | 1,027,263 | 3,515,415 | 104.2% |
| 12 | SPECIAL MUSEUM FUND | 0.0% | 2,688 | 4,875 | (2,187) | 6,500 | 41.4% |
| 15 | MUNICIPAL TRANSIT | 0.5% | 439,133 | 456,785 | (17,653) | 609,047 | 72.1% |
| 20 | FIRE PROTECTION | 0.5% | 419,540 | 369,064 | 50,476 | 492,085 | 85.3% |
| 21 | LODGERS TAX NON-PROMO | 2.4% | 1,918,070 | 1,800,000 | 118,070 | 2,400,000 | 79.9% |
| 22 | LANDFILL CLOSURE RESERVE | 0.1% | 68,322 | 105,750 | (37,428) | 141,000 | 48.5% |
| 23 | LODGERS TAX PROMO | 1.6% | 1,268,389 | 1,125,000 | 143,389 | 1,500,000 | 84.6% |
| 24 | SOLID WASTE DISPOSAL | 7.1% | 5,697,282 | 5,204,740 | 492,543 | 6,939,653 | 82.1% |
| 25 | AIRPORT | 0.2% | 193,272 | 998,317 | (805,045) | 1,331,089 | 14.5% |
| 27 | WORKERS' COMPENSATION | 0.0% | 7,968 | 3,375 | 4,593 | 4,500 | 177.1% |
| 28 | INSURANCE | 0.0% | 16,768 | - | 16,768 | - | |
| 29 | SPORTS COMPLEX | 2.4% | 1,904,147 | 1,521,593 | 382,555 | 2,028,790 | 93.9% |
| 31 | EMERGENCY MEDICAL SERVICE (EMS) | 0.0% | 20,000 | 15,000 | 5,000 | 20,000 | 100.0% |
| 32 | LOCAL GOVERNMENT CORRECTION | 0.1% | 99,268 | 108,750 | (9,482) | 145,000 | 68.5% |
| 34 | LAW ENFORCEMENT PROTECTION | 0.1% | 63,000 | 47,250 | 15,750 | 63,000 | 100.0% |
| 36 | WATER AND SEWER | 12.2% | 9,850,683 | 9,261,075 | 589,608 | 12,348,100 | 79.8% |
| 40 | BEAUTIFICATION | 0.0% | 10,410 | 13,109 | (2,699) | 17,478 | 59.6% |
| 41 | SEWER SYSTEM IMPROVEMENT | 0.0% | - | - | - | - | |
| 44 | STREET IMPROVEMENT | 0.9% | 739,819 | 720,750 | 19,069 | 961,000 | 77.0% |
| 49 | CIEP | 0.4% | 309,761 | 552,750 | (242,989) | 737,000 | 42.0% |
| 51 | NMFA - LOANS - GOVERNMENTAL | 0.0% | 4,833 | - | 4,833 | - | |
| 52 | NMFA - LOANS - SOLID WASTE | 0.0% | 1,382 | - | 1,382 | - | |
| 55 | NMFA - LOANS - WATER & SEWER | 0.0% | 6,524 | - | 6,524 | - | |
| 67 | SANDPOINT LANDFILL CONSTRUCTION | 0.0% | 1,347 | - | 1,347 | - | |
| 71 | PERMANENT WATER & SEWER FUND | 0.2% | 184,996 | - | 184,996 | - | |
| 72 | MUNICIPAL COURT TRUST | 0.0% | - | - | - | - | |
| 75 | HEALTH INSURANCE FUND | 6.1% | 4,918,647 | 4,800,000 | 118,647 | 6,400,000 | 76.9% |
| 80 | C D B G | 0.0% | - | 375,000 | (375,000) | 500,000 | 0.0% |
| 81 | FEDERAL PROJECTS FUND | 0.0% | - | - | - | - | |
| 85 | PAYROLL | 0.0% | (382) | - | (382) | - | |
| 88 | 06-12 WIPP ACCELERATION IMPACT FUND | 0.2% | 140,063 | 140,818 | (755) | 187,757 | 74.6% |
| | | 100.0% | 80,684,600 | 68,168,579 | 12,516,021 | 90,891,438 | 89% |

The City of Carlsbad
Revenue by Selected Funds and Categories
FY 2018-19
July 2018 - March 2019

| No | Fund / Category | July - March Actual | July - March Adj Bud | July - March Fav(Unfav) | Total FY Budget | FY Target 75% |
|---|---|---|---|---|---|---|
| **1** | **GENERAL FUND** | | | | | |
| | Gross Receipts Tax | 43,359,590 | 32,191,880 | 11,167,710 | 42,922,507 | 101% |
| | Property Tax | 2,133,204 | 2,457,194 | (323,990) | 3,276,259 | 65% |
| | Ambulance Service | 546,875 | 712,500 | (165,625) | 950,000 | 58% |
| | Franchise Tax | 616,724 | 643,125 | (26,401) | 857,500 | 72% |
| | Municipal Court Fines | 360,571 | 325,329 | 35,242 | 433,772 | 83% |
| | Golf Green Fees & Cart Permits | 334,199 | 285,750 | 48,449 | 381,000 | 88% |
| | Permits & Registrations | 343,095 | 285,600 | 57,495 | 380,800 | 90% |
| | Misc. Revenues | 665,239 | 366,825 | 298,414 | 489,100 | 136% |
| | County | 125,000 | 187,500 | (62,500) | 250,000 | 50% |
| | Grants | 28,499 | 159,815 | (131,316) | 213,086 | 13% |
| | Water Park | 94,619 | 133,875 | (39,256) | 178,500 | 53% |
| | Cemetery | 121,102 | 125,775 | (4,673) | 167,700 | 72% |
| | Misc. Contracts | 6,130 | 32,850 | (26,720) | 43,800 | 14% |
| | | 48,734,847 | 37,908,018 | 10,826,829 | 50,544,024 | 96% |
| **21 & 23** | **LODGERS TAX** | | | | | |
| | Non Promotional Lodgers Tax (21) | 1,918,070 | 1,800,000 | 118,070 | 2,400,000 | 80% |
| | Promotional Lodgers Tax (23) | 1,268,389 | 1,125,000 | 143,389 | 1,500,000 | 85% |
| | | 3,186,459 | 2,925,000 | 261,459 | 3,900,000 | 82% |
| **24** | **LANDFILL & SOLID WASTE DISPOSAL** | | | | | |
| | Solid Waste Disposal Services | 4,742,022 | 4,477,950 | 264,072 | 5,970,600 | 79% |
| | Gross Receipts Tax (Environmental) | 945,998 | 690,715 | 255,283 | 920,953 | 103% |
| | County Share of Costs | - | 22,500 | (22,500) | 30,000 | 0% |
| | Misc. Revenues | 9,262 | 13,575 | (4,313) | 18,100 | 51% |
| | | 5,697,282 | 5,204,740 | 492,543 | 6,939,653 | 82% |
| **36** | **WATER & SEWER** | | | | | |
| | Sewer Services | 3,486,931 | 3,414,450 | 72,481 | 4,552,600 | 77% |
| | City Water | 3,414,385 | 3,407,025 | 7,360 | 4,542,700 | 75% |
| | Effluent Contract | 547,569 | 637,200 | (89,631) | 849,600 | 64% |
| | Septage Services | 750,241 | 540,900 | 209,341 | 721,200 | 104% |
| | La Huerta Water | 453,336 | 456,600 | (3,264) | 608,800 | 74% |
| | Double Eagle Water | 522,067 | 390,375 | 131,692 | 520,500 | 100% |
| | Misc. Revenues | 445,353 | 209,550 | 235,803 | 279,400 | 159% |
| | Late & Reconnect Fees | 230,803 | 204,975 | 25,828 | 273,300 | 84% |
| | | 9,850,683 | 9,261,075 | 589,608 | 12,348,100 | 80% |

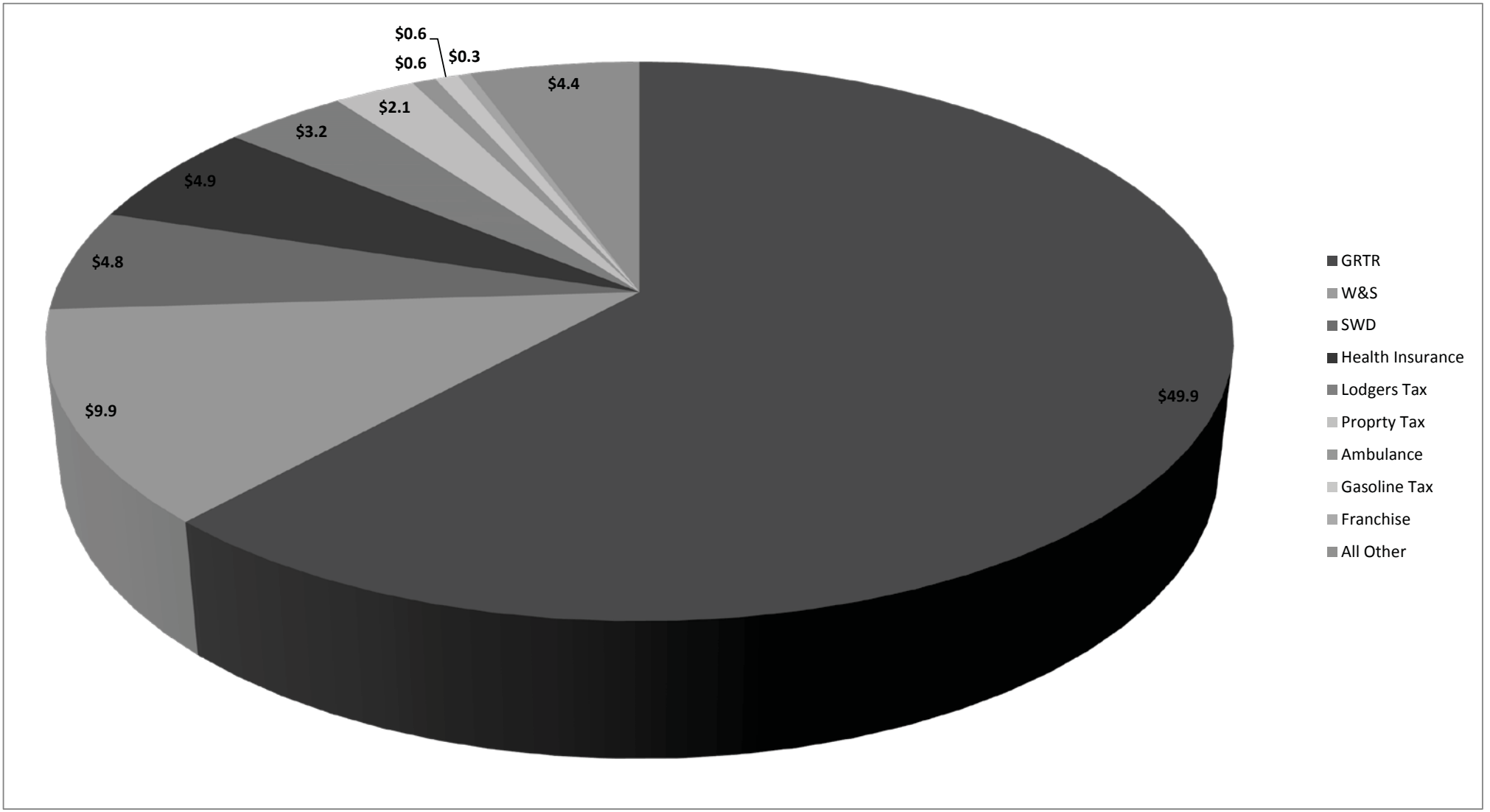
The City of Carlsbad
Total Revenues
FY 2018-19
July 2018 - March 2019

# Total Revenues: $80,684,600



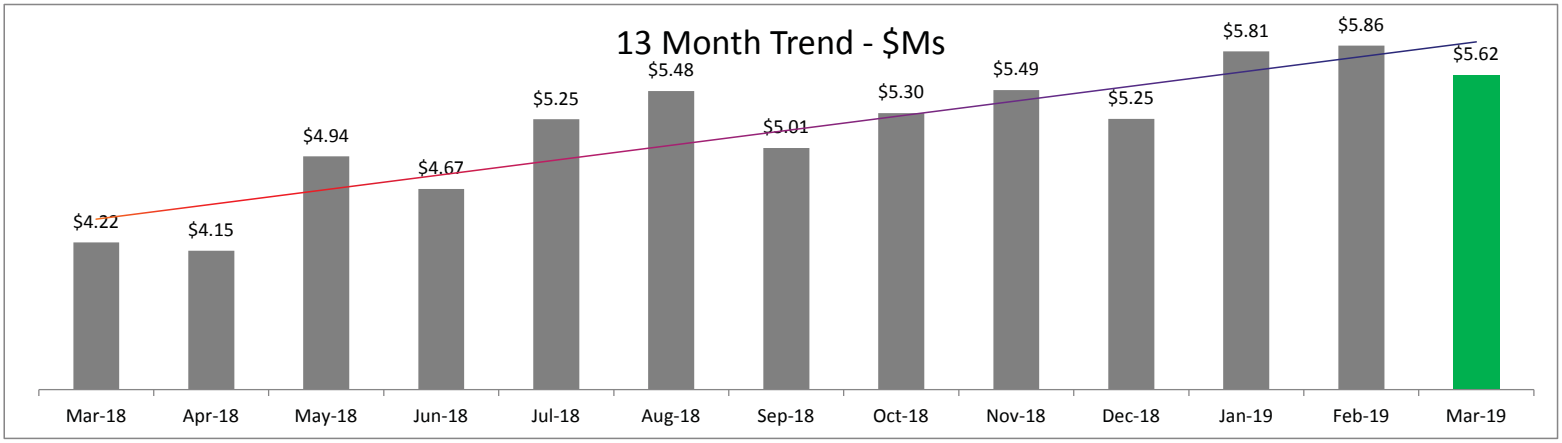
The City of Carlsbad
Total Revenues
FY 2018-19
July 2018 - March 2019

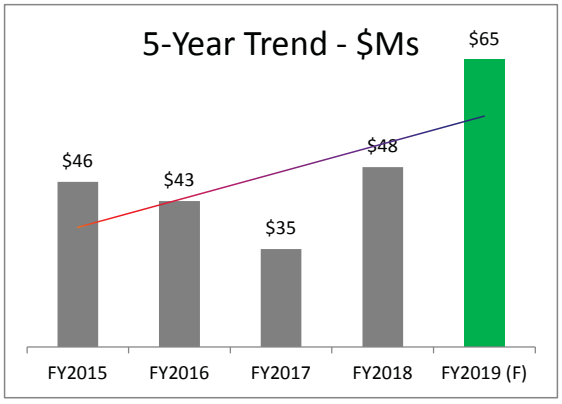
# Total Revenues: $80,684,600



The City of Carlsbad
Gross Receipts Tax Revenue
FY 2018-19
July 2018 - March 2019

| Fund | % of Total Revenue | July - March Actual | State Fees | Net Rev | Adj Bud | Fav(Unfav) | Total FY Budget | FY Target 75% |
|---|---|---|---|---|---|---|---|---|
| **Fund 1 - General** | | | | | | | | |
| Municipal GRT | 28% | 22,581,512 | (300,183) | 22,281,329 | 16,628,138 | 5,653,191 | 22,170,850 | |
| Muni Share - State GRT | 23% | 18,744,664 | (249,179) | 18,495,485 | 14,065,190 | 4,430,296 | 18,753,586 | |
| Muni Infrastructure | 2% | 1,891,914 | (25,150) | 1,866,764 | 1,381,343 | 485,421 | 1,841,790 | |
| Muni Share Compensating | 0% | 136,270 | (1,811) | 134,458 | 107,255 | 27,204 | 143,006 | |
| Interstate Telecom | 0% | 5,230 | (70) | 5,161 | 9,956 | (4,796) | 13,275 | |
| | 54% | 43,359,590 | (576,393) | 42,783,197 | 32,191,880 | 10,591,317 | 42,922,507 | 101% |
| **Fund 2** - Muni Capital Outlay GRT | 5% | 3,660,987 | (119,130) | 3,541,857 | 2,636,063 | 905,795 | 3,514,750 | |
| **Fund 29** - Muni Infrastructure (Sports Complex) | 2% | 1,891,914 | (61,568) | 1,830,346 | 1,381,343 | 449,003 | 1,841,790 | |
| **Fund 24** - Municipal Environment (SW Disposal) | 1% | 945,998 | (30,786) | 915,212 | 690,715 | 224,497 | 920,953 | |
| | 8% | 6,498,899 | (211,484) | 6,287,415 | 4,708,120 | 1,579,295 | 6,277,493 | 104% |
| **Total** | 62% | 49,858,489 | (787,877) | 49,070,612 | 36,900,000 | 12,170,612 | 49,200,000 | 101% |




**Top 10 Daily Amounts Received**

| Count | Total Amt Received | Daily Amount | For the Month/Year | Received Month/Year |
|---|---|---|---|---|
| 1 | $5,811,718.94 | $193,723.96 | November 2018 | January 2019 |
| 2 | $5,862,048.84 | $189,098.35 | December 2018 | February 2019 |
| 3 | $5,491,130.20 | $183,037.67 | September 2018 | November 2018 |
| 4 | $5,482,310.40 | $182,743.68 | June 2018 | August 2018 |
| 5 | $5,618,124.73 | $181,229.83 | January 2019 | March 2019 |
| 6 | $5,257,569.81 | $169,599.03 | August 2018 | October 2018 |
| 7 | $5,251,096.48 | $169,390.21 | October 2018 | December 2018 |
| 8 | $5,248,913.05 | $169,319.78 | May 2018 | July 2018 |
| 9 | $5,025,634.00 | $162,117.23 | July 2015 | September 2015 |
| 10 | $5,008,054.69 | $161,550.15 | July 2018 | September 2018 |

# 4. Labor

The City of Carlsbad
Labor by Department
FY 2018-19
July 2018 - March 2019

| Fund | Fund Name | Depart | Depart Name | % of Total Labor | July - March Actual | July - March Adj Bud | July - March Fav(Unfav) | Total FY Budget | FY Target 65% |
|---|---|---|---|---|---|---|---|---|---|
| 1 | GENERAL FUND | 10 | EXECUTIVE & LEGISLATIVE | 3.3% | 1,128,371 | 1,307,524 | 179,153 | 1,699,781 | 66% |
| 1 | GENERAL FUND | 15 | PERSONNEL | 0.5% | 186,092 | 202,295 | 16,203 | 262,983 | 71% |
| 1 | GENERAL FUND | 20 | JUDICIAL | 1.1% | 369,770 | 387,163 | 17,393 | 503,312 | 73% |
| 1 | GENERAL FUND | 21 | RIVERWALK RECREATION | 0.8% | 280,697 | 350,271 | 69,574 | 455,352 | 62% |
| 1 | GENERAL FUND | 25 | INFORMATION TECHNOLOGY | 1.2% | 414,539 | 412,311 | (2,228) | 536,004 | 77% |
| 1 | GENERAL FUND | 30 | FINANCIAL ADMINISTRATION | 3.3% | 1,143,622 | 1,307,267 | 163,644 | 1,699,447 | 67% |
| 1 | GENERAL FUND | 40 | PUBLIC SAFETY | 25.5% | 8,840,003 | 9,934,431 | 1,094,428 | 12,914,760 | 68% |
| 1 | GENERAL FUND | 50 | FIRE | 21.1% | 7,318,879 | 7,137,180 | (181,699) | 9,278,334 | 79% |
| 1 | GENERAL FUND | 60 | STREET | 3.0% | 1,040,972 | 1,266,694 | 225,722 | 1,646,702 | 63% |
| 1 | GENERAL FUND | 61 | GARAGE | 2.9% | 989,613 | 1,081,783 | 92,170 | 1,406,318 | 70% |
| 1 | GENERAL FUND | 62 | ELECTRICAL DEPT. | 1.6% | 559,093 | 644,635 | 85,542 | 838,025 | 67% |
| 1 | GENERAL FUND | 63 | CONSTRUCTION | 2.3% | 793,295 | 868,755 | 75,461 | 1,129,382 | 70% |
| 1 | GENERAL FUND | 67 | COMMUNITY SERVICE | 0.9% | 294,423 | 341,766 | 47,343 | 444,296 | 66% |
| 1 | GENERAL FUND | 68 | GOLF | 1.2% | 401,132 | 503,209 | 102,077 | 654,172 | 61% |
| 1 | GENERAL FUND | 70 | PARKS | 2.0% | 679,654 | 738,841 | 59,187 | 960,493 | 71% |
| 1 | GENERAL FUND | 71 | AIRPORT | 0.7% | 249,417 | 265,508 | 16,091 | 345,160 | 72% |
| 1 | GENERAL FUND | 72 | FACILITY MAINTENANCE | 2.2% | 749,085 | 834,552 | 85,467 | 1,084,917 | 69% |
| 1 | GENERAL FUND | 75 | WATER PARK | 0.4% | 152,390 | 194,810 | 42,420 | 253,253 | 60% |
| 1 | GENERAL FUND | 80 | LIBRARY | 1.3% | 461,614 | 539,972 | 78,358 | 701,963 | 66% |
| 1 | GENERAL FUND | 83 | MUSEUM | 0.5% | 188,397 | 187,282 | (1,115) | 243,466 | 77% |
| 1 | GENERAL FUND | 100 | ENGINEERING SERVICES | 1.4% | 500,687 | 363,886 | (136,801) | 473,052 | 106% |
| 1 | GENERAL FUND | 110 | PLAN, ENGINEER & REG | 2.5% | 859,075 | 965,187 | 106,112 | 1,254,743 | 68% |
| 1 | GENERAL FUND | 125 | COMMUNITY DEVELOPMENT | 0.6% | 211,010 | 287,108 | 76,098 | 373,241 | 57% |
| 1 | GENERAL FUND | 129 | SAN JOSE SR. REC CTR | 0.5% | 165,181 | 183,715 | 18,534 | 238,829 | 69% |
| 1 | GENERAL FUND | 130 | N. MESA SR. REC CTR | 0.4% | 128,410 | 140,346 | 11,936 | 182,450 | 70% |
| | | | | 81.2% | 28,105,422 | 30,446,488 | 2,341,066 | 39,580,435 | 71% |
| 36 | WATER AND SEWER | 360 | WATER | 5.0% | 1,739,856 | 1,825,308 | 85,452 | 2,372,900 | 73% |
| 36 | WATER AND SEWER | 361 | SEWER | 1.9% | 668,151 | 687,200 | 19,049 | 893,360 | 75% |
| 36 | WATER AND SEWER | 362 | DOUBLE EAGLE | 1.8% | 609,587 | 661,024 | 51,437 | 859,331 | 71% |
| 36 | WATER AND SEWER | 363 | LAB ENVIRONMENTAL SERV | 0.8% | 277,127 | 279,018 | 1,891 | 362,723 | 76% |
| 36 | WATER AND SEWER | 364 | COLLECTION SYSTEM | 1.2% | 401,463 | 470,305 | 68,842 | 611,397 | 66% |
| | | | | 10.7% | 3,696,184 | 3,922,855 | 226,670 | 5,099,711 | 72% |
| 15 | MUNICIPAL TRANSIT | 150 | TRANSIT SERVICE | 2.1% | 733,848 | 806,317 | 72,469 | 1,048,212 | 70% |
| 24 | SOLID WASTE DISPOSAL | 240 | SOLID WASTE DISPOSAL | 4.7% | 1,610,798 | 1,673,935 | 63,137 | 2,176,116 | 74% |
| 29 | SPORTS COMPLEX | 290 | SPORTS COMPLEX | 1.3% | 465,730 | 535,432 | 69,702 | 696,062 | 67% |
| | | | | 8.1% | 2,810,376 | 3,015,685 | 205,308 | 3,920,390 | 72% |
| | | | | 100.0% | 34,611,983 | 37,385,028 | 2,773,045 | 48,600,536 | 71% |

# 5. Operations

The City of Carlsbad
Operations by Department
FY 2018-19
July 2018 - March 2019

| Fund | Fund Name | Dept | Depart Name | % of Total Costs | July - March Actual | July - March Adj Bud | July - March Fav(Unfav) | Total FY Budget | FY Target 75% |
|---|---|---|---|---|---|---|---|---|---|
| 1 | GENERAL FUND | 10 | EXECUTIVE & LEGISLATIVE | 4.2% | 890,194 | 1,058,787 | 168,593 | 1,411,716 | 63% |
| 1 | GENERAL FUND | 15 | PERSONNEL | 0.0% | 3,299 | 11,235 | 7,936 | 14,980 | 22% |
| 1 | GENERAL FUND | 20 | JUDICIAL | 0.2% | 42,848 | 73,800 | 30,952 | 98,400 | 44% |
| 1 | GENERAL FUND | 21 | RIVERWALK RECREATION | 0.3% | 70,488 | 97,071 | 26,583 | 129,428 | 54% |
| 1 | GENERAL FUND | 25 | INFORMATION TECHNOLOGY | 1.0% | 210,019 | 272,683 | 62,663 | 363,577 | 58% |
| 1 | GENERAL FUND | 30 | FINANCIAL ADMINISTRATION | 5.2% | 1,084,211 | 1,071,180 | (13,031) | 1,428,240 | 76% |
| 1 | GENERAL FUND | 40 | PUBLIC SAFETY | 4.5% | 935,480 | 1,053,845 | 118,365 | 1,405,127 | 67% |
| 1 | GENERAL FUND | 50 | FIRE | 3.1% | 660,257 | 693,071 | 32,814 | 924,095 | 71% |
| 1 | GENERAL FUND | 60 | STREET | 2.9% | 613,124 | 740,944 | 127,820 | 987,925 | 62% |
| 1 | GENERAL FUND | 61 | GARAGE | 0.4% | 89,416 | 85,793 | (3,624) | 114,390 | 78% |
| 1 | GENERAL FUND | 62 | ELECTRICAL DEPT. | 0.1% | 28,786 | 36,938 | 8,152 | 49,250 | 58% |
| 1 | GENERAL FUND | 63 | CONSTRUCTION | 0.2% | 43,472 | 49,155 | 5,683 | 65,540 | 66% |
| 1 | GENERAL FUND | 67 | COMMUNITY SERVICE | 0.1% | 23,686 | 27,390 | 3,704 | 36,520 | 65% |
| 1 | GENERAL FUND | 68 | GOLF | 1.8% | 384,147 | 390,096 | 5,949 | 520,128 | 74% |
| 1 | GENERAL FUND | 70 | PARKS | 2.7% | 558,691 | 620,369 | 61,678 | 827,159 | 68% |
| 1 | GENERAL FUND | 71 | AIRPORT | 0.3% | 67,960 | 69,248 | 1,288 | 92,330 | 74% |
| 1 | GENERAL FUND | 72 | FACILITY MAINTENANCE | 0.7% | 154,863 | 197,745 | 42,882 | 263,660 | 59% |
| 1 | GENERAL FUND | 75 | WATER PARK | 0.4% | 89,366 | 91,748 | 2,381 | 122,330 | 73% |
| 1 | GENERAL FUND | 80 | LIBRARY | 0.6% | 125,355 | 152,219 | 26,863 | 202,958 | 62% |
| 1 | GENERAL FUND | 82 | CRC BEAUTIFICATION | 0.0% | 266 | - | (266) | - | |
| 1 | GENERAL FUND | 83 | MUSEUM | 0.4% | 87,552 | 128,768 | 41,215 | 171,690 | 51% |
| 1 | GENERAL FUND | 110 | PLAN, ENGINEER & REG | 1.2% | 254,350 | 307,637 | 53,287 | 410,183 | 62% |
| 1 | GENERAL FUND | 125 | COMMUNITY DEVELOPMENT | 0.2% | 44,301 | 68,250 | 23,949 | 91,000 | 49% |
| 1 | GENERAL FUND | 128 | PATE SCHOOL REC CTR | 0.0% | 4,050 | - | (4,050) | - | |
| 1 | GENERAL FUND | 129 | SAN JOSE SR. REC CTR | 0.1% | 30,266 | 60,000 | 29,734 | 80,000 | 38% |
| 1 | GENERAL FUND | 130 | N. MESA SR. REC CTR | 0.2% | 37,469 | 58,830 | 21,361 | 78,440 | 48% |
| 1 | GENERAL FUND | 180 | PERFORMING ARTS CENTER | 0.5% | 100,873 | 111,915 | 11,042 | 149,220 | 68% |
| 1 | GENERAL FUND | 260 | CEMETERY | 1.7% | 354,569 | 454,838 | 100,268 | 606,450 | 58% |
| | | | | 33.3% | 6,989,361 | 7,983,552 | 994,191 | 10,644,736 | 66% |
| 36 | WATER AND SEWER | 360 | WATER | 5.5% | 1,165,212 | 1,597,453 | 432,241 | 2,129,937 | 55% |
| 36 | WATER AND SEWER | 361 | SEWER | 1.5% | 305,402 | 305,768 | 366 | 407,691 | 75% |
| 36 | WATER AND SEWER | 362 | DOUBLE EAGLE | 0.8% | 168,579 | 273,848 | 105,268 | 365,130 | 46% |
| 36 | WATER AND SEWER | 363 | LAB ENVIRONMENTAL SERV | 0.1% | 26,980 | 36,630 | 9,650 | 48,840 | 55% |
| 36 | WATER AND SEWER | 364 | COLLECTION SYSTEM | 1.0% | 203,424 | 234,210 | 30,786 | 312,280 | 65% |
| | | | | 8.9% | 1,869,597 | 2,447,909 | 578,311 | 3,263,878 | 57% |
| 2 | CAPITAL OUTLAY GRT BOND | 2 | CAPITAL OUTLAY GRT BOND | 0.6% | 119,130 | 135,000 | 15,870 | 180,000 | 66% |
| 6 | DISASTER PREPAREDNESS FUND | 6 | DISASTER PREPAREDNESS | 6.5% | 1,355,544 | 1,050,711 | (304,833) | 1,400,948 | 97% |
| 12 | SPECIAL MUSEUM FUND | 120 | SPECIAL MUSEUM FUND | 0.0% | 5,622 | 9,750 | 4,128 | 13,000 | 43% |
| 15 | MUNICIPAL TRANSIT | 150 | TRANSIT SERVICE | 0.5% | 102,557 | 145,943 | 43,386 | 194,590 | 53% |
| 20 | FIRE PROTECTION | 200 | FIRE PROTECTION | 0.0% | - | 9,375 | 9,375 | 12,500 | 0% |
| 21 | LODGERS TAX NON-PROMO | 210 | LODGERS TAX NON-PROMO | 2.0% | 414,096 | 597,676 | 183,580 | 796,901 | 52% |
| 23 | LODGERS TAX PROMO | 230 | LODGERS TAX PROMO | 2.1% | 432,325 | 1,019,298 | 586,973 | 1,359,064 | 32% |
| 24 | SOLID WASTE DISPOSAL | 240 | SOLID WASTE DISPOSAL | 3.5% | 733,459 | 839,393 | 105,933 | 1,119,190 | 66% |
| 24 | SOLID WASTE DISPOSAL | 241 | SANDPOINT LANDFILL | 5.3% | 1,115,192 | 1,125,000 | 9,808 | 1,500,000 | 74% |
| 25 | AIRPORT | 250 | AIRPORT-MAINTENANCE | 0.1% | 24,962 | 84,973 | 60,011 | 113,297 | 22% |
| 27 | WORKERS' COMPENSATION | 270 | WORKERS' COMPENSATION | 2.0% | 409,459 | 585,000 | 175,541 | 780,000 | 52% |
| 28 | INSURANCE | 280 | INSURANCE | 5.4% | 1,134,010 | 1,060,641 | (73,369) | 1,414,188 | 80% |
| 29 | SPORTS COMPLEX | 290 | SPORTS COMPLEX | 1.7% | 347,747 | 354,270 | 6,523 | 472,360 | 74% |
| 31 | EMS | 310 | EMS | 0.1% | 13,033 | 9,923 | (3,110) | 13,230 | 99% |
| 32 | LOCAL GOVERNMENT CORRECTION | 320 | LOCAL GOV CORRECTIONAL | 0.9% | 181,266 | 168,750 | (12,516) | 225,000 | 81% |
| 34 | LAW ENFORCEMENT PROTECTION | 340 | LAW ENFORCEMENT PROTECT | 0.2% | 36,321 | 47,250 | 10,929 | 63,000 | 58% |
| 40 | BEAUTIFICATION | 400 | BEAUTIFICATION | 0.1% | 14,323 | 13,109 | (1,214) | 17,478 | 82% |
| 44 | STREET IMPROVEMENT | 440 | STREET IMPROVEMENT | 0.0% | - | - | - | - | |
| 51 | NMFA LOANS-GOVERNMENTAL | 511 | NMFA LOANS-GOVERNMENTAL | 0.3% | 58,207 | 423,060 | 364,853 | 564,080 | 10% |
| 52 | NMFA LOANS-SOLID WASTE | 521 | NMFA LOANS - SOLID WASTE | 0.0% | 6,022 | 94,742 | 88,719 | 126,322 | 5% |
| 54 | CAPITAL OUTLAY GRT BOND | 541 | GRT CAPITAL OUTLAY BOND | 0.4% | 91,928 | 362,893 | 270,965 | 483,857 | 19% |
| 55 | NMFA LOANS-WATER & SEWER | 550 | NMFA LOANS | 6.4% | 1,337,994 | 1,686,000 | 348,006 | 2,248,000 | 60% |
| 59 | 2009 WATER & SEWER BOND | 591 | 2009 W & S BOND | 1.5% | 313,591 | 1,216,637 | 903,046 | 1,622,182 | 19% |
| 63 | OLD CARLSBAD LANDFILL CLOSURE | 630 | OLD LANDFILL CLOSURE | 0.1% | 31,300 | 67,688 | 36,387 | 90,250 | 35% |
| 71 | PERMANENT WATER & SEWER FUND | 710 | PERMANENT W&S FUND | 0.0% | 7,527 | 7,500 | (27) | 10,000 | 75% |
| 75 | HEALTH INSURANCE FUND | 750 | HEALTH INSURANCE FUND | 17.7% | 3,712,852 | 4,462,500 | 749,648 | 5,950,000 | 62% |
| 85 | PAYROLL FUND | 850 | PAYROLL FUND | 0.0% | 32 | - | (32) | - | |
| 88 | 06-12 WIPP ACCELER IMPACT | 883 | 2010-12 WIPP ACCELER IMPACT | 0.7% | 140,063 | 140,818 | 755 | 187,757 | 75% |
| | | | | 57.8% | 12,138,561 | 15,582,896 | 3,563,464 | 20,957,194 | 58% |
| | | | | 100.0% | 20,997,519 | 26,014,356 | 5,135,967 | 34,865,808 | 60% |

# 6. Capital

The City of Carlsbad
Capital Outlay by Department
FY 2018-19
July 2018 - March 2019

| Fund | Fund Name | Dept | Dept Name | % of Total Costs | July - March Actual | July - March Adj Bud | July - March Fav(Unfav) | Total FY Budget | FY Target 75% |
|---|---|---|---|---|---|---|---|---|---|
| 1 | GENERAL FUND | 10 | EXECUTIVE & LEGISLATIVE | 0.0% | - | 3,750 | 3,750 | 5,000 | 0% |
| 1 | GENERAL FUND | 20 | JUDICIAL | 0.1% | 10,486 | 9,000 | (1,486) | 12,000 | 87% |
| 1 | GENERAL FUND | 25 | INFORMATION TECHNOLOGY | 0.6% | 57,201 | 120,000 | 62,799 | 160,000 | 36% |
| 1 | GENERAL FUND | 30 | FINANCIAL ADMINISTRATION | 1.6% | 148,103 | 336,456 | 188,353 | 448,608 | 33% |
| 1 | GENERAL FUND | 40 | PUBLIC SAFETY | 9.3% | 849,040 | 833,489 | (15,551) | 1,111,319 | 76% |
| 1 | GENERAL FUND | 50 | FIRE | 0.3% | 28,482 | 680,100 | 651,618 | 906,800 | 3% |
| 1 | GENERAL FUND | 61 | GARAGE | 0.3% | 25,479 | 21,000 | (4,479) | 28,000 | 91% |
| 1 | GENERAL FUND | 68 | GOLF | 0.2% | 19,874 | 93,761 | 73,887 | 125,015 | 16% |
| 1 | GENERAL FUND | 70 | PARKS | 1.4% | 125,579 | 310,209 | 184,630 | 413,612 | 30% |
| 1 | GENERAL FUND | 71 | AIRPORT | 0.2% | 21,174 | 68,590 | 47,416 | 91,453 | 23% |
| 1 | GENERAL FUND | 72 | FACILITY MAINTENANCE | 0.4% | 32,974 | 49,231 | 16,256 | 65,641 | 50% |
| 1 | GENERAL FUND | 80 | LIBRARY | 0.5% | 49,386 | 37,040 | (12,346) | 49,386 | 100% |
| 1 | GENERAL FUND | 83 | MUSEUM | 0.0% | - | 11,649 | 11,649 | 15,532 | 0% |
| 1 | GENERAL FUND | 125 | COMMUNITY DEVELOPMENT | 0.2% | 14,741 | 17,127 | 2,386 | 22,836 | 65% |
| 1 | GENERAL FUND | 130 | N. MESA SR. REC CTR | 0.0% | 3,642 | 22,500 | 18,858 | 30,000 | 12% |
| 1 | GENERAL FUND | 180 | PERFORMING ARTS CENTER | 0.6% | 51,899 | 336,900 | 285,001 | 449,200 | 12% |
| 1 | GENERAL FUND | 260 | CEMETERY | 0.2% | 15,008 | 12,328 | (2,680) | 16,437 | 91% |
| | | | | 15.9% | 1,453,068 | 2,963,129 | 1,510,061 | 3,950,839 | 37% |
| 36 | WATER AND SEWER | 360 | WATER | 4.2% | 382,890 | 1,725,050 | 1,342,160 | 2,300,066 | 17% |
| 36 | WATER AND SEWER | 361 | SEWER | 0.0% | - | 322,777 | 322,777 | 430,369 | 0% |
| 36 | WATER AND SEWER | 362 | DOUBLE EAGLE | 1.8% | 165,883 | 8,708,285 | 8,542,402 | 11,611,047 | 1% |
| 36 | WATER AND SEWER | 363 | LAB ENVIRONMENTAL SERV | 0.1% | 6,016 | 7,500 | 1,484 | 10,000 | 60% |
| 36 | WATER AND SEWER | 364 | COLLECTION SYSTEM | 12.0% | 1,098,123 | 980,360 | (117,763) | 1,307,147 | 84% |
| | | | | 18.0% | 1,652,913 | 11,743,972 | 10,091,059 | 15,658,629 | 11% |
| 2 | GRT CAPITAL OUTLAY FUND | 2 | CAPITAL OUTLAY GRT | 18.6% | 1,702,689 | 2,586,542 | 883,854 | 3,448,723 | 49% |
| 15 | MUNICIPAL TRANSIT | 150 | TRANSIT SERVICE | 0.2% | 15,968 | 102,573 | 86,605 | 136,764 | 12% |
| 20 | FIRE PROTECTION | 200 | FIRE PROTECTION | 0.8% | 71,696 | 381,698 | 310,001 | 508,930 | 14% |
| 21 | LODGERS TAX NON-PROMO | 210 | LODGERS TAX NON-PROMO | 5.9% | 536,629 | 2,149,333 | 1,612,704 | 2,865,777 | 19% |
| 23 | LODGERS TAX PROMO | 230 | LODGERS TAX PROMO | 3.4% | 310,546 | 363,750 | 53,204 | 485,000 | 64% |
| 24 | SOLID WASTE DISPOSAL | 240 | SOLID WASTE DISPOSAL | 11.1% | 1,020,368 | 770,250 | (250,118) | 1,027,000 | 99% |
| 25 | AIRPORT | 250 | AIRPORT-MAINTENANCE | 4.4% | 405,865 | 1,034,774 | 628,909 | 1,379,699 | 29% |
| 29 | SPORTS COMPLEX | 290 | SPORTS COMPLEX | 4.5% | 415,058 | 349,726 | (65,333) | 466,301 | 89% |
| 31 | EMERGENCY MEDICAL SERVICE | 310 | EMERGENCY MEDICAL SERVICE | 0.3% | 26,770 | 20,078 | (6,692) | 26,770 | 100% |
| 44 | STREET IMPROVEMENT | 440 | STREET IMPROVEMENT | 11.8% | 1,078,377 | 2,471,704 | 1,393,327 | 3,295,605 | 33% |
| 49 | CIEP | 490 | CIEP | 5.1% | 463,531 | 6,401,732 | 5,938,201 | 8,535,643 | 5% |
| 63 | OLD LANDFILL CLOSURE | 630 | OLD LANDFILL CLOSURE | 0.0% | - | 7,500 | 7,500 | 10,000 | 0% |
| 69 | 98' W&S BOND ACQUISITION | 690 | 98' W&S BOND ACQUISITION | 0.1% | 8,063 | 6,047 | (2,015) | 8,063 | 100% |
| 80 | CDBG | 800 | CDBG | 0.0% | - | 375,000 | 375,000 | 500,000 | 0% |
| | | | | 66.1% | 6,055,559 | 16,645,706 | 10,590,147 | 22,694,275 | 27% |
| | | | | 100.0% | 9,161,540 | 31,352,807 | **22,191,268** | 42,303,743 | **22%** |

# 7. Water & Sewer Narrative

**City of Carlsbad**
**Water & Sewer Revenues - Fund 36**

**FY 2018-19**

| Revenues-$ | July | August | September | October | November | December | January | February | March | April | May | June | Total | Year End Projection |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Water Services | 602,947 | 580,414 | 464,932 | 617,533 | 365,257 | 338,531 | 292,920 | 285,353 | 319,834 | | | | **3,867,721** | 5,156,962 |
| Sewer Services | 399,863 | 388,709 | 362,814 | 413,398 | 394,183 | 349,848 | 397,142 | 378,737 | 402,236 | | | | **3,486,931** | 4,649,241 |
| Double Eagle | 75,692 | 51,478 | 119,340 | 140,257 | 19,432 | 27,911 | 20,086 | 24,229 | 43,241 | | | | **521,667** | 695,556 |
| All Other | 214,969 | 286,938 | 129,714 | 284,288 | 189,321 | 191,247 | 224,113 | 199,926 | 253,849 | | | | **1,974,365** | 2,632,486 |
| **Total** | **1,293,470** | **1,307,540** | **1,076,801** | **1,455,475** | **968,193** | **907,537** | **934,261** | **888,245** | **1,019,161** | - | - | - | **9,850,683** | 13,134,245 |
| Budget | 1,029,008 | 1,029,008 | 1,029,008 | 1,029,008 | 1,029,008 | 1,029,008 | 1,029,008 | 1,029,008 | 1,029,008 | | | | 9,261,075 | 12,348,100 |
| Favorable (Unfav) to Budget | **264,462** | **278,532** | **47,792** | **426,467** | **(60,816)** | **(121,472)** | **(94,747)** | **(140,763)** | **(9,847)** | - | - | - | **589,608** | **786,145** |
| Percent Favorable (Unfav) | **26%** | **27%** | **5%** | **41%** | **-6%** | **-12%** | **-9%** | **-14%** | **-1%** | | | | **6%** | **6%** |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **% Change from FY 2017-18** | **27%** | **20%** | **12%** | **46%** | **10%** | | | | | | | | **-17%** | |

**FY 2017-18**

| Revenues-$ | July | August | September | October | November | December | January | February | March | April | May | June | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Water Services | 509,437 | 587,275 | 444,545 | 443,121 | 340,084 | 309,100 | 267,052 | 296,653 | 272,394 | 277,310 | 442,896 | 590,147 | **4,780,013** |
| Sewer Services | 349,996 | 377,526 | 351,144 | 385,599 | 366,801 | 350,677 | 381,684 | 377,884 | 357,725 | 373,337 | 380,025 | 390,906 | **4,443,303** |
| Double Eagle | 58,703 | 62,117 | 27,522 | 27,817 | 15,965 | 29,409 | 23,330 | 60,878 | 81,936 | 28,835 | 54,734 | 49,232 | **520,478** |
| All Other | 102,275 | 64,715 | 141,392 | 141,955 | 156,244 | 194,980 | 222,506 | 95,494 | 272,248 | 508,861 | 75,219 | 179,065 | **2,154,953** |
| **Total** | **1,020,411** | **1,091,633** | **964,603** | **998,493** | **879,094** | **884,166** | **894,571** | **830,909** | **984,303** | **1,188,343** | **952,874** | **1,209,349** | **11,898,747** |

**FY 2016-17**

| Revenues-$ | July | August | September | October | November | December | January | February | March | April | May | June | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Water Services | 407,865 | 540,889 | 434,047 | 351,750 | 284,337 | 297,849 | 270,182 | 281,842 | 247,807 | 294,463 | 421,955 | 410,558 | **4,243,544** |
| Sewer Services | 331,709 | 362,277 | 344,430 | 345,455 | 330,633 | 336,307 | 349,516 | 344,920 | 338,848 | 325,794 | 359,926 | 350,386 | **4,120,200** |
| Double Eagle | 20,531 | 43,587 | 41,296 | 70,791 | 20,646 | 23,698 | 28,441 | 33,856 | 29,552 | 25,721 | 37,994 | 25,618 | **401,731** |
| All Other | 302,879 | 254,385 | 410,743 | 2,419,372 | 169,856 | 676,139 | 561,420 | 265,216 | 149,209 | 129,519 | 220,653 | 240,566 | **5,799,958** |
| **Total** | **1,062,984** | **1,201,138** | **1,230,516** | **3,187,368** | **805,472** | **1,333,993** | **1,209,559** | **925,834** | **765,416** | **775,497** | **1,040,529** | **1,027,128** | **14,565,433** |

**FY 2015-16**

| Revenues-$ | July | August | September | October | November | December | January | February | March | April | May | June | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Water Services | 393,669 | 505,275 | 413,527 | 523,497 | 332,176 | 278,837 | 273,994 | 289,725 | 255,311 | 303,685 | 392,638 | 430,203 | **4,392,537** |
| Sewer Services | 339,715 | 351,703 | 321,601 | 365,928 | 330,502 | 337,797 | 340,537 | 365,934 | 297,542 | 337,489 | 353,250 | 331,092 | **4,073,090** |
| Double Eagle | 249,616 | 204,918 | 243,404 | 221,034 | 140,652 | 133,113 | 92,920 | 206,003 | 127,549 | 86,646 | 119,813 | 54,667 | **1,880,335** |
| All Other | 96,328 | 95,574 | 135,762 | 131,350 | 99,273 | 117,466 | 99,788 | 95,691 | 74,485 | 82,545 | 92,492 | 138,485 | **1,259,239** |
| **Total** | **1,079,328** | **1,157,470** | **1,114,294** | **1,241,809** | **902,603** | **867,213** | **807,239** | **957,353** | **754,887** | **810,365** | **958,193** | **954,447** | **11,605,201** |

The City of Carlsbad
Fund 36 – Water & Sewer
Fiscal Year 2018-19
July 2018 – March 2019

## Summary

| | Beginning Fund Balance | Revenues | Costs Labor | Costs Ops | Costs Capital | Costs Total | Transfers Increase (Decrease) | Reserves Increase Decrease | Ending Fund Balance | Cash Increase (Decrease) |
|---|---|---|---|---|---|---|---|---|---|---|
| Actual | 12,240,226 | 9,850,683 | 3,696,184 | 1,869,597 | 1,652,913 | 7,218,694 | 4,207,506 | (3,788) | 19,075,933 | 6,835,707 |
| Budget | 12,222,908 | 9,261,075 | 3,922,855 | 2,447,909 | 11,743,972 | 18,114,736 | 4,207,506 | - | 7,576,753 | (4,646,155) |
| Variance - Favorable (Unfavorable) | 17,318 | 589,608 | 226,671 | 578,312 | 10,091,059 | 10,896,042 | - | (3,788) | 11,499,180 | 11,481,862 |

## Fund Balance

The Water & Sewer Fund had a fiscal year beginning fund balance of **$12.2M** and an ending fund balance of **$19.1M**.

### Unrestricted Cash

| | | |
|---|---|---|
| Wells Fargo | 16,907,508 | |
| | 16,907,508 | 89% |

### Unrestricted CDs

| | | |
|---|---|---|
| Carlsbad National Bank | 300,000 | |
| Pioneer Bank | 208,264 | |
| Western Commerce Bank | 356,139 | |
| | 864,403 | 5% |

### Inventory

| | | |
|---|---|---|
| Water | 525,348 | |
| Sewer | 24,639 | |
| Double Eagle | 126,592 | |
| | 676,579 | 4% |

### Liabilities

| | | |
|---|---|---|
| Utility Deposits | 561,132 | |
| NM Gross Receipts Tax Payable | 66,312 | |
| | 627,444 | 3% |

| | | |
|---|---|---|
| Total Fund Balance | 19,075,933 | 100% |

## Revenues

Of the $9.3M revenue budget, the City has collected $9.9M. Therefore, revenues are favorable to budget $590k.

| | Actual | Budget | Variance Fav (Unfav) | Total FY Budget | FY Target 75% |
|---|---|---|---|---|---|
| Sewer Services | 3,486,931 | 3,414,450 | 72,481 | 4,552,600 | 77% |
| City Water | 3,414,385 | 3,407,025 | 7,360 | 4,542,700 | 75% |
| Effluent Contract | 547,569 | 637,200 | (89,631) | 849,600 | 64% |
| Septage Services | 747,841 | 540,900 | 206,941 | 721,200 | 104% |
| La Huerta Water | 453,336 | 456,600 | (3,264) | 608,800 | 74% |
| Double Eagle Water | 521,667 | 390,375 | 131,292 | 520,500 | 100% |
| Misc. Revenues | 448,153 | 209,550 | 238,603 | 279,400 | 160% |
| Late & Reconnect Fees | 230,803 | 204,975 | 25,828 | 273,300 | 84% |
| | 9,850,683 | 9,261,075 | 589,608 | 12,348,100 | 80% |

## Transfers

All transfers were booked in August 2018. There will be no further transfers unless a budget adjustment is approved:

| | Actual | Budget | Variance Fav (Unfav) | Total FY Budget | FY Target 75% |
|---|---|---|---|---|---|
| **Transfers-In** | | | | | |
| Fund 2 - Capital - Double Eagle | 3,907,643 | 3,907,643 | - | 3,907,643 | 100% |
| Fund 2 - Capital - Rehab/Reline Reservoir 2 | 1,200,000 | 1,200,000 | - | 1,200,000 | 100% |
| Fund 2 - Capital - Sewer Line Expansion | 300,000 | 300,000 | - | 300,000 | 100% |
| Fund 60 - 2009 W&S Bonds - Closes Fund | 671,266 | 671,266 | - | 671,266 | 100% |
| Fund 69 - 1998 W&S Bonds - Closes Fund | 83,710 | 83,710 | - | 83,710 | 100% |
| Fund 75 - Health Insurance - Rebates | 147,666 | 147,666 | - | 147,666 | 100% |
| | 6,310,285 | 6,310,285 | - | 6,310,285 | 100% |
| **Transfers-Out** | | | | | |
| Fund 28 - Liability & Property Insurance | (381,000) | (381,000) | - | (381,000) | 100% |
| Fund 55 - NMFA Loan - DE Waterline | (15,397) | (15,397) | - | (15,397) | 100% |
| Fund 55 - NMFA Loan - Storage Convey | (30,800) | (30,800) | - | (30,800) | 100% |
| Fund 55 - NMFA Loan - Conservation (Effluent) | (53,401) | (53,401) | - | (53,401) | 100% |
| Fund 59 - NMFA Loan - 2009 W&S Bond | (1,622,182) | (1,622,182) | - | (1,622,182) | 100% |
| | (2,102,780) | (2,102,780) | - | (2,102,780) | 100% |
| Net Transfers | 4,207,505 | 4,207,505 | - | 4,207,505 | 100% |

## Labor

Of the $3.9M labor budget, $3.7M was expended. Therefore, the total cost savings in Labor is $227k.

| | Actual | Budget | Variance Fav (Unfav) | Total FY Budget | FY Target 77% |
|---|---|---|---|---|---|
| **Category** | | | | | |
| Direct Labor | 2,609,416 | 2,768,346 | 158,930 | 3,598,850 | 73% |
| Health Insurance | 491,425 | 550,128 | 58,703 | 715,166 | 69% |
| Taxes | 242,537 | 268,508 | 25,971 | 349,060 | 69% |
| PERA | 215,634 | 230,356 | 14,722 | 299,463 | 72% |
| Health Insurance Rebate | 137,172 | 105,517 | (31,655) | 137,172 | 100% |
| Total | 3,696,184 | 3,922,855 | 226,670 | 5,099,711 | 72% |
| | | | | | |
| **Department** | | | | | |
| 360 - Water | 1,739,856 | 1,825,308 | 85,452 | 2,372,900 | 73% |
| 361 - Sewer | 668,151 | 687,200 | 19,049 | 893,360 | 75% |
| 362 - Double Eagle | 609,587 | 661,024 | 51,437 | 859,331 | 71% |
| 363 - Lab Environmental Services | 277,127 | 279,018 | 1,891 | 362,723 | 76% |
| 364 - Collection System | 401,463 | 470,305 | 68,842 | 611,397 | 66% |
| | 3,696,184 | 3,922,855 | 226,671 | 5,099,711 | 72% |

## Operations

Of the $2.5M operating budget, $1.9M was expended. Therefore, the total cost savings in operations is $578k.

| | Actual | Budget | Variance Fav (Unfav) | Total FY Budget | FY Target 75% |
|---|---|---|---|---|---|
| **Category** | | | | | |
| Utilities | 515,798 | 625,185 | 109,387 | 833,580 | 62% |
| Contract & Professional Fees | 319,554 | 647,648 | 328,094 | 863,530 | 37% |
| Service Line Maint & Repair | 270,712 | 347,288 | 76,575 | 463,050 | 58% |
| Materials & Supplies | 292,704 | 303,855 | 11,151 | 405,140 | 72% |
| Equipment Maint & Repair | 244,899 | 275,954 | 31,054 | 367,938 | 67% |
| Vehicle Operation Costs | 97,753 | 94,988 | (2,765) | 126,650 | 77% |
| All Other | 128,177 | 152,993 | 24,816 | 203,990 | 63% |
| Total | 1,869,597 | 2,447,909 | 578,311 | 3,263,878 | 57% |
| | | | | | |
| **Department** | | | | | |
| 360 - Water | 1,165,212 | 1,597,453 | 432,241 | 2,129,937 | 55% |
| 361 - Sewer | 305,402 | 305,768 | 366 | 407,691 | 75% |
| 362 - Double Eagle | 168,579 | 273,848 | 105,268 | 365,130 | 46% |
| 363 - Lab Environmental Services | 26,980 | 36,630 | 9,650 | 48,840 | 55% |
| 364 - Collection System | 203,424 | 234,210 | 30,786 | 312,280 | 65% |
| | 1,869,597 | 2,447,909 | 578,311 | 3,263,878 | 57% |

## Capital

Of the $11.7M capital budget, $1.7M has been expended. Therefore, the capital spending variance is $10.1M. This variance is primarily related to the timing of Double Eagle Phase III. The $1.7M capital spending is allocated as follows:

| | Carry Over | Actual | Budget | Variance Fav (Unfav) | Total FY Budget | FY Target 75% |
|---|---|---|---|---|---|---|
| **Sustaining Projects** | | | | | | |
| Equip-Fall Protection-Treatment Plant | | - | 75,000 | 75,000 | 100,000 | 0% |
| Equip-Fencing | Y | 29,856 | 22,500 | (7,356) | 30,000 | 100% |
| Equip-Lab Distiller | | 6,016 | 7,500 | 1,484 | 10,000 | 60% |
| Equip-Line Capping | | 10,933 | 8,200 | (2,733) | 10,933 | 100% |
| Equip-Replace Generator-Primary Lift St | | 19,957 | 93,750 | 73,793 | 125,000 | 16% |
| Equip-Sewer Interceptor | Y | - | 20,351 | 20,351 | 27,135 | 0% |
| Equip-Sewer Pump | Y | 125,500 | 97,500 | (28,000) | 130,000 | 97% |
| Equip-Treatment Plant Rag Compactor | | - | 22,777 | 22,777 | 30,369 | 0% |
| Equip-Valve Exerciser | | - | 68,250 | 68,250 | 91,000 | 0% |
| Equip-Valves & PRV - Double Eagle | | - | 4,871 | 4,871 | 6,494 | 0% |
| Equip-Valves & PRV - Water | | 14,220 | 75,000 | 60,780 | 100,000 | 14% |
| Equip-Waster Water Jet Truck | | 389,000 | 291,750 | (97,250) | 389,000 | 100% |
| Lift Station Improvements | Y | 563,666 | 474,095 | (89,572) | 632,126 | 89% |
| SCADA - Collection System | Y | - | 2,915 | 2,915 | 3,886 | 0% |
| SCADA - Water | | 35,703 | 75,000 | 39,297 | 100,000 | 36% |
| Utility-San Jose Rd Project | Y | 44,273 | 36,100 | (8,173) | 48,133 | 92% |
| Well Remediation - Double Eagle | Y | - | 45,442 | 45,442 | 60,589 | 0% |
| Well Remediation - Reservoir #2 | | 11,589 | 900,000 | 888,411 | 1,200,000 | 1% |
| Well Remediation - Reservoir #9 | | 123,889 | 187,500 | 63,611 | 250,000 | 50% |
| Well Remediation - Water | | - | 37,500 | 37,500 | 50,000 | 0% |
| Total | | 1,374,602 | 2,545,999 | 1,171,396 | 3,394,665 | 40% |
| | | | | | | |
| **Growth Projects** | | | | | | |
| W&S Line Extension Upgrade | | - | 225,000 | 225,000 | 300,000 | 0% |
| Double Eagle Meters | | 3,941 | 7,500 | 3,559 | 10,000 | 39% |
| Double Eagle Phase 3 | Y | 60,006 | 8,417,973 | 8,357,968 | 11,223,964 | 1% |
| New Service - Double Eagle | | 3,135 | 7,500 | 4,365 | 10,000 | 31% |
| New Service - Water | | 112,427 | 90,000 | (22,427) | 120,000 | 94% |
| Sewer Line Extension (South of Town) | | - | 225,000 | 225,000 | 300,000 | 0% |
| Tatum Wellfield Engineering & Design | Y | 98,801 | 225,000 | 126,199 | 300,000 | 33% |
| | | 278,310 | 9,197,973 | 8,919,663 | 12,263,964 | 2% |
| | | | | | | |
| | | 1,652,913 | 11,743,972 | 10,091,059 | 15,658,629 | 11% |

## Summary of Budget Adjustments

The following budget adjustments have been approved during FY 2018-19:

| INCREASE/(DECREASE) | | | |
|---|---|---|---|
| **Department** | **Type** | **Description** | **Amount** |
| 360-Water | Capital | Replace Line Tapping Equipment | 10,933 |
| 360-Water | Ops | Equipment Maint & Repair - Transfer to Capital | (10,933) |
| | | | |
| 361-Sewer | Capital | Treatment Plant Rag Compactor | 30,369 |
| 361-Sewer | Ops | Equipment Maint & Repair - Transfer to Capital | (30,369) |
| | | | |
| 360-Water | Capital | Valve Instillation Equipment | 91,000 |
| 364-Collection | Capital | Refuse Collection Truck (Vaccume Truck) | (61,000) |
| 362-Double Eagle | Capital | Valves & PRV | (30,000) |
| | | | |
| All W&S Depts | Labor | Health Insurance Rebate | 147,666 |
| Health Insurance Fund | Transfer | Offset Cost of Health Insurance Rebate | (147,666) |
| | | | |
| | | | - |
| | | | |
| **INCREASE - Fund Balance or Additional Revenue** | | | |
| | | | |
| 360-Water | Ops | Professional Fees - Renew Maint Agreement for SCADA | 40,000 |
| | | | |
| 360-Water | Ops | Professional Fees - 40 year water plan to protect water rights and provide direction for future water needs | 100,000 |
| | | | |
| 360-Water | Ops | Water & Sewer Rate and Fee Study | 130,000 |
| | | | |
| 360-Water | Ops | Professional Fees - EPA required risk management program for 2 chlorinator facilities | 60,000 |
| | | | |
| 360-Water | Capital | Extend Waterlines througout City | 300,000 |
| | | | |
| 361-Sewer | Capital | Fall Protection System at Waste Water Treatment Plant | 100,000 |
| | | | |
| 364-Collections | Capital | Replace Power Generator at Primary Lift Station | 125,000 |
| | | | 855,000 |

## Summary of Outstanding Debt

| | | WATER & SEWER DEBT | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | Bond W&S Rev 2009 | NMFA Carlsbad 10 DE Waterline | NMFA Carlsbad 11 DE Extension | NMFA Carlsbad 14 Storage/Conv | NMFA Carlsbad 16 Conservation | NMFA Carlsbad TBA Treatment Plant | **Total W&S** |
| | Original Amounts | | | | | | | |
| | Principal | 21,440,000 | 300,000 | 15,688,737 | 600,000 | 1,000,000 | 19,414,220 | **58,442,957** |
| | Interest | 11,342,887 | 7,902 | 3,533,097 | 16,003 | 25,434 | 4,331,980 | **19,257,303** |
| | Total | $32,782,887 | $307,902 | $19,221,834 | $616,003 | $1,025,434 | $23,746,200 | **$77,700,260** |
| | | | | | | | | |
| Years | FY | Payments Remaining - includes Principal & Interest | | | | | | |
| 1 | FY 2018-19 | 1,622,181 | 15,397 | 961,092 | 30,800 | 53,400 | 1,187,310 | 3,870,180 |
| 2 | FY 2019-20 | 1,622,381 | 15,397 | 961,091 | 30,800 | 53,400 | 1,187,310 | 3,870,380 |
| 3 | FY 2020-21 | 1,620,981 | 15,397 | 961,092 | 30,800 | 53,400 | 1,187,310 | 3,868,980 |
| 4 | FY 2021-22 | 1,621,638 | 15,397 | 961,091 | 30,800 | 53,400 | 1,187,310 | 3,869,637 |
| 5 | FY 2022-23 | 1,624,038 | 15,397 | 961,091 | 30,800 | 53,401 | 1,187,310 | 3,872,036 |
| 6 | FY 2023-24 | 1,621,388 | 15,397 | 961,091 | 30,800 | 53,400 | 1,187,310 | 3,869,386 |
| 7 | FY 2024-25 | 1,619,963 | 15,397 | 961,092 | 30,800 | 53,401 | 1,187,310 | 3,867,962 |
| 8 | FY 2025-26 | 1,624,400 | 15,397 | 961,091 | 30,801 | 53,401 | 1,187,310 | 3,872,400 |
| 9 | FY 2026-27 | 1,620,750 | 15,397 | 961,092 | 30,800 | 53,401 | 1,187,310 | 3,868,750 |
| 10 | FY 2027-28 | 1,620,750 | 15,397 | 961,092 | 30,800 | 53,400 | 1,187,310 | 3,868,749 |
| 11 | FY 2028-29 | 1,622,250 | 15,397 | 961,092 | 30,800 | 53,400 | 1,187,310 | 3,870,249 |
| 12 | FY 2029-30 | - | 15,397 | 961,092 | 30,800 | 53,400 | 1,187,310 | 2,248,000 |
| 13 | FY 2030-31 | - | - | 961,092 | 30,800 | 53,401 | 1,187,310 | 2,232,602 |
| 14 | FY 2031-32 | - | - | 961,092 | 30,800 | 53,401 | 1,187,310 | 2,232,603 |
| 15 | FY 2032-33 | - | - | 961,091 | 30,800 | 53,401 | 1,187,310 | 2,232,602 |
| 16 | FY 2033-34 | - | - | 961,092 | 30,800 | 53,400 | 1,187,310 | 2,232,602 |
| 17 | FY 2034-35 | - | - | 961,092 | 30,800 | 53,400 | 1,187,310 | 2,232,602 |
| 18 | FY 2035-36 | - | - | 961,091 | - | - | 1,187,310 | 2,148,401 |
| 19 | FY 2036-37 | - | - | 961,092 | - | - | 1,187,310 | 2,148,402 |
| 20 | FY 2037-38 | - | - | - | - | - | 1,187,310 | 1,187,310 |
| | | **17,840,719** | **184,763** | **18,260,741** | **523,602** | **907,806** | **23,746,200** | **61,463,832** |

# 8. Check Registers

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 108 | AMERIPRIDE, INC. | 285966 | 03/01/2019 | | | 100.95 |
| 185030 | RUG SERVICE - CITY HALL | | | 01 | 58.03 | |
| 185036 | RED RAG & RUG SERVICE - GARAGE SHOP | | | 01 | 42.92 | |
| 360 | ARTESIA FIRE EQUIPMT, INC | 285967 | 03/01/2019 | | | 35.00 |
| 190069 | NOZZLE FOR L-1 | | | 01 | 35.00 | |
| 190069 | HANDLE, BLACK WITH ROLL PIN | | | 01 | | |
| 458 | BENMARK SUPPLY CO., INC. | 285968 | 03/01/2019 | | | 544.75 |
| 189078 | FITTINGS | | | 36 | 544.75 | |
| 616 | BRININSTOOL EQUIPMENT | 285969 | 03/01/2019 | | | 164.03 |
| 189857 | CUTTING TOOL, CAULK, WRENCHES, MARKING | | | 01 | 65.61 | |
| 189857 | PAINT, TYVEK SUITS | | | 01 | | |
| 189857 | CUTTING TOOL, CAULK, WRENCHES, MARKING | | | 36 | 98.42 | |
| 189857 | PAINT, TYVEK SUITS | | | 36 | | |
| 992 | CED | 285970 | 03/01/2019 | | | 215.00 |
| 189234 | REPAIR FRONTIER 2 WATER WELL IN D.E. | | | 36 | 215.00 | |
| 998 | CARLSBAD QUALITY AUTOBODY | 285971 | 03/01/2019 | | | 4979.82 |
| 188875 | BODY REPAIR - D.E. TRUCK | | | 36 | 4979.82 | |
| 1240 | CIRCLE S FEED STORE | 285972 | 03/01/2019 | | | 118.80 |
| 190014 | GOPHER PROBE - SPORTS COMPLEX | | | 29 | 118.80 | |
| 1367 | CREWS GLASS & MIRROR INC. | 285973 | 03/01/2019 | | | 171.47 |
| 189702 | REPAIR BROKEN WINDOW AND FRONT DOOR | | | 01 | 171.47 | |
| 189702 | LATCH AT NMSRC | | | 01 | | |
| 1402 | DARDANELLE TIMBER CO INC | 285974 | 03/01/2019 | | | 79.95 |
| 190076 | WEED/BUG SPRAY, TOTE LTC/CRY 12 GAL | | | 01 | 79.95 | |
| 1809 | EDDY COUNTY | 285975 | 03/01/2019 | | | 39140.00 |
| 187962 | PRISONER HOUSING FOR FISCAL YEAR | | | 32 | 39140.00 | |
| 2255 | FASTENAL COMPANY | 285976 | 03/01/2019 | | | 238.32 |
| 190086 | BOLTS, LOCK NUTS, WASHERS - GRIZZLY | | | 36 | 238.32 | |
| 190086 | ROCK SPREADER | | | 36 | | |
| 2480 | FORREST TIRE CO., INC. | 285977 | 03/01/2019 | | | 107.65 |
| 189909 | Unit/Asset: ENG-66 F-450 | | | 01 | 107.65 | |
| 189909 | FRONT END ALIGNMENT | | | 01 | | |
| 3058 | JAMES HAMILTON CONST. CO | 285978 | 03/01/2019 | | | 396.51 |
| 190185 | YARDS OF BASE COURSE 3/4 MINUS | | | 01 | 396.51 | |
| 3465 | INGRAM LIBRARY SERVICES | 285979 | 03/01/2019 | | | 286.75 |
| 189451 | BOOKS FOR YOUTH COLLECTION | | | 01 | 104.18 | |
| 190162 | BOOKS FOR CHILDREN'S COLLECTION | | | 01 | 182.57 | |
| 3495 | INTERSTATE BATTERY SYS | 285980 | 03/01/2019 | | | 95.90 |
| 189948 | BATTERIES - FRONT GATES - SPORTS COMPLEX | | | 29 | 95.90 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 3541 | CARLSBAD FORD | 285981 | 03/01/2019 | | | 478.05 |
| 190059 | BRAKE LINING & ROTORS - GARAGE-13723, | | | 01 | 269.91 | |
| 190059 | TANK - WWC-13221 | | | 01 | | |
| 190059 | BRAKE LINING & ROTORS - GARAGE-13723, | | | 36 | 208.14 | |
| 190059 | TANK - WWC-13221 | | | 36 | | |
| 3946 | CREATIVE BUS SALES INC. | 285982 | 03/01/2019 | | | 256.62 |
| 184367 | VAN SEATS - 43, 44, 45 | | | 15 | 256.62 | |
| 4935 | MORRISON SUPPLY | 285983 | 03/01/2019 | | | 608.00 |
| 190269 | THERMOSTAT - SOLID WASTE BUILDING | | | 24 | 67.00 | |
| 190054 | LIFT STATION PARTS - 809 E WOOD | | | 36 | 165.00 | |
| 190208 | EQUIPMENT REPAIRS - CHLORINE BLDG RES #4 | | | 36 | 176.00 | |
| 190346 | A/C CONNECTIONS - WAREHOUSE OFFICE | | | 36 | 200.00 | |
| 5032 | PURE OPERATIONS, LLC | 285984 | 03/01/2019 | | | 2717.06 |
| 188955 | REPLACE METER AT PARK | | | 36 | 2717.06 | |
| 5502 | NM RECYCLING COALITION | 285985 | 03/01/2019 | | | 498.00 |
| 190336 | REGISTRATION FEE - COMPOST COURSE - | | | 36 | 498.00 | |
| 190336 | SANTA FE NM - 4/8-11/19 - JOE HARVEY | | | 36 | | |
| 190336 | GEORGE PETERSON. | | | 36 | | |
| 5602 | OCLC, INC | 285986 | 03/01/2019 | | | 43.23 |
| 185135 | INTERLIBRARY LOAN (ILL) SERVICE | | | 01 | 43.23 | |
| 5806 | PCM SALES INC. | 285987 | 03/01/2019 | | | 175.81 |
| 187199 | GLOBAL VPN 5 CLIENT P/N 388052 | | | 01 | 175.81 | |
| 5950 | PLAINS WELDING SUPPLY,INC | 285988 | 03/01/2019 | | | 193.00 |
| 185025 | MEDICAL OXYGEN | | | 01 | 77.00 | |
| 190454 | WELDING SHOP SUPPLIES | | | 01 | 116.00 | |
| 6168 | QUILL OFFICE PRODUCTS | 285989 | 03/01/2019 | | | 357.24 |
| 189952 | OFFICE SUPPLIES - MUNICIPAL SERVICES | | | 01 | 357.24 | |
| 189952 | AND COMMUNITY DEVELOPMENT OFFICES | | | 01 | | |
| 6242 | PUBLISHERS PRIME | 285990 | 03/01/2019 | | | 91.61 |
| 188791 | BOOKS - NEW MEXICO & ARCHIVAL COLLECTION | | | 01 | 78.42 | |
| 188792 | SPANISH BOOKS - ADULT COLLECTION | | | 01 | 13.19 | |
| 6510 | RUSH TRUCK CENTERS | 285991 | 03/01/2019 | | | 754.98 |
| 190287 | Unit/Asset: SW-12332,1796 | | | 24 | 707.60 | |
| 190287 | DOOR LOCK CYLINDERS, ALTERNATOR | | | 24 | | |
| 190349 | Unit/Asset: SW-10823,9092 | | | 24 | 47.38 | |
| 190349 | BELT & GASKET FOR HYDRAULIC PUMP | | | 24 | | |
| 6760 | SHERWIN-WILLIAMS | 285992 | 03/01/2019 | | | 896.04 |
| 190011 | 5 GALLONS SHRCRYL 1300 BLACK | | | 01 | 248.66 | |
| 190102 | TOUCH-UP PAINT - PLANNING ROOM | | | 01 | 35.38 | |
| 190285 | Unit/Asset: ST-2098 | | | 01 | 612.00 | |
| 190285 | AIR SOLENOID - ROADLAZER PAINT STRIPER | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 6822 | SKILLPATH SEMINARS INC. | 285993 | 03/01/2019 | | | 399.00 |
| 188283 | ADVANCED EXCEL TRAINING - D NAVARRETTE - | | | 01 | 399.00 | |
| 188283 | NMSRC - 11/13-14/19 - PRV CARLSBAD NM | | | 01 | | |
| 6932 | WOOD ENVIRONMENTAL & | 285994 | 03/01/2019 | | | 14157.90 |
| 186180 | OIL & GAS APPLICATION TO DRILL PERMIT | | | 01 | 3940.13 | |
| 186180 | REVIEW INSIDE THE CITY LIMITS. | | | 01 | | |
| 186182 | OIL & GAS APPLICATION TO DRILL PERMIT | | | 01 | 3851.14 | |
| 186182 | REVIEW INSIDE THE CITY LIMITS. | | | 01 | | |
| 186183 | OIL & GAS APPLICATION TO DRILL PERMIT | | | 01 | 2434.58 | |
| 186183 | REVIEW INSIDE THE CITY LIMITS. | | | 01 | | |
| 186184 | OIL & GAS APPLICATION TO DRILL PERMIT | | | 01 | 3932.05 | |
| 186184 | REVIEW INSIDE THE CITY LIMITS. | | | 01 | | |
| 7135 | TATE BRANCH | 285995 | 03/01/2019 | | | 656.53 |
| 190126 | Unit/Asset: UNIT-1504 DODGE CHARGER | | | 01 | 561.82 | |
| 190126 | SHIELDS, HEATER HOSES | | | 01 | | |
| 190231 | Unit/Asset: MED-1 DODGE D-4500 | | | 01 | 94.71 | |
| 190231 | BATTERY BOX | | | 01 | | |
| 7145 | SPARKS OFFICE SUPPLY, INC | 285996 | 03/01/2019 | | | 646.03 |
| 190050 | VAULT STORAGE BOXES | | | 01 | 57.99 | |
| 190224 | OFFICE SUPPLIES FOR PD OFFICES | | | 01 | 371.11 | |
| 190318 | BLACK BOARD FOR DETECTIVES OFFICE | | | 01 | 216.93 | |
| 7482 | THERMAL SCIENTIFIC, INC | 285997 | 03/01/2019 | | | 665.00 |
| 189988 | BOD SAMPLE BOTTLES FOR NMED/EPA | | | 36 | 665.00 | |
| 189988 | COMPLIANCE ANALYSIS | | | 36 | | |
| 8027 | WAGNER EQUIPMENT CORP. | 285998 | 03/01/2019 | | | 663.56 |
| 188057 | Unit/Asset: PARKS-14159 | | | 01 | 629.22- | |
| 188057 | FRONT GRILL & CONDENSER - CAT BACKHOE | | | 01 | | |
| 189324 | Unit/Asset: ST-13035 | | | 01 | 461.96 | |
| 189324 | MIRRORS AND BRACKETS - CAT BACKHOE | | | 01 | | |
| 189789 | Unit/Asset: ST-13035 | | | 01 | 33.53 | |
| 189789 | FUEL TUBE - CAT BACKHOE | | | 01 | | |
| 190117 | Unit/Asset: ST-13035 | | | 01 | 77.84 | |
| 190117 | FRONT BUCKET ASSEMBLY - CAT BACKHOE | | | 01 | | |
| 190284 | CAT SOFTWARE SUBSCRIPTION RENEWAL | | | 01 | 990.00 | |
| 190284 | FOR GARAGE DIAGNOSING | | | 01 | | |
| 189229 | Unit/Asset: SW-1796 | | | 24 | 270.55- | |
| 189229 | INJECTOR HYD PUMP ASSY | | | 24 | | |
| 8072 | WATSON TRUCK & SUPPLY | 285999 | 03/01/2019 | | | 145.73 |
| 190453 | Unit/Asset: WATER-14094 | | | 36 | 145.73 | |
| 190453 | REAR MUD FLAP BRACKET - DUMP TRUCK | | | 36 | | |
| 8076 | WATER INVENTORY | 286000 | 03/01/2019 | | | 9895.02 |
| 190256 | SEWER LINE FOR PARK BATHROOM PER MIKE H | | | 01 | 17.22 | |
| 190255 | SERVICE INVENTORY USED | | | 36 | 6500.76 | |
| 190455 | NEW SERVICE INVENTORY USED | | | 36 | 3377.04 | |
| 8089 | THE WATER WORKS INC | 286001 | 03/01/2019 | | | 13.00 |
| 185052 | DRINKING WATER | | | 01 | 6.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 185706 | DRINKING WATER | | | 01 | 7.00 | |
| 8216 | THINK TREES NEW MEXICO | 286002 | 03/01/2019 | | | 800.00 |
| 189076 | REGISTRATION - THINK TREES CONFERENCE - | | | 01 | 320.00 | |
| 189076 | 1/17-18/19 - ABQ - RENTERIA, HERNANDEZ | | | 01 | | |
| 189153 | REGISTRATION - URBAN TREE CONFERENCE - | | | 01 | 480.00 | |
| 189153 | ABQ NM - ORNELAS, CASTILLO, ORDUNEZ | | | 01 | | |
| 9450 | MOLZEN-CORBIN & ASSOC,INC | 286003 | 03/01/2019 | | | 306.79 |
| 188393 | DBE PROGRAM - PREPARATION & MAINTENANCE | | | 25 | 306.79 | |
| 10017 | HARVEY FUELS INC. | 286004 | 03/01/2019 | | | 240.00 |
| 190038 | DEF FLUID - FUEL SYSTEM BULK REFILL | | | 01 | 80.00 | |
| 190038 | DEF FLUID - FUEL SYSTEM BULK REFILL | | | 24 | 80.00 | |
| 190038 | DEF FLUID - FUEL SYSTEM BULK REFILL | | | 36 | 80.00 | |
| 10159 | MEDLEY MATERIAL HANDLING | 286005 | 03/01/2019 | | | 873.17 |
| 189176 | FORKLIFT RENTAL - WATER WAREHOUSE | | | 36 | 873.17 | |
| 10264 | PATRICK BRYANT | 286006 | 03/01/2019 | | | 20.00 |
| 189839 | SENMLEA "DAY ONE" - INSTRUCT CADETS - | | | 34 | 20.00 | |
| 189839 | HOBBS NM - 2/4/19 | | | 34 | | |
| 10532 | MARK JOHNSON | 286007 | 03/01/2019 | | | 24.00 |
| 189664 | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 24.00 | |
| 189664 | 2/12-13/19 | | | 01 | | |
| 10957 | HALL ENVIRONMENTAL | 286008 | 03/01/2019 | | | 975.20 |
| 187300 | NPDES PERMIT RENEWAL REQUIRED TESTING | | | 36 | 975.20 | |
| 11691 | JOEL DOMSCHOT | 286009 | 03/01/2019 | | | 167.19 |
| | INSTRUCTOR DEVELOPMENT WORKSHOP - | | | 01 | 167.19 | |
| | SOCORRO NM - 2/07-08/19 | | | 01 | | |
| 11899 | QUALITY JANITORIAL LLC | 286010 | 03/01/2019 | | | 737.46 |
| 187008 | JANITORIAL SUPPLIES | | | 01 | 652.10 | |
| 187008 | JANITORIAL SUPPLIES | | | 24 | 85.36 | |
| 11978 | MICHAEL (BRAD) HENSON | 286011 | 03/01/2019 | | | 60.00 |
| | INSTRUCTOR DEVELOPMENT WORKSHOP - | | | 01 | 60.00 | |
| | SOCORRO NM - 2/07-08/19 | | | 01 | | |
| 12051 | GERONIMO ONTIVEROS | 286012 | 03/01/2019 | | | 44.00 |
| | REIMBURSE FOR NM APPLICANT FINGERPRINT | | | 01 | 44.00 | |
| | REGISTRATION | | | 01 | | |
| 12205 | POOLPRO LLC | 286013 | 03/01/2019 | | | 650.00 |
| 190217 | REGISTRATION - CERTIFIED POOL OPERATOR | | | 01 | 650.00 | |
| 190217 | COURSE - 3/19-20/19 - R GRANGER, | | | 01 | | |
| 190217 | M HERNANDEZ - ABQ NM | | | 01 | | |
| 12485 | ROADRUNNER LUBE & DETAIL | 286014 | 03/01/2019 | | | 52.69 |
| 185119 | OIL CHANGES / PREVENTATIVE MAINTENANCE - | | | 15 | 52.69 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 185119 | TRANSIT | | | 15 | | |
| 13216 | STATE BAR OF NEW MEXICO | 286015 | 03/01/2019 | | | 47.47 |
| 190133 | CLASSIFIED AD - DEPUTY CITY ATTORNEY | | | 01 | 47.47 | |
| 13226 | DELTA CONSTRUCTORS LLC | 286016 | 03/01/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HSE ROOM ON 02/22/19 | | | 01 | | |
| 13258 | CAROL CARRASCO | 286017 | 03/01/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HOUSE ROOM ON 02/23/19 | | | 01 | | |
| 13260 | AMY GARCIA | 286018 | 03/01/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HOUSE ROOM ON 02/24/19 | | | 01 | | |
| 14886 | ANDREW SWANSON | 286019 | 03/01/2019 | | | 68.00 |
| | "DAY ONE" ASSIST AT NMJC ACADEMY - | | | 34 | 68.00 | |
| | HOBBS NM - 2/04/19 | | | 34 | | |
| 12672 | JASON (JJ) CHAVEZ | 286020 | 03/04/2019 | | | 822.72 |
| | 2019 BAT BRIGADE/LEGISLATIVE IN SANTA FE | | | 01 | 822.72 | |
| | NM - 1/27-29/19 | | | 01 | | |
| 24 | ACE LOCK & KEY LLC | 286021 | 03/05/2019 | | | 135.00 |
| 189790 | KEY TAGS | | | 01 | 135.00 | |
| 108 | AMERIPRIDE, INC. | 286022 | 03/05/2019 | | | 54.66 |
| 185038 | RUG & RAG SERVICE - PFA GARAGE | | | 01 | 54.66 | |
| 871 | AMERICAN LIBRARY ASSOC | 286023 | 03/05/2019 | | | 175.00 |
| 185346 | AMERICAN LIBRARY ASSOCIATION MEMBERSHIP | | | 01 | 175.00 | |
| 915 | CARLSBAD AUTO SUPPLY | 286024 | 03/05/2019 | | | 347.42 |
| 190085 | BATTERIES & CHARGER - ST L563 GATOR, | | | 01 | 347.42 | |
| 190085 | GREASE HANDLE - LUBE SHOP | | | 01 | | |
| 2472 | RICH FORD | 286025 | 03/05/2019 | | | 46.41 |
| 190363 | VALVE ASSEMBLY & CLIPS | | | 15 | 46.41 | |
| 2480 | FORREST TIRE CO., INC. | 286026 | 03/05/2019 | | | 19109.70 |
| 187366 | TIRES FOR STOCK | | | 01 | 1007.76 | |
| 189617 | TIRES - WELDING TRUCK | | | 01 | 179.77 | |
| 187366 | STOCK TIRES | | | 24 | 4460.00 | |
| 188844 | TIRES - ARC TRUCKS | | | 24 | 2200.00 | |
| 189683 | STOCK TIRES - ARC TRUCKS | | | 24 | 7846.92 | |
| 187366 | STOCK TIRES | | | 36 | 1007.76 | |
| 189053 | TIRES - JD #15283 - LOADER JD #1677 | | | 36 | 2407.49 | |
| 3017 | ORLANDO GARZA | 286027 | 03/05/2019 | | | 45637.26 |
| 185043 | MAINTENANCE AND MANAGEMENT SERVICES - | | | 01 | 2500.00 | |
| 185043 | WILL MERCHANT SOFTBALL COMPLEX | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 185190 | SERVICE OF MEDIANS BYWAYS LANDSCAPE | | | 01 | 10722.26 | |
| 185190 | MAINTENANCE | | | 01 | | |
| 185640 | GROUNDSKEEPING - OPEN/CLOSE GRAVES - | | | 01 | 32415.00 | |
| 185640 | CEMETERY DEPT. | | | 01 | | |
| 3511 | INTERNATIONAL CODE | 286028 | 03/05/2019 | | | 135.00 |
| 190505 | RENEWAL - THREE YEAR MEMBERSHIP - | | | 01 | 135.00 | |
| 190505 | INTERNATIONAL CODE COUNCIL | | | 01 | | |
| 3535 | IMS, LLC | 286029 | 03/05/2019 | | | 7499.33 |
| 184674 | STREET CONDITION SURVEY | | | 01 | 7499.33 | |
| 3622 | DEERE CREDIT INC. | 286030 | 03/05/2019 | | | 6055.41 |
| 184790 | LEASE - JD HX15 MOWER | | | 01 | 426.12 | |
| 184791 | LEASE - JD 5055E TRACTOR | | | 01 | 835.59 | |
| 184783 | LEASE - JD MOWERS - SPORTS COMPLEX | | | 29 | 4793.70 | |
| 3678 | PATRICIA JIMENEZ | 286031 | 03/05/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF TOTTENHOFF | | | 01 | 50.00 | |
| | ROOM ON 2/24/19 | | | 01 | | |
| 3706 | DEERE CREDIT INC. | 286032 | 03/05/2019 | | | 4024.39 |
| 184789 | LEASE - JD MOWERS - PARKS DEPT | | | 01 | 4024.39 | |
| 3729 | JO ANN'S TROPHIES | 286033 | 03/05/2019 | | | 55.00 |
| 185081 | REDWOOD PLAQUES HALL OF FAME | | | 01 | 55.00 | |
| 185081 | AND COMMUNITY CITIZENS | | | 01 | | |
| 3800 | JUSTICE SYSTEMS, INC. | 286034 | 03/05/2019 | | | 1051.25 |
| 186839 | CONVERT DATA TO NEW SERVER | | | 01 | 1051.25 | |
| 3818 | KAM SECURITY & SOUND, INC | 286035 | 03/05/2019 | | | 308.47 |
| 189735 | REPLACEMENT CAMERA AND SOUND SYSTEM | | | 01 | 308.47 | |
| 189735 | COMPONENTS PLUS INTALLATION AT NMSRC | | | 01 | | |
| 4359 | LIFE ASSIST INC | 286036 | 03/05/2019 | | | 1458.37 |
| 185257 | EMS SUPPLIES | | | 01 | 1458.37 | |
| 4872 | MINE SUPPLY | 286037 | 03/05/2019 | | | 114.78 |
| 188898 | REPLACEMENT HOSES - ARC, GRAPPLE, ROLL | | | 24 | 114.78 | |
| 188898 | OFFS ETC INCLUDES ORINGS, FITTINGS, | | | 24 | | |
| 188898 | AND ADAPTERS | | | 24 | | |
| 4902 | MODERN COMPANY | 286038 | 03/05/2019 | | | 37.68 |
| 185061 | ALARM MONITORING - CEMETERY DEPT | | | 01 | 37.68 | |
| 4910 | MONTGOMERY AGENCY, INC. | 286039 | 03/05/2019 | | | 50.00 |
| 188849 | NOTARY BOND RENEWAL FOR AMPARO VASQUEZ | | | 01 | 50.00 | |
| 4917 | MORALES UPHOLSTERY | 286040 | 03/05/2019 | | | 409.94 |
| 189598 | Unit/Asset: COMM SERVICE 11402 | | | 01 | 409.94 | |
| 189598 | REPAIR FRONT SEAT ASY | | | 01 | | |
| 4935 | MORRISON SUPPLY | 286041 | 03/05/2019 | | | 811.90 |
| 190247 | PUMP - BASEMENT BREAKROOM SINK | | | 01 | 415.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190275 | URINAL GASKETS | | | 01 | 57.00 | |
| 190445 | URNIAL AUGER 12V CUTTER & BATTERY | | | 01 | 339.90 | |
| 190445 | PLUMBING SUPPLIES | | | 01 | | |
| 5300 | STRYKER SALES CORPORATION | 286042 | 03/05/2019 | | | 300.14 |
| 190260 | IV POLE FOR STRYKER GURNEY | | | 01 | 300.14 | |
| 5400 | NEWMAN TRAFFIC SIGNS INC | 286043 | 03/05/2019 | | | 5172.50 |
| 187910 | SIGN SUPPLIES - STREET DEPT | | | 01 | 2349.30 | |
| 187945 | SIGN SUPPLIES - STREET DEPT | | | 01 | 1125.00 | |
| 188666 | SIGN SUPPLIES - STREET DEPT | | | 01 | 1698.20 | |
| 5551 | NICHOLS PRINTING, INC. | 286044 | 03/05/2019 | | | 189.00 |
| 190175 | LIQUID WASTE DISCHARGE PERMITS (100) | | | 36 | 189.00 | |
| 5668 | OREILLY AUTO/FIRST CALL | 286045 | 03/05/2019 | | | 71.38 |
| 190482 | VEHICLE CLEANING SUPPLIES - PARKS DEPT | | | 01 | 71.38 | |
| 5715 | OTTO ENVIRONMENTAL | 286046 | 03/05/2019 | | | 16350.00 |
| 189320 | CONTAINERS FOR NEW INSTALLATIONS AND | | | 24 | 16350.00 | |
| 189320 | REPLACEMENT. LIDS TO REPAIR CONTAINERS. | | | 24 | | |
| 5848 | PATS PARTS & SVC, INC. | 286047 | 03/05/2019 | | | 161.41 |
| 190365 | BATTERY - UNIT #13799 | | | 01 | 161.41 | |
| 5922 | RUGGED TRADE LLC | 286048 | 03/05/2019 | | | 216.87 |
| 187594 | UNIFORM JACKET | | | 24 | 39.59 | |
| 190332 | UNIFORMS - LAB | | | 36 | 177.28 | |
| 5924 | PHIL'S LANDSCAPING | 286049 | 03/05/2019 | | | 2331.00 |
| 190222 | BOULDERS FOR LEA STREET LANDSCAPING AT | | | 29 | 2331.00 | |
| 190222 | THE SPORTS COMPLEX | | | 29 | | |
| 5950 | PLAINS WELDING SUPPLY,INC | 286050 | 03/05/2019 | | | 183.00 |
| 185025 | MEDICAL OXYGEN | | | 01 | 183.00 | |
| 5967 | PLANT NUTRIENT SOLUTIONS | 286051 | 03/05/2019 | | | 10897.00 |
| 188048 | TURF CHEMICALS - 2019 GOLF SEASON | | | 01 | 10522.00 | |
| 189619 | 3 BUCKETS OF ROZOL - GOPHERS CONTROL | | | 01 | 375.00 | |
| 5972 | POSTAL PROS, INC | 286052 | 03/05/2019 | | | 7682.21 |
| 185006 | PRINTING & MAILING OF UTILITY BILLS & | | | 01 | 2086.76 | |
| 185006 | DISCONNECT NOTICES | | | 01 | | |
| 185006 | PRINTING & MAILING OF UTILITY BILLS & | | | 24 | 1865.15 | |
| 185006 | DISCONNECT NOTICES | | | 24 | | |
| 185006 | PRINTING & MAILING OF UTILITY BILLS & | | | 36 | 3730.30 | |
| 185006 | DISCONNECT NOTICES | | | 36 | | |
| 6198 | R&R PRODUCTS, INC. | 286053 | 03/05/2019 | | | 1580.65 |
| 190211 | WATER COOLERS - GOLF COURSE, TINES | | | 01 | 1580.65 | |
| 190211 | FOR AERATOR AND LEVEL LAWNS | | | 01 | | |
| 6760 | SHERWIN-WILLIAMS | 286054 | 03/05/2019 | | | 116.02 |
| 190315 | SIGN SUPPLIES - CEMETERY | | | 01 | 79.27 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190569 | PAINT - SHELVING - CITY HALL | | | 01 | 36.75 | |
| 6822 | SKILLPATH SEMINARS INC. | 286055 | 03/05/2019 | | | 70.95 |
| 189116 | SAFETY MANUEL - OSHA INSPECIONS - | | | 01 | 70.95 | |
| 189116 | GALINDO - FOR ALL CITY BUILDINGS | | | 01 | | |
| 6856 | B & H FOTO & ELECTRONICS | 286056 | 03/05/2019 | | | 135.94 |
| 189721 | SUPPLIES FOR ACTIVITIES AND EVENTS AT | | | 01 | 135.94 | |
| 189721 | NMSRC | | | 01 | | |
| 7082 | SOUTHWESTERN EQUIPMENT CO | 286057 | 03/05/2019 | | | 6650.00 |
| 189989 | Unit/Asset: 15058 | | | 24 | 6650.00 | |
| 189989 | GRABBER ARM ASSEMBLY - HD SIDE LOADER | | | 24 | | |
| 7145 | SPARKS OFFICE SUPPLY, INC | 286058 | 03/05/2019 | | | 174.95 |
| 190477 | OFFICE SUPPLIES - FINANCE DEPT | | | 01 | 174.95 | |
| 7311 | TORO NATIONAL SUPPORT | 286059 | 03/05/2019 | | | 208.00 |
| 184770 | TORO NSN SUPPORT FOR WATER GOLF COURSE, | | | 01 | 208.00 | |
| 184770 | SPORTS COMPLEX AND PARKS | | | 01 | | |
| 7489 | THE HON COMPANY | 286060 | 03/05/2019 | | | 3201.70 |
| 189436 | CONFERENCE TABLE AND GUEST CHAIRS FOR | | | 01 | 3201.70 | |
| 189436 | MUNI. SERVICES DIRECTOR, CD DIRECTOR, & | | | 01 | | |
| 189436 | SECRETARY OFFICES | | | 01 | | |
| 7513 | SEW WHAT! THOMPSON ENTERP | 286061 | 03/05/2019 | | | 206.68 |
| 188737 | SEW PATCHES ON UNIFORMS FOR THE WWTP | | | 36 | 206.68 | |
| 8076 | WATER INVENTORY | 286062 | 03/05/2019 | | | 12171.52 |
| 190573 | SERVICE INVENTORY USED | | | 01 | 6.42 | |
| 190573 | SERVICE INVENTORY USED | | | 29 | 363.54 | |
| 190517 | SERVICE INVENTORY USED | | | 36 | 9171.23 | |
| 190573 | SERVICE INVENTORY USED | | | 36 | 2630.33 | |
| 8089 | THE WATER WORKS INC | 286063 | 03/05/2019 | | | 46.75 |
| 185053 | DRINKING WATER | | | 01 | 12.00 | |
| 185707 | DRINKING WATER | | | 01 | 8.75 | |
| 185384 | DRINKING WATER | | | 36 | 26.00 | |
| 8781 | YOUNG'S PAINT & DECOR. | 286064 | 03/05/2019 | | | 126.21 |
| 190458 | DECAL REMOVAL SUPPLIES - TRUCK DECALS | | | 01 | 126.21 | |
| 9199 | SAMUEL DORADO | 286065 | 03/05/2019 | | | 12.00 |
| | PER DIEM - HOBBS NM - SWAT DETAIL | | | 01 | 12.00 | |
| 9280 | JOSEPH ERWIN GANT III | 286066 | 03/05/2019 | | | 134.56 |
| 185139 | COURT APPOINTED ATTORNEY SERVICES | | | 01 | 134.56 | |
| 9382 | CHARLES H. JURVA | 286067 | 03/05/2019 | | | 1627.08 |
| 184792 | TENNIS PROFESSIONAL SERVICES - LAKE | | | 01 | 1627.08 | |
| 184792 | CARLSBAD MUNICIPAL TENNIS COURTS AND | | | 01 | | |
| 184792 | TENNIS PRO SHOP | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 9580 | RICHARD AGUILAR | 286068 | 03/05/2019 | | | 701.36 |
| 189631 | LAB CERTIFICATION - LAS CRUCES NM - | | | 36 | 701.36 | |
| 189631 | 1/27 - 2/1/19 | | | 36 | | |
| 9832 | ROBBY HARRIS | 286069 | 03/05/2019 | | | 12.00 |
| 188685 | CAVE RESCUE LEVEL II - TECHNICAL ROPE | | | 01 | 12.00 | |
| 188685 | RESCUE - CO BEND STATE PARK TX - | | | 01 | | |
| 188685 | 2/1-9/19 | | | 01 | | |
| 10061 | METAL SHOP LIVE | 286070 | 03/05/2019 | | | 8000.00 |
| 184852 | MANAGEMENT - WALTER GERRELLS CIVIC CNTR | | | 01 | 8000.00 | |
| 10066 | CXT INCORPORATED | 286071 | 03/05/2019 | | | 57426.57 |
| 187049 | PRECAST CONCRETE RESTROOM FOR TROY YOUNG | | | 01 | 57426.57 | |
| 187049 | PARK | | | 01 | | |
| 10118 | VANGARD WIRELESS LLC | 286072 | 03/05/2019 | | | 60.00 |
| 184827 | RADIO TOWER SPACE RENTAL MALJMAR #2 | | | 36 | 60.00 | |
| 184827 | LOCO HILLS TO CARLSBAD | | | 36 | | |
| 10184 | STELLAR INC | 286073 | 03/05/2019 | | | 183.00 |
| 183743 | PROGRAM THE PHONES IN THE PUBLIC WORKS | | | 01 | 183.00 | |
| 183743 | OFFICE | | | 01 | | |
| 10205 | BDS ENTERPRISES | 286074 | 03/05/2019 | | | 920.37 |
| 190134 | REPAIR - 30 INCH WATER TRANSMISSION | | | 36 | 920.37 | |
| 190134 | LINE BOYD & NATIONAL PARK HWY | | | 36 | | |
| 10532 | MARK JOHNSON | 286075 | 03/05/2019 | | | 24.00 |
| | PER DIEM - ROSWELL NM - PARAMEDIC SCHOOL | | | 01 | 24.00 | |
| 10624 | ARROW INTERNATIONAL | 286076 | 03/05/2019 | | | 1115.50 |
| 190390 | EMS SUPPLIES | | | 01 | 1115.50 | |
| 10822 | TORI FERNANDEZ | 286077 | 03/05/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | ROOM ON 2/16/2019 | | | 01 | | |
| 10981 | TDS | 286078 | 03/05/2019 | | | 188.45 |
| 185347 | INTERNET - GOLF COURSE | | | 01 | 188.45 | |
| 11598 | DADEE MFG, LLC | 286079 | 03/05/2019 | | | 1742.20 |
| 188619 | Unit/Asset: SW-15394 | | | 24 | 1742.20 | |
| 188619 | PARTS TO REPAIR BODY RAILS FOR PACKER | | | 24 | | |
| 188619 | ASSY | | | 24 | | |
| 11815 | LOWE'S | 286080 | 03/05/2019 | | | 287.20 |
| 190496 | DRILL BITS, LEVELS, LITIUM BATTERIES | | | 01 | 152.14 | |
| 190502 | SHELVING MATERIALS | | | 01 | 135.06 | |
| 11899 | QUALITY JANITORIAL LLC | 286081 | 03/05/2019 | | | 1041.00 |
| 190431 | JANITORIAL SUPPLIES | | | 01 | 312.50 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190430 | JANITORIAL SUPPLIES | | | 15 | 728.50 | |
| 12102 | PROCESS TECHNOLOGY INC | 286082 | 03/05/2019 | | | 1435.23 |
| 187573 | VFD DRIVE AND AOP PANEL - MCC, | | | 36 | 1435.23 | |
| 187573 | BATTERIES, CONNECTOR KIT - VFD ACCESS | | | 36 | | |
| 12485 | ROADRUNNER LUBE & DETAIL | 286083 | 03/05/2019 | | | 52.69 |
| 185119 | OIL CHANGES & PREVENTATIVE MAINTENANCE | | | 15 | 52.69 | |
| 185119 | TRANSIT | | | 15 | | |
| 12522 | ROCKING M SERVICES | 286084 | 03/05/2019 | | | 5760.47 |
| 185037 | JANITORIAL SERVICE - PARKS, CEMETERY, | | | 01 | 5328.47 | |
| 185037 | AND SPORTS COMPLEX RESTROOMS | | | 01 | | |
| 185016 | RESTROOM CLEANING SERVICES FOR THE | | | 29 | 432.00 | |
| 185016 | SPORTS COMPLEX | | | 29 | | |
| 12524 | ERIC CHAVEZ | 286085 | 03/05/2019 | | | 5382.29 |
| 184786 | PRO SERVICES - LAKE CARLSBAD GOLF COURSE | | | 01 | 5382.29 | |
| 12652 | YAMAHA MOTOR FINANCE CORP | 286086 | 03/05/2019 | | | 3233.65 |
| 184879 | LEASE - 40 YAMAHA GOLF CARTS | | | 01 | 3233.65 | |
| 12755 | FMP GROUP | 286087 | 03/05/2019 | | | 754.60 |
| 183947 | CONTRACTOR - COMPLETE THE HALL OF FAME | | | 21 | 754.60 | |
| 183947 | EXHIBIT DISPLAY - MUSEUM | | | 21 | | |
| 13132 | ELITE SECURITY SERVICES | 286088 | 03/05/2019 | | | 430.58 |
| 188649 | SECURITY SERVICE - RIVERWALK REC CENTER | | | 21 | 430.58 | |
| 13160 | OXIDATION TECHNOLOGIES | 286089 | 03/05/2019 | | | 2495.00 |
| 189058 | CHLORINE DETECTOR RES 4 CHLORINE BLDG | | | 36 | 2495.00 | |
| 13203 | SEPI MARKETING | 286090 | 03/05/2019 | | | 2094.00 |
| 189871 | 2019 ADVERTISING FOR CARLSBAD WATER PARK | | | 23 | 2094.00 | |
| 13255 | REBEKAH ANDERSON | 286091 | 03/05/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | RM ON 2/17/19 | | | 01 | | |
| 13256 | MISTY BOEK | 286092 | 03/05/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | RM ON 2/23/19 | | | 01 | | |
| 13257 | MADELYN BRATCHER | 286093 | 03/05/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF THE TOTTENHOFF | | | 01 | 50.00 | |
| | RM ON 2/16/19. | | | 01 | | |
| 13259 | VICTORIA COBOS | 286094 | 03/05/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | RM ON 2/24/19 | | | 01 | | |
| 13421 | VICTORIA NAVARRO | 286095 | 03/05/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| | RM ON 2/16/19 | | | 01 | | |
| 15718 | RORY CASTANEDA | 286096 | 03/05/2019 | | | 12.00 |
| | PER DIEM - LOVINGTON NM - SWAT DUTIES | | | 01 | 12.00 | |
| 16080 | OTIS WATER USERS CO-OP | 286097 | 03/05/2019 | | | 91.93 |
| 184945 | WATER USAGE - SUNSET GARDENS CEMETERY | | | 01 | 91.93 | |
| 64 | ADMIN OFFICE OF THE COURT | 286098 | 03/08/2019 | | | 3517.00 |
| | FEES COLLECTED IN FEBRUARY 2019 ADMIN. | | | 01 | 3517.00 | |
| | OFFICE OF THE COURTS | | | 01 | | |
| 438 | BAKER UTILITY SUPPLY CORP | 286099 | 03/08/2019 | | | 161.27 |
| 190029 | RESTOCK METER FLANGE AND BUSHINGS | | | 36 | 161.27 | |
| 616 | BRININSTOOL EQUIPMENT | 286100 | 03/08/2019 | | | 526.99 |
| 190441 | WATER BOOTS - IRRIGATION CREW, FIRST | | | 01 | 164.76 | |
| 190441 | AID KITS - PARK VEHICLES | | | 01 | | |
| 190507 | CHAIN FOR BARACADE POLES AT ORTEGA PARK | | | 01 | 71.82 | |
| 190338 | TOOLS - SOLID WASTE DEPT | | | 24 | 290.41 | |
| 915 | CARLSBAD AUTO SUPPLY | 286101 | 03/08/2019 | | | 347.94 |
| 190359 | Unit/Asset: SW-15395 | | | 24 | 347.94 | |
| 190359 | HUB ASY SEAL - FRONT AXLE | | | 24 | | |
| 933 | CARLSBAD DEPT/DEVELOPMENT | 286102 | 03/08/2019 | | | 20125.00 |
| 186329 | ECONOMIC DEVELOPMENT SERVICES | | | 01 | 20125.00 | |
| 992 | CED | 286103 | 03/08/2019 | | | 1488.35 |
| 190344 | SUPPLIES FOR STREET DEPT. | | | 01 | 543.45 | |
| 189565 | ELECTRICAL SUPPLIES - SPORTS COMPLEX | | | 29 | 146.60 | |
| 190221 | ELECTRICAL SUPPLIES - PRESS BOX AND | | | 29 | 798.30 | |
| 190221 | SETTING UP SCOREBOARD AT SPORTS COMPLEX | | | 29 | | |
| 1270 | CONNELLS OFFICE SUPPLY | 286104 | 03/08/2019 | | | 925.75 |
| 189516 | INK FOR PRINTER AND OFFICE SUPPLIES | | | 01 | | |
| 189904 | JUMP DRIVES FOR LIBRARY | | | 01 | 72.00 | |
| 190397 | OFFICE SUPPLIES FOR NMSRC | | | 01 | 853.75 | |
| 1408 | DANA KEPNER CO. | 286105 | 03/08/2019 | | | 2464.00 |
| 189642 | RESTOCK SERVICE INVENTORY USED | | | 36 | 624.00 | |
| 190145 | REPAIR CLA-VAL | | | 36 | 1840.00 | |
| 1801 | E-Z RENTALS & SALES, INC. | 286106 | 03/08/2019 | | | 177.99 |
| 190327 | Unit/Asset: STAT-7 CHAINSAW | | | 01 | 177.99 | |
| 190327 | CHAINSAW COIL | | | 01 | | |
| 2255 | FASTENAL COMPANY | 286107 | 03/08/2019 | | | 25.95 |
| 190345 | SIGN SUPPLIES - STREET DEPT | | | 01 | 25.95 | |
| 190345 | 4-1/2"X045X7/8" | | | 01 | | |
| 2359 | FERGUSON WATERWORKS #3083 | 286108 | 03/08/2019 | | | 6251.99 |
| 189610 | METERS - DOUBLE EAGLE | | | 36 | 4552.24 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 189830 | VALVE BOX STABILIZERS | | | 36 | 404.13 | |
| 190090 | RESTOCK BRASS | | | 36 | 1295.62 | |
| 2395 | FLEMING CHEMICAL CO. INC | 286109 | 03/08/2019 | | | 68.06 |
| 188802 | SQUEEGEE - SCRUBBER MACHINE - RIVERWALK | | | 01 | 68.06 | |
| 188802 | MACHINE AT THE RIVER WALK REC | | | 01 | | |
| 2472 | RICH FORD | 286110 | 03/08/2019 | | | 261.11 |
| 189602 | BRAKES GASKET - #36 | | | 15 | 186.67 | |
| 189602 | AXLE REPAIR | | | 15 | | |
| 190404 | SEAL, RETAINER GREASE - UNIT #44 | | | 15 | 74.44 | |
| 2548 | GOOD EARTH PRODUCTS, INC | 286111 | 03/08/2019 | | | 814.60 |
| 189737 | ORANGE SUPREME CLEANER, FLASH SAFE | | | 01 | 814.60 | |
| 2721 | GLOBAL DISTRIBUTORS, INC | 286112 | 03/08/2019 | | | 110.75 |
| 190374 | FIRE EXTINGUISHERS & FIRST AID KITS | | | 36 | 110.75 | |
| 190374 | FOR THE SERVICE TRUCKS | | | 36 | | |
| 2933 | GRAINGER | 286113 | 03/08/2019 | | | 1578.75 |
| 190395 | NEW 20INCH SCRUBER BUFFER | | | 01 | 1578.75 | |
| 3021 | GUY LUTMAN ENTERPRISES | 286114 | 03/08/2019 | | | 237.60 |
| 190135 | CITY LOGO UPDATES/DEPT CHANGE | | | 01 | 237.60 | |
| 3410 | IBM CORPORATION | 286115 | 03/08/2019 | | | 1375.47 |
| 185023 | LEASE - IBM PRINTERS/SCANNERS | | | 01 | 900.33 | |
| 185033 | LEASE - AS400 EQUIPMENT | | | 01 | 475.14 | |
| 3465 | INGRAM LIBRARY SERVICES | 286116 | 03/08/2019 | | | 601.26 |
| 190162 | BOOKS FOR CHILDREN'S COLLECTION | | | 01 | 601.26 | |
| 3541 | CARLSBAD FORD | 286117 | 03/08/2019 | | | 38.43 |
| 190450 | Unit/Asset: F-3-2014 FORD-F-150 | | | 01 | 38.43 | |
| 190450 | BUMPER REPAIR PART | | | 01 | | |
| 3875 | LN CURTIS & SONS | 286118 | 03/08/2019 | | | 48445.00 |
| 188571 | BREATHING AIR COMPRESSOR TO BE INSTALLED | | | 20 | 48445.00 | |
| 188571 | IN STATION #7 - FILL/REFILL SCBA AND | | | 20 | | |
| 188571 | SCUBA BOTTLES FOR DIVE AND FIREFIGHTING | | | 20 | | |
| 3946 | CREATIVE BUS SALES INC. | 286119 | 03/08/2019 | | | 273.84 |
| 190361 | BLOWER MOTORS | | | 15 | 273.84 | |
| 4731 | MAIL SERVICE CENTER | 286120 | 03/08/2019 | | | 246.64 |
| 185194 | EXPRESS MAIL SERVICE | | | 01 | 112.86 | |
| 189853 | POSTAGE & INSURANCE - SHIP AZURADISC | | | 01 | 75.16 | |
| 189853 | CLEANING MACHINE TO MANUFACTURER FOR | | | 01 | | |
| 189853 | REPAIRS | | | 01 | | |
| 190077 | POSTAGE - MAIL TRAFFIC SURVEY | | | 01 | 18.90 | |
| 190096 | MAILING SCHOOL CROSSING EQUIPMENT TO | | | 01 | 12.49 | |
| 190096 | ELTEC 1310 COMMERCE ST. MARSHALL TX | | | 01 | | |
| 190322 | SHIP - RETURN HANDLE | | | 01 | 11.90 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190443 | SHIP HANDHELD BACK FOR REPAIRS | | | 36 | 15.33 | |
| 4872 | MINE SUPPLY | 286121 | 03/08/2019 | | | 719.45 |
| 189568 | BOOTS FOR PPE, NUTS & BOLTS | | | 36 | 13.87 | |
| 190157 | HOSE - VACUUM TRUCK, BOOTS | | | 36 | 585.43 | |
| 190192 | CHLORINE BUILDING RESERVOIR #4 | | | 36 | 120.15 | |
| 4902 | MODERN COMPANY | 286122 | 03/08/2019 | | | 177.62 |
| 185055 | ALARM MONITORING - CITY HALL | | | 01 | 21.53 | |
| 185062 | ALARM MONITORING - MUSEUM | | | 01 | 43.06 | |
| 185064 | ALARM MONITORING - GOLF PRO SHOP | | | 01 | 21.53 | |
| 185065 | ALARM MONITORING - TENNIS PRO SHOP | | | 01 | 21.53 | |
| 185133 | ALARM MONITORING - LIBRARY | | | 01 | 21.53 | |
| 185368 | ALARM MONITORING - SAN JOSE SR CENTER | | | 01 | 26.91 | |
| 185118 | ALARM MONITORING - TRANSIT | | | 15 | 21.53 | |
| 4905 | MODRALL SPERLING, ROEHL | 286123 | 03/08/2019 | | | 1389.03 |
| 186799 | LEGAL SERVICES FOR WATER RIGHTS & | | | 36 | 1389.03 | |
| 186799 | SUNSET GARDEN | | | 36 | | |
| 4935 | MORRISON SUPPLY | 286124 | 03/08/2019 | | | 5191.88 |
| 189911 | RESTROOM UPDATES, ADD CHANGING STATION | | | 01 | 1203.92 | |
| 190367 | EXHAUST FAN AND 2 TON MINI SPLIT AC/HEAT | | | 01 | 1692.00 | |
| 190367 | UNIT FOR LAPIDARY PROJECT AT NMSRC | | | 01 | | |
| 190372 | PLUMBING PARTS FOR CONNECTING THE | | | 01 | 97.96 | |
| 190372 | WATERLINE AND SEWERLINE TO THE NEW | | | 01 | | |
| 190372 | RESTROOM AT TROY YOUNG PARK | | | 01 | | |
| 190438 | IMPACT KITS | | | 01 | 1305.00 | |
| 190506 | PLUMBING PARTS | | | 01 | 18.00 | |
| 190515 | EXHAUST FAN FOR LAPIDARY REMODEL AND | | | 01 | 875.00 | |
| 190515 | IMPROVEMENTS AT NMSRC | | | 01 | | |
| 5137 | NATL BUSINESS FURNITURE | 286125 | 03/08/2019 | | | 2310.00 |
| 189501 | CHAIRS - CASHIER WORK STATIONS | | | 01 | 1188.00 | |
| 189795 | CHAIRS - CASHIER WORK STATIONS | | | 01 | 1122.00 | |
| 5214 | NEW MEXICO EMERGENCY PROD | 286126 | 03/08/2019 | | | 958.40 |
| 189096 | 17" MINI BAR AMBER/BLUE - ARC TRUCKS | | | 24 | 958.40 | |
| 5252 | SIDDONS-MARTIN EMERGENCY | 286127 | 03/08/2019 | | | 1295.47 |
| 190103 | Unit/Asset: A-6 2000-OSHKOSH | | | 01 | 243.48 | |
| 190103 | DOOR HANDLE | | | 01 | | |
| 190166 | Unit/Asset: ENG-7 | | | 01 | 110.75 | |
| 190166 | DEF CAP | | | 01 | | |
| 190537 | Unit/Asset: LADDER 1 F/D | | | 01 | 941.24 | |
| 190537 | DIAGNOSTICS OF STABILIZOR ON LADDER 1 | | | 01 | | |
| 5457 | NM DEPT. OF AGRICULTURE | 286128 | 03/08/2019 | | | 9.33 |
| 190063 | SHIPPING COST FOR ANIMAL SPECIMEN TO | | | 01 | 9.33 | |
| 190063 | STATE LAB | | | 01 | | |
| 5483 | NEW MEXICO MAGAZINE | 286129 | 03/08/2019 | | | 1233.00 |
| 186436 | ADVERTISING IN NEW MEXICO MAGAZINE | | | 23 | 1233.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 5639 | OFFICE DEPOT INC. | 286130 | 03/08/2019 | | | 29.98 |
| 190105 | OFFICE SUPPLIES | | | 01 | 29.98 | |
| 5668 | OREILLY AUTO/FIRST CALL | 286131 | 03/08/2019 | | | 267.84 |
| 190511 | BATTERY - JD TRACTOR | | | 01 | 105.90 | |
| 190587 | Unit/Asset: 1303 DODGE CHARGER | | | 01 | 161.94 | |
| 190587 | REAR ROTOR | | | 01 | | |
| 5729 | PECOS VALLEY BROADCASTING | 286132 | 03/08/2019 | | | 1381.04 |
| 188217 | RADIO ADVERTISING FOR FLAMENCO EXHIBIT | | | 23 | 345.26 | |
| 188217 | KSVP-AM | | | 23 | | |
| 188889 | RADIO ADVERTISING FOR BOOK TALK EVENT | | | 23 | 517.89 | |
| 189157 | RADIO ADVERTISING - FLAMENCO EVENT | | | 23 | 517.89 | |
| 5775 | COOPERATIVE EDUCATIONAL | 286133 | 03/08/2019 | | | 57306.61 |
| 188862 | CAPITAL PLANNING SUPPORT - STANTEC | | | 01 | 11678.89 | |
| 188862 | CONSULTING SERVICES | | | 01 | | |
| 189363 | CES / GREER CONSTRUCTION - BANDSHELL | | | 21 | 41425.45 | |
| 189363 | SHADE STRUCTURE | | | 21 | | |
| 188224 | CONCRETE WORK FOR THE JR/SR PROJECT AT | | | 29 | 1096.33 | |
| 188224 | THE SPORTS COMPLEX | | | 29 | | |
| 189424 | COVER EXISTING DIRT MOUND WITH TURF FOR | | | 29 | 3105.94 | |
| 189424 | A FUTURE PORTABLE MOUND | | | 29 | | |
| 5806 | PCM SALES INC. | 286134 | 03/08/2019 | | | 214.17 |
| 190421 | REPLACE GRAPHICS CARD - PROJECT DIRECTOR | | | 01 | 214.17 | |
| 190421 | COMPUTER TO ALLOW FOR TWO MONITORS WITH | | | 01 | | |
| 190421 | CAD IN USE. | | | 01 | | |
| 5889 | PETERSON'S WATER | 286135 | 03/08/2019 | | | 582.53 |
| 184934 | WATER TREATMENT - CITY HALL, LIBRARY, | | | 01 | 582.53 | |
| 184934 | POLICE DEPT, CAVE KARST | | | 01 | | |
| 5950 | PLAINS WELDING SUPPLY,INC | 286136 | 03/08/2019 | | | 6091.75 |
| 189920 | SUPPLIES FOR STREET DEPT. | | | 01 | 6050.00 | |
| 189920 | SHEAR | | | 01 | | |
| 190566 | SUPPLIES - WELDING COPPER PIPES | | | 36 | 41.75 | |
| 6079 | PROFESSIONAL AMBULANCE | 286137 | 03/08/2019 | | | 86.21 |
| 189745 | Unit/Asset: MED-7 DODGE | | | 01 | 86.21 | |
| 189745 | HEATER CONTROL VALVE | | | 01 | | |
| 6097 | PVT | 286138 | 03/08/2019 | | | 851.92 |
| 184849 | INTERNET - CITY BUILDINGS | | | 01 | 473.80 | |
| 184932 | INTERNET - CARLSBAD VETERANS MEMORIAL | | | 01 | 96.87 | |
| 184932 | PARK SECURITY CAMERAS | | | 01 | | |
| 184935 | COMMUNICATION - CANAL SIGNAL INTERLINK | | | 01 | 139.89 | |
| 185187 | PHONE SERVICE - CREDIT CARD MACHINE | | | 01 | 96.87 | |
| 185187 | RIVERWALK RECREATION | | | 01 | | |
| 184931 | PHONE SERVICE - LOCO HILLS SHOP | | | 36 | 44.49 | |
| 6164 | QUEST DIAGNOSTICS | 286139 | 03/08/2019 | | | 839.28 |
| 189722 | DRUG SCREEN | | | 01 | 457.47 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 189726 | DRUG SCREEN | | | 01 | 34.71 | |
| 190234 | DRUG SCREEN | | | 01 | 34.71 | |
| 190236 | DRUG SCREEN | | | 01 | 34.71 | |
| 190237 | DRUG SCREEN | | | 01 | 34.71 | |
| 190238 | DRUG SCREEN | | | 01 | 34.71 | |
| 190239 | DRUG SCREENS | | | 24 | 69.42 | |
| 190235 | DRUG SCREENS | | | 27 | 69.42 | |
| 190462 | DRUG SCREEN | | | 27 | 34.71 | |
| 190463 | DRUG SCREEN | | | 36 | 34.71 | |
| 6288 | RGGCSA | 286140 | 03/08/2019 | | | 135.00 |
| 190112 | RIO GRANDE GCSAA MEMBERSHIP FOR KYLE | | | 01 | 135.00 | |
| 190112 | BOATMAN FOR 2019 | | | 01 | | |
| 6760 | SHERWIN-WILLIAMS | 286141 | 03/08/2019 | | | 1991.62 |
| 190291 | PAINT - LIGHT TRACKS & VENTS | | | 01 | 173.14 | |
| 190323 | PAINT - WALLS IN TEMP GALLERY | | | 01 | 194.19 | |
| 190473 | PAINT & BRUSHES FOR THE RAY ANAYA PLAZA | | | 01 | 1087.68 | |
| 190473 | DE SAN JOSE BANDSHELL | | | 01 | | |
| 190543 | PAINT SUPPLIES - COMMUNITY SERVICE | | | 01 | 536.61 | |
| 7082 | SOUTHWESTERN EQUIPMENT CO | 286142 | 03/08/2019 | | | 2925.00 |
| 190439 | Unit/Asset: SW-10781 | | | 24 | 2925.00 | |
| 190439 | HYD CYLINDER - ARC COMPACTOR ASY | | | 24 | | |
| 7135 | TATE BRANCH | 286143 | 03/08/2019 | | | 974.93 |
| 189125 | Unit/Asset: 1502 2014 DODGE CHARGER | | | 01 | 500.55 | |
| 189125 | ELECTRICAL DIAGNOSTIC | | | 01 | | |
| 189635 | Unit/Asset: UNIT-1308/UNIT-1612 DODGE | | | 01 | 382.56 | |
| 189635 | LOWER RADIATOR HOSE,, SUN VISOR SUPPORT | | | 01 | | |
| 189694 | Unit/Asset: UNIT-1601 DODGE CHARGER | | | 01 | 103.61 | |
| 189694 | EVAP CANISTER | | | 01 | | |
| 190051 | Unit/Asset: UNITS-1308,1508,1306 CHARGER | | | 01 | 70.00- | |
| 190051 | UNIT-1308 - LOWER RADITATOR HOSE | | | 01 | | |
| 190051 | UNIT-1508 - STARTER AND MOTOR MOUNTS | | | 01 | | |
| 190051 | UNIT-1306 - BOTTOM COVERS | | | 01 | | |
| 190052 | Unit/Asset: R-1 2009-PIERCE | | | 01 | 58.21 | |
| 190052 | KEY CYLINDER | | | 01 | | |
| 7162 | SPECIALTY COMMUNICATIONS | 286144 | 03/08/2019 | | | 382.50 |
| 190190 | Unit/Asset: ALL UNITS | | | 24 | 382.50 | |
| 190190 | REPLACEMENT MICROPHONES FOR SOLID WASTE | | | 24 | | |
| 190190 | TRASH TRUCKS. | | | 24 | | |
| 7393 | TENNIS EQUIP SALES & SVCE | 286145 | 03/08/2019 | | | 680.00 |
| 190001 | REPLACEMENT WIND SCREENS FOR THE | | | 01 | 680.00 | |
| 190001 | CARLSBAD MUNICIPAL TENNIS COURTS | | | 01 | | |
| 7482 | THERMAL SCIENTIFIC, INC | 286146 | 03/08/2019 | | | 743.00 |
| 190087 | BACK UP PROBE FOR REQUIRED EPA/NMED | | | 36 | 665.00 | |
| 190087 | COMPLICANCE BOD ANAYLSES. | | | 36 | | |
| 190402 | REAGENTS NEEDED FOR NMED / EPA | | | 36 | 78.00 | |
| 190402 | COMPLIANCE TESTING. | | | 36 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 7558 | 4 RIVERS EQUIPMENT | 286147 | 03/08/2019 | | | 281.19 |
| 190440 | Unit/Asset: ST-9128 | | | 01 | 281.19 | |
| 190440 | AUXILIARY ENGINE PARTS - ST SWEEPER | | | 01 | | |
| 7615 | UNM-JUDICIAL EDUC. CENTER | 286148 | 03/08/2019 | | | 1655.00 |
| | UNM JUDICIAL EDUCATION CENTER. JUDICIAL | | | 01 | 1655.00 | |
| | EDUCATION FEES FOR FEB 2019. | | | 01 | | |
| 7624 | USA BLUE BOOK | 286149 | 03/08/2019 | | | 283.25 |
| 190311 | SPRAY NOZZLES FOR WASHDOWN HOSES | | | 36 | 283.25 | |
| 190311 | AROUND THE WWTP. | | | 36 | | |
| 7937 | VERMEER SALES SOUTHWEST | 286150 | 03/08/2019 | | | 355.99 |
| 189899 | Unit/Asset: 109935 | | | 36 | 355.99 | |
| 189899 | OEM PART ON VACUUM | | | 36 | | |
| 8072 | WATSON TRUCK & SUPPLY | 286151 | 03/08/2019 | | | 332.61 |
| 190000 | Unit/Asset: CONST-14130 | | | 01 | 332.61 | |
| 190000 | UPDATE ECM AND PARAMETERS TO MODULES | | | 01 | | |
| 190000 | SEND TO DEALER | | | 01 | | |
| 8089 | THE WATER WORKS INC | 286152 | 03/08/2019 | | | 85.02 |
| 184766 | WATER COOLER RENTAL | | | 01 | 9.15 | |
| 185046 | WATER COOLER RENTAL - CEMETERY | | | 01 | 10.23 | |
| 185050 | WATER COOLER RENTAL | | | 01 | 10.23 | |
| 185052 | WATER COOLER RENTAL | | | 01 | 8.50 | |
| 185191 | WATER COOLER RENTAL - STREET DEPT | | | 01 | 10.23 | |
| 185567 | DRINKING WATER | | | 01 | 6.00 | |
| 185706 | WATER COOLER RENTAL | | | 01 | 9.15 | |
| 185707 | WATER COOLER RENTAL | | | 01 | 9.15 | |
| 185049 | WATER COOLER RENTAL - WWTP & LAB | | | 36 | 12.38 | |
| 9168 | ROBERT CASTILLO | 286153 | 03/08/2019 | | | 206.69 |
| | INSTRUCTOR DEVELOPEMENT WORKSHOP - | | | 01 | 206.69 | |
| | SOCORRO NM - 2/07-08/19 | | | 01 | | |
| 9427 | SCOTT MAXWELL | 286154 | 03/08/2019 | | | 267.00 |
| 189935 | WILDLAND FIRE LEADERSHIP (L-280) | | | 01 | 267.00 | |
| 189935 | TRAINING - RUIDOSO NM - 2/24 - 3/1/19 | | | 01 | | |
| 9450 | MOLZEN-CORBIN & ASSOC,INC | 286155 | 03/08/2019 | | | 7850.39 |
| 182617 | PROVIDE ENGINEERING SERVICES FOR THE | | | 25 | 7850.39 | |
| 182617 | AIRPORT RUNWAY MARKING PROJECT. | | | 25 | | |
| 9733 | ROBERT SANCHEZ | 286156 | 03/08/2019 | | | 44.00 |
| | REIMBURSE FOR NM APPLICANT FINGERPRINT | | | 01 | 44.00 | |
| | REGISTRATION | | | 01 | | |
| 9782 | NATHAN SKELTON | 286157 | 03/08/2019 | | | 44.00 |
| | REIMBURSE FOR NM APPLICANT FINGERPRINT | | | 01 | 44.00 | |
| | REGISTRATION | | | 01 | | |
| 9797 | EARL PHELPS | 286158 | 03/08/2019 | | | 267.00 |
| 189936 | WILDLAND FIRE LEADERSHIP (L-280) | | | 01 | 267.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 189936 | TRAINING - RUIDOSO NM - 2/24 - 3/1/19 | | | 01 | | |
| 10017 | HARVEY FUELS INC. | 286159 | 03/08/2019 | | | 2396.15 |
| 190409 | Unit/Asset: PFA/SHOP | | | 01 | 376.75 | |
| 190409 | ANTIFREEZE | | | 01 | | |
| 190513 | STOCK FLUIDS | | | 01 | 840.40 | |
| 190513 | STOCK FLUIDS | | | 24 | 689.50 | |
| 190513 | STOCK FLUIDS | | | 36 | 489.50 | |
| 10027 | J&H SERVICES INC | 286160 | 03/08/2019 | | | 24913.22 |
| 184181 | CONSTRUCT - HALL STREET LIFT STATION | | | 36 | 24913.22 | |
| 10074 | BOBCAT AUTO SERVICES LLC | 286161 | 03/08/2019 | | | 1256.29 |
| 190259 | Unit/Asset: DE-14186 | | | 36 | 1256.29 | |
| 190259 | FRONT END ALIGNMENT/BALANCE NEW TIRES | | | 36 | | |
| 10104 | COLLINS TREE SERVICE LLC | 286162 | 03/08/2019 | | | 4150.00 |
| 189923 | REMOVE TREES AT PRIMARY LIFT STATION | | | 36 | 4150.00 | |
| 10159 | MEDLEY MATERIAL HANDLING | 286163 | 03/08/2019 | | | 1746.34 |
| 189318 | FORKLIFT RENTAL - PW YARD | | | 01 | 873.17 | |
| 190123 | FORKLIFT RENTAL - WATER WAREHOUSE | | | 36 | 873.17 | |
| 10188 | HORIZON PEST CONTROLL,LLC | 286164 | 03/08/2019 | | | 1686.81 |
| 189730 | HERBICIDE SPRAYING FOR WEED CONTROL AT | | | 01 | 775.05 | |
| 189730 | THE CARLSBAD DOG PARK | | | 01 | | |
| 190002 | HERBICIDE SPRAYING FOR WEED CONTROL AT | | | 01 | 911.76 | |
| 190002 | THE LAKE CARLSBAD REC. AREA TURF | | | 01 | | |
| 10246 | MITCHELL & CRUSE | 286165 | 03/08/2019 | | | 1614.69 |
| 180069 | DESIGN & DRAFTING OF CONCRETE SLABS FOR | | | 01 | 1614.69 | |
| 180069 | POTASH MUSEUM | | | 01 | | |
| 10448 | JUST FOR CONCRETE | 286166 | 03/08/2019 | | | 331.80 |
| 189986 | CONCRETE FOR STREET SIDEWALK REPAIRS | | | 01 | 150.10 | |
| 189986 | CONCRETE FOR WATER SERVICE BOX REPAIRS | | | 01 | | |
| 189986 | CONCRETE FOR STREET SIDEWALK REPAIRS | | | 36 | 181.70 | |
| 189986 | CONCRETE FOR WATER SERVICE BOX REPAIRS | | | 36 | | |
| 10532 | MARK JOHNSON | 286167 | 03/08/2019 | | | 48.00 |
| 189658 | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 12.00 | |
| 189658 | 2/26-27/19 | | | 01 | | |
| 189660 | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 36.00 | |
| 189660 | 2/19-21/19 | | | 01 | | |
| 10533 | JACOB DORADO | 286168 | 03/08/2019 | | | 60.00 |
| 189659 | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 36.00 | |
| 189659 | 2/19-21/19 | | | 01 | | |
| 189662 | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 24.00 | |
| 189662 | 2/26-27/19 | | | 01 | | |
| 10578 | LEE WILSON & ASSOCIATES | 286169 | 03/08/2019 | | | 1118.26 |
| 185247 | REVIEW AND PREPARATION OF 2018 AWWA | | | 36 | 1118.26 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 185247 | WATER AUDIT AND WATER CONSERVATION WORK | | | 36 | | |
| 11214 | LOUIS VASQUEZ | 286170 | 03/08/2019 | | | 44.00 |
| | REIMBURSE FOR NM APPLICANT FINGERPRINT | | | 01 | 44.00 | |
| | REGISTRATION | | | 01 | | |
| 11317 | ADVANCE AUTO PARTS | 286171 | 03/08/2019 | | | 934.30 |
| 190083 | Unit/Asset: F-22 FORD VAN | | | 01 | 45.49 | |
| 190083 | FRONT DISC BRAKE PADS | | | 01 | | |
| 190114 | Unit/Asset: 1302,1303,1304,1305 DODGE CH | | | 01 | 163.76 | |
| 190114 | BRAKE PADS | | | 01 | | |
| 190435 | Unit/Asset: UNIT-96 CHEVY TAHOE | | | 01 | 221.08 | |
| 190435 | BATTERIES | | | 01 | | |
| 190437 | Unit/Asset: E-3 2005 PIERCE PUMPER | | | 01 | 50.77 | |
| 190437 | POWER STEERING FLUID HOSE | | | 01 | | |
| 190557 | Unit/Asset: MED7-2001 DODGE -4500 | | | 01 | 442.16 | |
| 190557 | BATTERIES | | | 01 | | |
| 190562 | Unit/Asset: PFA/SHOP | | | 01 | 11.04 | |
| 190562 | TIRE SEALER - SEAL TIRE BEAD ON RIM | | | 01 | | |
| 11583 | RUBEN'S PAINTING LLC | 286172 | 03/08/2019 | | | 1770.00 |
| 189342 | PAINT DUGOUTS POLES, FOUL POLES, AND | | | 29 | 1770.00 | |
| 189342 | ELECTRICAL BOXES AT THE SPORTS COMPLEX | | | 29 | | |
| 11590 | ZACHARY SMITH | 286173 | 03/08/2019 | | | 44.00 |
| | REIMBURSE FOR NM APPLICANT FINGERPRINT | | | 01 | 44.00 | |
| | REGISTRATION | | | 01 | | |
| 11707 | THUNDER RUN CONCRETE LLC | 286174 | 03/08/2019 | | | 507.87 |
| 189502 | ELECTRICAL SERVICE UPGRADE ON THE | | | 29 | 507.87 | |
| 189502 | BATTING CAGES AT THE SPORTS COMPLEX | | | 29 | | |
| 11815 | LOWE'S | 286175 | 03/08/2019 | | | 66.42 |
| 190607 | CONCRETE SEALANT FOR PATCHING AND | | | 36 | 66.42 | |
| 190607 | SILCONE TO SEAL BLIND FLANGES. | | | 36 | | |
| 11851 | MICHAEL TRUJILLO | 286176 | 03/08/2019 | | | 275.00 |
| 189933 | WILDLAND CHAINSAW CLASS - RUIDOSO NM - | | | 01 | 275.00 | |
| 189933 | 2/24-27/19 | | | 01 | | |
| 11899 | QUALITY JANITORIAL LLC | 286177 | 03/08/2019 | | | 286.00 |
| 190393 | JANITORIAL SUPPLIES | | | 01 | 170.00 | |
| 190599 | JANITORIAL SUPPLIES | | | 01 | 92.00 | |
| 190356 | AIR FRESHNER DISPENSER - TRANSIT | | | 15 | 24.00 | |
| 11901 | VERIZON WIRELESS | 286178 | 03/08/2019 | | | 3500.77 |
| 184941 | AIR CARD - PERD | | | 01 | 87.35 | |
| 184942 | CELL PHONE SERVICE | | | 01 | 942.84 | |
| 184943 | CELL PHONE SERVICE - POLICE DEPT | | | 01 | 2269.04 | |
| 184940 | CELL PHONE SERVICE - TRANSIT | | | 15 | 34.25 | |
| 184936 | CELL PHONE SERVICE - DOUBLE EAGLE | | | 36 | 95.10 | |
| 184938 | CELL PHONE SERVICE | | | 36 | 72.19 | |
| 12318 | CORE & MAIN LP | 286179 | 03/08/2019 | | | 4132.50 |
| 189328 | FIRE HYDRANTS | | | 36 | 4132.50 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 12691 | CREATIVE CARLSBAD | 286180 | 03/08/2019 | | | 2500.00 |
| 188517 | EXECUTIVE DIRECTOR SERVICES | | | 01 | 2500.00 | |
| 188517 | FOR THE ARTS AND CULTURAL DISTRICT | | | 01 | | |
| 12902 | LESLIE WINFIELD | 286181 | 03/08/2019 | | | 44.00 |
| | REIMBURSE FOR NM APPLICANT FINGERPRINT | | | 01 | 44.00 | |
| | REGISTRATION | | | 01 | | |
| 12974 | JAKODA MATHEWS | 286182 | 03/08/2019 | | | 42.01 |
| | REIMBURSE FOR REQUIRED UNIFORM OF POLO | | | 01 | 42.01 | |
| | STYLE SHIRT | | | 01 | | |
| 12976 | SAMUEL M SOTO III | 286183 | 03/08/2019 | | | 40.93 |
| | REIMBURSE FOR REQUIRED UNIFORM OF POLO | | | 01 | 40.93 | |
| | STYLE SHIRT | | | 01 | | |
| 13138 | NUTRIEN AG SOLUTIONS | 286184 | 03/08/2019 | | | 2430.00 |
| 190016 | CHEMICALS FOR TURF MANAGEMENT AT THE | | | 29 | 2430.00 | |
| 190016 | SPORTS COMPLEX | | | 29 | | |
| 13203 | SEPI MARKETING | 286185 | 03/08/2019 | | | 698.00 |
| 189871 | 2019 ADVERTISING FOR CARLSBAD WATER PARK | | | 23 | 698.00 | |
| 189871 | KOA, CBAD RV, LIVING DESERT, BRANTLEY | | | 23 | | |
| 13205 | PRO ACOUSTICS LLC | 286186 | 03/08/2019 | | | 2067.99 |
| 189913 | P.A. SYSTEM FOR THE NEW PRESS BOX AT THE | | | 29 | 2067.99 | |
| 189913 | SPORTS COMPLEX | | | 29 | | |
| 13264 | SIENNA CABEZUELA | 286187 | 03/08/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF BANQUET ROOM | | | 01 | 50.00 | |
| | ON 2/23/19 | | | 01 | | |
| 13265 | MATTHEW TRUJILLO | 286188 | 03/08/2019 | | | 44.00 |
| | REIMBURSE FOR NM APPLICANT FINGERPRINT | | | 01 | 44.00 | |
| | REGISTRATION | | | 01 | | |
| 13268 | CLAIMS MANAGMNT RESOURCES | 286189 | 03/08/2019 | | | 678.72 |
| | PROPERTY DAMAGE - WINDSTREAM ARIAL CABLE | | | 28 | 678.72 | |
| 13269 | CECILIA EDWARDS | 286190 | 03/08/2019 | | | 107.43 |
| | PROPERTY DAMAGE - MAIN SEWERLINE | | | 28 | 107.43 | |
| 13270 | GUADALUPE MANRIQUEZ | 286191 | 03/08/2019 | | | 125.00 |
| | REFUND - SCHEDULING ERROR OPN/CLS SRVC | | | 26 | 125.00 | |
| 14594 | ROBERT TRAUTNER | 286192 | 03/08/2019 | | | 84.00 |
| 189657 | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 24.00 | |
| 189657 | 2/26-27/19 | | | 01 | | |
| 189661 | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 36.00 | |
| 189661 | 2/19-21/19 | | | 01 | | |
| 189663 | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 24.00 | |
| 189663 | 2/12-13/19 | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 14613 | STEVE MCCUTCHEON | 286193 | 03/08/2019 | | | 3319.90 |
| 184901 | CONSULTING SERVICES FOR FY 18-19 | | | 01 | 3319.90 | |
| 184901 | 1/8/19 - 3/1/19 | | | 01 | | |
| 14856 | TODD VANNATTER | 286194 | 03/08/2019 | | | 275.00 |
| 189934 | WILDLAND CHAINSAW CLASS - RUIDOSO NM - | | | 01 | 275.00 | |
| 189934 | 2/24-27/19 | | | 01 | | |
| 341 | ARNOLD'S PAINT & BODY INC | 286195 | 03/13/2019 | | | 2671.18 |
| 188921 | Unit/Asset: SW-6274 | | | 24 | 2671.18 | |
| 188921 | REPAIR FRONT END BODY DAMAGE | | | 24 | | |
| 396 | AUSTIN TURF & TRACTOR INC | 286196 | 03/13/2019 | | | 300.18 |
| 190266 | YOKE FOR ROUGH MOWER | | | 01 | 300.18 | |
| 531 | BLACKSTONE AUDIO | 286197 | 03/13/2019 | | | 34.94 |
| 188835 | AUDIOBOOKS FOR ADULT COLLECTION | | | 01 | 34.94 | |
| 638 | BOHANNAN HUSTON INC. | 286198 | 03/13/2019 | | | 20604.29 |
| 184550 | ENGINEERING SERVICES TO UPDATE CITY | | | 36 | 7390.16 | |
| 184550 | WATER SYSTEM COMPUTER HYDRAULIC MODEL | | | 36 | | |
| 187313 | ENGINEERING REVIEW OF SEWER ON ROSE ST | | | 36 | 1624.69 | |
| 187313 | FOR POTENTIAL UPGRADE | | | 36 | | |
| 189356 | DIVER TO PROVIDE WET INSPECTION OF RES 2 | | | 36 | 11589.44 | |
| 189356 | ENGINEER TO PROVIDE REVIEW OF INSPECTION | | | 36 | | |
| 189356 | TO DETERMINE IF RELINING TANK POSSIBLE | | | 36 | | |
| 652 | BROWNING GARAGE DOORS LLC | 286199 | 03/13/2019 | | | 1372.52 |
| 188603 | GARAGE DOOR REPAIR AS NEEDED FOR | | | 01 | 1372.52 | |
| 736 | BEAR PAW EMBROIDERY CORP. | 286200 | 03/13/2019 | | | 420.27 |
| 190253 | EMBROIDERY PATCH ON SHIRT | | | 01 | 420.27 | |
| 881 | CAPROCK WATER COMPANY INC | 286201 | 03/13/2019 | | | 25.75 |
| 185009 | WATER SERVICE - LOCO HILLS SHOP | | | 36 | 25.75 | |
| 902 | CARLSBAD RADIO INC. | 286202 | 03/13/2019 | | | 430.58 |
| 185117 | RADIO ADVERTISING - TRANSIT | | | 15 | 430.58 | |
| 910 | BIG 5 SPORTING GOODS | 286203 | 03/13/2019 | | | 243.89 |
| 190401 | REPLACEMENT BASKETBALL NETS & LIFE | | | 01 | 243.89 | |
| 190401 | JACKETS FOR THE PARKS DEPARTMENT | | | 01 | | |
| 915 | CARLSBAD AUTO SUPPLY | 286204 | 03/13/2019 | | | 87.89 |
| 190400 | Unit/Asset: PARKS-8572 | | | 01 | 87.89 | |
| 190400 | BATTERY - PARKS WALK BEHIND TRENCHER | | | 01 | | |
| 920 | CARLSBAD BLOCK & SUPPLY | 286205 | 03/13/2019 | | | 41.98 |
| 190442 | PULL PLATE - VETERANS RESTROOM DOOR | | | 01 | 41.98 | |
| 992 | CED | 286206 | 03/13/2019 | | | 663.68 |
| 190290 | PHOTOCONTROLS - PARKING LOT, PUMP AIR | | | 01 | 524.68 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190290 | CORD, CONNECTORS, CONDUIT - STREET | | | 01 | | |
| 190290 | LIGHTS, COMPOUND | | | 01 | | |
| 190290 | PHOTOCONTROLS - PARKING LOT, PUMP AIR | | | 36 | 139.00 | |
| 190290 | CORD, CONNECTORS, CONDUIT - STREET | | | 36 | | |
| 190290 | LIGHTS, COMPOUND | | | 36 | | |
| 1040 | CARLSBAD SHEET METAL, LLC | 286207 | 03/13/2019 | | | 990.00 |
| 190319 | CONDENSOR FAN MOTORS | | | 01 | 930.00 | |
| 190405 | SHEET METAL | | | 01 | 60.00 | |
| 1801 | E-Z RENTALS & SALES, INC. | 286208 | 03/13/2019 | | | 139.47 |
| 190527 | WEED EATER REPAIR | | | 01 | 139.47 | |
| 1892 | EMPIRE GRAPHIX | 286209 | 03/13/2019 | | | 500.00 |
| 190065 | LIFEGUARD UNIFORMS | | | 01 | 500.00 | |
| 2254 | FARONICS TECHNOLOGIES INC | 286210 | 03/13/2019 | | | 551.25 |
| 185337 | LIBRARY DEEP FREEZE SECURITY SOFTWARE | | | 01 | 551.25 | |
| 185337 | FOR PUBLIC COMPUTERS | | | 01 | | |
| 2255 | FASTENAL COMPANY | 286211 | 03/13/2019 | | | 142.09 |
| 190295 | SCREWS | | | 01 | 142.09 | |
| 2616 | GCSAA | 286212 | 03/13/2019 | | | 380.00 |
| 190111 | GCSAA MEMBERSHIP DUES - K BOATMAN - 2019 | | | 01 | 380.00 | |
| 3058 | JAMES HAMILTON CONST. CO | 286213 | 03/13/2019 | | | 532.68 |
| 189867 | MATERIAL TO FILL EXCAVATIONS | | | 36 | 532.68 | |
| 3535 | IMS, LLC | 286214 | 03/13/2019 | | | 3679.28 |
| 184674 | STREET CONDITION SURVEY | | | 01 | 3679.28 | |
| 3541 | CARLSBAD FORD | 286215 | 03/13/2019 | | | 209.72 |
| 189461 | Unit/Asset: R-11 2014 FORD F-350 TRT | | | 01 | 193.99 | |
| 189461 | FRONT END ALIGNMENT | | | 01 | | |
| 190415 | BATTERY TERMINAL | | | 01 | 15.73 | |
| 3801 | KCCC RADIO INC. | 286216 | 03/13/2019 | | | 215.29 |
| 185063 | RADIO ADVERTISING - TRANSIT | | | 15 | 215.29 | |
| 3818 | KAM SECURITY & SOUND, INC | 286217 | 03/13/2019 | | | 146.22 |
| 189690 | ALARM MONITORING - NORTH MESA SR CENTER | | | 01 | 146.22 | |
| 5991 | PORTER LEE CORPORATION | 286218 | 03/13/2019 | | | 805.00 |
| 190686 | ANNUAL IACP SOFTWARE MEMBERSHIP | | | 01 | 805.00 | |
| 190686 | "THE BEAST" EVIDENCE DIVISION TOOL | | | 01 | | |
| 6605 | S & S RECREATIONS | 286219 | 03/13/2019 | | | 86.97 |
| 190027 | RIVERWALK GAMES FOR PATRONS | | | 01 | 86.97 | |
| 6741 | SHARP ELECTRONICS CORP | 286220 | 03/13/2019 | | | 129.87 |
| 185306 | COPIER USUAGE - SPORTS COMPLEX | | | 29 | 129.87 | |
| 6856 | B & H FOTO & ELECTRONICS | 286221 | 03/13/2019 | | | 299.00 |
| 189721 | SUPPLIES FOR ACTIVITIES AND EVENTS AT | | | 01 | 299.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 189721 | NMSRC | | | 01 | | |
| 6916 | GLENDALE PARADE STORE LLC | 286222 | 03/13/2019 | | | 110.00 |
| 188056 | WHITE GLOVES FOR CLASS A UNIFORM | | | 01 | 110.00 | |
| 6919 | BRADY INDUSTRIES OF NM | 286223 | 03/13/2019 | | | 130.60 |
| 190169 | GLOVES FOR PPE | | | 36 | 130.60 | |
| 7145 | SPARKS OFFICE SUPPLY, INC | 286224 | 03/13/2019 | | | 3.43 |
| 184862 | COPIER LEASE - SPORTS COMPLEX | | | 29 | 3.43 | |
| 8076 | WATER INVENTORY | 286225 | 03/13/2019 | | | 8802.30 |
| 190669 | C-905 PIPE - DE WELLFIELD | | | 36 | 8802.30 | |
| 10230 | TRANSUNION RISK & | 286226 | 03/13/2019 | | | 110.00 |
| 185235 | ONLINE INVESTIGATIONS SYSTEM | | | 01 | 110.00 | |
| 10935 | PIPESTONE EQUIPMENT LLC | 286227 | 03/13/2019 | | | 2814.42 |
| 190309 | CLA-VAL MODEL CDS7-DO STOCK #30010501 | | | 36 | 2814.42 | |
| 10981 | TDS | 286228 | 03/13/2019 | | | 319.04 |
| 184926 | PHONE, INTERNET, CABLE BOX RENTAL FOR | | | 01 | 319.04 | |
| 184926 | NORTH MESA REC CENTER | | | 01 | | |
| 11027 | DIGITAL VIDEO NETWORKS | 286229 | 03/13/2019 | | | 462.00 |
| 189453 | MICROPHONE & SPARE - COUNCIL CHAMBERS | | | 01 | 462.00 | |
| 11707 | THUNDER RUN CONCRETE LLC | 286230 | 03/13/2019 | | | 666.59 |
| 190590 | CONCRETE PADS - STATUES IN HAP | | | 01 | 666.59 | |
| 11815 | LOWE'S | 286231 | 03/13/2019 | | | 900.60 |
| 188585 | FINANCE DEPARTMENT WINDOW TREATMENTS | | | 01 | 900.60 | |
| 188585 | SOLAR SHADES | | | 01 | | |
| 11899 | QUALITY JANITORIAL LLC | 286232 | 03/13/2019 | | | 285.48 |
| 190661 | JANITORIAL SUPPLIES - RIVERWALK REC | | | 01 | 285.48 | |
| 11901 | VERIZON WIRELESS | 286233 | 03/13/2019 | | | 322.01 |
| 184942 | CELL PHONE SERVICE | | | 01 | 149.71 | |
| 184939 | AIRCARD | | | 36 | 172.30 | |
| 12182 | ROCKING WD SERVICES LLC | 286234 | 03/13/2019 | | | 724.64 |
| 190653 | Unit/Asset: STATIONS 4,6,7 | | | 01 | 724.64 | |
| 190653 | PESTICIDE/HERBICIDE APPLICATION | | | 01 | | |
| 12263 | GUARANTY TITLE COMPANY | 286235 | 03/13/2019 | | | 3353.12 |
| 188230 | AIP PROPERTY TITLE INSURANCE FOR OXY | | | 01 | 3353.12 | |
| 188230 | PURCHASE (2 TRACTS) | | | 01 | | |
| 12665 | AZURADISC INC | 286236 | 03/13/2019 | | | 126.14 |
| 190428 | REPAIR AZURADISC CLEANING MACHINE- PART, | | | 01 | 126.14 | |
| 190428 | SHIPPING, INSURANCE | | | 01 | | |
| 13267 | CHAVEZ'S GOLF SHOP LLC | 286237 | 03/13/2019 | | | 23230.00 |
| 190545 | RETAINER FEE, 4% - GREEN FEES, 50% - | | | 01 | 23230.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190545 | PRIVATE CART FEES, & 4% - ANNUAL PASSES | | | 01 | | |
| 190545 | PER CONTRACT | | | 01 | | |
| 24 | ACE LOCK & KEY LLC | 286238 | 03/15/2019 | | | 97.71 |
| 190461 | RE-KEY STORAGE CLOSET LOCK - CFD ADMIN | | | 01 | 79.21 | |
| 190678 | COPY KEY FOR WAREHOUSE OFFICE DOORS | | | 36 | 18.50 | |
| 78 | ALBERTSON'S #907 | 286239 | 03/15/2019 | | | 172.01 |
| 189701 | SUPPLIES FOR EVENTS AND ACTIVITIES AT | | | 01 | 91.88 | |
| 189701 | NMSRC | | | 01 | | |
| 190584 | RIVERWALK DR. SEUSS READ ACROSS AMERICA | | | 01 | 80.13 | |
| 108 | AMERIPRIDE, INC. | 286240 | 03/15/2019 | | | 168.58 |
| 185030 | RUG SERVICE - CITY HALL | | | 01 | 58.03 | |
| 185036 | RED RAG & RUG SERVICE - GARAGE SHOP | | | 01 | 110.55 | |
| 360 | ARTESIA FIRE EQUIPMT, INC | 286241 | 03/15/2019 | | | 80.53 |
| 188858 | REPAIR BREATHING AIR COMPRESSOR | | | 01 | 80.53 | |
| 438 | BAKER UTILITY SUPPLY CORP | 286242 | 03/15/2019 | | | 1876.81 |
| 190062 | RESTOCK INVENTORY | | | 36 | 684.90 | |
| 190354 | PIPE AND HYMAX COUPLINGS | | | 36 | 1191.91 | |
| 616 | BRININSTOOL EQUIPMENT | 286243 | 03/15/2019 | | | 1907.01 |
| 190214 | GAUGE - RES #2, TOOLS - ELECTRICIANS | | | 01 | 129.78 | |
| 190214 | SERVICE TRUCK, TYVEK SUITS, MARKING | | | 01 | | |
| 190214 | PAINT, SHOVELS | | | 01 | | |
| 190353 | PRESSURE GAUGES, EAR PLUGS | | | 01 | 28.79 | |
| 190553 | UNIFORMS - CONSTRUCTION DEPT | | | 01 | 148.12 | |
| 190602 | UNIFORMS - NEW EMPLOYEE | | | 01 | 217.10 | |
| 190658 | SHARPS CONTAINERS - SYRINGE DISPOSAL | | | 01 | 67.14 | |
| 190706 | BOLT CUTTERS - PARKS DEPT | | | 01 | 379.78 | |
| 190542 | FILTERS FOR RESPIRATOR | | | 15 | 46.14 | |
| 190214 | GAUGE - RES #2, TOOLS - ELECTRICIANS | | | 36 | 455.14 | |
| 190214 | SERVICE TRUCK, TYVEK SUITS, MARKING | | | 36 | | |
| 190214 | PAINT, SHOVELS | | | 36 | | |
| 190261 | STREET CAMERA CLEANER, SHOVELS, SAFETY | | | 36 | 125.01 | |
| 190261 | VESTS, HARD HATS, GLASSES, MASKS, TAPE | | | 36 | | |
| 190261 | MEASURES, GLASS CLEANER | | | 36 | | |
| 190353 | PRESSURE GAUGES, EAR PLUGS | | | 36 | 198.82 | |
| 190649 | SHEETING - WRAP HAZARDOUS MATERIAL | | | 36 | 111.19 | |
| 662 | BSN SPORTS LLC | 286244 | 03/15/2019 | | | 1565.74 |
| 190297 | PITCHING MOUND - FIELD 5 - SPORTS CMPLX | | | 29 | 1565.74 | |
| 736 | BEAR PAW EMBROIDERY CORP. | 286245 | 03/15/2019 | | | 7.54 |
| 185195 | SEW PATCHES ON UNIFORMS/DRESS SHRITS | | | 01 | 7.54 | |
| 185195 | EMBROIDERY/DESIGNS AS NEEDED | | | 01 | | |
| 941 | CARLSBAD MAINSTREET CORP | 286246 | 03/15/2019 | | | 20025.18 |
| 185291 | REVITALIZATION SERVICES | | | 01 | 5687.50 | |
| 185996 | HOLIDAY DECOR - CARLSBAD MAINSTREET | | | 21 | 11337.68 | |
| 185991 | PROMOTIONAL EXP - CARLSBAD MAINSTREET | | | 23 | 3000.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 185991 | ADVERTSIING CAMPAIGN | | | 23 | | |
| 992 | CED | 286247 | 03/15/2019 | | | 1505.10 |
| 189993 | TAPE, A/C INSTALL PARTS, OUTLETS - 3RD | | | 01 | 92.60 | |
| 189993 | FLOOR, ICE MACHINE INSTALL PARTS | | | 01 | | |
| 190179 | CIVIC CENTER AUDITORIUM LIGHTS - PARTS | | | 01 | 678.22 | |
| 190592 | WIRE CONNECTORS | | | 01 | 82.50 | |
| 190603 | ELECTRICAL PARTS - AUTOMATIC IRRIGATION | | | 01 | 313.31 | |
| 190603 | SYS - RIVERSIDE COUNTRY CLUB PARK | | | 01 | | |
| 190609 | FLOURESCENT BULBS - STATION #4 | | | 01 | 102.00 | |
| 189993 | TAPE, A/C INSTALL PARTS, OUTLETS - 3RD | | | 36 | 236.47 | |
| 189993 | FLOOR, ICE MACHINE INSTALL PARTS | | | 36 | | |
| 1206 | CHAMBER OF COMMERCE CORP. | 286248 | 03/15/2019 | | | 44792.35 |
| 185995 | CONTRACTUAL EXP - PRV MANAGEMENT | | | 21 | 22125.68 | |
| 185990 | PROMOTIONAL EXP - EVENTTS | | | 23 | 22666.67 | |
| 1240 | CIRCLE S FEED STORE | 286249 | 03/15/2019 | | | 40.00 |
| 185511 | DOG FOOD FOR CPD K-9'S | | | 01 | 40.00 | |
| 1290 | CONSTRUCTOR'S INC. | 286250 | 03/15/2019 | | | 1147.50 |
| 190451 | ASPHALT - 706 BOYD - MAINLINE REPAIR | | | 36 | 1147.50 | |
| 1931 | EMS REGION III CORP | 286251 | 03/15/2019 | | | 100.00 |
| 185335 | CPR CARDS | | | 01 | 100.00 | |
| 2023 | EWING IRRIGATION | 286252 | 03/15/2019 | | | 1026.48 |
| 190504 | HOSES - PLAYING FIELDS - SPORTS COMPLEX | | | 29 | 1026.48 | |
| 2255 | FASTENAL COMPANY | 286253 | 03/15/2019 | | | 89.25 |
| 190691 | LINEMAN PLIERS, GREASE GUN | | | 01 | 89.25 | |
| 2359 | FERGUSON WATERWORKS #3083 | 286254 | 03/15/2019 | | | 4072.77 |
| 188524 | WATERLINE MAKERS | | | 36 | 117.18- | |
| 189232 | RESTOCK RESETTERS | | | 36 | | |
| 189971 | Unit/Asset: 7937 | | | 36 | 145.00 | |
| 189971 | VALVE FOR VERMEER VACUUM | | | 36 | | |
| 189995 | GASKETS | | | 36 | 2034.52 | |
| 190364 | REPLACE SERVICE INVENTORY USED | | | 36 | 1023.11 | |
| 190591 | REPLACE SERVICE INVENTORY USED | | | 36 | 987.32 | |
| 2472 | RICH FORD | 286255 | 03/15/2019 | | | 350.95 |
| 190690 | REPAIRS FOR UNIT #37 ASSET 9872 | | | 15 | 350.95 | |
| 2480 | FORREST TIRE CO., INC. | 286256 | 03/15/2019 | | | 116.26 |
| 184793 | FLAT REPAIRS - CPD | | | 01 | 116.26 | |
| 2624 | GALE A DIVISION OF | 286257 | 03/15/2019 | | | 618.15 |
| 187018 | LARGE PRINT BOOKS FOR ADULT COLLECTION | | | 01 | 618.15 | |
| 2933 | GRAINGER | 286258 | 03/15/2019 | | | 324.71 |
| 190497 | HAND TRUCK DOLLIE | | | 01 | 324.71 | |
| 3030 | HACH COMPANY | 286259 | 03/15/2019 | | | 463.01 |
| 190620 | CHEMICALS AND REAGENTS NEED FOR REQUIRED | | | 36 | 463.01 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190620 | NMED / EPA COMPLIANCE TESTING. | | | 36 | | |
| 3058 | JAMES HAMILTON CONST. CO | 286260 | 03/15/2019 | | | 1949.31 |
| 189867 | EXCAVATION FILL MATERIALS | | | 36 | 1949.31 | |
| 3159 | HI LINE CO | 286261 | 03/15/2019 | | | 527.85 |
| 189529 | FUSE TERMINALS, CABLE FASTENERS, | | | 01 | 527.85 | |
| 189529 | BATTERIES | | | 01 | | |
| 3164 | HIGHWAY SUPPLY LLC | 286262 | 03/15/2019 | | | 7380.28 |
| 183697 | RE-PAINT AIRFIELD MARKINGS DUE TO FADING | | | 25 | 7380.28 | |
| 183697 | IDENTIFIED BY FAA INSPECTION 2017 | | | 25 | | |
| 3451 | INDUSTRIAL ELECTRIC | 286263 | 03/15/2019 | | | 4353.54 |
| 190199 | VFD FOR WASHWATER PUMP STATION MOTOR. | | | 36 | 3931.56 | |
| 190329 | MOTOR TO REPAIR CHLORINATOR | | | 36 | 421.98 | |
| 3465 | INGRAM LIBRARY SERVICES | 286264 | 03/15/2019 | | | 22.13 |
| 190162 | BOOKS FOR CHILDREN'S COLLECTION | | | 01 | 22.13 | |
| 3511 | INTERNATIONAL CODE | 286265 | 03/15/2019 | | | 500.00 |
| 190581 | PREFERRED PROVIDER OF EDUCATION FOR THE | | | 01 | 500.00 | |
| 190581 | INTERNATIONAL CODE COUNCIL TO ENABLE | | | 01 | | |
| 190581 | THE CITY TO PROVIDE CONTINUING | | | 01 | | |
| 190581 | EDUCATION TO STAFF (ID # 2284) | | | 01 | | |
| 3541 | CARLSBAD FORD | 286266 | 03/15/2019 | | | 3657.20 |
| 190616 | Unit/Asset: A/P 13798 | | | 01 | 42.03 | |
| 190616 | COOLANT SYSTEM CONNECTOR | | | 01 | | |
| 190730 | BATTERY - PARKS #15157 | | | 01 | 129.95 | |
| 190129 | Unit/Asset: WATER-12468 | | | 36 | 3355.27 | |
| 190129 | SYSTEM DIAGNOSIS | | | 36 | | |
| 190730 | BATTERY - WWC #12161 | | | 36 | 129.95 | |
| 3601 | J & J PIPE & SUPPLY | 286267 | 03/15/2019 | | | 369.65 |
| 190695 | BACKFLOW PREVENTER - IRRIGATION SYSTEM | | | 01 | 88.56 | |
| 190695 | AT RIVERSIDE COUNTRY CLUB PARK | | | 01 | | |
| 190694 | PVC FOR SEWER PROJECT | | | 36 | 281.09 | |
| 3780 | KANN MANUFACTURING CORP | 286268 | 03/15/2019 | | | 1204.58 |
| 190540 | Unit/Asset: SW-12333 | | | 24 | 1204.58 | |
| 190540 | HYD CYLINDERS AND LINES - MAST IN/OUT | | | 24 | | |
| 190540 | ASSY ON ARC TRUCK | | | 24 | | |
| 3813 | K W FUELS, INC. | 286269 | 03/15/2019 | | | 3354.00 |
| 190650 | PROPANE - WWTP BOILERS | | | 36 | 3354.00 | |
| 3818 | KAM SECURITY & SOUND, INC | 286270 | 03/15/2019 | | | 181.56 |
| 190263 | SMOKE DETECTOR - NMSRC PANTRY | | | 01 | 181.56 | |
| 4872 | MINE SUPPLY | 286271 | 03/15/2019 | | | 961.49 |
| 188898 | REPLACEMENT HOSES - ARC, GRAPPLE, ROLL | | | 24 | 120.01 | |
| 188898 | OFFS ETC INCLUDES ORINGS, FITTINGS, | | | 24 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 188898 | ADAPTERS, PER SAMPLES | | | 24 | | |
| 189568 | BOOTS FOR PPE | | | 36 | 404.48 | |
| 189568 | NUTS & BOLTS FOR VARIOUS SERVICE JOBS | | | 36 | | |
| 190024 | BOOTS FOR PPE | | | 36 | 437.00 | |
| 190024 | BELTS AT WELL #6 | | | 36 | | |
| 4910 | MONTGOMERY AGENCY, INC. | 286272 | 03/15/2019 | | | 140.00 |
| 190578 | NOTARY FEE - SGT. ADRIAN RIVERA AND | | | 01 | 140.00 | |
| 190578 | LT. JESSIE RODRIGUEZ | | | 01 | | |
| 4935 | MORRISON SUPPLY | 286273 | 03/15/2019 | | | 2957.08 |
| 190516 | CONNECTION PLUMBING - TROY YOUNG PARK | | | 01 | 32.08 | |
| 190570 | FILTERS - CITY HALL | | | 01 | 190.00 | |
| 190313 | RIDETOOL TRANSMITTER FOR LINE LOCATER | | | 36 | 2735.00 | |
| 4975 | MUNICIPAL CODE CORP. | 286274 | 03/15/2019 | | | 1138.13 |
| 189055 | SUPPLEMENT PAGES FOR CODE OF ORDINANCES | | | 01 | 1138.13 | |
| 189055 | SUPPLEMENT NUMBER 12 FOR 2018 FOR THE | | | 01 | | |
| 189055 | CLERKS OFFICE | | | 01 | | |
| 5032 | PURE OPERATIONS, LLC | 286275 | 03/15/2019 | | | 3491.20 |
| 190554 | FIRE HYDRANT METERS | | | 36 | 3491.20 | |
| 5467 | NM JUNIOR COLLEGE | 286276 | 03/15/2019 | | | 11963.00 |
| 189433 | TUITION - 5 NEW HIRES - POLICE ACADEMY - | | | 34 | 5468.00 | |
| 189433 | HOBBS NM - 2/4/18 THRU 5/31/2018 | | | 34 | | |
| 189572 | DORM FEE & MEAL FEE - 5 OFFICERS - | | | 34 | 6495.00 | |
| 189572 | DELAROSA; MARQUEZ; COBOS; BARKER, REYES | | | 34 | | |
| 5470 | NM EMS BUREAU | 286277 | 03/15/2019 | | | 100.00 |
| 189083 | NM EMD STATE CERTIFICATION | | | 01 | 100.00 | |
| 5551 | NICHOLS PRINTING, INC. | 286278 | 03/15/2019 | | | 911.00 |
| 190184 | 3PT 40 BOOKS VEHICLE INSPECTION | | | 01 | 672.00 | |
| 190197 | BUSINESS CARDS - SULLIVAN & BENEVIDEZ | | | 01 | 90.00 | |
| 190646 | ENVELOPES FOR FINANCE DEPT | | | 01 | 149.00 | |
| 5572 | NORTHERN SAFETY CO INC | 286279 | 03/15/2019 | | | 172.49 |
| 189963 | TABLETS & BANDAGES - MED CABINET, | | | 36 | 172.49 | |
| 189963 | GLOVE GRABBER | | | 36 | | |
| 5584 | NM SELF INSURERS FUND | 286280 | 03/15/2019 | | | 12140.00 |
| 190644 | ADDITIONS TO INSURANCE FY '18-'19 | | | 28 | 12140.00 | |
| 5639 | OFFICE DEPOT INC. | 286281 | 03/15/2019 | | | 41.48 |
| 190512 | OFFICE SUPPLIES | | | 01 | 41.48 | |
| 5668 | OREILLY AUTO/FIRST CALL | 286282 | 03/15/2019 | | | 207.72 |
| 190722 | Unit/Asset: 6582,14751 | | | 01 | 13.98 | |
| 190722 | CLEANER FOR VEHICLE INTERIOR | | | 01 | | |
| 190358 | LUBRICANT FOR VARIOUS JOBS | | | 36 | 179.76 | |
| 190722 | Unit/Asset: 6582,14751 | | | 36 | 13.98 | |
| 190722 | CLEANER FOR VEHICLE INTERIOR | | | 36 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 5806 | PCM SALES INC. | 286283 | 03/15/2019 | | | 276.75 |
| 190670 | SUPPLIES FOR IT, WORK CARTS FOR IT | | | 01 | 276.75 | |
| 6243 | REEVES COMPANY INC | 286284 | 03/15/2019 | | | 70.49 |
| 190704 | NAME TAGS FOR CPD PERSONNEL | | | 01 | 70.49 | |
| 6510 | RUSH TRUCK CENTERS | 286285 | 03/15/2019 | | | 977.63 |
| 190514 | Unit/Asset: SW-12332 | | | 24 | 977.63 | |
| 190514 | FUEL AND DEF SYSTEM REPAIR PARTS | | | 24 | | |
| 6605 | S & S RECREATIONS | 286286 | 03/15/2019 | | | 167.99 |
| 190027 | RIVERWALK GAMES FOR PATRONS | | | 01 | 167.99 | |
| 6741 | SHARP ELECTRONICS CORP | 286287 | 03/15/2019 | | | 4887.89 |
| 185022 | LEASE - SHARP ELECTRONICS | | | 01 | 4887.89 | |
| 6772 | SIERRA IRRIGATION, INC. | 286288 | 03/15/2019 | | | 151.65 |
| 190618 | IRRIGATION CONTROLLERS - RIVERSIDE | | | 01 | 151.65 | |
| 190618 | COUNTRY CLUB PARK & DOG PARK | | | 01 | | |
| 6906 | LIGHTHOUSE UNIFORM CO. | 286289 | 03/15/2019 | | | 454.75 |
| 189013 | DRESS UNIFORM - DOMSCHOT | | | 01 | 454.75 | |
| 6919 | BRADY INDUSTRIES OF NM | 286290 | 03/15/2019 | | | 185.00 |
| 190411 | LAUNDRY SOAP FOR THE EXTRACTOR | | | 01 | 185.00 | |
| 6990 | SOUTHEAST READY MIX, INC. | 286291 | 03/15/2019 | | | 449.80 |
| 190328 | SAND TO LINE PIPELINE BEDDING | | | 36 | 449.80 | |
| 7082 | SOUTHWESTERN EQUIPMENT CO | 286292 | 03/15/2019 | | | 11325.00 |
| 190638 | Unit/Asset: SW-1796,10823 | | | 24 | 11325.00 | |
| 190638 | HYD CYLINDERS - COMPACTOR ASSY - ARC TRK | | | 24 | | |
| 7088 | SOUTHWEST LP GAS CO | 286293 | 03/15/2019 | | | 42.00 |
| 188989 | SIGN SUPPLIES - STREET DEPT | | | 01 | 42.00 | |
| 7135 | TATE BRANCH | 286294 | 03/15/2019 | | | 26.26 |
| 190074 | REPAIRS FOR #49 #13774 WASHER HOSE & | | | 15 | 26.26 | |
| 190074 | #29 ASSET 000253 FAN SPEED CONTROL KNOB | | | 15 | | |
| 7145 | SPARKS OFFICE SUPPLY, INC | 286295 | 03/15/2019 | | | 5410.01 |
| 190071 | OFFICE FURNITURE AND WHITE BOARDS FOR | | | 01 | 684.95 | |
| 190071 | CSA | | | 01 | | |
| 190224 | OFFICE SUPPLIES FOR PD OFFICES | | | 01 | 159.96 | |
| 190224 | SHAN 14 FRS | | | 01 | | |
| 190318 | BLACK BOARD FOR DETECTIVES OFFICE | | | 01 | 769.50 | |
| 190550 | OFFICE SUPPLIES | | | 01 | 1334.32 | |
| 190558 | LAMINATED SHEETS WITH NEW PENALTY | | | 01 | 79.50 | |
| 190558 | ASSESSMENT SCHEDULE FOR OFFICERS | | | 01 | | |
| 190579 | NOTARY STAMP FOR SGT. ADRIAN RIVERA | | | 01 | 39.95 | |
| 190648 | PRINT CARTRIDGES FOR FINANCE DEPT | | | 01 | 1941.84 | |
| 190747 | OFFICE CHAIR FOR DIRECTOR OF MUNICIPAL | | | 01 | 399.99 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190747 | SERVICES | | | 01 | | |
| 7221 | STEEL DEPOT | 286296 | 03/15/2019 | | | 1155.00 |
| 190615 | MATERIAL TUBING FOR SECURITY RAIL FROM | | | 01 | 1155.00 | |
| 190615 | REC CENTER DOWN JAMES ST ALLEY WALKWAY | | | 01 | | |
| 7624 | USA BLUE BOOK | 286297 | 03/15/2019 | | | 2796.52 |
| 190457 | FIRE HYDRANT WRENCHES - SPORTS COMPLEX | | | 29 | 81.64 | |
| 190370 | LOCKS FOR FIRE HYDRANTS | | | 36 | 2714.88 | |
| 8027 | WAGNER EQUIPMENT CORP. | 286298 | 03/15/2019 | | | 465.27 |
| 190483 | Unit/Asset: WATER-14116 | | | 36 | 465.27 | |
| 190483 | FRONT BUCKET ASSY - CAT BACKHOE | | | 36 | | |
| 8076 | WATER INVENTORY | 286299 | 03/15/2019 | | | 12597.68 |
| 190665 | NEW SERVICE INVENTORY USED | | | 36 | 3322.86 | |
| 190667 | SERVICE INVENTORY USED | | | 36 | 2062.01 | |
| 190764 | SERVICE INVENTORY USED | | | 36 | 7212.81 | |
| 8089 | THE WATER WORKS INC | 286300 | 03/15/2019 | | | 38.00 |
| 185050 | DRINKING WATER | | | 01 | 12.00 | |
| 185384 | DRINKING WATER | | | 36 | 26.00 | |
| 8375 | XCEL ENERGY SERVICES, INC | 286301 | 03/15/2019 | | | 30702.00 |
| 184808 | ELECTRIC SERVICE - POLICE DEPT | | | 01 | 92.84 | |
| 185189 | STREET LIGHTING AND SIGNAL ACCURE | | | 01 | 30609.16 | |
| 8818 | WATCHGUARD VIDEO | 286302 | 03/15/2019 | | | 11035.00 |
| 189434 | VISTA HD WEARABLE CAMERA W/HD RECORDING | | | 01 | 7225.00 | |
| 190140 | WATCHGUARD CAMERAS & VISTA TRANSFER | | | 01 | 3810.00 | |
| 190140 | STATION ASSY | | | 01 | | |
| 9450 | MOLZEN-CORBIN & ASSOC,INC | 286303 | 03/15/2019 | | | 16018.97 |
| 175820 | EXTENSION PHASE 3 AMENDMENT 1 TO BE | | | 36 | 16018.97 | |
| 175820 | DELIVERED AS PART OF THIS REQUEST | | | 36 | | |
| 9833 | ALEX LUNA | 286304 | 03/15/2019 | | | 20.00 |
| | REIMBURSE FOR EMT RECERTIFICATION APPL | | | 01 | 20.00 | |
| 10017 | HARVEY FUELS INC. | 286305 | 03/15/2019 | | | 831.05 |
| 190459 | Unit/Asset: PFA/SHOP | | | 01 | 831.05 | |
| 190459 | 5W20 OIL | | | 01 | | |
| 10074 | BOBCAT AUTO SERVICES LLC | 286306 | 03/15/2019 | | | 337.99 |
| 190617 | Unit/Asset: GARAGE-13229 | | | 01 | 94.73 | |
| 190617 | DETAIL VEHICLE INTERIOR | | | 01 | | |
| 190744 | Unit/Asset: PARKS-14742 | | | 01 | 243.26 | |
| 190744 | FRONT ALIGNMENT AND BALANCE NEW TIRES | | | 01 | | |
| 10117 | MHQ OF NEW MEXICO | 286307 | 03/15/2019 | | | 243.00 |
| 189949 | REFLECTIVE GRAPHICS FOR UNIT'S FRONT | | | 01 | 243.00 | |
| 189949 | FENDER | | | 01 | | |
| 10561 | CITY GLASS & MIRROR INC | 286308 | 03/15/2019 | | | 1279.57 |
| 189832 | FINAL PHASE - WINDOW UPGRADES - RWRC | | | 01 | 1279.57 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 10646 | PLASMACAM INC | 286309 | 03/15/2019 | | | 84.25 |
| 190707 | LIMIT SWITCH ON PLASMA CUTTER IN | | | 01 | 84.25 | |
| 190707 | WELDING SHOP | | | 01 | | |
| 10948 | MARY GARWOOD | 286310 | 03/15/2019 | | | 97.00 |
| | PER DIEM - ABQ NM - RECYCLING & ILLEGAL | | | 24 | 97.00 | |
| | DUMP GRANT WRKSHOP - 2/20-21/19 | | | 24 | | |
| 10981 | TDS | 286311 | 03/15/2019 | | | 5.76 |
| 184928 | CABLE BOXES | | | 01 | 5.76 | |
| 11079 | HEIL OF TEXAS | 286312 | 03/15/2019 | | | 113.02 |
| 190608 | Unit/Asset: 15905 | | | 24 | 113.02 | |
| 190608 | OUTRIGGER PIN - GRAPPLER TRUCK | | | 24 | | |
| 11294 | CANNON COCHRAN MANAGEMENT | 286313 | 03/15/2019 | | | 436.89 |
| 185300 | MANAGEMENT OF WORKERS COMP CLAIMS | | | 27 | 436.89 | |
| 11317 | ADVANCE AUTO PARTS | 286314 | 03/15/2019 | | | 77.71 |
| 190692 | BATTERY - MOWER L591 | | | 01 | 77.71 | |
| 11348 | TEINERT METALS, INC. | 286315 | 03/15/2019 | | | 680.07 |
| 190613 | LIGHT FIXTURE BRACKET - CIVIC CENTER | | | 01 | 680.07 | |
| 11443 | PANHANDLE TURF CARE LLC | 286316 | 03/15/2019 | | | 2200.00 |
| 190432 | CLEAN/GROOM BASEBALL TURF - SPORTS CMPLX | | | 29 | 2200.00 | |
| 11815 | LOWE'S | 286317 | 03/15/2019 | | | 143.37 |
| 189004 | MATERIALS FOR INSTALLING TIMBERS AT THE | | | 01 | 143.37 | |
| 189004 | CRUZ FERNANDEZ PARK AND CONCRETE MIX FOR | | | 01 | | |
| 189004 | INSTALLING BENCHES | | | 01 | | |
| 188628 | AIR COMPRESSOR - SPORTS COMPLEX | | | 29 | | |
| 11863 | ANGELICA BARRIOS-TESTA | 286318 | 03/15/2019 | | | 522.63 |
| 190484 | 2019 COMMUNITY DEVELOPMENT BLOCK GRANT | | | 01 | 522.63 | |
| 190484 | APPLICATION WORKSHOP - ABQ NM - | | | 01 | | |
| 190484 | 3/4-6/19 | | | 01 | | |
| 11872 | PICO PROPANE AND FUELS | 286319 | 03/15/2019 | | | 4558.14 |
| 189896 | PROPANE - BOILERS AT WWTP | | | 36 | 3510.14 | |
| 190101 | OFF ROAD DIESEL FOR HEAVY EQUIPMENT | | | 36 | 1048.00 | |
| 11899 | QUALITY JANITORIAL LLC | 286320 | 03/15/2019 | | | 339.00 |
| 190200 | BATHROOM CLEANER, TISSUE & TOWELS, | | | 01 | 42.00 | |
| 190200 | TRASH CAN LINERS | | | 01 | | |
| 190583 | POOL NETS | | | 01 | 72.00 | |
| 190200 | BATHROOM CLEANER, TISSUE & TOWELS, | | | 29 | 63.00 | |
| 190200 | TRASH CAN LINERS | | | 29 | | |
| 190200 | BATHROOM CLEANER, TISSUE & TOWELS, | | | 36 | 162.00 | |
| 190200 | TRASH CAN LINERS | | | 36 | | |
| 11959 | ADRIAN GONZALES | 286321 | 03/15/2019 | | | 20.00 |
| | K9 TRAINING - HOBBS NM - 3/5/19 | | | 01 | 20.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 11972 | VIVIAL MEDIA LLC | 286322 | 03/15/2019 | | | 424.68 |
| 184933 | WINDSTREAM PHONEBOOK ADVERTISING | | | 01 | 424.68 | |
| 12028 | JOHN BONNELL | 286323 | 03/15/2019 | | | 50.39 |
| 189945 | RECRUITING EVENT - CIELO VISTA MALL - | | | 01 | 50.39 | |
| 189945 | EL PASO TX - 2/23-24/19 | | | 01 | | |
| 12084 | SHALOM TRAILERS, INC | 286324 | 03/15/2019 | | | 2170.00 |
| 189291 | LIGHT EQUIPMENT TRAILER | | | 36 | 2170.00 | |
| 12182 | ROCKING WD SERVICES LLC | 286325 | 03/15/2019 | | | 791.46 |
| 190251 | HERBICIDE SPRAYING - PATE SR CENTER | | | 01 | 707.05 | |
| 190500 | WEED CONTROL SPRAYING - NMSRC | | | 01 | 84.41 | |
| 12463 | PREMIER UNIFORMS/TACTICAL | 286326 | 03/15/2019 | | | 2111.05 |
| 189260 | UNIFORMS FOR NEW OFFICERS HIRED AND | | | 01 | 2111.05 | |
| 189260 | OFFICERS PROMOTED | | | 01 | | |
| 12470 | JOHN WATSON, JR. | 286327 | 03/15/2019 | | | 20.00 |
| | REIMBURSE FOR EMT RECERTIFICATION APPL | | | 01 | 20.00 | |
| 12560 | KEN BRITT | 286328 | 03/15/2019 | | | 469.34 |
| | LEGISLATIVE HEARING - SANTA FE NM - | | | 01 | 469.34 | |
| | 3/01-02/19 | | | 01 | | |
| 12644 | AGA | 286329 | 03/15/2019 | | | 110.00 |
| 190736 | ANNUAL MEMBERSHIP FOR DIRECTOR OF | | | 01 | 110.00 | |
| 190736 | MUNICIPAL SERVICES, ANGIE B.-TESTA FOR | | | 01 | | |
| 190736 | ASSOCIATION OF GOVT. ACCOUNTANTS | | | 01 | | |
| 190736 | 4/1/19-3/31/20 | | | 01 | | |
| 12686 | AMARI LARA | 286330 | 03/15/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HSE ROOM ON 03/09/19 | | | 01 | | |
| 12797 | RED ROCKET MEDIA LLC | 286331 | 03/15/2019 | | | 968.82 |
| 185302 | SOCIAL MEDIA MARKETING FOR CITY | | | 01 | 753.52 | |
| 185302 | INFORMATION | | | 01 | | |
| 185302 | SOCIAL MEDIA MARKETING FOR CITY | | | 24 | 43.06 | |
| 185302 | INFORMATION | | | 24 | | |
| 185302 | SOCIAL MEDIA MARKETING FOR CITY | | | 36 | 172.24 | |
| 185302 | INFORMATION | | | 36 | | |
| 12830 | 4 ELEMENTS AUTOMOTIVE | 286332 | 03/15/2019 | | | 3047.65 |
| 189191 | Unit/Asset: MED-1 2014 DODGE 4500 | | | 01 | 134.56 | |
| 189191 | DIAGNOSTIC - TURBO INJECTORS | | | 01 | | |
| 189455 | Unit/Asset: 1307 P/D | | | 01 | 158.98 | |
| 189455 | WATER PUMP | | | 01 | | |
| 189692 | Unit/Asset: UNIT-1501 DODGE CHARGER | | | 01 | 269.11 | |
| 189692 | DIAGNOSTOC - HEAT & COOLING SYSTEM | | | 01 | | |
| 189736 | Unit/Asset: M-1 | | | 01 | 2485.00 | |
| 189736 | TURBO SYSTEM | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 12896 | FRIENDS / LIVING DESERT | 286333 | 03/15/2019 | | | 5389.65 |
| 187819 | PROMOTIONAL EXPENSE - LIVING DESERT | | | 23 | 5389.65 | |
| 12917 | CONSENSUS PLANNING INC | 286334 | 03/15/2019 | | | 18254.61 |
| 187013 | PROFESSIONAL PLANNING SERVICES - | | | 01 | 8809.07 | |
| 187013 | CARLSBAD COMPREHENSIVE PLAN UPDATE | | | 01 | | |
| 190099 | SHORT TERM STRATEGY FOR HOUSING | | | 01 | 9445.54 | |
| 190099 | DEVELOPMENT & INFRASTRUCTURE | | | 01 | | |
| 12960 | GALLS LLC | 286335 | 03/15/2019 | | | 32.50 |
| 189523 | UNIFORMS REQUIRED FOR CLASSROOM | | | 01 | 32.50 | |
| 189523 | INSTRUCTION AT POLICE ACADEMY | | | 01 | | |
| 13132 | ELITE SECURITY SERVICES | 286336 | 03/15/2019 | | | 430.58 |
| 188649 | SECURITY SERVICE - RIVERWALK REC CENTER | | | 21 | 430.58 | |
| 13207 | CHAD HERRERA | 286337 | 03/15/2019 | | | 267.00 |
| | SUBPOENA DISTRICT COURT - AZTEC NM - | | | 34 | 267.00 | |
| | 01/28-31/19 | | | 34 | | |
| 13214 | CAVCOM INC | 286338 | 03/15/2019 | | | 715.31 |
| 190205 | RADIO ADAPTER CABLES - HAZ MAT RADIOS | | | 01 | 715.31 | |
| 13273 | BERTHA DUENEZ | 286339 | 03/15/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HSE ROOM ON 03/02/19 | | | 01 | | |
| 13274 | THERESA LOPEZ | 286340 | 03/15/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HOUSE RM ON 3/1/2019 | | | 01 | | |
| 13275 | JENNIFER TYSON | 286341 | 03/15/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HSE ROOM ON 03/02/19 | | | 01 | | |
| 13276 | ANNA VASQUEZ | 286342 | 03/15/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HSE ROOM ON 03/03/19 | | | 01 | | |
| 14257 | KENNETH AHRENS | 286343 | 03/15/2019 | | | 181.22 |
| 189673 | TRAINING - PLANS EXAMINER I - COLLEGE | | | 01 | 181.22 | |
| 189673 | STATION TX - 3/3-9/19 | | | 01 | | |
| 15410 | JOHN MAJERUS | 286344 | 03/15/2019 | | | 232.62 |
| | WILDLAND DEPLOYMENT - BAYLOR CANYON | | | 01 | 232.62 | |
| | FIRE - LAS CRUCES NM - 03/04-05/19 | | | 01 | | |
| 15634 | ISAAC FLOREZ | 286345 | 03/15/2019 | | | 12.00 |
| | DISTRICT GIRL'S CHAMPIONSHIP GAME-ASSIT | | | 01 | 12.00 | |
| | W/SECURITY 02/25/19 | | | 01 | | |
| 5602 | OCLC, INC | 286346 | 03/18/2019 | | | 43.23 |
| 185135 | INTERLIBRARY LOAN (ILL) SERVICE | | | 01 | 43.23 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 5715 | OTTO ENVIRONMENTAL | 286347 | 03/18/2019 | | | 14200.00 |
| 189852 | 95 GALLON TRASH CONTAINERS FOR NEW | | | 24 | 14200.00 | |
| 189852 | RESIDENTS, AND FOR REPLACEMENT. | | | 24 | | |
| 5972 | POSTAL PROS, INC | 286348 | 03/18/2019 | | | 7267.59 |
| 185006 | PRINTING & MAILING OF UTILITY BILLS & | | | 01 | 1961.01 | |
| 185006 | DISCONNECT NOTICES | | | 01 | | |
| 185006 | PRINTING & MAILING OF UTILITY BILLS & | | | 24 | 1768.86 | |
| 185006 | DISCONNECT NOTICES | | | 24 | | |
| 185006 | PRINTING & MAILING OF UTILITY BILLS & | | | 36 | 3537.72 | |
| 185006 | DISCONNECT NOTICES | | | 36 | | |
| 7860 | WINDSTREAM COMMUNICATIONS | 286349 | 03/18/2019 | | | 8032.46 |
| 184952 | PHONE SERVICE - WATER PARK | | | 01 | 252.69 | |
| 184953 | PHONE SERVICE | | | 01 | 1989.54 | |
| 184955 | PHONE SERVICE - CEMETERY | | | 01 | 186.79 | |
| 184956 | PHONE SERVICE | | | 01 | 48.33 | |
| 184959 | PHONE SERVICE - MUNICIPAL ANNEX | | | 01 | 994.10 | |
| 184960 | PHONE SERVICE | | | 01 | 199.88 | |
| 184961 | PHONE SERVICE - GOLF COURSE | | | 01 | 94.32 | |
| 184962 | PHONE SERVICE | | | 01 | 43.62 | |
| 184963 | PHONE SERVICE | | | 01 | 97.53 | |
| 184964 | PHONE SERVICE - FIRE DEPT | | | 01 | 827.08 | |
| 184965 | PHONE SERVICE - POLICE DEPT | | | 01 | 1209.52 | |
| 184966 | PHONE SERVICE - GARAGE SHOP | | | 01 | 340.16 | |
| 184967 | PHONE SERVICE - RIVERWALK REC CENTER | | | 01 | 196.97 | |
| 184968 | PHONE SERVICE - AIRPORT | | | 01 | 110.94 | |
| 185307 | PHONE SERVICE - SAN JOSE SR CENTER | | | 01 | 287.84 | |
| 184958 | PHONE SERVICE - TRANSIT | | | 15 | 228.91 | |
| 184954 | PHONE SERVICE - WATER DEPT | | | 36 | 613.30 | |
| 184957 | PHONE SERVICE - WWTP | | | 36 | 310.94 | |
| 8070 | WATER DEPARTMENT | 286350 | 03/18/2019 | | | 28253.29 |
| 184853 | WATER USAGE - CAVERN THEATER | | | 01 | 107.73 | |
| 184882 | WATER USAGE - CIVIC CENTER | | | 01 | 357.92 | |
| 184883 | WATER USAGE - WATER PARK | | | 01 | 714.20 | |
| 184886 | WATER USAGE - SAN JOSE SR CENTER | | | 01 | 283.03 | |
| 184887 | WATER USAGE - NORTH MESA SR CENTER | | | 01 | 181.05 | |
| 184889 | WATER USAGE - LIBRARY | | | 01 | 548.62 | |
| 184890 | WATER USAGE - GOLF COURSE | | | 01 | 151.98 | |
| 184892 | WATER USAGE - FIRE DEPT | | | 01 | 2381.69 | |
| 184893 | WATER USAGE - GARAGE SHOP | | | 01 | 456.06 | |
| 184894 | WATER USAGE - PARKS DEPT | | | 01 | 13500.79 | |
| 184895 | WATER USAGE | | | 01 | 158.69 | |
| 184896 | WATER USAGE | | | 01 | 395.08 | |
| 184898 | WATER USAGE | | | 01 | 520.96 | |
| 184951 | WATER USAGE - STREET DEPT | | | 01 | 39.70 | |
| 185032 | WATER USAGE - POLICE DEPT | | | 01 | 803.88 | |
| 185174 | WATER USAGE - CEMETERY DEPT | | | 01 | 3830.43 | |
| 185185 | WATER USAGE - RIVERWALK REC CENTER | | | 01 | 737.62 | |
| 185577 | WATER USAGE - PATE SR CENTER | | | 01 | 306.37 | |
| 184888 | WATER USAGE - TRANSIT | | | 15 | 155.49 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 184891 | WATER USAGE - SW CONVENIENCE STATION | | | 24 | 33.96 | |
| 184897 | WATER USAGE - SPORTS COMPLEX | | | 29 | 1431.25 | |
| 184884 | WATER USAGE - WATER DEPT | | | 36 | 128.43 | |
| 184885 | WATER USAGE - COLLECTION SHOP | | | 36 | 995.78 | |
| 184947 | WATER USAGE - WWTP | | | 36 | 32.58 | |
| 8076 | WATER INVENTORY | 286351 | 03/18/2019 | | | 9131.97 |
| 190798 | NEW SERVICE INVENTORY USED | | | 36 | 5458.70 | |
| 190829 | NEW SERVICE INVENTORY USED | | | 36 | 2390.58 | |
| 190832 | SERVICE INVENTORY USED | | | 36 | 1282.69 | |
| 8364 | WEX BANK | 286352 | 03/18/2019 | | | 63282.06 |
| 184796 | FUEL - COMMUNITY DEVELOPMENT | | | 01 | 2.00 | |
| 184797 | FUEL - FINANCE | | | 01 | 23.89 | |
| 184798 | FUEL - FACILITY MAINTENANCE | | | 01 | 570.63 | |
| 184800 | FUEL - CARD FEE | | | 01 | 2.00 | |
| 184811 | FUEL - PERD | | | 01 | 949.65 | |
| 184812 | FUEL - GOLF COURSE VEHICLES & EQUIPMENT | | | 01 | 292.03 | |
| 184813 | FUEL - STREET DEPT | | | 01 | 3775.10 | |
| 184814 | FUEL - ELECTRIC DEPT | | | 01 | 664.11 | |
| 184816 | FUEL - SAFETY MANAGER | | | 01 | 121.16 | |
| 184817 | FUEL - GARAGE | | | 01 | 471.65 | |
| 184820 | FUEL - PARKS DEPT | | | 01 | 1216.26 | |
| 184821 | FUEL | | | 01 | 786.86 | |
| 184822 | FUEL - IT DEPT CARD FEES | | | 01 | 4.00 | |
| 185031 | FUEL - FIRE DEPT | | | 01 | 5883.76 | |
| 185362 | FUEL - POLICE DEPT | | | 01 | 11795.70 | |
| 185371 | FUEL - SAN JOSE SR CENTER | | | 01 | 45.70 | |
| 185569 | FUEL - COMMUNITY SERVICE | | | 01 | 521.39 | |
| 185580 | FUEL - CONSTRUCTION DEPT | | | 01 | 889.74 | |
| 186046 | FUEL - WATER PARK - CARD FEE | | | 01 | 2.00 | |
| 184810 | FUEL - TRANSIT | | | 15 | 4055.57 | |
| 184815 | FUEL - SOLID WASTE DEPT | | | 24 | 21837.26 | |
| 184801 | FUEL - SPORTS COMPLEX | | | 29 | 573.17 | |
| 184799 | FUEL - WWC | | | 36 | 1944.16 | |
| 184819 | FUEL - WATER DEPT | | | 36 | 4451.99 | |
| 184826 | FUEL - D.E. | | | 36 | 1886.25 | |
| 184948 | FUEL - WWTP | | | 36 | 382.53 | |
| 185389 | FUEL - LAB | | | 36 | 133.50 | |
| 10975 | LEAGUE/HISTORIC AMERICAN | 286353 | 03/18/2019 | | | 185.00 |
| 190534 | REGISTRATION - KEN BRITT - REGIONAL | | | 01 | 185.00 | |
| 190534 | CONFERENCE - 4/17-18/19 - KNOXVILLE TN | | | 01 | | |
| 10981 | TDS | 286354 | 03/18/2019 | | | 71.63 |
| 185350 | INTERNET SERVICE - STATION 7 | | | 01 | 71.63 | |
| 11348 | TEINERT METALS, INC. | 286355 | 03/18/2019 | | | 2182.89 |
| 190036 | ROUND TUBING TO BUILD BENCHES FOR | | | 01 | 2182.89 | |
| 190036 | VETERANS HONOR GUARD | | | 01 | | |
| 11815 | LOWE'S | 286356 | 03/18/2019 | | | 47.48 |
| 188943 | SPOTLIGHTS FOR SERVICE VEHICLES | | | 36 | 47.48 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 13189 | PLATINUM AUTO SRVCS LLC | 286357 | 03/18/2019 | | | 781.78 |
| 189551 | BRAKE PADS FRONT & REAR - UNIT #34 | | | 15 | 781.78 | |
| 396 | AUSTIN TURF & TRACTOR INC | 286358 | 03/20/2019 | | | 1750.28 |
| 188216 | FUEL FILTERS - JD 5065E TRACTOR | | | 01 | 79.55- | |
| 190335 | REPAIRS, PARTS, AND LABOR - JD TRACTOR | | | 29 | 1829.83 | |
| 802 | CALVANI'S CARPETS | 286359 | 03/20/2019 | | | 1770.96 |
| 189145 | CARPET - STATION 1 LIVING AREA | | | 01 | 1650.96 | |
| 190067 | COVE BASE - STA 1 LIVING ROOM | | | 01 | 120.00 | |
| 890 | CARC FARM, INC. | 286360 | 03/20/2019 | | | 275.00 |
| 185088 | PLANT BARRELL - RENTAL & MAINTENANCE - | | | 01 | 100.00 | |
| 185088 | CITY HALL PLANTERS | | | 01 | | |
| 185319 | PLANT BARRELL - RENTAL & MAINTENANCE - | | | 01 | 100.00 | |
| 185319 | RIVERWALK REC CENTER | | | 01 | | |
| 185465 | PLANT BARRELL - RENTAL & MAINTENANCE - | | | 24 | 75.00 | |
| 185465 | C-HILL OVERLOOK | | | 24 | | |
| 894 | AT&T MOBILITY LLC | 286361 | 03/20/2019 | | | 53.55 |
| 185127 | AIR CARD | | | 01 | 435.22- | |
| 190610 | AIR CARD | | | 01 | 435.22 | |
| 185011 | 5GB DATA SERVICE | | | 36 | 53.55 | |
| 915 | CARLSBAD AUTO SUPPLY | 286362 | 03/20/2019 | | | 1000.57 |
| 190422 | BATTERIES, MIRRORS - ARC TRUCKS | | | 01 | 137.99 | |
| 190588 | WIPER BLADES, LAMPS, SWITCHES | | | 01 | 15.98 | |
| 190612 | FILTERS - OIL SERVICES AS NEEDED | | | 01 | 18.49 | |
| 190422 | BATTERIES, MIRRORS - ARC TRUCKS | | | 24 | 388.28 | |
| 190588 | WIPER BLADES, LAMPS, SWITCHES | | | 24 | 111.45 | |
| 190612 | FILTERS - OIL CHANGES AS NEEDED | | | 24 | 221.44 | |
| 190612 | FILTERS - OIL CHANGES AS NEEDED | | | 29 | 19.51 | |
| 190588 | WIPER BLADES, LAMPS, SWITCHES | | | 36 | 31.96 | |
| 190612 | FILTERS - OIL CHANGES AS NEEDED | | | 36 | 55.47 | |
| 930 | CARLSBAD CURRENT ARGUS | 286363 | 03/20/2019 | | | 1548.37 |
| 184818 | LEGAL NOTICE PUBLICATIONS FOR | | | 01 | 987.03 | |
| 184818 | CITY ADMINISTRATOR | | | 01 | | |
| 185673 | ADVERTISE BIDS/RFPS AS NEEDED | | | 01 | 164.14 | |
| 190307 | RIVERBLITZ 2019 ADVERTISING | | | 24 | 397.20 | |
| 190307 | PUBLIC CLEANUP EVENT OF PECOS RIVER | | | 24 | | |
| 190307 | EVENT DATE MARCH 2, 2019 | | | 24 | | |
| 992 | CED | 286364 | 03/20/2019 | | | 462.50 |
| 190560 | LED LIGHTS - SAN JOSE SR CENTER | | | 01 | 462.50 | |
| 1120 | CENTRAL VALLEY ELECTRIC | 286365 | 03/20/2019 | | | 91.16 |
| 185008 | ELECTRIC SERVICE - LOCO HILLS SHOP | | | 36 | 91.16 | |
| 1240 | CIRCLE S FEED STORE | 286366 | 03/20/2019 | | | 200.80 |
| 190549 | RIVERWALK PEST CONTROL REPELLENTS | | | 01 | 200.80 | |
| 1270 | CONNELLS OFFICE SUPPLY | 286367 | 03/20/2019 | | | 4218.05 |
| 189516 | PRINTER INK & OFFICE SUPPLIES | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190427 | OFFICE SUPPLIES - MUNICIPAL SERVICES | | | 01 | 465.15 | |
| 190427 | AND COMMUNITY DEVELOPMENT OFFICES | | | 01 | | |
| 190476 | RECEIPT PAPER - CASHIERS OFFICE | | | 01 | 590.00 | |
| 190509 | OFFICE SUPPLIES - RIVERWALK REC CENTER | | | 01 | 217.45 | |
| 190597 | OFFICE SUPPLIES - RIVERWALK REC CENTER | | | 01 | 166.25 | |
| 190601 | OFFICE SUPPLIES | | | 01 | 1209.00 | |
| 190624 | OFFICE SUPPLIES | | | 01 | 29.50 | |
| 190647 | PRINT CARTRIDGES - FINANCE DEPT | | | 01 | 695.00 | |
| 190663 | OFFICE SUPPLIES - RIVERWALK REC CENTER | | | 01 | 41.40 | |
| 190811 | OFFICE SUPPLIES | | | 01 | 207.55 | |
| 190827 | OFFICE SUPPLIES - EXECUTIVE | | | 01 | 126.25 | |
| 190571 | SUPPLIES - TRANSIT OFFICE | | | 15 | 101.00 | |
| 190396 | DRY ERASE BOARD FOR SUPVISOR OFFICE | | | 36 | 369.50 | |
| 190396 | MARKERS & WIPES FOR ERASER BOARD | | | 36 | | |
| 190396 | HIGHLIGHTERS DAILY WORK | | | 36 | | |
| 190396 | SALMON PAPER FOR MELON FORMS | | | 36 | | |
| 1296 | CONSTRUCTION SEMINARS INC | 286368 | 03/20/2019 | | | 204.96 |
| 189962 | REGISTRATION - D DELLINGES - ABQ NM - | | | 01 | 204.96 | |
| 189962 | 3/11-12/19 | | | 01 | | |
| 1367 | CREWS GLASS & MIRROR INC. | 286369 | 03/20/2019 | | | 605.83 |
| 190407 | WINDSHIELD | | | 01 | 252.59 | |
| 190408 | Unit/Asset: M-8 | | | 01 | 353.24 | |
| 190408 | WINDSHIELD | | | 01 | | |
| 1402 | DARDANELLE TIMBER CO INC | 286370 | 03/20/2019 | | | 65.72 |
| 190089 | BATTERIES | | | 01 | 27.45 | |
| 190533 | NEED SUPPLIES | | | 01 | 31.69 | |
| 190567 | BARB HOSE ADAPTER FOR THE POLYMER FEED | | | 36 | 6.58 | |
| 190567 | PIPING. | | | 36 | | |
| 1490 | DIVE RESCUE INT'L INC | 286371 | 03/20/2019 | | | 2010.00 |
| 189914 | DIVE EQUIPMENT | | | 01 | 2010.00 | |
| 1922 | CARLSBAD CURRENT-ARGUS | 286372 | 03/20/2019 | | | 207.00 |
| 185096 | SUBSCRIPTION - CEMETERY DEPT | | | 01 | 15.00 | |
| 190917 | SUBSCRIPTION - EXECUTIVE DEPT | | | 01 | 192.00 | |
| 1978 | ESRI, INC. | 286373 | 03/20/2019 | | | 8875.63 |
| 189889 | RENEWAL - ARCGIS MAINTENANCE - PERD | | | 01 | 8875.63 | |
| 2255 | FASTENAL COMPANY | 286374 | 03/20/2019 | | | 295.40 |
| 190387 | FUEL CONTAINERS - PARKS DEPT | | | 01 | 295.40 | |
| 2480 | FORREST TIRE CO., INC. | 286375 | 03/20/2019 | | | 20.00 |
| 188821 | Unit/Asset: ALL FIRE TRUCK AND AMBULANCE | | | 01 | 20.00- | |
| 188821 | WHEEL VALVE STEM EXTENTIONS | | | 01 | | |
| 189746 | Unit/Asset: AL F/D UNITS | | | 01 | 40.00 | |
| 189746 | VALVE EXTENSIONS | | | 01 | | |
| 2947 | GREER CONSTRUCTION, INC. | 286376 | 03/20/2019 | | | 39534.80 |
| 182185 | CONSTRUCTION - PHASE 1 - CAVERN THEATER | | | 21 | 39534.80 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 3159 | HI LINE CO | 286377 | 03/20/2019 | | | 368.95 |
| 190526 | BULK FASTENERS - REFILL BINS | | | 01 | 368.95 | |
| 3601 | J & J PIPE & SUPPLY | 286378 | 03/20/2019 | | | 115.84 |
| 190619 | IRRIGATION PARTS FOR REPAIRING THE | | | 01 | 115.84 | |
| 190619 | BACKFLOW PREVENTER AT RIVERSIDE | | | 01 | | |
| 190619 | COUNTRY CLUB PARK | | | 01 | | |
| 3622 | DEERE CREDIT INC. | 286379 | 03/20/2019 | | | 11783.67 |
| 184785 | JD LEASE - 8700, (2)9009, (2)2500E, 7200 | | | 01 | 8622.45 | |
| 184785 | MOWERS, ATTACHMENTS AND GRINDERS | | | 01 | | |
| 184787 | JD LEASE - GATER - PARKS DEPT | | | 01 | 213.02 | |
| 184902 | JD LEASE - MOWER - FACILITY MAINTENANCE | | | 01 | 222.35 | |
| 184781 | JD LEASE - BUNKER RAKE - SPORTS COMPLEX | | | 29 | 300.92 | |
| 184782 | JD LEASE - MOWERS - SPORTS COMPLEX | | | 29 | 1642.91 | |
| 185175 | JD LEASE - GATORS - WWTP | | | 36 | 782.02 | |
| 5159 | NATIONAL JUDGES ASSN | 286380 | 03/20/2019 | | | 120.00 |
| 190865 | NATIONAL JUDGES ASSOCIATION DUES - | | | 01 | 120.00 | |
| 190865 | 7/1/19 THRU 6/30/20 - JUDGE C JOHNSON | | | 01 | | |
| 5775 | COOPERATIVE EDUCATIONAL | 286381 | 03/20/2019 | | | 6762.00 |
| 187893 | RE-ESTABLISH LIGHTING ON RWY 14R/32L - | | | 01 | 6762.00 | |
| 187893 | BIXBY ELECTRIC | | | 01 | | |
| 7558 | 4 RIVERS EQUIPMENT | 286382 | 03/20/2019 | | | 128.85 |
| 190551 | Unit/Asset: ST-9128 | | | 01 | 128.85 | |
| 190551 | HUB ASY - AUX JD ENGINE ON ST SWEEPER | | | 01 | | |
| 9175 | D DUANE CUNNINGHAM | 286383 | 03/20/2019 | | | 237.74 |
| 189674 | TRAINING - PLANS EXAMINER I - COLLEGE | | | 01 | 237.74 | |
| 189674 | STATION TX - 3/3-9/19 | | | 01 | | |
| 10128 | UNIQUE CREATIONS FACE PNT | 286384 | 03/20/2019 | | | 272.25 |
| 190548 | RIVERWALK DR SEUSS COMMUNITY EVENT | | | 01 | 272.25 | |
| 11053 | DONALD DELLINGES | 286385 | 03/20/2019 | | | 268.25 |
| 189946 | MECHANICAL JOURNEYMAN CONTINUING | | | 01 | 268.25 | |
| 189946 | EDUCATION - ABQ NM - 3/10-12/19 | | | 01 | | |
| 11317 | ADVANCE AUTO PARTS | 286386 | 03/20/2019 | | | 174.18 |
| 190671 | BATTERIES - SW GRAPPLER #9093 | | | 24 | 174.18 | |
| 11482 | W.S. DARLEY & CO | 286387 | 03/20/2019 | | | 862.75 |
| 190398 | NEW HAZMAT TOOLS AND EQUIPMENT | | | 01 | 862.75 | |
| 11680 | HINKLE + LANDERS, PC | 286388 | 03/20/2019 | | | 17751.95 |
| 184899 | ANNUAL AUDIT SERVICES FOR FY 2017-2018 | | | 01 | 13419.51- | |
| 184899 | ANNUAL AUDIT SERVICES FOR FY 2017-2018 | | | 21 | 1614.69 | |
| 184899 | ANNUAL AUDIT SERVICES FOR FY 2017-2018 | | | 36 | 29556.77 | |
| 11691 | JOEL DOMSCHOT | 286389 | 03/20/2019 | | | 172.81 |
| 189672 | TRAINING - BASIC ARFF - COLLEGE STATION | | | 01 | 172.81 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 189672 | TX - 3/3-9/19 | | | 01 | | |
| 11815 | LOWE'S | 286390 | 03/20/2019 | | | 1601.13 |
| 188746 | SHELVING UNITS - CHEMICAL, FERTILIZER, | | | 01 | 512.97 | |
| 188746 | AND IRRIGATION PARTS - GOLF COURSE | | | 01 | | |
| 188832 | BRICKS - TEE MARKERS, BLUE, YELLOW, | | | 01 | 285.41 | |
| 188832 | RED AND TURQUOISE PAINT TO PAINT MARKERS | | | 01 | | |
| 189547 | CEILING TILES - POLICE OFFICE | | | 01 | 252.30 | |
| 189754 | WORK BENCH & TOOLS - STATION #7 | | | 01 | 410.40 | |
| 190576 | CEILING TILES | | | 01 | 22.27 | |
| 189045 | SINK - WAREHOUSE WOMEN'S RESTROOM | | | 36 | 64.58 | |
| 189045 | HOSE FITTING FOR WATER BUFFALO | | | 36 | | |
| 190836 | IRRIGATION BOXES FOR NEW SERVICE | | | 36 | 53.20 | |
| 12271 | AT&T TELECONFERENCE SVCS | 286391 | 03/20/2019 | | | 18.08 |
| 185015 | TELECONFERENCE CALLS BRINEWELL MTGS | | | 01 | 18.08 | |
| 12393 | TYLER TECHNOLOGIES INC | 286392 | 03/20/2019 | | | 16782.28 |
| 185688 | SOFTWARE FOR CAD SYSTEM | | | 01 | 16782.28 | |
| 185688 | RECORDS MNGMT/FIELD REPORTING | | | 01 | | |
| 12442 | DITCH WITCH SOUTHWEST | 286393 | 03/20/2019 | | | 33.87 |
| 190385 | Unit/Asset: PARKS-8572 | | | 01 | 33.87 | |
| 190385 | FUEL SYSTEM PARTS - WALK BEHIND TRENCHER | | | 01 | | |
| 13132 | ELITE SECURITY SERVICES | 286394 | 03/20/2019 | | | 269.11 |
| 188649 | SECURITY SERVICE - RIVERWALK REC CENTER | | | 21 | 269.11 | |
| 78 | ALBERTSON'S #907 | 286395 | 03/22/2019 | | | 110.43 |
| 190800 | HALL OF FAME INDUCTIONS - C FERNANDEZ, | | | 01 | 110.43 | |
| 190800 | S ETCHEVERREY 3-15 & 3-16-2019 | | | 01 | | |
| 223 | AD VENTURE MARKETING | 286396 | 03/22/2019 | | | 838.90 |
| 190209 | CARLSBAD WATER PARK ADVERTISING- | | | 23 | 838.90 | |
| 190209 | FOCUS ON ARTESIA SPRING AND SUMMER 2019, | | | 23 | | |
| 190209 | FOCUS ON CARLSBAD SPRING 2019, AND FOCUS | | | 23 | | |
| 190209 | ON ROSWELL SUMMER 2019. | | | 23 | | |
| 428 | B & H VIDEO | 286397 | 03/22/2019 | | | 32.16 |
| 188490 | AUDIO EQUIPMENT TRIPOD | | | 01 | 32.16 | |
| 438 | BAKER UTILITY SUPPLY CORP | 286398 | 03/22/2019 | | | 4701.20 |
| 190544 | RESTOCK C-900 PIPE | | | 36 | 4701.20 | |
| 458 | BENMARK SUPPLY CO., INC. | 286399 | 03/22/2019 | | | 4251.14 |
| 189922 | REPLACE 6" SERVICE INVENTORY | | | 36 | 4251.14 | |
| 531 | BLACKSTONE AUDIO | 286400 | 03/22/2019 | | | 38.95 |
| 188835 | AUDIOBOOKS FOR ADULT COLLECTION | | | 01 | 38.95 | |
| 616 | BRININSTOOL EQUIPMENT | 286401 | 03/22/2019 | | | 2563.38 |
| 190702 | Unit/Asset: CONST DEPT | | | 01 | 1009.67 | |
| 190702 | CONCRETE SAW WITH DIAMOND BLADES | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190854 | GLOVES, TOWLETTES | | | 01 | 443.70 | |
| 190838 | TOOLS, SAWZALL | | | 24 | 895.11 | |
| 190853 | HARD HATS | | | 36 | 214.90 | |
| 736 | BEAR PAW EMBROIDERY CORP. | 286402 | 03/22/2019 | | | 741.18 |
| 185599 | EMBROIDERY AND SEW OUTS FOR CPD | | | 01 | 449.18 | |
| 185599 | PERSONNEL UNIFORMS | | | 01 | | |
| 190664 | RIVERWALK EMPLOYEE JACKETS | | | 01 | 292.00 | |
| 787 | CAIN ELECTRIC SUPPLY CORP | 286403 | 03/22/2019 | | | 1162.50 |
| 190564 | NEW LED LIGHTS - CITY HALL | | | 01 | 1162.50 | |
| 802 | CALVANI'S CARPETS | 286404 | 03/22/2019 | | | 658.04 |
| 190565 | NEW CARPET TILES - CITY HALL | | | 01 | 658.04 | |
| 809 | CDW-GOVERNMENT INC | 286405 | 03/22/2019 | | | 597.34 |
| 190577 | STAFF PRINTER LIBRARY OFFICE | | | 01 | 597.34 | |
| 915 | CARLSBAD AUTO SUPPLY | 286406 | 03/22/2019 | | | 205.47 |
| 190761 | BELT - ST SWEEPER AUX ENG, WIPER BLADES | | | 01 | 63.17 | |
| 190761 | SWITCH, FLASHERS | | | 01 | | |
| 190761 | BELT - ST SWEEPER AUX ENG, WIPER BLADES | | | 24 | 109.10 | |
| 190761 | SWITCH, FLASHERS | | | 24 | | |
| 190872 | Unit/Asset: SW-14732 | | | 24 | 21.22 | |
| 190872 | HOSE - REAR AIR BRAKE SYSTEM | | | 24 | | |
| 190761 | BELT - ST SWEEPER AUX ENG, WIPER BLADES | | | 36 | 11.98 | |
| 190761 | SWITCH, FLASHERS | | | 36 | | |
| 920 | CARLSBAD BLOCK & SUPPLY | 286407 | 03/22/2019 | | | 10155.09 |
| 187512 | STEEL FRAME DOORS W/HARDWARE FOR | | | 01 | 9880.59 | |
| 187512 | PROFESSIONAL STANDARDS OFFICES | | | 01 | | |
| 190729 | BROOMS TO CLEAN UP GARAGE SHOP | | | 01 | 274.50 | |
| 972 | CARLSBAD MEDICAL CNTR LLC | 286408 | 03/22/2019 | | | 670.43 |
| 181801 | PRISONER HOSPITAL BILLINGS | | | 32 | 670.43 | |
| 1225 | CHIEF SUPPLY, INC. | 286409 | 03/22/2019 | | | 5099.05 |
| 189261 | EQUIPMENT/SUPPLIES FOR PD UNITS | | | 01 | 2437.48 | |
| 190079 | BOOT ORDER FOR PD PERSONNEL | | | 01 | 282.47 | |
| 190225 | SUPPLIES FOR PATROL OFFICERS | | | 01 | 2379.10 | |
| 1270 | CONNELLS OFFICE SUPPLY | 286410 | 03/22/2019 | | | 514.40 |
| 190600 | LABELS AND ENVELOPES NEEDED FOR SENIOR | | | 01 | 69.90 | |
| 190600 | CENTER | | | 01 | | |
| 190945 | OFFICE SUPPLIES - FINANCE DEPT | | | 01 | 73.50 | |
| 190990 | INK CARTRIDGES FOR REMIT MACHINE | | | 01 | 51.00 | |
| 190739 | PENS - SOLID WASTE OFFICE & SUPERVISORS | | | 24 | 320.00 | |
| 1290 | CONSTRUCTOR'S INC. | 286411 | 03/22/2019 | | | 1762.81 |
| 188569 | ASPHALT PATCH - 616 S 8TH - MAINLINE | | | 36 | 1762.81 | |
| 188569 | REPAIRS | | | 36 | | |
| 1490 | DIVE RESCUE INT'L INC | 286412 | 03/22/2019 | | | 440.00 |
| 189914 | UPDATE AND REPLACE DIVE EQUIPMENT | | | 01 | 440.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 1801 | E-Z RENTALS & SALES, INC. | 286413 | 03/22/2019 | | | 559.08 |
| 190724 | LINE & HEADS - TRIMMERS | | | 01 | 199.78 | |
| 190762 | Unit/Asset: C/S-13088 ST-9569 | | | 01 | 318.56 | |
| 190762 | PARTS FOR DR BRUSH MOWERS | | | 01 | | |
| 190835 | SPROCKET - POLE SAW - PARKS DEPT | | | 01 | 40.74 | |
| 1922 | CARLSBAD CURRENT-ARGUS | 286414 | 03/22/2019 | | | 215.48 |
| 190920 | SUBSCRIPTION - CITY CLERK'S OFFICE | | | 01 | 215.48 | |
| 1931 | EMS REGION III CORP | 286415 | 03/22/2019 | | | 320.00 |
| 189577 | EMD CERTIFICATES FOR CPD PERSONNEL | | | 01 | 320.00 | |
| 189577 | MURILLO; ROBACK; BROWN; LOPEZ | | | 01 | | |
| 2255 | FASTENAL COMPANY | 286416 | 03/22/2019 | | | 10.34 |
| 190604 | Unit/Asset: 10823 | | | 24 | 10.34 | |
| 190604 | BOLTS - IN-OUT CYLINDER ASY - ARC TRUCK | | | 24 | | |
| 2384 | FLEETPRIDE | 286417 | 03/22/2019 | | | 108.71 |
| 190840 | Unit/Asset: SW-9092 | | | 24 | 108.71 | |
| 190840 | AIR BRAKES - GRAPPLE TRUCK | | | 24 | | |
| 2472 | RICH FORD | 286418 | 03/22/2019 | | | 1434.49 |
| 188958 | BRAKE PARTS - VAN 46 | | | 15 | 1434.49 | |
| 188958 | PADS,ROTORS, CALIPERS, BEARING ASSY,HUB | | | 15 | | |
| 188958 | ASSY, GREASE, GASKETS, WASHER, SCREWS | | | 15 | | |
| 3021 | GUY LUTMAN ENTERPRISES | 286419 | 03/22/2019 | | | 330.00 |
| 190892 | SIGNS - SAN JOSE SR CENTER | | | 01 | 330.00 | |
| 3050 | HALL MACHINE | 286420 | 03/22/2019 | | | 494.98 |
| 190614 | MATERIALS - METER LIDS, VALVE WRENCHES | | | 36 | 160.88 | |
| 190628 | REPAIR CR6 WELL 4" TAP/REPAIR FENCE CR21 | | | 36 | 334.10 | |
| 3058 | JAMES HAMILTON CONST. CO | 286421 | 03/22/2019 | | | 1556.66 |
| 189867 | EXCAVATION FILL MATERIAL | | | 36 | 1556.66 | |
| 3422 | FIRE PROTECTION PUBLICATI | 286422 | 03/22/2019 | | | 3095.40 |
| 190742 | TRAINING BOOKS | | | 01 | 3095.40 | |
| 3541 | CARLSBAD FORD | 286423 | 03/22/2019 | | | 166.47 |
| 190922 | Unit/Asset: WWC-13221 | | | 36 | 166.47 | |
| 190922 | FRONT BRAKES CALIPER | | | 36 | | |
| 3601 | J & J PIPE & SUPPLY | 286424 | 03/22/2019 | | | 21.71 |
| 190804 | AIR RELIEF | | | 36 | 21.71 | |
| 3729 | JO ANN'S TROPHIES | 286425 | 03/22/2019 | | | 220.00 |
| 185081 | REDWOOD PLAQUES HALL OF FAME | | | 01 | 220.00 | |
| 185081 | AND COMMUNITY CITIZENS | | | 01 | | |
| 3875 | LN CURTIS & SONS | 286426 | 03/22/2019 | | | 3164.00 |
| 190130 | STREAMLIGHT LED FLASHLIGHTS FOR PPE, | | | 01 | 1300.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190130 | STRUCTURAL FIREFIGHTING EQUIPMENT | | | 01 | | |
| 190204 | THERMAL IMAGER BATTERIES | | | 01 | 120.00 | |
| 190241 | Unit/Asset: R-1 | | | 01 | 1744.00 | |
| 190241 | HYDRAULIC HURST EXTRICATION TOOLS | | | 01 | | |
| 190241 | REPAIR PARTS | | | 01 | | |
| 4359 | LIFE ASSIST INC | 286427 | 03/22/2019 | | | 2427.96 |
| 185257 | EMS SUPPLIES | | | 01 | 2427.96 | |
| 4731 | MAIL SERVICE CENTER | 286428 | 03/22/2019 | | | 10.93 |
| 185194 | EXPRESS MAIL SERVICE | | | 01 | 10.93 | |
| 4935 | MORRISON SUPPLY | 286429 | 03/22/2019 | | | 1151.54 |
| 189879 | HOSES & TIPS - PLUMBERS JETTER | | | 01 | 579.00 | |
| 190299 | A/C FILTERS | | | 01 | 168.00 | |
| 190501 | RESTROOM FAUCETS | | | 01 | 256.56 | |
| 190639 | HEATER REPAIR - ST #1 APP BAY | | | 01 | 147.98 | |
| 5252 | SIDDONS-MARTIN EMERGENCY | 286430 | 03/22/2019 | | | 1448.56 |
| 190519 | DIAGNOSE ENGINE 1 - CHECK ENGINE LIGHT | | | 01 | 808.23 | |
| 190593 | CAMSHAFT POSITION SENSOR - E-1 | | | 01 | 640.33 | |
| 5546 | NOAH'S ARK, INC. | 286431 | 03/22/2019 | | | 21253.35 |
| 186755 | SHELTER MAINTENANCE & MGMT/SPAY NEUTER | | | 01 | 21253.35 | |
| 5572 | NORTHERN SAFETY CO INC | 286432 | 03/22/2019 | | | 212.92 |
| 190520 | RIVERWALK DRIVE SAFETY EQUIPMENT | | | 01 | 212.92 | |
| 5775 | COOPERATIVE EDUCATIONAL | 286433 | 03/22/2019 | | | 40328.46 |
| 186043 | SWITCH GEAR - WATER WELL #9 | | | 36 | 40328.46 | |
| 5806 | PCM SALES INC. | 286434 | 03/22/2019 | | | 498.48 |
| 190595 | POWER CABLES - CISCO NETWORK EQUIPMENT | | | 01 | 70.26 | |
| 190699 | SCANNER FOR EVIDENCE OFFICE | | | 01 | 428.22 | |
| 5808 | PAC-N-MAIL/T&S ENTEPRISES | 286435 | 03/22/2019 | | | 18.79 |
| 185598 | SHIPPING & MAILING OF CPD ITEMS/MATERIAL | | | 01 | 18.79 | |
| 5882 | PETES EQUIPMENT REPAIR, | 286436 | 03/22/2019 | | | 581.38 |
| 190754 | Unit/Asset: ST-15298 | | | 01 | 581.38 | |
| 190754 | HYD SIDE BOOM PARTS - SWEEPER PELICAN | | | 01 | | |
| 5922 | RUGGED TRADE LLC | 286437 | 03/22/2019 | | | 248.34 |
| 190104 | UNIFORMS | | | 01 | 248.34 | |
| 5950 | PLAINS WELDING SUPPLY,INC | 286438 | 03/22/2019 | | | 167.80 |
| 185025 | MEDICAL OXYGEN | | | 01 | 154.00 | |
| 190371 | REFILL OXYGEN CYLINDER | | | 36 | 13.80 | |
| 6106 | PUBLIC AGENCY TRNNG CNCL | 286439 | 03/22/2019 | | | 590.00 |
| 186156 | REG FEE - E FERRALES/T TILLER - | | | 01 | 590.00 | |
| 186156 | TRAINING "ARSON FATALITY FIRE SCENE" - | | | 01 | | |
| 186156 | COLORADO SPRINGS, CO - 8/22-25/18 | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 6168 | QUILL OFFICE PRODUCTS | 286440 | 03/22/2019 | | | 1688.89 |
| 190547 | RIVERWALK OFFICE AND PATRON SUPPLIES | | | 01 | 273.96 | |
| 190547 | SANTIZERS | | | 01 | | |
| 190709 | TONER CARTRIDGES - COMM DEV & MUNI SRVCS | | | 01 | 1414.93 | |
| 6510 | RUSH TRUCK CENTERS | 286441 | 03/22/2019 | | | 1592.77 |
| 190539 | Unit/Asset: SW-10783 | | | 24 | 571.79 | |
| 190539 | A/C SYSTEM REPAIR PARTS | | | 24 | | |
| 190735 | Unit/Asset: SW-12782,10789 | | | 24 | 1020.98 | |
| 190735 | A/C SYSTEM & COOLANT - ARC TRUCKS | | | 24 | | |
| 6772 | SIERRA IRRIGATION, INC. | 286442 | 03/22/2019 | | | 75.86 |
| 190360 | UNION - FOUNTAIN - UPPER LAKE | | | 01 | 75.86 | |
| 6932 | WOOD ENVIRONMENTAL & | 286443 | 03/22/2019 | | | 3090.43 |
| 186180 | OIL & GAS APPLICATION TO DRILL PERMIT | | | 01 | 40.45 | |
| 186180 | REVIEW INSIDE THE CITY LIMITS. | | | 01 | | |
| 186182 | OIL & GAS APPLICATION TO DRILL PERMIT | | | 01 | 40.45 | |
| 186182 | REVIEW INSIDE THE CITY LIMITS. | | | 01 | | |
| 186183 | OIL & GAS APPLICATION TO DRILL PERMIT | | | 01 | 342.87 | |
| 186183 | REVIEW INSIDE THE CITY LIMITS. | | | 01 | | |
| 186184 | OIL & GAS APPLICATION TO DRILL PERMIT | | | 01 | 296.66 | |
| 186184 | REVIEW INSIDE THE CITY LIMITS. | | | 01 | | |
| 183577 | OIL & GAS APPLICATION TO DRILL PERMIT | | | 36 | 2370.00 | |
| 183577 | REVIEW | | | 36 | | |
| 6990 | SOUTHEAST READY MIX, INC. | 286444 | 03/22/2019 | | | 69.92 |
| 190508 | PEA GRAVEL - PLANTER - MILLINIUM PARK | | | 01 | 69.92 | |
| 7088 | SOUTHWEST LP GAS CO | 286445 | 03/22/2019 | | | 471.47 |
| 190417 | PROPANE - SHOOTING RANGE BUILDING | | | 01 | 418.50 | |
| 190855 | PROPANE BOTTLES - FORKLIFT | | | 01 | 52.97 | |
| 7093 | SOUTHWEST PHARMACY | 286446 | 03/22/2019 | | | 1512.14 |
| 190632 | EMS MEDICATIONS | | | 01 | 982.31 | |
| 190770 | EMS MEDICATIONS | | | 01 | 124.83 | |
| 186617 | HEP A & B SHOTS - SOLID WASTE EMPLOYEE | | | 24 | 405.00 | |
| 7135 | TATE BRANCH | 286447 | 03/22/2019 | | | 980.50 |
| 189693 | Unit/Asset: UNITS-1308/1307 DODGE CHARGE | | | 01 | 582.10 | |
| 189693 | RADIATOR | | | 01 | | |
| 190434 | Unit/Asset: UNITS-1602/1303 DODGE CHARGE | | | 01 | 398.40 | |
| 190434 | FRONT SHIELDS - UNIT-1602, COOLANT | | | 01 | | |
| 190434 | RECOVERY TANK - UNIT 1303 | | | 01 | | |
| 7145 | SPARKS OFFICE SUPPLY, INC | 286448 | 03/22/2019 | | | 5162.86 |
| 184856 | COPIER USAGE - COMMUNITY DEVELOPMENT | | | 01 | 23.31 | |
| 184857 | COPIER USAGE - FACILITY MAINTENANCE | | | 01 | 23.31 | |
| 184858 | COPIER USAGE | | | 01 | 452.19 | |
| 184863 | COPIER USAGE - NORTH MESA SR CENTER | | | 01 | 66.85 | |
| 184864 | COPIER USAGE | | | 01 | 49.99 | |
| 184865 | COPIER USAGE - EXECUTIVE | | | 01 | 456.11 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 184866 | COPIER USAGE | | | 01 | 333.50 | |
| 184867 | COPIER USAGE - LIBRARY | | | 01 | 325.74 | |
| 184868 | COPIER USAGE | | | 01 | 77.69 | |
| 184869 | COPIER USAGE - GOLF COURSE | | | 01 | 50.09 | |
| 184870 | COPIER USAGE | | | 01 | 58.44 | |
| 184871 | COPIER USAGE | | | 01 | 50.09 | |
| 184873 | COPIER USAGE | | | 01 | 564.03 | |
| 184874 | COPIER USAGE | | | 01 | 106.35 | |
| 184875 | COPIER USAGE | | | 01 | 1233.55 | |
| 184876 | COPIER USAGE - GARAGE SHOP | | | 01 | 50.09 | |
| 184877 | COPIER USAGE - PARKS DEPT | | | 01 | 50.09 | |
| 185026 | COPIER USAGE - COMMUNITY SERVICE DEPT. | | | 01 | 50.09 | |
| 185308 | COPIER USAGE - SAN JOSE SR CENTER | | | 01 | 42.39 | |
| 185570 | COPIER USAGE | | | 01 | 50.09 | |
| 190748 | CHAIR - ASSISTANT CHIEF MOYERS | | | 01 | 389.95 | |
| 184970 | COPIER USAGE - TRANSIT | | | 15 | 193.58 | |
| 184872 | COPIER USAGE - SOLID WASTE DEPT | | | 24 | 58.44 | |
| 184859 | COPIER USAGE - WATER WAREHOUSE - DE | | | 36 | 88.30 | |
| 184860 | COPIER USAGE - WATER WAREHOUSE - WATER | | | 36 | 88.30 | |
| 184861 | COPIER USAGE - WATER WAREHOUSE - WWC | | | 36 | 88.30 | |
| 185019 | COPIER USAGE - WWTP | | | 36 | 71.00 | |
| 185020 | COPIER USAGE - ENV/LAB WWTP | | | 36 | 71.00 | |
| 7162 | SPECIALTY COMMUNICATIONS | 286449 | 03/22/2019 | | | 2104.92 |
| 190740 | REPLACEMENT RADIOS, ANTENNAS, CONNECTORS | | | 24 | 2104.92 | |
| 7431 | THE SUPPLY CACHE | 286450 | 03/22/2019 | | | 2172.45 |
| 189815 | PORTABLE SAND TABLE - WILDLAND TRAINING | | | 01 | 329.90 | |
| 190582 | WILDLAND SUPPLIES - NOZZLES, VALVES, | | | 01 | 1842.55 | |
| 190582 | WEATHER METER, COMBI TOOLS | | | 01 | | |
| 7500 | THYSSENKRUPP ELEVATOR CRP | 286451 | 03/22/2019 | | | 773.20 |
| 184969 | ELEVATOR MAINTANANCE CONTRACT | | | 01 | 773.20 | |
| 7513 | SEW WHAT! THOMPSON ENTERP | 286452 | 03/22/2019 | | | 30.14 |
| 190745 | CITY PATCHES ON UNIFORMS | | | 01 | 30.14 | |
| 7549 | TIMEMARK INC. | 286453 | 03/22/2019 | | | 983.40 |
| 190013 | EQUIPMENT - TRAFFIC SURVEYS | | | 01 | 117.13 | |
| 190244 | TRAFFIC SURVEY EQUIPMENT | | | 01 | 866.27 | |
| 7607 | ULINE INC. | 286454 | 03/22/2019 | | | 1038.64 |
| 190394 | TRASH CART - CITY HALL | | | 01 | 583.11 | |
| 190559 | TRASH CART - CITY HALL | | | 01 | 455.53 | |
| 7937 | VERMEER SALES SOUTHWEST | 286455 | 03/22/2019 | | | 3600.00 |
| 188046 | RENTAL/DELIVERY FEE - GRINDER | | | 24 | 1800.00 | |
| 188046 | RENTAL/DELIVERY FEE - GRINDER | | | 36 | 1800.00 | |
| 8063 | WASTEQUIP TEEM | 286456 | 03/22/2019 | | | 13840.00 |
| 190416 | COVERS - 5-40 YARD CONTAINERS - | | | 24 | 13840.00 | |
| 190416 | CONVENIENCE STATION | | | 24 | | |
| 8065 | WASTE SYSTEMS | 286457 | 03/22/2019 | | | 576.60 |
| 190813 | Unit/Asset: SW-10781,1796 | | | 24 | 576.60 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190813 | PARTS FOR HYD SYSTEM AND COMPACTOR | | | 24 | | |
| 190813 | CYLINDER - ARC TRUCKS | | | 24 | | |
| 8076 | WATER INVENTORY | 286458 | 03/22/2019 | | | 12226.57 |
| 190878 | NEW SERVICE INVENTORY USED | | | 36 | 3259.47 | |
| 190943 | SERVICE INVENTORY USED | | | 36 | 8967.10 | |
| 8089 | THE WATER WORKS INC | 286459 | 03/22/2019 | | | 85.50 |
| 185047 | DRINKING WATER | | | 01 | 12.00 | |
| 185052 | DRINKING WATER | | | 01 | 6.00 | |
| 185045 | DRINKING WATER | | | 36 | 67.50 | |
| 8375 | XCEL ENERGY SERVICES, INC | 286460 | 03/22/2019 | | | 68583.46 |
| 184773 | ELECTRICITY - CAVERN THEATER | | | 01 | 98.30 | |
| 184774 | ELECTRICITY - CIVIC CENTER | | | 01 | 638.22 | |
| 184775 | ELECTRICITY - WATER PARK | | | 01 | 948.17 | |
| 184776 | ELECTRICITY | | | 01 | 1524.32 | |
| 184778 | ELECTRICITY - SAN JOSE SR CENTER | | | 01 | 558.63 | |
| 184804 | ELECTRICITY - AIRPORT | | | 01 | 1439.05 | |
| 184805 | ELECTRICITY - LIBRARY | | | 01 | 1536.50 | |
| 184806 | ELECTRICITY - GOLF COURSE | | | 01 | 1698.95 | |
| 184807 | ELECTRICITY - FIRE DEPT | | | 01 | 1528.57 | |
| 184808 | ELECTRICITY - POLICE DEPT | | | 01 | 2120.38 | |
| 184809 | ELECTRICITY - PARKS DEPT | | | 01 | 3573.16 | |
| 184835 | ELECTRICITY - MUNICIPAL ANNEX | | | 01 | 452.21 | |
| 184944 | ELECTRICITY - CEMETERY | | | 01 | 287.88 | |
| 185183 | ELECTRICITY - GARAGE SHOP | | | 01 | 1405.24 | |
| 185186 | ELECTRICITY - RIVERWALK REC CENTER | | | 01 | 1320.01 | |
| 185189 | STREET LIGHTING AND SIGNAL ACCURE | | | 01 | 2821.08 | |
| 185576 | ELECTRICITY - PATE SR CENTER | | | 01 | 209.48 | |
| 184780 | ELECTRICITY - TRANSIT | | | 15 | 213.17 | |
| 184802 | ELECTRICITY - SPORTS COMPLEX | | | 29 | 6694.23 | |
| 184777 | ELECTRICITY - WATER DEPT | | | 36 | 26350.62 | |
| 184803 | ELECTRICITY - WWC DEPT | | | 36 | 3987.63 | |
| 185177 | ELECTRICITY - WWTP | | | 36 | 9177.66 | |
| 9427 | SCOTT MAXWELL | 286461 | 03/22/2019 | | | 85.00 |
| 190485 | ANNUAL PRE-SEASON MEETING WITH STATE | | | 01 | 85.00 | |
| 190485 | FORESTRY SERVICE - ABQ NM - 3/4-5/19 | | | 01 | | |
| 10017 | HARVEY FUELS INC. | 286462 | 03/22/2019 | | | 1273.00 |
| 190871 | FLUIDS - OIL SERVICES | | | 01 | 579.93 | |
| 190871 | FLUIDS - OIL SERVICES | | | 24 | 320.00 | |
| 190871 | FLUIDS - OIL SERVICES | | | 29 | 40.65 | |
| 190871 | FLUIDS - OIL SERVICES | | | 36 | 332.42 | |
| 10025 | OVERDRIVE INC | 286463 | 03/22/2019 | | | 897.70 |
| 186523 | LIBRARY OVERDRIVE EBOOK/EAUDIOBOOK | | | 01 | 602.76 | |
| 186523 | CONTENT ADVANTAGE ACCOUNT | | | 01 | | |
| 186616 | LIBRARY OVERDRIVE EBOOK/EAUDIOBOOK | | | 01 | 294.94 | |
| 186616 | CONTENT NMLTG (NM LIBRARY-TO-GO) | | | 01 | | |
| 10052 | AMERICAN MEDICAL GROUP | 286464 | 03/22/2019 | | | 1313.79 |
| 189709 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 427.25 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 189711 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 427.25 | |
| 189805 | RANDOM DRUG SCREENS | | | 01 | 137.08 | |
| 189805 | RANDOM DRUG SCREENS | | | 24 | 252.78 | |
| 190679 | DOT DRUG SCREENS | | | 24 | 69.43 | |
| 10118 | VANGARD WIRELESS LLC | 286465 | 03/22/2019 | | | 347.78 |
| 187011 | LEASE - RADIO TOWER - POLICE DEPT | | | 01 | 347.78 | |
| 187011 | COMMUNICATIONS | | | 01 | | |
| 10150 | EDDIE DUARTE | 286466 | 03/22/2019 | | | 190.00 |
| 189479 | RECERTIFICATION TRAINING FOR BUCKLE-UP | | | 34 | 190.00 | |
| 189479 | NM - ABQ NM - 3/12-14/19 | | | 34 | | |
| 10263 | ZACHARY BIRD | 286467 | 03/22/2019 | | | 20.00 |
| 189944 | RECRUITING EVENT - CIELO VISTA MALL - | | | 01 | 20.00 | |
| 189944 | EL PASO TX - 2/23-24/19 | | | 01 | | |
| 10390 | MATT LANGLITZ | 286468 | 03/22/2019 | | | 12.00 |
| | DISTRICT GIRLS CHAMPIONSHIP GAME - ASSIT | | | 01 | 12.00 | |
| | W/SECURITY - ROSWELL NM - 2/25/19 | | | 01 | | |
| 10532 | MARK JOHNSON | 286469 | 03/22/2019 | | | 48.00 |
| | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 48.00 | |
| | 3/05-07/19 | | | 01 | | |
| 10533 | JACOB DORADO | 286470 | 03/22/2019 | | | 48.00 |
| | PARAMEDIC SCHOOL - ROSWELL NM - | | | 01 | 48.00 | |
| | 3/05-07/19 | | | 01 | | |
| 10981 | TDS | 286471 | 03/22/2019 | | | 857.76 |
| 184844 | INTERNET SERVICE | | | 01 | 362.71 | |
| 184927 | PHONE & PUBLIC INTERNET - LIBRARY | | | 01 | 430.52 | |
| 185459 | INTERNET SERVICE - WATER PARK | | | 01 | 64.53 | |
| 11214 | LOUIS VASQUEZ | 286472 | 03/22/2019 | | | 445.00 |
| 189937 | WILDLAND ENG/CREW BOSS (S-230/231) | | | 01 | 445.00 | |
| 189937 | TRAINING - RUIDOSO NM - 2/24 - 3/1/19 | | | 01 | | |
| 11317 | ADVANCE AUTO PARTS | 286473 | 03/22/2019 | | | 180.84 |
| 190642 | Unit/Asset: ALL F/D UNITS | | | 01 | 180.84 | |
| 190642 | BATTERY MAINTAINER | | | 01 | | |
| 11318 | QUALITY TOWING | 286474 | 03/22/2019 | | | 349.87 |
| 190834 | TOW SOLID WASTE VEHICLES TO PUBLIC WORKS | | | 24 | 349.87 | |
| 190834 | YARD THAT BREAK DOWN IN THE FIELD | | | 24 | | |
| 11420 | SPORTSMITH | 286475 | 03/22/2019 | | | 47.63 |
| 190524 | HANDLE GRIPS - WINDBIKES - NORTH MESA SR | | | 01 | 47.63 | |
| 11648 | WENDY D AUSTIN | 286476 | 03/22/2019 | | | 3899.98 |
| | LEGISLATURE 2019 HEARING - SANTA FE NM - | | | 01 | 3899.98 | |
| | 03/01-02/19 | | | 01 | | |
| 11815 | LOWE'S | 286477 | 03/22/2019 | | | 4704.48 |
| 189362 | TOOLS AND MATERIALS FOR MAINTENANCE AT | | | 01 | 1061.43 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 189362 | POLICE DEPT. | | | 01 | | |
| 189797 | CEILING TILES - MUSEUM | | | 01 | 3042.24 | |
| 190213 | PAINTERS TAPE, POLYURETHANE, HACKSAW | | | 01 | 20.08 | |
| 190213 | BLADES, PAINT WANDS | | | 01 | | |
| 190496 | LEVELS, DRILL BITS, BATTERY CHARGES | | | 01 | 37.98 | |
| 190576 | CEILING TILES | | | 01 | 82.08 | |
| 190598 | HEATER - STATION 1 APP BAY | | | 01 | 60.75 | |
| 190858 | DRILL BITS | | | 01 | 225.52 | |
| 190213 | PAINTERS TAPE, POLYURETHANE, HACKSAW | | | 36 | 174.40 | |
| 190213 | BLADES, PAINT WANDS | | | 36 | | |
| 11851 | MICHAEL TRUJILLO | 286478 | 03/22/2019 | | | 85.00 |
| 190486 | ANNUAL PRE-SEASON MEETING WITH STATE | | | 01 | 85.00 | |
| 190486 | FORESTRY SERVICE - ABQ NM - 3/4-5/19 | | | 01 | | |
| 11886 | OTC BRANDS, INC. | 286479 | 03/22/2019 | | | 305.94 |
| 190510 | RIVERWALK DR SEUSS EVENT SUPPLIES | | | 01 | 305.94 | |
| 11899 | QUALITY JANITORIAL LLC | 286480 | 03/22/2019 | | | 248.16 |
| 189520 | JANITORIAL SUPPLIES | | | 01 | 26.00 | |
| 189996 | CLEANER TO CLEAN OUT TRUCK BEDS | | | 01 | 31.60 | |
| 189996 | CLEANER FOR VEHICLE GLASS | | | 01 | | |
| 189996 | CLEANER FOR BATHROOMS | | | 01 | | |
| 190803 | JANITORIAL SUPPLIES | | | 01 | 100.60 | |
| 189996 | CLEANER TO CLEAN OUT TRUCK BEDS | | | 24 | 37.08 | |
| 189996 | CLEANER FOR VEHICLE GLASS | | | 24 | | |
| 189996 | CLEANER FOR BATHROOMS | | | 24 | | |
| 189996 | CLEANER TO CLEAN OUT TRUCK BEDS | | | 36 | 52.88 | |
| 189996 | CLEANER FOR VEHICLE GLASS | | | 36 | | |
| 189996 | CLEANER FOR BATHROOMS | | | 36 | | |
| 12174 | PULLTARPS MFG | 286481 | 03/22/2019 | | | 1209.44 |
| 190693 | TARPS - SW ROLL OFF #13258 | | | 24 | 1209.44 | |
| 12182 | ROCKING WD SERVICES LLC | 286482 | 03/22/2019 | | | 4336.96 |
| 185161 | BIRD EXCLUSION AND ABATEMENT SERVICE- | | | 01 | 3498.49 | |
| 185161 | CITY HALL, ANNEX, POLICE, FIRE, LIBRARY | | | 01 | | |
| 186048 | PEST CONTROL SERVICE - GOLF PRO SHOP | | | 01 | 75.00 | |
| 190732 | SPRAY HERBICIDE - CIVIC CENTER | | | 01 | 763.47 | |
| 12263 | GUARANTY TITLE COMPANY | 286483 | 03/22/2019 | | | 3067.93 |
| 190350 | PROPERTY REPORTS THAT THE CITY OF | | | 01 | 3067.93 | |
| 190350 | CARLSBAD OWNED 22 PROPERTIES | | | 01 | | |
| 12383 | CHRIS CARON | 286484 | 03/22/2019 | | | 267.00 |
| | METHAMPETAMINE INVESTIGATION - ABQ NM - | | | 34 | 267.00 | |
| | 3/10-13/19 | | | 34 | | |
| 12393 | TYLER TECHNOLOGIES INC | 286485 | 03/22/2019 | | | 24216.50 |
| 179403 | MUNIS ERP SOFTWARE IMPLEMENTATION | | | 01 | 5361.37 | |
| 179403 | 4/26-28/19 | | | 01 | | |
| 179540 | NEW WORLD PUBLIC SAFETY CAD AND RMS | | | 01 | 18373.37 | |
| 179540 | SYSTEM FOR THE POLICE DEPARTMENT | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 185688 | SOFTWARE FOR CAD SYSTEM | | | 01 | 481.76 | |
| 185688 | RECORDS MNGMT/FIELD REPORTING | | | 01 | | |
| 12485 | ROADRUNNER LUBE & DETAIL | 286486 | 03/22/2019 | | | 233.36 |
| 185119 | OIL CHANGE SERVICE - TRANSIT | | | 15 | 233.36 | |
| 12560 | KEN BRITT | 286487 | 03/22/2019 | | | 613.80 |
| | LEGISLATIVE HEARING - SANTA FE NM - | | | 01 | 613.80 | |
| | 3/11-13/19 | | | 01 | | |
| 12778 | TECHNOLGIES CDWARE INC | 286488 | 03/22/2019 | | | 2142.00 |
| 185018 | DATA TRACKING SERVICES FOR VEHICLE GPS | | | 01 | 1411.00 | |
| 185018 | SOFTWARE | | | 01 | | |
| 185018 | DATA TRACKING SERVICES FOR VEHICLE GPS | | | 24 | 425.00 | |
| 185018 | SOFTWARE | | | 24 | | |
| 185018 | DATA TRACKING SERVICES FOR VEHICLE GPS | | | 36 | 306.00 | |
| 185018 | SOFTWARE | | | 36 | | |
| 12916 | TELEFLEX MEDICAL INC | 286489 | 03/22/2019 | | | 727.75 |
| 190886 | EMS SUPPLIES | | | 01 | 727.75 | |
| 12979 | OFFICEFURNITURE.COM LLC | 286490 | 03/22/2019 | | | 758.52 |
| 189381 | CHAIRS FOR TABLE OUTSIDE OF CHIEF'S | | | 01 | 758.52 | |
| 189381 | OFFICE | | | 01 | | |
| 13202 | MIDWEST RADAR & EQUIP | 286491 | 03/22/2019 | | | 2200.00 |
| 189977 | SERVICE RADARS AT CPD | | | 01 | 2200.00 | |
| 13203 | SEPI MARKETING | 286492 | 03/22/2019 | | | 469.00 |
| 189976 | ADVERTISING - AREA PARKS & RV PARK GUIDE | | | 23 | 469.00 | |
| 13208 | CAVERN CITY MEDIA | 286493 | 03/22/2019 | | | 161.47 |
| 189968 | RIVERBLITZ 2019 AD | | | 24 | 161.47 | |
| 189968 | PUBLIC CLEANUP EVENT MARCH 2, 2019 | | | 24 | | |
| 13283 | MORRISON SUPPLY CO | 286494 | 03/22/2019 | | | 751.07 |
| | PROPERTY DAMAGE - CHAIN LINK FENCE AT | | | 28 | 751.07 | |
| | 2710 W PIERCE ST | | | 28 | | |
| 13284 | RIO PECOS CHIROPRACTIC | 286495 | 03/22/2019 | | | 2902.00 |
| | PERSONAL INJURY - HIT BY ARC TRUCK | | | 28 | 2902.00 | |
| 14230 | JOHN LOWE | 286496 | 03/22/2019 | | | 884.90 |
| | LEGISLATURE 2019 HEARING - SANTA FE NM - | | | 01 | 884.90 | |
| | 3/11-13/19 | | | 01 | | |
| 14297 | SAMUEL A RIVERA | 286497 | 03/22/2019 | | | 53.42 |
| 189942 | RECRUITING EVENT - CIELO VISTA MALL - | | | 01 | 53.42 | |
| 189942 | EL PASO TX - 2/23-24/19 | | | 01 | | |
| 14298 | GEORGE PETERSON | 286498 | 03/22/2019 | | | 147.00 |
| 190488 | LEVEL IV WASTEWATER EXAM - SANTA FE | | | 36 | 147.00 | |
| 190488 | NM - 3/14-15/19 | | | 36 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 14594 | ROBERT TRAUTNER | 286499 | 03/22/2019 | | | 92.00 |
| | REIMBURSE FOR NM APPLICANT FINGERPRINT | | | 01 | 92.00 | |
| | REGISTRATION | | | 01 | | |
| 14856 | TODD VANNATTER | 286500 | 03/22/2019 | | | 30.00 |
| | INSTRUCTOR DEVELOPMENT WORKSHOP - | | | 01 | 30.00 | |
| | SOCORRO NM - 2/07-08/19 | | | 01 | | |
| 78 | ALBERTSON'S #907 | 286501 | 03/27/2019 | | | 94.14 |
| 190987 | PITCAITHLEY HALL OF FAME INDUCTION | | | 01 | 94.14 | |
| 438 | BAKER UTILITY SUPPLY CORP | 286502 | 03/27/2019 | | | 11802.18 |
| 189984 | RESTOCK SERVICE INVENTORY | | | 36 | 1681.51 | |
| 190304 | RESTOCK TRAFFIC BOXES | | | 36 | 2300.97 | |
| 190529 | REPLACE INVENTORY USED | | | 36 | 3365.17 | |
| 190574 | RESTOCK TRAFFIC BOXES | | | 36 | 2439.43 | |
| 190809 | COPORATIONS & COUPLINGS | | | 36 | 2015.10 | |
| 616 | BRININSTOOL EQUIPMENT | 286503 | 03/27/2019 | | | 1005.73 |
| 190868 | FACE SHEILDS, HARD HAT, MARKING PAINT, | | | 01 | 125.14 | |
| 190868 | RAGS, RAKES | | | 01 | | |
| 190907 | TYVEK SUITS, GLASS CLEANER, MARKING | | | 01 | 87.42 | |
| 190907 | PAINT | | | 01 | | |
| 190868 | FACE SHEILDS, HARD HAT, MARKING PAINT, | | | 29 | 49.73 | |
| 190868 | RAGS, RAKES | | | 29 | | |
| 190868 | FACE SHEILDS, HARD HAT, MARKING PAINT, | | | 36 | 643.97 | |
| 190868 | RAGS, RAKES | | | 36 | | |
| 190907 | TYVEK SUITS, GLASS CLEANER, MARKING | | | 36 | 99.47 | |
| 190907 | PAINT | | | 36 | | |
| 894 | AT&T MOBILITY LLC | 286504 | 03/27/2019 | | | 243.56 |
| 185010 | WIRELESS NETWORK CARDS | | | 01 | 40.21 | |
| 185126 | WIRELESS INTERNET AIR CARD | | | 01 | 203.35 | |
| 1085 | CARROT TOP INDUSTRIES | 286505 | 03/27/2019 | | | 1033.80 |
| 190862 | FLAGS - SPORTS COMPLEX | | | 29 | 1033.80 | |
| 1213 | CHAPARRAL SAND & GRAVEL | 286506 | 03/27/2019 | | | 1902.80 |
| 190317 | SAND FOR TOPDRESSING GREENS AFTER | | | 01 | 1902.80 | |
| 190317 | AERIFICATION | | | 01 | | |
| 1837 | EDDY COUNTY | 286507 | 03/27/2019 | | | 412022.02 |
| 185027 | CITY SHARE - SANDPOINT LANDFILL OPS | | | 24 | 412022.02 | |
| 1915 | EL GRANDE DIST INC | 286508 | 03/27/2019 | | | 350.00 |
| 190955 | POPCORN MACHINE - SPORTS COMPLEX | | | 29 | 350.00 | |
| 2359 | FERGUSON WATERWORKS #3083 | 286509 | 03/27/2019 | | | 1880.92 |
| 190831 | KITS TO GO WITH STEP DRESSERS | | | 36 | 934.60 | |
| 190936 | DRESSER NEEDED FOR LEAK AT DOUBLE EAGLE | | | 36 | 946.32 | |
| 2830 | GAYLORD BROS. | 286510 | 03/27/2019 | | | 12.55 |
| 190257 | COMPONENTS - PICTURE HANGING TRACK SYS | | | 01 | 12.55 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 2868 | GALLS LLC | 286511 | 03/27/2019 | | | 1844.09 |
| 183125 | TRAINING UNIFORMS - CPD PERSONNEL | | | 01 | 1350.00- | |
| 186332 | UNIFORM SHIRTS | | | 01 | 383.09 | |
| 189440 | UNIFORMS | | | 01 | 371.39 | |
| 190160 | LED LIGHTING FOR NEW UTV | | | 01 | 392.00 | |
| 190223 | BDU TRAINING PANTS - POLICE DEPT | | | 01 | 1996.87 | |
| 190331 | HANDCUFFS, TRANSPORT RESTRIANTS | | | 01 | 50.74 | |
| 3140 | HELENA AGRI-ENTERPRISES | 286512 | 03/27/2019 | | | 2520.00 |
| 190705 | FERTILIZER - LAKE CARLSBAD REC. TURF | | | 01 | 2375.00 | |
| 190746 | WEED CONTROL FOR MUSTARD WEEDS ON TURF | | | 01 | 145.00 | |
| 3780 | KANN MANUFACTURING CORP | 286513 | 03/27/2019 | | | 793.03 |
| 190921 | Unit/Asset: SW-12333 | | | 24 | 793.03 | |
| 190921 | SWITCH AND CABLES - SIDE MAST ASY | | | 24 | | |
| 3875 | LN CURTIS & SONS | 286514 | 03/27/2019 | | | 2058.27 |
| 188022 | NOMEX STRUCTURAL FIREFIGHTING HOODS | | | 01 | 1720.00 | |
| 188854 | HELMET - TRAINING OFFICER DOMSCHOT | | | 01 | 338.27 | |
| 3945 | KRISTINA'S CUSTOM FRAMING | 286515 | 03/27/2019 | | | 179.12 |
| 185017 | FRAMING/MATTING PROCLAMATIONS WITH CITY | | | 01 | 179.12 | |
| 4340 | LEA COUNTY ELEC COOP. INC | 286516 | 03/27/2019 | | | 4513.75 |
| 185007 | ELECTRIC SERVICE - DE WELLFIELD | | | 36 | 4513.75 | |
| 4872 | MINE SUPPLY | 286517 | 03/27/2019 | | | 440.83 |
| 188898 | REPLACEMENT HOSES - ARC, GRAPPLE, ROLL | | | 24 | 248.68 | |
| 188898 | OFFS ETC INCLUDES ORINGS, FITTINGS, | | | 24 | | |
| 188898 | ADAPTERS, PER SAMPLES | | | 24 | | |
| 190673 | HOSE FOR DE HYDRANTS | | | 36 | 180.06 | |
| 190703 | REPAIR VACUUM HOSE | | | 36 | 12.09 | |
| 4925 | MSC INDUSTRIAL SUPPLY CO. | 286518 | 03/27/2019 | | | 422.50 |
| 190769 | Unit/Asset: 12105 | | | 01 | 156.65 | |
| 190769 | SAFETY VESTS, HEADGEAR - PPE, TOOLS & | | | 01 | | |
| 190769 | CUTTER ON SERVICE TRUCK | | | 01 | | |
| 190769 | Unit/Asset: 12105 | | | 36 | 265.85 | |
| 190769 | SAFETY VESTS, HEADGEAR - PPE, TOOLS & | | | 36 | | |
| 190769 | CUTTER ON SERVICE TRUCK | | | 36 | | |
| 4935 | MORRISON SUPPLY | 286519 | 03/27/2019 | | | 1230.00 |
| 190801 | HOT WATER HEATER - FIRE STATION 1 | | | 01 | 1230.00 | |
| 5032 | PURE OPERATIONS, LLC | 286520 | 03/27/2019 | | | 1973.05 |
| 189535 | 2" OCTAVE MASTER METER | | | 36 | 1973.05 | |
| 5533 | NMWWA - SE SECTION | 286521 | 03/27/2019 | | | 18.00 |
| 185073 | SE SECTION MTG - 3/6/19 - M HALL | | | 36 | 18.00 | |
| 5551 | NICHOLS PRINTING, INC. | 286522 | 03/27/2019 | | | 990.00 |
| 190677 | BUSINESS CARDS & INSPECTION REPORTS | | | 01 | 945.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190728 | MAGNETIC NAME TAGS FOR NEW EMPLOYEES | | | 01 | 45.00 | |
| 5668 | OREILLY AUTO/FIRST CALL | 286523 | 03/27/2019 | | | 35.92 |
| 190751 | Unit/Asset: 12104,12105 | | | 36 | 35.92 | |
| 190751 | LIGHTS - SERVICE TRUCKS | | | 36 | | |
| 5806 | PCM SALES INC. | 286524 | 03/27/2019 | | | 1798.35 |
| 190670 | SUPPLIES - IT, WORK CARTS - IT | | | 01 | 323.46 | |
| 190964 | SSD HARD DRIVES TO UPGRADE PD LAPTOPS | | | 01 | 282.85 | |
| 191000 | PRINTER | | | 01 | 239.32 | |
| 191054 | HP LAPTOP - PW PLANNING ROOM | | | 01 | 952.72 | |
| 5882 | PETES EQUIPMENT REPAIR, | 286525 | 03/27/2019 | | | 5137.94 |
| 190708 | REPAIR SEWER INSPECTION CAMERA | | | 36 | 5137.94 | |
| 5922 | RUGGED TRADE LLC | 286526 | 03/27/2019 | | | 1050.43 |
| 187985 | UNIFORMS - CONSTRUCTION DEPT | | | 01 | 1050.43 | |
| 5924 | PHIL'S LANDSCAPING | 286527 | 03/27/2019 | | | 11375.24 |
| 190081 | TREES - RIVERSIDE COUNTRY CLUB PARK | | | 01 | 11375.24 | |
| 6242 | PUBLISHERS PRIME | 286528 | 03/27/2019 | | | 19.62 |
| 188791 | BOOKS - NEW MEXICO & ARCHIVAL COLLECTION | | | 01 | 19.62 | |
| 6522 | SALSBURY INDUSTRIES | 286529 | 03/27/2019 | | | 7455.14 |
| 190481 | GEAR LOCKERS - STATION #7 | | | 01 | 7455.14 | |
| 7135 | TATE BRANCH | 286530 | 03/27/2019 | | | 590.38 |
| 190808 | Unit/Asset: UNIT-1304 DODGE CHARGER | | | 01 | 102.60 | |
| 190808 | RADIATOR HOSE | | | 01 | | |
| 190851 | Unit/Asset: UNIT-1603 DODGE CHARGER | | | 01 | 82.76 | |
| 190851 | OXYGEN SENSOR | | | 01 | | |
| 190956 | Unit/Asset: UNIT-1306 DODGE CHARGER | | | 01 | 405.02 | |
| 190956 | WATER PUMP PULLIES & BELT | | | 01 | | |
| 7145 | SPARKS OFFICE SUPPLY, INC | 286531 | 03/27/2019 | | | 483.25 |
| 190944 | RESTOCK SUPPLIES FOR CASHIERS OFFICE | | | 01 | 449.94 | |
| 190988 | SUPPLIES - FINANCE DEPT | | | 01 | 17.32 | |
| 191017 | SUPPLIES - FINANCE DEPT | | | 01 | 15.99 | |
| 7607 | ULINE INC. | 286532 | 03/27/2019 | | | 350.05 |
| 190248 | SCAFFOLDING GUARD RAIL - MUSEUM | | | 01 | 350.05 | |
| 8063 | WASTEQUIP TEEM | 286533 | 03/27/2019 | | | 9334.00 |
| 189970 | 3 YD TRASH CONTAINERS FOR NEW LOCATIONS | | | 24 | 9334.00 | |
| 189970 | & FOR REPLACEMENT. | | | 24 | | |
| 8076 | WATER INVENTORY | 286534 | 03/27/2019 | | | 4648.93 |
| 191055 | SERVICE INVENTORY USED | | | 36 | 4648.93 | |
| 8089 | THE WATER WORKS INC | 286535 | 03/27/2019 | | | 24.00 |
| 184766 | DRINKING WATER | | | 01 | 18.00 | |
| 185053 | DRINKING WATER | | | 01 | 6.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 8375 | XCEL ENERGY SERVICES, INC | 286536 | 03/27/2019 | | | 671.65 |
| 184809 | ELECTRICITY - PARKS DEPT | | | 01 | 15.78 | |
| 185189 | STREET LIGHTING AND SIGNAL ACCURE | | | 01 | 655.87 | |
| 10025 | OVERDRIVE INC | 286537 | 03/27/2019 | | | 10.00 |
| 186616 | OVERDRIVE EBOOK/EAUDIOBOOK CONTENT | | | 01 | 10.00 | |
| 186616 | NMLTG (NM LIBRARY-TO-GO) ACCOUNT | | | 01 | | |
| 10074 | BOBCAT AUTO SERVICES LLC | 286538 | 03/27/2019 | | | 99.66 |
| 190923 | Unit/Asset: WWC-13235 | | | 36 | 99.66 | |
| 190923 | FRONT END ALIGNMENT | | | 36 | | |
| 10714 | PASTPERFECT SOFTWARE INC | 286539 | 03/27/2019 | | | 540.00 |
| 185108 | DATABSE SOFTWARE CONTRACT RENEWAL | | | 01 | 540.00 | |
| 11267 | TADDY HEALTHCARE SVCS LLC | 286540 | 03/27/2019 | | | 790.55 |
| 190227 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 75.29 | |
| 190229 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 75.29 | |
| 190230 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 75.29 | |
| 190232 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 75.29 | |
| 190469 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 75.29 | |
| 190470 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 75.29 | |
| 190471 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 188.23 | |
| 190472 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 75.29 | |
| 190228 | PRE-EMPLOYMENT PHYSICAL | | | 24 | 75.29 | |
| 11317 | ADVANCE AUTO PARTS | 286541 | 03/27/2019 | | | 9.80 |
| 191044 | Unit/Asset: SW-0106 | | | 24 | 9.80 | |
| 191044 | GAS CAP | | | 24 | | |
| 11417 | MDN SURVEYING LLC | 286542 | 03/27/2019 | | | 1453.22 |
| 190084 | CARLSBAD AIRPORT INDUSTRIAL PARK REPLAT | | | 01 | 1453.22 | |
| 190084 | VACATING THE INTERIOR TRACT LINES & | | | 01 | | |
| 190084 | VACATING "NEW 60' FRONTAGE ROAD" | | | 01 | | |
| 11815 | LOWE'S | 286543 | 03/27/2019 | | | 96.88 |
| 191020 | PAINT TAPE, STARTING FLUID | | | 01 | 37.84 | |
| 191020 | PAINT TAPE, STARTING FLUID | | | 24 | 59.04 | |
| 11899 | QUALITY JANITORIAL LLC | 286544 | 03/27/2019 | | | 459.08 |
| 190992 | JANITORIAL SUPPLIES | | | 01 | 459.08 | |
| 12061 | CARLSBAD PRINTING/DESIGN | 286545 | 03/27/2019 | | | 24.00 |
| 191032 | Unit/Asset: GARAGE-16060 | | | 01 | 24.00 | |
| 191032 | UNIT NUMBER FOR NEW GARAGE TRUCK | | | 01 | | |
| 12084 | SHALOM TRAILERS, INC | 286546 | 03/27/2019 | | | 2660.00 |
| 190212 | TRAILER - WILDLAND MULE | | | 01 | 2660.00 | |
| 12485 | ROADRUNNER LUBE & DETAIL | 286547 | 03/27/2019 | | | 127.98 |
| 185119 | OIL CHANGES - TRANSIT | | | 15 | 127.98 | |
| 13203 | SEPI MARKETING | 286548 | 03/27/2019 | | | 469.00 |
| 189976 | ADVERTISING - AREA PARKS & RV PARK GUIDE | | | 23 | 469.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 13216 | STATE BAR OF NEW MEXICO | 286549 | 03/27/2019 | | | 47.47 |
| 190133 | CLASSIFIED AD FOR DEPUTY CITY ATTORNEY | | | 01 | 47.47 | |
| 15960 | LOGAN RAMIREZ | 286550 | 03/27/2019 | | | 147.00 |
| 190489 | LEVEL III WASTEWATER EXAM - SANTA FE | | | 36 | 147.00 | |
| 190489 | NM - 3/14-15/19 | | | 36 | | |
| 11886 | OTC BRANDS, INC. | 286551 | 03/28/2019 | | | 249.17 |
| 187491 | EVENT SUPPLIES - RIVERWALK REC CENTER | | | 01 | 249.17 | |
| 24 | ACE LOCK & KEY LLC | 286552 | 03/29/2019 | | | 164.74 |
| 190053 | Unit/Asset: R-1 PIERCE | | | 01 | 21.53 | |
| 190053 | KEY CYLINDER | | | 01 | | |
| 190897 | RE-KEY STORAGE ROOM STATION 1, INSERT | | | 01 | 129.21 | |
| 190897 | MASTERLOCK - STORAGE ROOM - STATION 7. | | | 01 | | |
| 190897 | KEYS FOR THE LOCK | | | 01 | | |
| 190975 | SPARE KEYS | | | 01 | 14.00 | |
| 78 | ALBERTSON'S #907 | 286553 | 03/29/2019 | | | 50.00 |
| 190802 | BOTTLED WATER | | | 01 | 50.00 | |
| 87 | AMERICAN MEDICAL SRV. INC | 286554 | 03/29/2019 | | | 1281.75 |
| 185212 | RANDOM DRUG TESTING | | | 01 | 1281.75 | |
| 99 | ALTEC INDUSTRIES INC | 286555 | 03/29/2019 | | | 2146.66 |
| 190611 | Unit/Asset: ELEC-1426 | | | 01 | 2146.66 | |
| 190611 | FIBERGLASS RODS - UPPER & LOWER BOOM | | | 01 | | |
| 190611 | ASSY - BUCKET TRUCK | | | 01 | | |
| 108 | AMERIPRIDE, INC. | 286556 | 03/29/2019 | | | 109.32 |
| 185038 | RUG & RAG SERVICE - PFA GARAGE | | | 01 | 109.32 | |
| 223 | AD VENTURE MARKETING | 286557 | 03/29/2019 | | | 838.90 |
| 189557 | ADVERTISING - FOCUS ON CARLSBAD MAGAZINE | | | 23 | 838.90 | |
| 189557 | 2019 YEAR | | | 23 | | |
| 545 | BOB TURNER'S FORD COUNTRY | 286558 | 03/29/2019 | | | 25479.00 |
| 188798 | PUBLIC WORKS GARAGE DPT TRUCK | | | 01 | 25479.00 | |
| 652 | BROWNING GARAGE DOORS LLC | 286559 | 03/29/2019 | | | 359.11 |
| 188603 | GARAGE DOOR REPAIRS AS NEEDED | | | 01 | 359.11 | |
| 1225 | CHIEF SUPPLY, INC. | 286560 | 03/29/2019 | | | 205.98 |
| 190079 | BOOT ORDER - POLICE DEPT | | | 01 | 205.98 | |
| 1270 | CONNELLS OFFICE SUPPLY | 286561 | 03/29/2019 | | | 843.87 |
| 190191 | OFFICE SUPPLIES - RIVERWALK REC CENTER | | | 01 | 297.47 | |
| 190839 | OFFICE SUPPLIES - BC'S PRINTER | | | 01 | 42.00 | |
| 190945 | OFFICE SUPPLIES - FINANCE DEPT | | | 01 | 89.10 | |
| 190571 | OFFICE SUPPLIES - TRANSIT | | | 15 | 415.30 | |
| 1290 | CONSTRUCTOR'S INC. | 286562 | 03/29/2019 | | | 13573.90 |
| 190423 | STREET PATCHING - AS NEEDED | | | 01 | 4716.36 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 189287 | ASPHAL PATCH - 514 N 5TH - FIRE HYDRANT | | | 36 | 2652.49 | |
| 190153 | 2 INCH PATCH JOB - ALLEYWAY - 116 N | | | 36 | 3875.25 | |
| 190153 | CANYON ST | | | 36 | | |
| 190369 | ASPHAL REPAIR - 2416 IOWA - MAINLINE | | | 36 | 2329.80 | |
| 190369 | LEAK | | | 36 | | |
| 1408 | DANA KEPNER CO. | 286563 | 03/29/2019 | | | 350.00 |
| 190456 | FIRE HYDRANT REPAIR PARTS | | | 29 | 350.00 | |
| 1786 | EASTERN NM UNIVERSITY - | 286564 | 03/29/2019 | | | 5799.00 |
| 190933 | SPRING SEMESTER TUITION - PARAMEDIC | | | 01 | 5799.00 | |
| 190933 | STUDENTS JAKE DORADO, JOHNSON AND | | | 01 | | |
| 190933 | TRAUTNER | | | 01 | | |
| 1801 | E-Z RENTALS & SALES, INC. | 286565 | 03/29/2019 | | | 1030.21 |
| 190301 | SCISSOR LIFT RENTAL - STAGE LIGHTS | | | 01 | 651.26 | |
| 190301 | INSTALLED - CIVIC CENTER | | | 01 | | |
| 190903 | WEEDEATER W/STRAIGHT SHAFT TRIMMER | | | 01 | 378.95 | |
| 2023 | EWING IRRIGATION | 286566 | 03/29/2019 | | | 779.80 |
| 189966 | HOSE NOZZLES & FITTINGS - SPORTS COMPLEX | | | 29 | 779.80 | |
| 2358 | 4IMPRINT INC. | 286567 | 03/29/2019 | | | 371.82 |
| 190825 | FINANCE PENS | | | 01 | 371.82 | |
| 2359 | FERGUSON WATERWORKS #3083 | 286568 | 03/29/2019 | | | 1261.07 |
| 190911 | MATERIAL FOR WATERLINE REPAIRS | | | 36 | 1261.07 | |
| 2480 | FORREST TIRE CO., INC. | 286569 | 03/29/2019 | | | 118.41 |
| 184793 | FLAT REPAIRS - POLICE DEPT | | | 01 | 21.53 | |
| 184971 | FLAT TIRE REPAIRS - FIRE DEPT | | | 01 | 96.88 | |
| 2503 | FRANKS SUPPLY INC. | 286570 | 03/29/2019 | | | 19957.40 |
| 190531 | JACK HAMMER/COMPRESSOR FOR REPAIR WORK | | | 36 | 19957.40 | |
| 2624 | GALE A DIVISION OF | 286571 | 03/29/2019 | | | 21.59 |
| 187018 | LARGE PRINT BOOKS FOR ADULT COLLECTION | | | 01 | 21.59 | |
| 2933 | GRAINGER | 286572 | 03/29/2019 | | | 480.37 |
| 190498 | DOLLIES & DOLLY DOCK | | | 01 | 480.37 | |
| 3005 | HDR ENGINEERING INC. | 286573 | 03/29/2019 | | | 11490.63 |
| 183871 | ENGINEERING ANALYSIS - COLLECTIONS SYS | | | 36 | 11490.63 | |
| 3465 | INGRAM LIBRARY SERVICES | 286574 | 03/29/2019 | | | 1880.47 |
| 188673 | BOOKS FOR CHILDREN'S COLLECTION | | | 01 | 4.92 | |
| 189052 | BOOKS FOR THE ADULT FICTION COLLECTION | | | 01 | 23.42 | |
| 189451 | BOOKS FOR YOUTH COLLECTION | | | 01 | 9.84- | |
| 189451 | CREDIT - 3/13/19 | | | 01 | | |
| 190162 | BOOKS FOR CHILDREN'S COLLECTION | | | 01 | 18.29 | |
| 190325 | MATERIALS FOR COLLECTION WITH PROCESSING | | | 01 | 986.44 | |
| 190325 | ANF-WWII REPLACEMENTS & ANF-FALL 2018 | | | 01 | | |
| 190572 | CHILDREN'S AND TEEN GRAPHIC NOVELS FOR | | | 01 | 809.70 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190572 | THE CIRCULATING YOUTH COLLECTION | | | 01 | | |
| 190640 | BOOKS AND MARC RECORDS FOR COLLECTION | | | 01 | 47.54 | |
| 190640 | ANF - REQUESTS | | | 01 | | |
| 3729 | JO ANN'S TROPHIES | 286575 | 03/29/2019 | | | 110.00 |
| 185081 | REDWOOD PLAQUES HALL OF FAME AND | | | 01 | 110.00 | |
| 185081 | COMMUNITY CITIZENS | | | 01 | | |
| 4587 | MWI VETERINARY SUPPLY | 286576 | 03/29/2019 | | | 513.03 |
| 187365 | EUTHANIZATION DRUGS - ANIMAL CONTROL | | | 01 | 513.03 | |
| 4872 | MINE SUPPLY | 286577 | 03/29/2019 | | | 205.99 |
| 188898 | REPLACEMENT HOSES - ARC, GRAPPLE, ROLL | | | 24 | 205.99 | |
| 188898 | OFFS ETC INCLUDES ORINGS, FITTINGS, | | | 24 | | |
| 188898 | ADAPTERS, PER SAMPLES | | | 24 | | |
| 4925 | MSC INDUSTRIAL SUPPLY CO. | 286578 | 03/29/2019 | | | 182.41 |
| 190668 | MESH SCREEN FACE SHIELD FOR PARKS DEPT | | | 01 | 67.90 | |
| 190668 | SAFETY VEST, MISC TOOLS - WATER DPT | | | 01 | | |
| 190668 | MESH SCREEN FACE SHIELD FOR PARKS DEPT | | | 36 | 114.51 | |
| 190668 | SAFETY VEST, MISC TOOLS - WATER DPT | | | 36 | | |
| 4935 | MORRISON SUPPLY | 286579 | 03/29/2019 | | | 98.28 |
| 190960 | URINAL FLUSH VALVE - SPORTS COMPLEX | | | 29 | 98.28 | |
| 5497 | NMML | 286580 | 03/29/2019 | | | 275.00 |
| 190983 | 2019 CERTIFICATION WORKSHOP & SPRING | | | 01 | 275.00 | |
| 190983 | MEETING - RUIDOSO NM - KADEE RODRIGUEZ | | | 01 | | |
| 190983 | 4/15-18/2019 | | | 01 | | |
| 5502 | NM RECYCLING COALITION | 286581 | 03/29/2019 | | | 498.00 |
| 190895 | COMPOSTING CERTIFICATION - FLOREZ & | | | 36 | 498.00 | |
| 190895 | ANDERSON - SANTA FE NM - 4/9-11/19 | | | 36 | | |
| 5546 | NOAH'S ARK, INC. | 286582 | 03/29/2019 | | | 21253.35 |
| 186755 | SHELTER MAINTENANCE & MGMT/SPAY NEUTER | | | 01 | 21253.35 | |
| 5551 | NICHOLS PRINTING, INC. | 286583 | 03/29/2019 | | | 1679.00 |
| 190645 | BLACK CHECK STOCK - PAYROLL | | | 01 | 1679.00 | |
| 5639 | OFFICE DEPOT INC. | 286584 | 03/29/2019 | | | 291.52 |
| 190849 | OFFICE SUPPLIES | | | 01 | 47.96 | |
| 190864 | PRINTER CARTRIDGE - CASHIERS OFFICE | | | 01 | 243.56 | |
| 5938 | PITNEY BOWES LLC | 286585 | 03/29/2019 | | | 363.35 |
| 190766 | SUPPLIES - POSTAGE MACHINE | | | 01 | 363.35 | |
| 5950 | PLAINS WELDING SUPPLY,INC | 286586 | 03/29/2019 | | | 87.00 |
| 190622 | T-1 OZ AND ACYT FOR STREETS | | | 01 | 87.00 | |
| 6015 | THE FLAG MAKERS | 286587 | 03/29/2019 | | | 218.00 |
| 190660 | FLAGS - CARLSBAD VETERANS MEMORIAL PARK | | | 01 | 218.00 | |
| 6242 | PUBLISHERS PRIME | 286588 | 03/29/2019 | | | 22.84 |
| 188792 | SPANISH BOOKS FOR ADULT COLLECTION | | | 01 | 22.84 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 6365 | RAINBOW PRINTING | 286589 | 03/29/2019 | | | 1087.50 |
| 190088 | PATRON LIBRARY CARDS | | | 01 | 1087.50 | |
| 6510 | RUSH TRUCK CENTERS | 286590 | 03/29/2019 | | | 186.80 |
| 190924 | Unit/Asset: SW-9092 | | | 24 | 186.80 | |
| 190924 | HARNESS & LAMP - GRAPPLE TRUCK FENDER | | | 24 | | |
| 6739 | SHARNET CORP. | 286591 | 03/29/2019 | | | 3009.46 |
| 184850 | TROUBLESHOOT COMPUTER PROBLEMS | | | 01 | 2272.45 | |
| 185029 | FINANCIAL SYSTEM PROGRAMMING UPGRADES | | | 01 | 737.01 | |
| 6760 | SHERWIN-WILLIAMS | 286592 | 03/29/2019 | | | 493.14 |
| 191004 | PAINT - RAY ANAYA PARK BANDSHELL | | | 01 | 200.65 | |
| 190913 | PAINT FOR THE GRIZZLEY. (FABRICTED | | | 36 | 237.57 | |
| 190913 | SCREEN TO CLASSIFY MATERIAL) | | | 36 | | |
| 191114 | ROLLER COVERS TO PAINT GRIZZLEY. | | | 36 | 54.92 | |
| 6772 | SIERRA IRRIGATION, INC. | 286593 | 03/29/2019 | | | 2616.66 |
| 190942 | IRRIGATION PARTS - SUNSET PARK, AND | | | 01 | 2300.00 | |
| 190942 | CARLSBAD VETERANS MEMORIAL PARK TURF | | | 01 | | |
| 190586 | IRRIGATION PARTS FOR THE SPORTS COMPLEX | | | 29 | 316.66 | |
| 6932 | WOOD ENVIRONMENTAL & | 286594 | 03/29/2019 | | | 6774.55 |
| 182807 | PROFESSIONAL & TECHNICAL SERVICES FOR | | | 01 | 566.34 | |
| 182807 | EVALUATION OF GEOPHYSICAL INVESTIGATION | | | 01 | | |
| 182807 | PLAN & PARTICIPATION | | | 01 | | |
| 189466 | PROFESSIONAL & TECHNICAL SERVICES FOR | | | 01 | 6208.21 | |
| 189466 | EVAL OF GEOPHYSICAL INVESTIGATION PLAN | | | 01 | | |
| 6971 | SWANK MOTION PICTURES INC | 286595 | 03/29/2019 | | | 435.00 |
| 190250 | LICENSING FEE - LEGO MOVIE PARK EVENT | | | 01 | 435.00 | |
| 7482 | THERMAL SCIENTIFIC, INC | 286596 | 03/29/2019 | | | 19.50 |
| 190402 | REAGENTS NEEDED FOR NMED / EPA | | | 36 | 19.50 | |
| 190402 | COMPLIANCE TESTING. | | | 36 | | |
| 7937 | VERMEER SALES SOUTHWEST | 286597 | 03/29/2019 | | | 900.00 |
| 188046 | RENTAL/DELIVERY FEE - GRINDER | | | 24 | 450.00 | |
| 188046 | RENTAL/DELIVERY FEE - GRINDER | | | 36 | 450.00 | |
| 8076 | WATER INVENTORY | 286598 | 03/29/2019 | | | 14871.64 |
| 190981 | NEW SERVICE INVENTORY USED | | | 36 | 3573.22 | |
| 191068 | NEW SERVICE INVENTORY USED | | | 36 | 1480.22 | |
| 191129 | SERVICE INVENTORY USED | | | 36 | 9818.20 | |
| 8229 | TRENCH SHORE RENTALS | 286599 | 03/29/2019 | | | 2817.00 |
| 189460 | REPAIR PARTS - TRENCH BOXES FOR WORKING | | | 36 | 2817.00 | |
| 189460 | IN EXCAVATIONS. | | | 36 | | |
| 9280 | JOSEPH ERWIN GANT III | 286600 | 03/29/2019 | | | 134.56 |
| 185139 | COURT APPOINTED ATTORNEY SERVICES | | | 01 | 134.56 | |
| 10017 | HARVEY FUELS INC. | 286601 | 03/29/2019 | | | 756.25 |
| 190959 | DRIP OIL FOR WELLFIELD PUMPS | | | 36 | 756.25 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190959 | FOOD GRADE HYDRAULIC OIL | | | 36 | | |
| 10129 | TRAVEL HOST OF WEST TEXAS | 286602 | 03/29/2019 | | | 1550.00 |
| 188934 | ADVERTISING - VISITOR & MUSEUM GUIDE | | | 23 | 1550.00 | |
| 10624 | ARROW INTERNATIONAL | 286603 | 03/29/2019 | | | 1215.50 |
| 190226 | EMS SUPPLIES | | | 01 | 1215.50 | |
| 10684 | MARTHA HALL | 286604 | 03/29/2019 | | | 20.00 |
| | NMWWA OFFICERS MEETING - TRAINING - | | | 36 | 20.00 | |
| | ABQ NM - 3/21/19 | | | 36 | | |
| 10740 | KIRSTI MARTINEZ | 286605 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | ROOM ON 3/17/2019 | | | 01 | | |
| 10981 | TDS | 286606 | 03/29/2019 | | | 334.74 |
| 184925 | TELEPHONE, FAX, INTERNET SERVICE AT | | | 29 | 334.74 | |
| 184925 | THE SPORTS COMPLEX | | | 29 | | |
| 11049 | ENERGY ELECTRICAL DIST | 286607 | 03/29/2019 | | | 1200.00 |
| 189785 | 8 FT LED LIGHTS - CITY HALL | | | 01 | 1200.00 | |
| 11159 | EMERSON PROCESS MNGMT | 286608 | 03/29/2019 | | | 31269.00 |
| 189629 | MAINTENANCE AGREEMENT FOR COMPUTER SCADA | | | 36 | 31269.00 | |
| 189629 | SYSTEM THAT OPERATES THE WATER SYSTEM | | | 36 | | |
| 11267 | TADDY HEALTHCARE SVCS LLC | 286609 | 03/29/2019 | | | 338.81 |
| 190756 | PRE-EMPLOYMENT PHYSICALS | | | 01 | 188.23 | |
| 190757 | PRE-EMPLOYMENT PHYSICALS | | | 01 | 75.29 | |
| 190758 | PRE-EMPLOYMENT PHYSICAL | | | 01 | 75.29 | |
| 11317 | ADVANCE AUTO PARTS | 286610 | 03/29/2019 | | | 166.21 |
| 189855 | Unit/Asset: M-9 2015 FORD F-450 TYPE 1 | | | 01 | 76.68 | |
| 189855 | REAR AND FRONT BRAKE PADS | | | 01 | | |
| 190912 | Unit/Asset: PFA/SHOP | | | 01 | 89.53 | |
| 190912 | AIR REGULATOR | | | 01 | | |
| 11453 | FRANK JURCZAK | 286611 | 03/29/2019 | | | 20.00 |
| | WILDLAND DEPLOYMENT - BAYLOR CANYON FIRE | | | 01 | 20.00 | |
| | NEAR LAS CRUCES - 3/04-05/19 | | | 01 | | |
| 11598 | DADEE MFG, LLC | 286612 | 03/29/2019 | | | 2429.08 |
| 189075 | Unit/Asset: SW SCORPION BODY TRUCKS | | | 24 | 2429.08 | |
| 189075 | REPLACE CRACKED BODY LINKS ON ARC TRUCKS | | | 24 | | |
| 189075 | FOR SIDE PACKER ASSY | | | 24 | | |
| 11620 | AES INC. | 286613 | 03/29/2019 | | | 3559.26 |
| 190347 | CHLORINE, STABILIZER, SEAKLEAR ALGECIDE | | | 01 | 3559.26 | |
| 11707 | THUNDER RUN CONCRETE LLC | 286614 | 03/29/2019 | | | 1015.75 |
| 190873 | CONCRETE - SIDEWALKS AROUND THE TROY | | | 01 | 1015.75 | |
| 190873 | YOUNG PARK RESTROOM | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 11739 | TONY M. GITTO | 286615 | 03/29/2019 | | | 2000.00 |
| 189967 | LEG PRESS MACHINE - NORTH MESA SR CENTER | | | 01 | 2000.00 | |
| 11815 | LOWE'S | 286616 | 03/29/2019 | | | 461.70 |
| 190151 | EXHIBIT CONSTRUCTION SUPPLIES | | | 01 | 309.05 | |
| 191067 | LATH SCREWS, PAINTERS TAPE, AND SPACKLE | | | 01 | 152.65 | |
| 191067 | FOR EXHIBIT INSTALLATIONS AND TOUCH UP | | | 01 | | |
| 11899 | QUALITY JANITORIAL LLC | 286617 | 03/29/2019 | | | 1239.36 |
| 191035 | JANITORIAL SUPPLIES - CITY HALL | | | 01 | 1239.36 | |
| 12009 | JASMINE SILVA | 286618 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | ROOM ON 2/23/2019 | | | 01 | | |
| 12445 | JEFF PATTERSON | 286619 | 03/29/2019 | | | 63.66 |
| 190842 | SENATOR UDALL ROADSHOW - LOVINGTON NM - | | | 01 | 63.66 | |
| 190842 | 3/19/19 | | | 01 | | |
| 12574 | PILOT THOMAS LOGISTICS | 286620 | 03/29/2019 | | | 1900.32 |
| 186548 | DYED DIESEL FOR GOLF COURSE EQUIPMENT. | | | 01 | 956.96 | |
| 187850 | DYED DIESEL FOR GOLF COURSE EQUIPMENT. | | | 01 | 943.36 | |
| 12686 | AMARI LARA | 286621 | 03/29/2019 | | | 100.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 100.00 | |
| | ROOM ON 3/9/2019 | | | 01 | | |
| 12691 | CREATIVE CARLSBAD | 286622 | 03/29/2019 | | | 431.33 |
| 188803 | PROMOTIONAL EXPENSE - NIGHT OF LIGHTS | | | 23 | 431.33 | |
| 12755 | FMP GROUP | 286623 | 03/29/2019 | | | 987.11 |
| 183947 | CONTRACTOR - HALL OF FAME EXHIBIT | | | 21 | 987.11 | |
| 183947 | DISPLAY COMPLETION | | | 21 | | |
| 12859 | CARLSBAD COMMUNITY | 286624 | 03/29/2019 | | | 7980.53 |
| 186368 | COMMUNITY THEATER PROMOTIONAL SIGN | | | 23 | 7980.53 | |
| 12896 | FRIENDS / LIVING DESERT | 286625 | 03/29/2019 | | | 2735.47 |
| 187819 | PROMOTIONAL EXPENSE - LIVING DESERT | | | 23 | 2735.47 | |
| 12916 | TELEFLEX MEDICAL INC | 286626 | 03/29/2019 | | | 727.75 |
| 190886 | EMS SUPPLIES | | | 01 | 727.75 | |
| 13132 | ELITE SECURITY SERVICES | 286627 | 03/29/2019 | | | 323.93 |
| 188649 | SECURITY SERVICE - RIVERWALK REC CENTER | | | 21 | 323.93 | |
| 13200 | EL GRANDE DIST PARTNERSHP | 286628 | 03/29/2019 | | | 376.90 |
| 190810 | PAPER GOODS - SAN JOSE SR CENTER | | | 01 | 376.90 | |
| 13207 | CHAD HERRERA | 286629 | 03/29/2019 | | | 53.95 |
| 189943 | RECRUITING EVENT - CIELO VISTA MALL - | | | 01 | 53.95 | |
| 189943 | EL PASO TX - 2/23-24/19 | | | 01 | | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 13226 | DELTA CONSTRUCTORS LLC | 286630 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HOUSE ROOM ON 03/08/19 | | | 01 | | |
| 13271 | ACCU-DISCLOSE LLC | 286631 | 03/29/2019 | | | 4315.00 |
| 190725 | PROVIDE CONTINUING DISCLOSURE/ | | | 01 | 4315.00 | |
| 190725 | DISSEMINATION AGENT SERVICES | | | 01 | | |
| 13290 | CYNTHIA ARANDA | 286632 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | ROOM ON 3/16/19 | | | 01 | | |
| 13291 | VIVIAN DELGADO | 286633 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF THE POWER | | | 01 | 50.00 | |
| | HOUSE ROOM ON 03/23/19 | | | 01 | | |
| 13292 | MIRNA GONZALEZ | 286634 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF TOTTENHOFF | | | 01 | 50.00 | |
| | ROOM 3/16/19 | | | 01 | | |
| 13293 | SHANDA KUTEJ | 286635 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR THE USE OF TOTTENHOFF | | | 01 | 50.00 | |
| | ROOM ON 03/16/19 | | | 01 | | |
| 13294 | ROSA LOMAX | 286636 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | ROOM ON 3/16/19 | | | 01 | | |
| 13295 | JOSEPH MCGAHA | 286637 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF TOTTENHOFF | | | 01 | 50.00 | |
| | ROOM ON 3/9/2019 | | | 01 | | |
| 13296 | PAMELA NIETO | 286638 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF TOTTENHOFF | | | 01 | 50.00 | |
| | ROOM ON 3/23/19 | | | 01 | | |
| 13297 | MARJORIE SHEPPARD | 286639 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | ROOM ON 3/15/19 | | | 01 | | |
| 13298 | NORMA THOMPSON | 286640 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF GOLF BANQUET | | | 01 | 50.00 | |
| | ROOM ON 3/9/2019 | | | 01 | | |
| 13299 | BRITTANY VANDERGRIFF | 286641 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | ROOM ON 3/24/19 | | | 01 | | |
| 13300 | DENISE VANNATTER | 286642 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF POWER HOUSE | | | 01 | 50.00 | |
| | ROOM ON 3/10/19 | | | 01 | | |
| 13301 | MARIE YBARRA | 286643 | 03/29/2019 | | | 50.00 |
| | DEPOSIT REFUND FOR USE OF GOLF BANQUET | | | 01 | 50.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| | ROOM ON 3/16/2019 | | | 01 | | |
| 14042 | RUDY GRANGER | 286644 | 03/29/2019 | | | 190.00 |
| 190491 | CERTIFIED POOL OPERATOR TRAINING & | | | 01 | 190.00 | |
| 190491 | EXAM - ABQ NM - 3/18-20/19 | | | 01 | | |
| 14050 | MICHAEL R. HERNANDEZ | 286645 | 03/29/2019 | | | 190.00 |
| 190490 | CERTIFIED POOL OPERATOR TRAINING & | | | 01 | 190.00 | |
| 190490 | EXAM - ABQ NM - 3/18-20/19 | | | 01 | | |
| 15744 | ANDRES RUIZ | 286646 | 03/29/2019 | | | 90.96 |
| 188543 | ASSIST ROOKIE FFS DURING FIREFIGHTER | | | 01 | 90.96 | |
| 188543 | FINAL PRACTICAL EXAMS - SOCORRO NM - | | | 01 | | |
| 188543 | 12/10-13/18 | | | 01 | | |
| | Report Totals: | | | | 2220609.04 | 2220609.04 |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 6932 | WOOD ENVIRONMENTAL & | 28397 | 03/01/2019 | | | 12714.55 |
| 181992 | MATERIALS TESTING - SAN JOSE 5 PROJECT | | | 44 | 12714.55 | |
| 11707 | THUNDER RUN CONCRETE LLC | 28398 | 03/01/2019 | | | 1555.37 |
| 186405 | CITY SIDEWALK PROJECT | | | 49 | 1555.37 | |
| 7249 | HII NUCLEAR INC. | 28399 | 03/05/2019 | | | 11685.63 |
| 185551 | GROUNDWATER SAMPLING - CLOSED LANDFILL | | | 63 | 11685.63 | |
| 13209 | SIMON KING | 28400 | 03/05/2019 | | | 300.00 |
| 189956 | NMCB GRANT FY 2019 | | | 40 | 300.00 | |
| 189956 | RADIO BLVD CLEANUP | | | 40 | | |
| 189956 | INTENTIONAL SHIFTING YOUTH GROUP | | | 40 | | |
| 4862 | MTD INC-THE KID | 28401 | 03/08/2019 | | | 200.00 |
| 189513 | NMCB GRANT FY19 | | | 40 | 200.00 | |
| 189513 | RIVERBLITZ 2019 CLEANUP (GAC) | | | 40 | | |
| 189513 | EVENT DATE MARCH 2, 2019 | | | 40 | | |
| 4935 | MORRISON SUPPLY | 28402 | 03/08/2019 | | | 106.30 |
| 189911 | COMMODES & CHANGING STATION | | | 49 | 106.30 | |
| 1290 | CONSTRUCTOR'S INC. | 28403 | 03/13/2019 | | | 122129.92 |
| 187075 | STREET REPAIRS: POMPA (DEBACA TO | | | 44 | 122129.92 | |
| 187075 | MESQUITE) | | | 44 | | |
| 5729 | PECOS VALLEY BROADCASTING | 28404 | 03/13/2019 | | | 205.00 |
| 189506 | NMCB GRANT FY19 | | | 40 | 205.00 | |
| 189506 | RADIO ADS FOR RIVERBLITZ 2019 (GAC) | | | 40 | | |
| 189506 | EVENT DATE MARCH 2, 2019 PUBLIC CLEANUP | | | 40 | | |
| 902 | CARLSBAD RADIO INC. | 28405 | 03/15/2019 | | | 215.29 |
| 189514 | NMCB GRANT FY19 | | | 40 | 215.29 | |
| 189514 | RIVERBLITZ 2019 CLEANUP EVENT (GAC) | | | 40 | | |
| 189514 | EVENT DATE MARCH 2, 2019 | | | 40 | | |
| 10561 | CITY GLASS & MIRROR INC | 28406 | 03/15/2019 | | | 3886.67 |
| 189832 | COMPLETE FINAL PHASE - WINDOW UPGRADES | | | 49 | 3886.67 | |
| 189832 | RIVERWALK REC CENTER | | | 49 | | |
| 12956 | DESERT FOX SOLUTIONS | 28407 | 03/15/2019 | | | 3079.27 |
| 188448 | VEGETATION MONITORING - CLOSED LANDFILL | | | 63 | 3079.27 | |
| 13261 | LYSONDRA BARTOCK | 28408 | 03/15/2019 | | | 350.00 |
| 190478 | NMCB GRANT FY19 | | | 40 | 350.00 | |
| 190478 | EDDY COUNTY TEEN COURT | | | 40 | | |
| 190478 | TROY YOUNG PARK OFF SAN JOSE BLVD | | | 40 | | |
| 11707 | THUNDER RUN CONCRETE LLC | 28409 | 03/22/2019 | | | 761.81 |
| 190521 | CITY SIDEWALK PROJECT | | | 49 | 761.81 | |
| 190521 | CITY SIDEWALK PROJECT | | | 49 | 793.55 | |
| 12548 | MICHELLE SMITH | 28411 | 03/29/2019 | | | 500.00 |
| 190203 | NMCB GRANT FY 19 | | | 40 | 500.00 | |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 190203 | CAVEMEN BASKETBALL BOOSTER CLUB | | | 40 | | |
| 190203 | CHAPMAN RD CLEANUP | | | 40 | | |
| | Report Totals: | | | | 158483.36 | 157689.81 |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 13203 | SEPI MARKETING | 286090 | 03/05/2019 | | | 2094.00 |
| 189871 | 2019 ADVERTISING FOR CARLSBAD WATER PARK | | | 23 | 2094.00 | |
| 5483 | NEW MEXICO MAGAZINE | 286129 | 03/08/2019 | | | 1233.00 |
| 186436 | ADVERTISING IN NEW MEXICO MAGAZINE | | | 23 | 1233.00 | |
| 5729 | PECOS VALLEY BROADCASTING | 286132 | 03/08/2019 | | | 1381.04 |
| 188217 | RADIO ADVERTISING FOR FLAMENCO EXHIBIT | | | 23 | 345.26 | |
| 188217 | KSVP-AM | | | 23 | | |
| 188889 | RADIO ADVERTISING FOR BOOK TALK EVENT | | | 23 | 517.89 | |
| 189157 | RADIO ADVERTISING - FLAMENCO EVENT | | | 23 | 517.89 | |
| 13203 | SEPI MARKETING | 286185 | 03/08/2019 | | | 698.00 |
| 189871 | 2019 ADVERTISING FOR CARLSBAD WATER PARK | | | 23 | 698.00 | |
| 189871 | KOA, CBAD RV, LIVING DESERT, BRANTLEY | | | 23 | | |
| 941 | CARLSBAD MAINSTREET CORP | 286246 | 03/15/2019 | | | 20025.18 |
| 185991 | PROMOTIONAL EXP - CARLSBAD MAINSTREET | | | 23 | 3000.00 | |
| 185991 | ADVERTSIING CAMPAIGN | | | 23 | | |
| 1206 | CHAMBER OF COMMERCE CORP. | 286248 | 03/15/2019 | | | 44792.35 |
| 185990 | PROMOTIONAL EXP - EVENTTS | | | 23 | 22666.67 | |
| 12896 | FRIENDS / LIVING DESERT | 286333 | 03/15/2019 | | | 5389.65 |
| 187819 | PROMOTIONAL EXPENSE - LIVING DESERT | | | 23 | 5389.65 | |
| 223 | AD VENTURE MARKETING | 286396 | 03/22/2019 | | | 838.90 |
| 190209 | CARLSBAD WATER PARK ADVERTISING- | | | 23 | 838.90 | |
| 190209 | FOCUS ON ARTESIA SPRING AND SUMMER 2019, | | | 23 | | |
| 190209 | FOCUS ON CARLSBAD SPRING 2019, AND FOCUS | | | 23 | | |
| 190209 | ON ROSWELL SUMMER 2019. | | | 23 | | |
| 13203 | SEPI MARKETING | 286492 | 03/22/2019 | | | 469.00 |
| 189976 | ADVERTISING - AREA PARKS & RV PARK GUIDE | | | 23 | 469.00 | |
| 189976 | ADVERTISING - AREA PARKS & RV PARK GUIDE | | | 23 | 469.00 | |
| 223 | AD VENTURE MARKETING | 286557 | 03/29/2019 | | | 838.90 |
| 189557 | ADVERTISING - FOCUS ON CARLSBAD MAGAZINE | | | 23 | 838.90 | |
| 189557 | 2019 YEAR | | | 23 | | |
| 10129 | TRAVEL HOST OF WEST TEXAS | 286602 | 03/29/2019 | | | 1550.00 |
| 188934 | ADVERTISING - VISITOR & MUSEUM GUIDE | | | 23 | 1550.00 | |
| 12691 | CREATIVE CARLSBAD | 286622 | 03/29/2019 | | | 431.33 |
| 188803 | PROMOTIONAL EXPENSE - NIGHT OF LIGHTS | | | 23 | 431.33 | |
| 12859 | CARLSBAD COMMUNITY | 286624 | 03/29/2019 | | | 7980.53 |
| 186368 | COMMUNITY THEATER PROMOTIONAL SIGN | | | 23 | 7980.53 | |
| 12896 | FRIENDS / LIVING DESERT | 286625 | 03/29/2019 | | | 2735.47 |
| 187819 | PROMOTIONAL EXPENSE - LIVING DESERT | | | 23 | 2735.47 | |
| | Report Totals: | | | | 51775.49 | 90457.35 |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 12755 | FMP GROUP | 286087 | 03/05/2019 | | | 754.60 |
| 183947 | CONTRACTOR - COMPLETE THE HALL OF FAME | | | 21 | 754.60 | |
| 183947 | EXHIBIT DISPLAY - MUSEUM | | | 21 | | |
| 13132 | ELITE SECURITY SERVICES | 286088 | 03/05/2019 | | | 430.58 |
| 188649 | SECURITY SERVICE - RIVERWALK REC CENTER | | | 21 | 430.58 | |
| 5775 | COOPERATIVE EDUCATIONAL | 286133 | 03/08/2019 | | | 57306.61 |
| 189363 | CES / GREER CONSTRUCTION - BANDSHELL | | | 21 | 41425.45 | |
| 189363 | SHADE STRUCTURE | | | 21 | | |
| 941 | CARLSBAD MAINSTREET CORP | 286246 | 03/15/2019 | | | 20025.18 |
| 185996 | HOLIDAY DECOR - CARLSBAD MAINSTREET | | | 21 | 11337.68 | |
| 1206 | CHAMBER OF COMMERCE CORP. | 286248 | 03/15/2019 | | | 44792.35 |
| 185995 | CONTRACTUAL EXP - PRV MANAGEMENT | | | 21 | 22125.68 | |
| 13132 | ELITE SECURITY SERVICES | 286336 | 03/15/2019 | | | 430.58 |
| 188649 | SECURITY SERVICE - RIVERWALK REC CENTER | | | 21 | 430.58 | |
| 2947 | GREER CONSTRUCTION, INC. | 286376 | 03/20/2019 | | | 39534.80 |
| 182185 | CONSTRUCTION - PHASE 1 - CAVERN THEATER | | | 21 | 39534.80 | |
| 11680 | HINKLE + LANDERS, PC | 286388 | 03/20/2019 | | | 17751.95 |
| 184899 | ANNUAL AUDIT SERVICES FOR FY 2017-2018 | | | 21 | 1614.69 | |
| 13132 | ELITE SECURITY SERVICES | 286394 | 03/20/2019 | | | 269.11 |
| 188649 | SECURITY SERVICE - RIVERWALK REC CENTER | | | 21 | 269.11 | |
| 12755 | FMP GROUP | 286623 | 03/29/2019 | | | 987.11 |
| 183947 | CONTRACTOR - HALL OF FAME EXHIBIT | | | 21 | 987.11 | |
| 183947 | DISPLAY COMPLETION | | | 21 | | |
| 13132 | ELITE SECURITY SERVICES | 286627 | 03/29/2019 | | | 323.93 |
| 188649 | SECURITY SERVICE - RIVERWALK REC CENTER | | | 21 | 323.93 | |
| | Report Totals: | | | | 119234.21 | 182606.80 |

| Vendor/PO | | CHECK NUMBER | CHECK DATE | FUND | FUND AMOUNT | CHECK AMOUNT |
|---|---|---|---|---|---|---|
| 11010 | US DEPARTMENT OF ENERGY | 4676 | 03/15/2019 | | | 46350.00 |
| | CETANE REIMBURSEMENT FOR MARCH 2019 | | | 88 | 46350.00 | |
| | Report Totals: | | | | 46350.00 | 46350.00 |

**LINKED MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX BUILDING ON JANUARY 22, 2019 AT 6:00 P.M.**

| | | |
|---|---|---|
| Present: | Dale Janway | Mayor |
| | Edward T. Rodriguez | Councilor |
| | Leo B. Estrada | Councilor |
| | Jason O. Chavez | Councilor |
| | Judith E. Waters | Councilor |
| | Wesley A. Carter | Councilor |
| | Mark C. Walterscheid | Councilor |
| Absent: | Lisa A. Anaya Flores | Councilor |
| | Jason Shirley | Councilor |
| Also Present: | Michael Hernandez | City Administrator |
| | John Lowe | Deputy City Administrator |
| | Eileen P. Riordan | City Attorney |
| | Nadine Mireles | City Clerk |
| | Ken Britt | Community Dev. Director |
| | Angie Barrios-Testa | Director of Municipal Services |
| | KC Cass | Director of Projects |
| | Ron Myers | Director of Utilities |
| | Sam Plumlee | IT Director |
| | Wendy Austin | Finance Director |
| | Richard Lopez | Fire Chief |
| | Jeff Patterson | Planning Director |
| | Shane Skinner | Police Chief |
| | Patrick Cass | Public Works Director |

DRAFT

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 **Call Meeting to Order**

0:00:01 Invocation – Pledge of Allegiance

0:00:37 **1. APPROVAL OF AGENDA**

0:00:39 **Motion**

The motion was made by Councilor Carter and seconded by Councilor Estrada to approve the Agenda

0:00:44 **Vote**
The vote was as follows: Yes - Carter, Estrada, Rodriguez, Waters, Walterscheid, Chavez; No - None; Absent - Shirley, Anaya Flores; the motion carried.

0:01:04 **2. ROUTINE AND REGULAR BUSINESS**

A. Minutes of the Regular City Council Meeting held on April 9, 2019
B. City Personnel Report
C. Purchasing
1) Consider Approval to Reject and Rebid for the Addition and Remodel of Fire Station #6 located at the Cavern City Air Terminal
2) Consider Approval to Conduct Annual Bids for the 2019-2020 Fiscal Year for Concrete, Tree Trimming and Pest Control Services
3) Consider Approval to Award RFP No 2019-03 to Mitchell and Cruse Architecture, LLC for Professional Design services for the new San Jose Senior Center
4) Consider Approval to Award RFP No 2019-08 to Aquatic Consultants Inc. for Professional Aquatic Management Services for the effluent ponds at the Carlsbad Municipal Golf Course
D. Contracts and Agreements
1) Consider Approval of Third Renewal of Professional Services Agreement between the City of Carlsbad and Chaparral Claims & Investigations, LLC for Claims Administration and Adjustment Services
E. Monthly Reports
1) Community Development Department March 2019
2) Municipal Court March 2019
3) Municipal Services Department March 2019
4) PER Department March 2019
5) Utilities Department March 2019
F. Set Date: May 28, 2019
1) An Ordinance extending a moratorium on the acceptance, review and issuance of all building and subdivision permits in the area known as the I&W Brine Well main cavern and partial salt removal areas
G. Set Date: June 11, 2019
1) An Ordinance rezoning part of "I" Industrial District to "C-2"Commercial 2 District for an approximately 9.66 acre property, located at 1318 W. Derrick Rd
2) An Ordinance rezoning part of "I" Industrial District to "C-2"Commercial 2 District for an approximately 16.162 acre property, located at 1224 W. Derrick Rd
3) An Ordinance rezoning part of "R-1" Residential 1 District to "C-2" Commercial 2 District for an approximately 2.87 acre property, located at 3804 National Parks Hwy
4) An Ordinance rezoning part of "I" Industrial District to "C-2"Commercial 2

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0:01:26 **Mayor Janway asked Mr. Hernandez to discuss item C.1 Consider Approval to Reject and Rebid for the Addition and Remodel of Fire Station #6 located at the Cavern City Air Terminal.**

**Mr. Hernandez** explained staff is requesting approval to reject and rebid the proposals that were received for the remodel of Fire Station #6. He explained the city has $1.9 million total budgeted for the remodel and the lowest bid came in at $2.4 million. He explained the projects team has met with the architect to work on cutting the price and get the remodel within the $1.9 million budget.

0:02:20 **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Waters to approve Routine and Regular Business

0:02:26 **Vote**

The vote was as follows: Yes - Carter, Estrada, Rodriguez, Waters, Walterscheid, Chavez; No - None; Absent - Shirley, Anaya Flores; the motion carried.

0:02:43 **3. CONSIDER APPROVAL OF REQUEST FOR A BUSINESS LICENSE BY THE HEIGHTS LION CLUB FOR A CARNIVAL AT 300 AND 301 DIAZ STREET (RAY ANAYA/SAN JOSE PLAZA AND PARK)**

**Mr. Patterson** explained the Heights Lions Club is requesting a special business license to hold a carnival at 300 and 301 Diaz Street. He said this is a yearly event held by the Lions Club. He said all the ordinance requirements have been met and the Planning Department recommends approval.

0:03:48 **Motion**

The motion was made by Councilor Waters and seconded by Councilor Rodriguez to approve Request for a Business License by the Heights Lions Club for a Carnival at 300 and 301 Diaz Street

0:03:52 **Vote**

The vote was as follows: Yes - Carter, Estrada, Rodriguez, Waters, Walterscheid, Chavez; No - None; Absent - Shirley, Anaya Flores; the motion carried.

0:04:05 **4. CONSIDER APPROVAL OF REQUEST FOR A TEMPORARY USE APPLICATION TO ALLOW TEMPORARY HOUSING AS A TEMPORARY USE FOR AN APPROXIMATELY 2.17 ACRES AT 3402 HIDALGO, CARLSBAD, NM; APPLICANT: ROBERT CULVER**

**Mr. Patterson** explained request is to allow Temporary Housing as a Temporary Use at 3402 Hidalgo Road. He said the previous property owner had 4 spaces approved for temporary RV lodging. He said the property has been sold and the new owner would like to expand the park to 16 lodging spaces. He said the Planning and Zoning Commission and the Planning Department recommend approval of the Temporary Use Application.

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0:05:28 **Motion**
The motion was made by Councilor Estrada and seconded by Councilor Chavez to approve request for a Temporary Use Application to allow Temporary Housing as a Temporary Use for an approximately 2.17 acres at 3402 Hidalgo, Carlsbad, NM; Applicant: Robert Culver

0:05:37 **Vote**
The vote was as follows: Yes - Carter, Estrada, Rodriguez, Waters, Walterscheid, Chavez; No - None; Absent - Shirley, Anaya Flores; the motion carried.

0:05:50 **5. CONSIDER APPROVAL OF REQUEST FOR A TEMPORARY USE APPLICATION TO ALLOW TEMPORARY HOUSING AS A TEMPORARY USE FOR AN APPROXIMATELY 3.44 ACRES AT 2605 & 2607 VIOLET, CARLSBAD, NM; APPLICANT: COLIN GRIMES**
**Mr. Patterson** explained this is a request to allow Temporary Housing as a Temporary Use at 2605 & 2607 Violet Street. He explained the property is located off of an alley access. He said the applicant has provided a site plan showing he will meet all of the requirements. He added the city will look at naming the alley so the property will be addressed properly. He said the Planning Department and the Planning and Zoning Commission recommend approval.

0:08:48 **Motion**
The motion was made by Councilor Carter and seconded by Councilor Rodriguez to approve Request for a Temporary Use Application to allow Temporary Housing as a Temporary Use for an approximately 3.44 acres at 2605 & 2607 Violet, Carlsbad, NM; Applicant: Colin Grimes

0:08:56 **Vote**
The vote was as follows: Yes - Carter, Estrada, Rodriguez, Waters, Walterscheid, Chavez; No - None; Absent - Shirley, Anaya Flores; the motion carried.

0:09:11 **6. CONSIDER APPROVAL OF RESOLUTION NO 2019-14, A RESOLUTION REQUIRING THE REMOVAL OF THE BUILDING AND DEBRIS AT 1829 W TEXAS STREET OWNER: JIMMY G. AND HEATHER WILCOX**
**Ms. Riordan** explained this property is near the southeast corner of Texas and Third Street. She explained in July of 2018 there was a fire on the property causing significant structural damages. She explained Code Enforcement has contacted the owners to have the property cleaned and the property remains very unsightly and unsafe. **Ms. Riordan** explained staff has been in contact with an individual who wishes to buy the property. She added staff's recommendation is regardless of the change in ownership, that Council adopts the Resolution. She said the Resolution as drafted allows 30 days to bring the property into compliance.

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**Mr. Jesus DeAvila** explained he just signed the contract to purchase the property. He explained he spoke to Mr. KC Cass and was told to contact an asbestos company before he can be issued a permit to remove the structure. **Mr. Cass** explained there was a very significant fire at the property. He said the fire left over half of the property completely structurally deficient and in danger of collapse. He said the biggest immediate concern to the public is the open nature and people or children wandering into the property.

**Mr. De Avila** added that his plan is to remove all the structures, flatten out the property, and put up a privacy fence around the property. **Mr. Cass** added if additional time is given he recommends a construction type fence be put up around the property.

0:18:35 **Motion**
The motion was made by Councilor Rodriguez and seconded by Councilor Chavez to approve Resolution No. 2019-14, a Resolution requiring the removal of the building and debris at 1829 W. Texas Street Owner: Jimmy G and Heather Wilcox

0:19:11 **Vote**
The vote was as follows: Yes - Carter, Estrada, Rodriguez, Waters, Walterscheid, Chavez; No - None; Absent - Shirley, Anaya Flores; the motion carried.

0:20:44 **7. CONSIDER APPROVAL OF ORDINANCE 2019-21, AN ORDINANCE ADOPTING AMENDMENTS TO THE CARLSBAD CODE OF ORDINANCES, CHAPTER 20 – FIRE PREVENTION AND PROTECTION ORDINANCE**

0:21:00 **A. Public Hearing**
**Mr. Patterson** explained a recent annexation was approved by Council at the intersection of Standpipe Rd. and W. Lea St. which forced annexed several properties into the city. He explained the properties that were force annexed currently house fireworks stands. He explained the city's current Fire Prevention and Protection Ordinance prohibits the sale of most fireworks within the city limits. **Mr. Patterson** said he was directed to review the Ordinance and bring forward amendments that would allow these force annexed properties to continue the sale of prohibited fireworks and continue their business. He added the Planning Department, the Fire Department, and the City Attorney's Office worked on the amendments and present them tonight for Council's consideration and approval.

0:22:54 **Mayor Janway asked if anyone would like to speak in favor of the Ordinance.**
**Mr. Jenkins** asked if the properties are sold to a new owner would the sale of fireworks be allowed by the new owner. **Ms. Riordan** explained as the Ordinance is drafted, a sale would not affect the sale of fireworks as long as the sale was to an immediate family member. She added if the sale was outside the immediate family the permission

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would end. **Mr. Jenkins** asked if the stands would be allowed to shoot off ariel fireworks? Ms. Riordan said no. **Mr. Jenkins** asked if a city permit would be required. **Ms. Riordan** said yes

0:25:32 **Mayor Janway asked if anyone would like to speak regarding the Ordinance. No one appeared and the Mayor declared the public hearing closed and reconvened the Council in regular session**

0:25:44 **B. Consider Approval**

0:25:46 **Motion**
The motion was made by Councilor Carter and seconded by Councilor Rodriguez to approve Ordinance No. 2019-21, an Ordinance adopting amendments to the Carlsbad Code of Ordinances, Chapter 20 - Fire Prevention and Protection Ordinance

0:25:52 **Vote**
The vote was as follows: Yes - Carter, Estrada, Rodriguez, Waters, Walterscheid, Chavez; No - None; Absent - Shirley, Anaya Flores; the motion carried.

0:26:06 **8. COUNCIL COMMITTEE REPORTS**
**Councilor Rodriguez** said the Census Committee had a very good meeting with Xochitl Torres Small. He added a lot of good information was exchanged.

**Councilor Chavez** said he will be visiting Washington, DC next week to meet with New Mexico Representatives to discuss city business, the oil field, and the WIPP project.

**Mayor Janway** added that Congresswoman Small has an office in city hall and said it will be staffed two to three days per week.

0:27:39 **9. ADJOURN**

0:27:41 **Motion**
The motion was made by Councilor Waters and seconded by Councilor Rodriguez to Adjourn

0:27:47 **Vote**
The vote was as follows: Yes - Carter, Estrada, Rodriguez, Waters, Walterscheid, Chavez; No - None; Absent - Shirley, Anaya Flores; the motion carried.

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0:28:03 **Adjourn**

There being no further business, the meeting was adjourned at 6:30 p.m.

_____

Dale Janway, Mayor

ATTEST:

_____

Nadine Mireles, City Clerk

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CITY OF CARLSBAD

**PERSONNEL REPORT**

May 14, 2019

**APPOINTMENTS:**

| NAME | DATE | DEPARTMENT | CLASSIFICATION |
|---|---|---|---|
| Julian Aguilar | 05/15/19 | Sports Complex | Seasonal Laborer |
| Denise Biscaino | 05/15/19 | Riverwalk Recreation Center | Recreation Attendant, on-call |
| Cora Box | 05/15/19 | Water Park | Lifeguard |
| Caitlin Carrasco | 05/15/19 | Riverwalk Recreation Center | Recreation Attendant, seasonal |
| Jarek Castillo | 05/15/19 | Water Park | Lifeguard |
| Gunner Christiansen | 05/15/19 | Water Park | Lifeguard |
| Isabella Corder | 05/15/19 | Water Park | Lifeguard |
| Michael Cordova | 05/15/19 | Airport | Airport Operations Specialist |
| Davis Dugan | 05/15/19 | Water Park | Lifeguard |
| Andrew Easley | 05/15/19 | Water Park | Lifeguard |
| Anthony Echavarria | 05/15/19 | Water Park | Lifeguard |
| Theodore Fiala | 05/15/19 | Water Park | Lifeguard |
| William Fiala | 05/15/19 | Water Park | Lifeguard, on-call |
| Colby Haschets | 05/15/19 | Water Park | Lifeguard |
| Edgar Jaramillo | 05/15/19 | Police | Patrolman, uncertified |
| Michael Johnson | 05/15/19 | Water Park | Lifeguard |
| Sasha Jordan | 05/15/19 | Finance | Receptionist |
| Denise Madrid-Boyea | 05/15/19 | Executive | Deputy City Attorney |
| Andrew Miller | 05/15/19 | Water Park | Lifeguard, on-call |
| Robert Nidy | 05/15/19 | Golf | Seasonal Laborer |
| Ayden Parent | 05/15/19 | Water Park | Lifeguard, on-call |
| Cooper Perez | 05/15/19 | Water Park | Lifeguard |
| Mia Perez | 05/15/19 | Riverwalk Recreation Center | Recreation Attendant, seasonal |
| William Riley | 05/15/19 | Water Park | Lifeguard, on-call |
| Sergio Rodriguez | 05/15/19 | Police | Patrolman, uncertified |
| Alysia Tiller | 05/15/19 | Water Park | Lifeguard, on-call |

**TERMINATIONS:**

| NAME | DATE | DEPARTMENT | CLASSIFICATION | REASON |
|---|---|---|---|---|
| Zachary Bird | 05/03/19 | Police | Sergeant | Resigned |
| Annette Chavez | 04/23/19 | Police | Records Clerk | Resigned |
| Raymond Craddock | 04/25/19 | Police | Patrolman, uncertified | Declined job offer |
| Gilbert Ebright | 04/17/19 | Transit | Transit Driver, on-call | Retired |
| Aileen Florez | 04/25/19 | Finance | Receptionist | Declined job offer |
| Sarah Fowler | 05/03/19 | Water Park | Lifeguard | Declined job offer |
| Alan Franzoy | 04/30/19 | Police | Corporal | Retired |
| Jaron Green | 05/02/19 | Fire | Firefighter Rookie/EMT-B | Resigned |
| Saile Molina | 05/03/19 | Water Park | Lifeguard | Declined job offer |
| Rene Ramos | 04/26/19 | Garage | Garage Clerk | Resigned |
| Sammy Saiz | 04/22/19 | Golf Course | Caretaker | Resigned |
| Ronnie Williamson | 04/22/19 | Riverwalk Recreation Center | Recreation Attendant, on-call | Resigned |
| Matthew Zumbrun | 05/07/19 | Water Park | Head Lifeguard | Declined job offer |

**INTERNAL TRANSFERS AND PROMOTIONS:**

| NAME | DATE | DEPARTMENT | CLASSIFICATION |
|---|---|---|---|
| Dennis Contreras | 04/29/19 | Facility Maintenance | Foreman |
| Jacob Dorado | 05/06/19 | Fire | Firefighter/EMT-I |
| Ian Garza | 05/06/19 | Water Park | Assistant Manager |
| Robert Trautner | 05/06/19 | Fire | Firefighter/EMT-I |

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kdbrit@cityofcarlsbadnm.com, c=US Date: 2019.04.24 13:11:57 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 24, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Julian Aguilar Classification/Position: Seasonal Laborer
Department: Sport's Complex

☐ Regular ☒ Full-time ☒ Hourly $9.50 per hour
☒ Seasonal ☐ Part-time ☐ Salary $_____ per annum
☐ Temporary ☐ On call

**Education Level:**

☒ High School Diploma ☐ GED or equivalent
☐ Associates Degree
☐ Bachelors Degree
☐ Masters Degree
☐ Other

**Employment:**

Present or last Employer: Blake's Lotaburger
From April 2019 to Present Classification: Maintenance
Duties: General Maintenance work.

Related Experience: Mr. Aguilar has previous experience as a laborer.

Comments: With Mr. Aguilar's previous experience he will be a great addition to the Sport's Complex.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Angie Barrios-Testa, Director of Municipal Services

Digitally signed by Angie Barrios-Testa
DN: cn=Angie Barrios-Testa, o=City of Carlsbad, ou=Community Development, email=abarrios@carlsbadnm.com, c=US
Date: 2019.04.25 09:37:06 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 25, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Denise Biscaino Classification/Position: Recreation Attendant

Department: Riverwalk Recreation Center

- [x] Regular
- [ ] Seasonal
- [ ] Temporary
- [ ] Full-time
- [x] Part-time
- [x] On call
- [x] Hourly $12.98 per hour
- [ ] Salary $_____ per annum

**Education Level:**

- [x] High School Diploma
- [ ] GED or equivalent
- [ ] Associates Degree _____
- [ ] Bachelors Degree _____
- [ ] Masters Degree _____
- [ ] Other _____

**Employment:**

Present or last Employer: Walmart

From 2013 to Present Classification: Stocker

Duties: Stocking shelves, receiving merchandise, and other general stocking duties.

Related Experience: Ms. Biscaino has previous experience working with children at a Daycare facility, and is regular patron and volunteer at the Riverwalk Recreation Center.

Comments: Ms. Biscaino is very enthusiastic about the job and will be a great fit for the Riverwalk Recreation Center.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kbrit@cityofcarlsbadnm.com, c=US Date: 2019.05.07 11:42:50 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 30, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Cora Box Classification/Position: Lifeguard

Department: Water Park

☐ Regular ☒ Full-time ☒ Hourly $12.00 per hour

☒ Seasonal ☐ Part-time ☐ Salary $_____ per annum

☐ Temporary ☐ On call

**Education Level:**

☒ High School Diploma ☐ GED or equivalent

☐ Associates Degree

☐ Bachelors Degree

☐ Masters Degree

☒ Other Currently attending Texas Tech University.

**Employment:**

Present or last Employer: WoodBridge Home Exteriors

From March 2019 to May 2019 Classification: PR Representative

Duties: Booking appointments for new clients.

Related Experience: Ms. Box has been a Lifeguard and a Head Guard for the City of Carlsbad during previous seasons.

Comments: Ms. Box returning for this season will be an asset to the Carlsbad Water Park.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Angie Barrio-Testa, Director of Community Development

Digitally signed by Angie Barrio-Testa
DN: cn=Angie Barrio-Testa, o=City of Carlsbad, ou=Community Development, email=abarrio@cityofcarlsbadnm.com, c=US
Date: 2019.04.30 16:52:02 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 30, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Caitlin Carrasco Classification/Position: Recreation Attendant
Department: Riverwalk Rec. Center

| | | | |
|---|---|---|---|
| ☐ Regular | ■ Full-time | ■ Hourly | $ 9.00 per hour |
| ■ Seasonal | ☐ Part-time | ☐ Salary | $ _____ per annum |
| ☐ Temporary | ☐ On call | | |

**Education Level:**

■ High School Diploma ☐ GED or equivalent

☐ Associates Degree _____

☐ Bachelors Degree _____

☐ Masters Degree _____

■ Other Currently attending New Mexico State University.

**Employment:**

Present or last Employer: The Children's Garden
From October 2018 to Present Classification: Assistant Teacher
Duties: Providing child care, cleaning, answering the phone, and working with parents of the community.

Related Experience: Ms. Carrasco was previously employed with the City of Carlsbad at the Riverwalk Recreation Center.

Comments: The Riverwalk Recreation Center is pleased to have Ms. Carrasco returning this summer. She is familiar with the job and will be a great addition to the team.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kbrit@carlsbadca.gov, c=US Date: 2019.05.07 11:42:11 -05'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Jarek M. Castillo Classification/Position: Lifeguard

Department: Water Park

☐ Regular ☒ Full-time ☒ Hourly $ 12.00 per hour

☒ Seasonal ☐ Part-time ☐ Salary $ _____ per annum

☐ Temporary ☐ On call

**Education Level:**

☐ High School Diploma ☐ GED or equivalent

☐ Associates Degree _____

☐ Bachelors Degree _____

☐ Masters Degree _____

☒ Other Currently a Carlsbad High School Student

**Employment:**

Present or last Employer: American Muscle Gym

From September 2018 to Present Classification: Custodian

Duties: Responsible for cleaning the gym.

Related Experience: Mr. Castillo is CPR and Lifeguard certified.

Comments: Mr. Castillo is new and will be an asset to the Carlsbad Water Park.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt ON: cn=Ken Britt, o=City of Carlsbad, ou=Community Service email=kdbrit@cityofcarlsbadnm.com, c=US Date: 2019.05.07 11:42:23 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Gunner Christiansen Classification/Position: Lifeguard

Department: Water Park

☐ Regular ☒ Full-time ☒ Hourly $ 12.00 per hour

☒ Seasonal ☐ Part-time ☐ Salary $ _____ per annum

☐ Temporary ☐ On call

**Education Level:**

☐ High School Diploma ☐ GED or equivalent

☐ Associates Degree _____

☐ Bachelors Degree _____

☐ Masters Degree _____

☒ Other Currently a Carlsbad High School Student

**Employment:**

Present or last Employer: N/A

From _____ to _____ Classification: _____

Duties: _____

Related Experience: Mr. Christiansen is First-Aid, CPR, and Lifeguard Certified.

Comments: The Carlsbad Water Park is pleased to have Mr. Christainsen join the Water Park team this season.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Services, email=kbrit@carlsbadca.gov, c=US Date: 2019.05.07 11:41:25 -05'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Isabella Corder Classification/Position: Lifeguard

Department: Water Park

- ☐ Regular ☒ Full-time ☒ Hourly $12.00 per hour
- ☒ Seasonal ☐ Part-time ☐ Salary $_____ per annum
- ☐ Temporary ☐ On call

**Education Level:**

- ☐ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree _____
- ☐ Bachelors Degree _____
- ☐ Masters Degree _____
- ☒ Other Currently a Carlsbad High School Student.

**Employment:**

Present or last Employer: N/A

From _____ to _____ Classification: _____

Duties: _____

Related Experience: Ms. Corder is certified in CPR and First-Aid. She is also lifeguard certified.

Comments: Ms. Corder will be an asset to the Carlsbad Water Park this season.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kdbrit@cityofcarlsbadnm.com, c=US Date: 2019.04.26 11:52:14 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 26, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Michael Cordova Classification/Position: Airport Op. Specialist

Department: Airport

- ☒ Regular ☒ Full-time ☒ Hourly $18.89 per hour
- ☐ Seasonal ☐ Part-time ☐ Salary $_____ per annum
- ☐ Temporary ☐ On call

**Education Level:**

- ☒ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree _____
- ☐ Bachelors Degree _____
- ☐ Masters Degree _____
- ☐ Other _____

**Employment:**

Present or last Employer: FedEx (Wapati Inc.)

From January 2019 to Present Classification: Driver/ Route Manager

Duties: Managing the Jal and Eunice route; supervising drivers and loaders time management, sorting, repacking open boxes, locating correct addresses, cultivating a safe work environment.

Related Experience: Twenty (20) years experience managing and monitoring airport ground fleet, cargo, and ramp operations. Also budget and vehicle management. Familiar with OSHA, FAA, DOT, and TSA requirements and compliance.

Comments: With Mr. Cordova's prior experience he will be an excellent fit for the position. Mr. Cordova will be an asset to the Cavern City Air Terminal and the City of Carlsbad.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kbrit@cityofcarlsbadnm.com, c=US Date: 2019.05.07 11:42:38 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 30, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Davis Dugan Classification/Position: Lifeguard

Department: Water Park

☐ Regular ☒ Full-time ☒ Hourly $12.00 per hour

☒ Seasonal ☐ Part-time ☐ Salary $_____ per annum

☐ Temporary ☐ On call

**Education Level:**

☐ High School Diploma ☐ GED or equivalent

☐ Associates Degree _____

☐ Bachelors Degree _____

☐ Masters Degree _____

☒ Other Currently a Carlsbad High School Student.

**Employment:**

Present or last Employer: _____

From _____ to _____ Classification: _____

Duties: _____

_____

Related Experience: Mr. Dugan is lifeguard certified, good with children, and a strong swimmer.

_____

_____

Comments: Mr. Dugan is new and will be an asset to the Water Park this season.

_____

_____

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt

Digitally signed by Ken Britt
DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kbrit@ci.nyd.carlsbad.nm.us, c=US
Date: 2019.04.25 11:03:57 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 25, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Andrew Easley Classification/Position: Lifeguard

Department: Water Park

☐ Regular ☒ Full-time ☒ Hourly $ 12.00 per hour

☒ Seasonal ☐ Part-time ☐ Salary $ _____ per annum

☐ Temporary ☐ On call

**Education Level:**

☒ High School Diploma ☐ GED or equivalent

☐ Associates Degree _____

☐ Bachelors Degree _____

☐ Masters Degree _____

☒ Other Currently attending New Mexico State University

**Employment:**

Present or last Employer: City of Carlsbad

From May 2017 to August 2018 Classification: Lifeguard

Duties: Monitoring patrons in the facility, cleaning facility, and providing emergency care and treatment as needed.

Related Experience: Mr. Easley was a lifeguard for both the 2017 and 2018 season.

Comments: The Carlsbad Water Park is pleased to have Mr. Easley returning this season.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kbrit@carlsbadca.gov, c=US Date: 2019.05.07 11:41:40 -07'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Anthony Echavarria Classification/Position: Lifeguard

Department: Water Park

☐ Regular ☒ Full-time ☒ Hourly $ 12.00 per hour

☒ Seasonal ☐ Part-time ☐ Salary $ _____ per annum

☐ Temporary ☐ On call

**Education Level:**

☐ High School Diploma ☐ GED or equivalent

☐ Associates Degree _____

☐ Bachelors Degree _____

☐ Masters Degree _____

☒ Other Currently a Carlsbad High School Student.

**Employment:**

Present or last Employer: N/A

From _____ to _____ Classification: _____

Duties: _____

Related Experience: _____

Comments: Mr. Echavarria is new and will be a great addition to the Carlsbad Water Park team.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kbritt@carlsbadca.gov, c=US Date: 2019.05.07 11:41:55 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 30, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Theodore Fiala Classification/Position: Lifeguard

Department: Water Park

- ☐ Regular ☒ Full-time ☒ Hourly $12.00 per hour
- ☒ Seasonal ☐ Part-time ☐ Salary $_____ per annum
- ☐ Temporary ☐ On call

**Education Level:**

- ☐ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree _____
- ☐ Bachelors Degree _____
- ☐ Masters Degree _____
- ☒ Other Currently a Carlsbad High School Student.

**Employment:**

Present or last Employer: Raging Brew Coffeehouse

From April 2018 to July 2018 Classification: Barista/Cook

Duties: Cooking food and preparing drinks for patrons, taking orders, and working the cash register.

Related Experience: Mr. Fiala is lifeguard certified and has experience working with the public.

Comments: Mr. Fiala is new and will be a great addition to the Carlsbad Water Park team.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt

Digitally signed by Ken Britt
DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kdbritt@cityofcarlsbadnm.com, c=US
Date: 2019.04.25 11:03:01 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 25, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: William Fiala Classification/Position: Lifeguard

Department: Water Park

- ☐ Regular ☐ Full-time ☒ Hourly $12.00 per hour
- ☒ Seasonal ☒ Part-time ☐ Salary $_____ per annum
- ☐ Temporary ☒ On call

**Education Level:**

- ☒ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree _____
- ☐ Bachelors Degree _____
- ☐ Masters Degree _____
- ☒ Other Currently attending the University of New Mexico.

**Employment:**

Present or last Employer: City of Carlsbad

From May 2017 to August 2018 Classification: Lifeguard

Duties: Ensuring the safety of patrons in and around the pool, slides, and river. Administering first-aid as needed. Assisting with the maintenance of the facility.

Related Experience: Mr. Fiala has two years of lifeguard experience, and is First-aid/CPR Certified.

Comments: The Carlsbad Water Park is pleased to have Mr. Fiala returning this summer.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Survey, email=kdbrit@ceyofcarlsbadnm.com, c=US Date: 2019.04.25 11:03:10 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 25, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Colby Haschets Classification/Position: Lifeguard

Department: Water Park

☐ Regular ☒ Full-time ☒ Hourly $ 12.00 per hour

☒ Seasonal ☐ Part-time ☐ Salary $ _____ per annum

☐ Temporary ☐ On call

**Education Level:**

☐ High School Diploma ☐ GED or equivalent

☐ Associates Degree _____

☐ Bachelors Degree _____

☐ Masters Degree _____

☒ Other Currently a Carlsbad High School Student

**Employment:**

Present or last Employer: City of Carlsbad

From May 2018 to September 2018 Classification: Lifeguard

Duties: Lifeguarding at the Carlsbad Beach and Water Park.

Related Experience: Mr. Haschets was a lifeguard last year. He is Lifeguard, CPR, First-aid, and AED certified.

Comments: Mr. Haschets returning will be an asset to the Carlsbad Water Park.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Steve McCutcheon, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Chief Shane Skinner 5/7/2019

**SUBJECT:** Recommendation for Employment

**DATE:** 05/06/2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Edgar Jaramillo Classification/Position: Non-Certified Officer

Department: Carlsbad Police Department

- [x] Regular
- [ ] Seasonal
- [ ] Temporary
- [x] Full-time
- [ ] Part-time
- [ ] On call
- [x] Hourly $ 24.61 per hour
- [ ] Salary $_____ per annum

**Education Level:**

- [x] High School Diploma
- [ ] GED or equivalent
- [ ] Associates Degree _____
- [ ] Bachelors Degree _____
- [ ] Masters Degree _____
- [ ] Other _____

**Employment:**

Present or last Employer: Weststar Bank

From 06/01/2015 to Present Classification: Quality Control

Duties: Ensure all accounts have proper documentation and meet all regulations and procedures

Related Experience: Part time job as security has given experience in de-escalation and effective communication. Edgar is bilingual (Spanish).

Comments: Mr. Jaramillo comes highly recommended by his peers, co-workers, and supervisors. Mr. Jaramillo has been described as a very hard worker, dedicated, mature and trustworthy.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt

Digitally signed by Ken Britt
DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kbrit@carlsbadca.gov, c=US
Date: 2019.05.07 11:43:12 -07'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Michael C. Johnson Classification/Position: Lifeguard

Department: Water Park

☐ Regular ☒ Full-time ☒ Hourly $ 12.00 per hour

☒ Seasonal ☐ Part-time ☐ Salary $ _____ per annum

☐ Temporary ☐ On call

**Education Level:**

☒ High School Diploma ☐ GED or equivalent

☒ Associates Degree Associate of Arts- Colorado Northwestern Community College

☐ Bachelors Degree _____

☐ Masters Degree _____

☒ Other Currently attending Metropolitan State University Denver

**Employment:**

Present or last Employer: Albertsons

From 2017 to 2018 Classification: Cashier

Duties: Greeting customers, bagging groceries, and working the cash register.

Related Experience: _____

Comments: Mr. Johnson will be an asset to the City of Carlsbad and the Carlsbad Water Park.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Wendy D. Hammett, Director of Finance & Investments

**SUBJECT:** Recommendation for Employment

**DATE:** April 26, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Sasha N. Jordan Classification/Position: Receptionist

Department: Finance

- ☒ Regular ☐ Full-time ☒ Hourly $ 16.26 per hour
- ☐ Seasonal ☒ Part-time ☐ Salary $ _____ per annum
- ☐ Temporary ☐ On call

**Education Level:**

- ☒ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree
- ☐ Bachelors Degree
- ☐ Masters Degree
- ☐ Other

**Employment:**

Present or last Employer: Bureau of Land Management

From August 2017 to Present Classification: File Clerk

Duties: Filing, handling the mail, working with public, calling and emailing customers, processing checks.

Related Experience: Interacting with the public, answering phones, handling the mail

Comments: Ms. Jordan, has previous experience working with the public, answering the telephone and handling the mail; which are the primary responsibilities of the Receptionist for the City. Ms. Jordan will be a positive addition to the City's staff.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor | Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** John Lowe, Deputy City Administrator

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Denise Madrid-Boyea Classification/Position: Deputy City Attorney

Department: Executive

| | | | | | |
|---|---|---|---|---|---|
| [X] | Regular | [X] | Full-time | [ ] | Hourly $ _____ per hour |
| [ ] | Seasonal | [ ] | Part-time | [X] | Salary $ 102,374.42 per annum |
| [ ] | Temporary | [ ] | On call | | |

**Education Level:**

| | | | |
|---|---|---|---|
| | | [ ] | High School Diploma |
| | | [ ] | GED or equivalent |
| [ ] | Associates Degree | | |
| [ ] | Bachelors Degree | | |
| [ ] | Masters Degree | | |
| [X] | Other | Juris Doctor | |

**Employment:**

Present or last Employer: Self Employed

From 2001 to Present Classification: Attorney

Duties: Trials in Criminal Defense, Personal Injury, Contract disputes, Civil disputes, Domestic Relations, Probate. Practice in Wills, Powers of Attorney, Contracts, Real Estate transactions. Administrative proceedings, office & personnel issues. Attorney for Children and youth in Foster Care.

Related Experience: Over 25 years legal experience. Experience in different types of trials, civil cases, Office Management.

Comments: City Administration was part of the review process. Ms.Boyea was the best applicant that applied for the position.

PF-13 03/10

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kdurol@cityofcarlsbadnm.com, c=US Date: 2019.05.07 11:43:24 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Andrew Miller Classification/Position: Lifeguard

Department: Water Park

- ☐ Regular ☐ Full-time ☒ Hourly $ 12.00 per hour
- ☒ Seasonal ☒ Part-time ☐ Salary $ _____ per annum
- ☐ Temporary ☒ On call

**Education Level:**

- ☐ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree _____
- ☐ Bachelors Degree _____
- ☐ Masters Degree _____
- ☒ Other Currently a Carlsbad High School Student

**Employment:**

Present or last Employer: N/A

From _____ to _____ Classification: _____

Duties: _____

Related Experience: Mr. Miller is lifeguard certified.

Comments: Mr. Miller is new to the Waterpark and will make a great addition to the team.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt
Digitally signed by Ken Britt
DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kdbrit@cityofcarlsbadnm.com, c=US
Date: 2019.05.07 14:12:31 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Robert Nidy Classification/Position: Seasonal Laborer
Department: Golf Course

- ☐ Regular ☒ Full-time ☒ Hourly $9.50 per hour
- ☒ Seasonal ☐ Part-time ☐ Salary $_____ per annum
- ☐ Temporary ☐ On call

**Education Level:**

- ☐ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree _____
- ☐ Bachelors Degree _____
- ☐ Masters Degree _____
- ☒ Other Currently a Carlsbad High School Student

**Employment:**

Present or last Employer: N/A
From _____ to _____ Classification: _____
Duties: _____

Related Experience: _____

Comments: Mr. Nidy is capable of performing all job duties, and will be an asset to the Lake Carlsbad Golf Course.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kdbrit@ci.ycu/carlsbadmi.com, c=US Date: 2019.05.07 11:43:35 -05'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Ayden D. Parent Classification/Position: Lifeguard

Department: Water Park

- ☐ Regular ☐ Full-time ☒ Hourly $ 12.00 per hour
- ☒ Seasonal ☒ Part-time ☐ Salary $ _____ per annum
- ☐ Temporary ☒ On call

**Education Level:**

- ☐ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree _____
- ☐ Bachelors Degree _____
- ☐ Masters Degree _____
- ☒ Other Currently a Carlsbad High School Student.

**Employment:**

Present or last Employer: N/A

From _____ to _____ Classification: _____

Duties: _____

Related Experience: Mr. Parent is CPR and Lifeguard Certified.

Comments: Mr. Parent will be an asset to the Carlsbad Waterpark.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kbritt@carlsbadnm.com, c=US Date: 2019.05.07 11:43:02 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 30, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Cooper Perez Classification/Position: Lifeguard

Department: Water Park

- ☐ Regular ☒ Full-time ☒ Hourly $12.00 per hour
- ☒ Seasonal ☐ Part-time ☐ Salary $_____ per annum
- ☐ Temporary ☐ On call

**Education Level:**

- ☒ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree _____
- ☐ Bachelors Degree _____
- ☐ Masters Degree _____
- ☐ Other _____

**Employment:**

Present or last Employer: Steve Pearce for Governor

From August 2018 to November 2018 Classification: Campaign Intern

Duties: Providing campaign information via telephone and door-to-door communication.

Related Experience: Mr. Perez has his lifeguard certification and New Mexico Boating Certificate.

Comments: Mr. Perez is new to the City of Carlsbad and will be an asset to the Water Park.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Angelica Barrios-Testa, Director of Municipal Services

Digitally signed by Angie Barrios-Testa
DN: cn=Angie Barrios-Testa, o=City of Carlsbad, ou=Community Development, email=abarros@cityofcarlsbadcm.com, c=US
Date: 2019.05.07 11:43:10 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Mia L. Perez Classification/Position: Recreation Attendant
Department: Riverwalk

- ☐ Regular ☐ Full-time ☒ Hourly $9.00 per hour
- ☒ Seasonal ☒ Part-time ☐ Salary $_____ per annum
- ☐ Temporary ☐ On call

**Education Level:**

- ☐ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree
- ☐ Bachelors Degree
- ☐ Masters Degree
- ☒ Other Currently a Loving High School Student

**Employment:**

Present or last Employer: N/A
From _____ to _____ Classification: _____
Duties: _____

Related Experience: Ms. Perez is a patron of the Riverwalk Recreation center and familiar with the facility. She also has experience in child care as a babysitter.

Comments: Ms. Perez is enthusiastic about the position and will be a great addition to the Riverwalk Recreation Center team.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development — Ken Britt

Digitally signed by Ken Britt
DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kebrit@cityofcarlsbadnm.com, c=US
Date: 2019.04.25 11:02:07 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** April 25, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: William Riley Classification/Position: Lifeguard
Department: Water Park

- ☐ Regular ☐ Full-time ☒ Hourly $12.00 per hour
- ☒ Seasonal ☒ Part-time ☐ Salary $_____ per annum
- ☐ Temporary ☒ On call

**Education Level:**

- ☒ High School Diploma ☐ GED or equivalent
- ☐ Associates Degree
- ☐ Bachelors Degree
- ☐ Masters Degree
- ☒ Other Currently attending Texas Tech University

**Employment:**

Present or last Employer: City of Carlsbad
From June 2018 to August 2018 Classification: Lifeguard
Duties: General lifeguarding duties.

Related Experience: Mr. Riley previously worked as a lifeguard and is CPR certified.

Comments: Mr. Riley will be great addition to the Carlsbad Water Park team this season.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Steve McCutcheon, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Chief Shane Skinner 5/7/2019

**SUBJECT:** Recommendation for Employment

**DATE:** 05/06/2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Sergio Rodriguez Classification/Position: Non-Certified Officer

Department: Carlsbad Police Department

- [x] Regular
- [ ] Seasonal
- [ ] Temporary
- [x] Full-time
- [ ] Part-time
- [ ] On call
- [x] Hourly $ 25.61 per hour
- [ ] Salary $ _____ per annum

**Education Level:**

- [x] High School Diploma
- [ ] GED or equivalent
- [x] Associates Degree — Criminal Justice from El Paso Community College
- [ ] Bachelors Degree
- [ ] Masters Degree
- [ ] Other

**Employment:**

Present or last Employer: Texas Department of Criminal Justice (Detention Center)

From 06/01/2015 to Present Classification: Sergeant

Duties: First line supervisor, supervise correctional officers and inmates.

Related Experience: Firearms Training, OC spray training, defensive tactics, supervision experience, and bilingual (Spanish)

Comments: Mr. Rodriguez comes highly recommended by his peers, co-workers, and supervisors. Mr. Rodriguez has been described as a very hard worker, dedicated, honest, reliable and trustworthy.

# CITY OF CARLSBAD

## RECOMMENDATION FOR EMPLOYMENT

Dale Janway, Mayor — Michael A. Hernandez, City Administrator

**TO:** The Honorable Mayor Dale Janway & Members of the City Council

**FROM:** Ken Britt, Director of Community Development

Ken Britt Digitally signed by Ken Britt DN: cn=Ken Britt, o=City of Carlsbad, ou=Community Service, email=kbrit@carlsbadca.gov, c=US Date: 2019.05.07 11:43:35 -06'00'

**SUBJECT:** Recommendation for Employment

**DATE:** May 7, 2019

The following applicant has met all pre-employment requirements and is hereby recommended for employment with the City of Carlsbad subject to a pre-hire medical examination:

**General Information:**

Name: Alysia Tiller Classification/Position: Lifeguard

Department: Water Park

☐ Regular ☐ Full-time ☒ Hourly $ 12.00 per hour

☒ Seasonal ☒ Part-time ☐ Salary $ _____ per annum

☐ Temporary ☒ On call

**Education Level:**

☐ High School Diploma ☐ GED or equivalent

☐ Associates Degree _____

☐ Bachelors Degree _____

☐ Masters Degree _____

☒ Other Currently a Carlsbad High School Student.

**Employment:**

Present or last Employer: Famous Footwear

From _____ to _____ Classification: Sales Associate

Duties: Greeting and assisting customers, and cleaning facility.

Related Experience: _____

Comments: Ms. Tiller is new and will be an asset to the Carlsbad Water Park.

**CITY OF CARLSBAD**

# AGENDA BRIEFING MEMORANDUM
# PURCHASING RECOMMENDATION

**Council Meeting Date:** 05/14/19

| **Department:** | **BY:** | **Date**: |
|---|---|---|
| Planning, Engineering and Regulation | Matt Fletcher, CPO | 05/07/19 |

**SUBJECT:** Infrastructure
**Description:**
Release of Bid for sale of City various owned properties

**SYNOPSIS**: Qty 1 Total Est. Cost _____ Total Actual Cost _____

Budgeted Yes Est. City Share _____ Actual City Share _____

Account # _____ _____

Account # _____ _____

Account # _____ _____

Account # _____ _____

TOTAL $ 0.00

**BACKGROUND, JUSTIFICATION AND IMPACT**: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The City currently has ownership of twelve properties that the City desires to put up for sale to the public.

The properties are as follows:
316 Plum, 405 Monterrey, 408 S. 10th, 409 W. Laredo, 514 N. 6th, 610 N. 1st, 1013 Cottonwood, 2207 W. Texas, 2509 Ohio, North of 507 NE 1st Street, and two separate parts of Lopez Street.

The sale will be conducted by public bid, with the property being offered to the highest bidder.

| **Requested action to be taken by Council:** | **Council Action Taken:** | **Date:** |
|---|---|---|
| Advertise Invitation for Bid | Select one | |

**Reviewed by City Administrator:** /s/Michael A. Hernandez 05/08/19

**POST BID/RFP RECOMMENDATION** **Council Meeting Date:**

| **Requested action to be taken by Council:** | **Council Action Taken:** | **Date:** |
|---|---|---|
| Other: | Select one | |

**ADDITIONAL INFORMATION:**

**Reviewed by City Administrator:**

ATTACHMENT(S): ☐ Specifications ☐ Bid/RFP Summary ☐ Other: _____

CITY OF CARLSBAD

# AGENDA BRIEFING MEMORANDUM
# PURCHASING RECOMMENDATION

**Council Meeting Date:** 05/14/19

| **Department:** | **BY:** | **Date:** |
|---|---|---|
| Double Eagle | Matt Fletcher, CPO | 05/07/19 |

**SUBJECT:** Infrastructure
**Description:**
Double Eagle Waterline Section 2 Lease

**SYNOPSIS:** Qty 1 Total Est. Cost _____ Total Actual Cost _____

Budgeted Yes Est. City Share _____ Actual City Share _____

Account # _____ _____

Account # _____ _____

Account # _____ _____

Account # _____ _____

TOTAL $ 0.00

**BACKGROUND, JUSTIFICATION AND IMPACT:** (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The City would like to solicit proposals from parties interested in leasing a second section of Double Eagle waterline. The lease agreement would be structured similar to the current agreement for the usage of the old Grubbs waterline.

The line begins as T17S R32E Section 2 runs for approximately 8 miles and terminates at T18S R31E Section 1. (See attached Map)

The City requests permission to advertise for the solicitation of proposals and select the offer that is in the best interest of the City.

| **Requested action to be taken by Council:** | **Council Action Taken:** | **Date:** |
|---|---|---|
| Advertise Invitation for Request for Proposal | Select one | |

**Reviewed by City Administrator:** /s/Michael A. Hernandez 05/08/19

**POST BID/RFP RECOMMENDATION** **Council Meeting Date:**

| **Requested action to be taken by Council:** | **Council Action Taken:** | **Date:** |
|---|---|---|
| Other: | Select one | |

**ADDITIONAL INFORMATION:**

**Reviewed by City Administrator:**

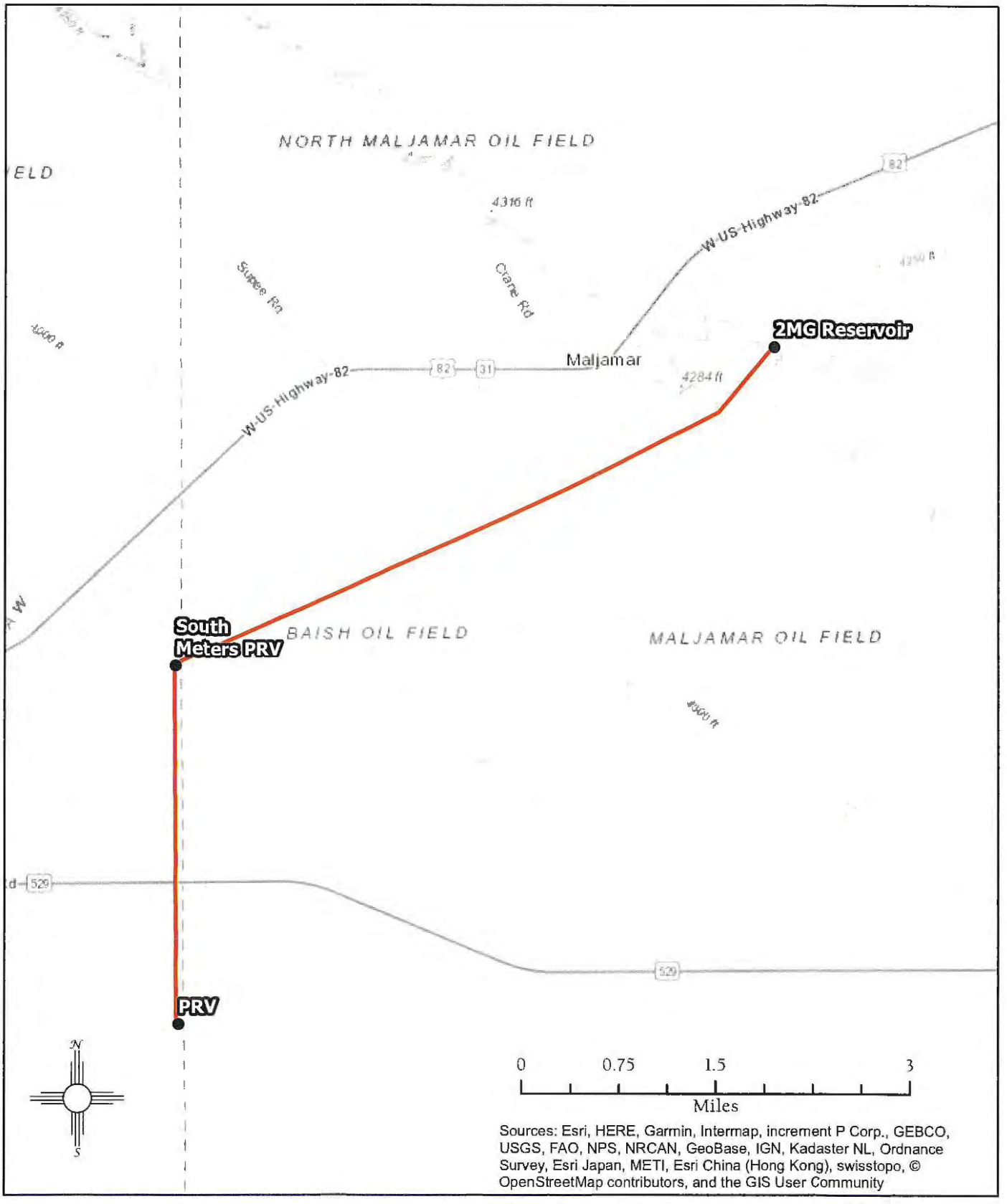
ATTACHMENT(S): ☐ Specifications ☐ Bid/RFP Summary ☑ Other: Site Map

1:65,000

# 2MG to WIPP Vault

Map # 1737_ed01

Date: 2/8/2019




Water Equipment

Water Line

IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.

City of Carlsbad GIS

**CITY OF CARLSBAD**

# AGENDA BRIEFING MEMORANDUM
# PURCHASING RECOMMENDATION

**Council Meeting Date:** 5/14/19

| **Department:** | **BY:** | **Date**: |
|---|---|---|
| Cemetery | Matt Fletcher, Purchasing Mgr. | 5/8/19 |

**SUBJECT:** Services
**Description:**
Cemetery Maintenance and Grave Digging Services

**SYNOPSIS**: Qty _____ Total Est. Cost $ 420,000.00 Total Actual Cost _____

Budgeted Yes Est. City Share $ 420,000.00 Actual City Share _____

Account # 26-0260-60040 $ 420,000.00

Account # _____ _____

Account # _____ _____

Account # _____ _____

TOTAL $ 420,000.00

**BACKGROUND, JUSTIFICATION AND IMPACT**: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The City of Carlsbad's contract for cemetery maintenance and grave digging services is set to expire 6/30/19. The City is required to release an RFP solicitation for these services in order to renew the contract for the upcoming fiscal year.

The City of Carlsbad is seeking to enter into a professional services contract with a qualified contractor for the general maintenance, groundskeeping, grave digging and operational services associated with the City operated cemeteries, to include the Carlsbad Cemetery and adjoining Santa Catrina and Santa Theresa sections as well as the Sunset Gardens Cemetery.

The City is requesting permission to conduct an RFP for these services.

| **Requested action to be taken by Council:** | **Council Action Taken:** | **Date:** |
|---|---|---|
| Advertise Invitation for Request for Proposal | Select one | |

**Reviewed by City Administrator:** /s/Michael A. Hernandez 05/08/19

**POST BID/RFP RECOMMENDATION** **Council Meeting Date:**

| **Requested action to be taken by Council:** | **Council Action Taken:** | **Date:** |
|---|---|---|
| Select one | Select one | |

**ADDITIONAL INFORMATION:**

**Reviewed by City Administrator:**

ATTACHMENT(S): ☐ Specifications ☐ Bid/RFP Summary ☐ Other: _____

CITY OF CARLSBAD

# AGENDA BRIEFING MEMORANDUM
# PURCHASING RECOMMENDATION

**Council Meeting Date:** 5-14-2019

| **Department:** | **BY:** | **Date:** |
|---|---|---|
| Community Development | Matt Fletcher, CPO | 5-8-2019 |

**SUBJECT:** Services
**Description:**
Rehabilitation of Potash Mining Equipment for Display at the Potash Park.

**SYNOPSIS:** Qty 1 Total Est. Cost $ 45,000.00 Total Actual Cost $ 46,800.00

Budgeted Yes Est. City Share $ 45,000.00 Actual City Share $ 46,800.00

Account # 21-0210-85018-201819 $ 45,000.00

Account # _____ _____

Account # _____ _____

Account # _____ _____

TOTAL $ 45,000.00

**BACKGROUND, JUSTIFICATION AND IMPACT**: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

Two pieces of potash mining equipment have been donated to the City for display at the Potash Park. A Powder Wagon and a Loader. Both pieces of equipment were retrieved from below ground and will require significant repairs/rehabilitation prior to be being repainted and ready for display.

The City solicited bids on May 3, 2019 for this project. The low bid was from Watchdog Painting LLC in the amount of $46,800 excluding NMGRT.

The City has total Lodgers Tax funds for the project in the amount of $128,048.50, which includes the fencing which was conducted as a separate bid. The total project is within the City's budget.

The City recommends awarding the bid to Watchdog Painting LLC.

| **Requested action to be taken by Council:** | **Council Action Taken:** | **Date:** |
|---|---|---|
| Advertise Invitation for Bid | Select one | |

**Reviewed by City Administrator:**

## POST BID/RFP RECOMMENDATION — Council Meeting Date:

| **Requested action to be taken by Council:** | | **Council Action Taken:** | **Date:** |
|---|---|---|---|
| Award Bid Number | 2019-09 | Select one | |

**ADDITIONAL INFORMATION:**

**Reviewed by City Administrator:** /s/Michael A. Hernandez 05/08/19

ATTACHMENT(S): ☐ Specifications ☑ Bid/RFP Summary ☐ Other: _____

## *BID TABULATION*

***Bid Opening Date:*** *5/3/2019*
***Bid Opening Time:*** *2:30 PM*
***Project Name:*** *Potash Park Equipment Restoration*

**BID #** *2019-06*

| **Bidder Name:** | Powder Wagon | Loader General | Loader Front | Loader Rear | Total Bid | Workforce Solutions | Campaign Contribution | Related Party Disclosure | Liability Insurance | Resident Preference |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | |
| Watchdog Painting LLC | $ 16,000.00 | $ 800.00 | $ 20,000.00 | $ 10,000.00 | $ 46,800.00 | N/A | Yes | Yes | Yes | N/A |
| | | | | | | | | | | |
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CITY OF CARLSBAD

# AGENDA BRIEFING MEMORANDUM
# PURCHASING RECOMMENDATION

**Council Meeting Date:** 5-14-2019

| **Department:** | **BY:** | **Date:** |
|---|---|---|
| Community Development | Matt Fletcher, CPO | 5-8-2019 |

**SUBJECT:** Equipment and Services
**Description:**
Ornamental fence surrounding Potash Park as well as separate Rescue Hoist display.

**SYNOPSIS:** Qty 1 Total Est. Cost $ 45,000.00 Total Actual Cost $ 58,738.50

Budgeted Yes Est. City Share $ 45,000.00 Actual City Share $ 58,738.50

Account # 21-0210-85018-201819 $ 45,000.00

Account # _____ _____

Account # _____ _____

Account # _____ _____

TOTAL $ 45,000.00

**BACKGROUND, JUSTIFICATION AND IMPACT**: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The ornamental iron fence will be 7' tall and will act as a safety and security mechanism protecting the refurbished potash mining equipment that will be on display at the Potash Park. The fencing will protect the equipment from potential vandalism and will act as a deterrent to prevent people from climbing on the equipment and potentially injuring themselves.

The City solicited bids on May 7, 2019 and received a low bid from Guadalupe Mounting Fencing Company in the amount of $58,735.50 excluding NMGRT.

The City has budgeted a total of $128,048.50 in Lodgers Tax funds for the project, including the restoration and painting of the mining equipment. The total project is within budget.

The City recommends awarding the bid to Guadalupe Mounting Fencing Company.

| **Requested action to be taken by Council:** | **Council Action Taken:** | **Date:** |
|---|---|---|
| Other: | Select one | |

**Reviewed by City Administrator:**

**POST BID/RFP RECOMMENDATION** **Council Meeting Date:**

| **Requested action to be taken by Council:** | | **Council Action Taken:** | **Date:** |
|---|---|---|---|
| Award Bid Number | 2019-10 | Select one | |

**ADDITIONAL INFORMATION:**

**Reviewed by City Administrator:** /s/Michael A. Hernandez 05/08/19

ATTACHMENT(S): ☐ Specifications ☑ Bid/RFP Summary ☐ Other: _____

## *BID TABULATION*

***Bid Opening Date:*** *5/7/2019*
***Bid Opening Time:*** *3:00 PM*
***Project Name:*** *Potash Park Fencing*

**BID #** *2019-10*

| Bidder Name: | Fence 1 | Fence 2 | Total Bid | Addendum 1,2,3 | Contractors License | Workforce Solutions | Campaign Contribution | Related Party Disclosure | Liability Insurance | Resident Preference |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | |
| | | | | | | | | | | |
| Guadalupe Mountain Fencing | $ 46,768.50 | $ 11,970.00 | $ 58,738.50 | Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| | | | | | | | | | | |
| Valley Fence Co. | $ 53,410.64 | $ 5,901.75 | $ 59,312.39 | Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| | | | | | | | | | | |
| Enchantment Fences | $ 58,220.00 | $ 16,508.00 | $ 74,728.00 | Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| | | | | | | | | | | |
| Scott's Fencing | $ 59,358.00 | $ 19,652.00 | $ 79,010.00 | Yes | Yes | Yes | Yes | Yes | Yes | No |
| | | | | | | | | | | |
| Albuquerque Fence Co | $ 67,675.00 | $ 17,220.00 | $ 84,895.00 | Yes | Yes | NO | Yes | Yes | NO | Yes |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

# AGENDA REQUEST

**Department Submitting:** Eddy County DWI Program

**Contact Person:** Cynthia G. Sharif **Phone: 575-234-9963**

**Agenda Date Of:** May 14, 2019

**Agreement or Resolution #: A-19-30**

**Agenda Item Title:** Memorandum of Agreement between the County of Eddy and the Cities of Artesia and Carlsbad.

**Brief Description/Background: An agreement to file a joint application to the New Mexico Department of Transportation, Traffic Safety Division, for funding a comprehensive Community DWI Program to address our mutual problem of impaired driving. The City of Carlsbad generated $2,531.00 and the City of Artesia generated $429.00 with the remainder of the $7,081.00 generated by multiple agencies through Magistrate and District Courts. This MOA allows the Eddy County DWI Program to submit an application for the total $10,041.00 to be used for alcohol enforcement activities by the New Mexico State Police throughout Eddy County.**

**Financial Impact (Revenue & Expense):**

2854-332 Expense $0.00
2854-332 Revenue $0.00

| **Board Action Requested** | | | |
|---|---|---|---|
| No Action, FYI Only | | Make/Pass Motion | |
| Approve Resolution (Attached) | | Adopt Ordinance | |
| Discussion / Direction | | Sign Letter | |
| Other | | | |
| Sign Contract | x | Reviewed By County Attorney, Yes x No | |
| County Manager Approval | | Initials: | Date: |

# MEMORANDUM OF AGREEMENT

**A-19-30**

This Comprehensive Community DWI Prevention Program is between the following Agencies:

**Eddy County**

**City of Artesia**

**City of Carlsbad**

This agreement is effective on the 16 (day) of April (mo.) 2019 (yr), but is not a valid and binding agreement until executed by all parties thereto. The parties agree as follow:

To file a joint application to the New Mexico Department of Transportation Department, Traffic Safety Division for funding of a comprehensive Community DWI Program that reflects an integrated approach to our mutual problem of driving while intoxicated.

The Agencies listed above agree to combine our funds and resources in achieving a common goal of removing the DWI from the streets and highways of Eddy County (City of, County of, Town of, Village of) thus reducing our highway traffic accidents that are alcohol related.

We will establish a joint Task Force as provided for and described in the CDWI Program Manual.

The (City of, County of, Town of, Village of) County of Eddy agrees to be the fiscal

**There is no requirement for matching funds for this program funding.**

| | | |
|---|---|---|
| Attest: Jon Henry, Commission Chairman | Agency Name: Eddy County | Date: April 16, 2019 |
| Attest: Ruby Miller | Agency Name: City of Artesia | Date: 4-24-19 |
| Attest: | Agency Name: | Date: |
| Attest: | Agency Name: | Date: |
| Attest: | Agency Name: | Date: |
| Attest: | Agency Name: | Date: |

ATTEST: Robin Van Natta
Robin Van Natta, County Clerk

**CARLSBAD MUNICIPAL COURT**
**CITY OF CARLSBAD**
**April 2019**

| | |
|---|---|
| Number of Cases | 1126 |
| Warrants Outstanding | 4022 |
| Amount of Fines | $99,526.00 |
| Cases on Appeal | 6 |

**FINES**

| Summary for the Month of | **April 2019** |
|---|---|
| Total Fines | $73,400.50 |
| Total Prevention Fees | $ 302.00 |
| Total Lab Fees | $ 175.00 |
| Total Correction Fees | $17,569.50 |
| Total Automation Fees | $ 5,410.00 |
| Judicial Fees | $ 2,669.00 |
| Notary Fees | $ 0.00 |
| Victim Restitution | $ 0.00 |
| **TOTAL** | **$ 99,526.00** |

TOTAL FINES WORKED OUT THROUGH COMMUNITY SERVICE - $ 0.00

cc: Chief
City Administrator
Finance Department

Municipal Judge

# City of Carlsbad
# Personnel Department

# Action Report
# Month of April 2019

**Submitted by**
**Scot D. Bendixsen, HR Director**

City of Carlsbad
Personnel Department Action Report
Month of April 2019

| EMPLOYEE REPORT | Beginning of Month | New Hires | Termina-tions | Transfers In | Transfers Out | End of Month |
|---|---|---|---|---|---|---|
| Full-Time Employees | 419 | 13 | 5 | 0 | 0 | 427 |
| Part-Time/Temp Employees | 60 | 1 | 2 | 0 | 0 | 59 |
| Total Employees | 479 | 14 | 6 | 0 | | 486 |
| Administrative | 18 | 0 | 0 | 0 | 0 | 18 |
| Judicial | 7 | 0 | 0 | 0 | 0 | 7 |
| Finance | 18 | 0 | 0 | 0 | 0 | 18 |
| Police | 114 | 1 | 2 | 0 | 0 | 113 |
| Fire | 66 | 6 | 1 | 0 | 0 | 71 |
| Community Development | 78 | 4 | 3 | 0 | 0 | 79 |
| Planning & Regulation | 17 | 1 | 0 | 0 | 0 | 18 |
| Utilities | 74 | 0 | 0 | 0 | 0 | 74 |
| Transportation & Facilities | 87 | 2 | 1 | 0 | 0 | 88 |
| TOTAL | 479 | 14 | 6 | 0 | 0 | 486 |

| WEEKLY INDEMNITY | Beginning of Month | New Claims | Released To Work | Terminated | End of Month |
|---|---|---|---|---|---|
| Employees on WI | 3 | 1 | 1 | 1 | 2 |

| UNEMPLOYMENT CLAIMS | Claims Received | Claims Returned | Claims Denied | Claims Approved | Claims Pending | Claims Appealed |
|---|---|---|---|---|---|---|
| Current Month | 2 | 2 | 0 | 0 | 0 | 0 |

| DRUG TESTS | Number Given |
|---|---|
| Pre-employment | 21 |
| Probationary | 0 |
| Post Accident | 7 |
| Random | 0 |
| Periodic | 0 |
| Probable Cause | 0 |

| PHYSICAL EXAMINATIONS | Number Given |
|---|---|
| Pre-employment | 6 |
| Return to Work Evaluation | 0 |
| Functional Capacity Evaluation | 0 |

| TESTING | Number Given |
|---|---|
| Typing | 5 |

| VACANCIES BID | Department |
|---|---|
| Caretaker | Golf |
| Community Service Officer | Police |
| Custodian | Facility Maintenance |
| Foreman | Facility Maintenance |
| Irrigation Maintenance | Parks |
| Records Clerk | Police |

| VACANCIES ADVERTISED | Applications Received |
|---|---|
| Airport Operations Specialist | 3 |
| Animal Control Officer | 5 |
| ARC Driver | Pending |
| Community Service Officer | 4 |
| Custodian | 7 |
| Electrician | 1 |
| Heavy Equipment Operator 1 | Pending |
| Inspector I | Pending |
| Librarian | 14 |
| Lifeguard | 48 |
| Master Mechanic | Pending |
| Patrolman | Pending |
| Receptionist, p/t | 15 |
| Recreation Attendant, on-call | Pending |
| Recreation Attendant, seasonal | Pending |
| School Crossing Guard | Pending |
| Seasonal Laborer | Pending |
| Water Park Assistant Manager | 5 |

# CITY OF CARLSBAD

# TRANSPORTATION AND FACILITIES

## MARCH 2019

## Monthly Reports from:

- **Community Service**
- **Construction**
- **Electrical**
- **Garage**
- **Parks**
- **Street**

Digitally signed by Pat Cass
DN: cn=Pat Cass, o=City of Carlsbad, ou=Public Works, email=pjcass@cityofcarlsbadnm.com, c=US
Date: 2019.05.01 15:00:44 -06'00'

**Reviewed and approved by: Patrick Cass, Director of Public Works**

# COMMUNITY SERVICE
## Monthly Work Report
## March 2019

| Number of Employees<br>05 | No. of days in the Month<br>31 |
|---|---|
| Holidays<br>0 | No. of days worked in this month<br>21 |

No. of Community Service Workers: **3**
Hours of Work Performed by Community Service Workers: **103**

The Community Service Department starts and ends the week with litter control at the Eddy house, Spring Park, Ocotillo Trail, Canal and Canyon Street, Six Mile Dam.

**Week of March 1st**
The crew power washed benches and sidewalk on Canyon St. Litter control at Six Mile Dam. Trimmed and cleaned the bike path.

**Week of March 4th through March 8th**
The crew power washed benches and sidewalk on Canyon St. They did litter control at the six mile dam area. Mowed, trimmed and cleaned the bike path. Cleaned drains behind the mall, sprayed roundup on the mustard weed along the bike path. Cleaned graffiti on National Parks Hwy and trimmed trees on the bike path along NE 1st street.

**Week of March 11th through March 15th**
The crew power washed benches and sidewalks on Canyon St. They did litter control at Six Mile Dam and checked the drains on Bryan Cir. Callaway , Ligon, Doepp Dr. N. Shore Dr. Greene St. Main, Canyon Halagueno, Canal, Church St. Sunnyview and San Jose Blvd. and continued trimming the bike path.

**Week of March 18th through March 22nd**
The crew Power washed benches and sidewalk on Canyon St. and litter control at Six Mile Dam. They trimmed and cleaned the curbs, gutters and sidewalks on Callaway Dr. Cleaned ROW on N. Canal St. next to the bridge. The crew spread landscape rock around the trees and shrubs at the Transit building. They trimmed and clean both sides of Guadalupe St. drains.

**Week of March 25th through March 29th**
The crew Power washed benches and sidewalk on Canyon St. They did litter control at Six Mile Dam and cleaned the Copperstone. They cleaned the curb, gutter, and sidewalks on Main St. and Mermod St.

Prepared by: Jay Granger

Digitally signed by Jay Granger
DN: cn=Jay Granger, o=City of Carlsbad, ou=Public Works, email=ajgranger@cityofcarlsbadnm.com, c=US
Date: 2019.04.29 11:07:34 -06'00'

Jay Granger, Street Superintendent

# CONSTRUCTION DEPARTMENT

## Monthly Work Report
## March 2019

| Number of Employees<br>11 | No. of days in the Month<br>31 |
|---|---|
| **Holidays**<br>**0** | **No. of days worked in this month**<br>**21** |

1. Painted the stage at the Plaza and repaired bench
2. Concrete repairs at 612 and 614 Canyon St.
3. Worked on a statue pedestal at the Halagueno Arts Park (HAP)
4. Concrete repair at 609 Canyon St.
5. Installed sidewalk at Troy Young Park
6. Roof repair at the Martin Luther King Jr. Park
7. Shingle repairs at the pump house at the cemetery
8. Repaired roof on the Garage connex
9. Repaired stucco on City Hall parking lot wall
10. Installed property poles on the sidewalk on Ortega St.
11. Concrete repair at 615 S. 8th St.
12. Concrete repair from 809 to 811 Alamosa
13. Worked on door and painted the Bomb Shelter at the Veterans Memorial Park
14. Installed banner poles on Canyon and Mermod

Prepared by: Terry Mathis

Digitally signed by Terry Mathis
DN: cn=Terry Mathis, o=City of Carlsbad, ou=Public Works, email=tmmathis@cityofcarlsbadnm.com, c=US
Date: 2019.04.16 06:14:18 -06'00'

Terry Mathis, Public Works Deputy Director

# ELECTRICAL DEPARTMENT

## Monthly Work Report

## March 2019

| Number of Employees<br>07 | No. of days in the Month<br>31 |
|---|---|
| **Holidays**<br>**0** | **No. of days worked in this month**<br>**21** |

### *Number of Jobs Preformed for Individual Departments*

| | | |
|---|---|---|
| 1. | Airport | 16 |
| 2. | Golf Course | 15 |
| 3. | Parks | 42 |

### *4. Waste Water*

| | | | | | |
|---|---|---|---|---|---|
| a. | Treatment Plant | 23 | b. | Primary Lift | 18 |
| c. | Lift Station | 16 | d. | Other | 0 |

### *5. Water*

| | | | | | |
|---|---|---|---|---|---|
| a. | Water Wells | 23 | b. | Double Eagle | 19 |
| c. | Yard | 0 | d. | Other | 0 |

### *6. Public Building and Yards*

| | | | | | |
|---|---|---|---|---|---|
| a. | City Hall | 15 | b. | Library | 05 |
| c. | Museum | 06 | d. | Mesa Senior Rec. | 06 |
| e. | San Jose Sr. Rec. | 08 | f. | Riverwalk Rec. | 03 |
| g. | Rifle Range | 02 | h. | Community Soup Kitchen | 0 |
| i. | Antique Lights | 25 | j. | Pecos River Village | 05 |
| k. | Convention Center | 04 | l. | Civic Center | 18 |
| m. | Reintegration | 0 | n. | Literacy Building | 0 |
| o. | Public Works Yard | 16 | p. | Bob Forrest Sports Complex | 34 |
| q. | Sign Shop | 00 | r. | Port Jefferson | 00 |
| s. | Landfill | 00 | t. | Solid Waste | 15 |
| u. | Fire Department | 24 | v. | Police Department | 28 |

| | | |
|---|---|---|
| 7. | Traffic | 22 |
| 8. | Streets | 16 |
| 9. | School Crossing Lights | 07 |
| 10. | Transportation | 04 |
| 11. | Cascades | 19 |
| 12. | Sunnyview Catch Basin | 00 |
| 13. | Underground Line Locates | 84 |

***Prepared by*** _____

Digitally signed by Pat Cass
DN: cn=Pat Cass, o=City of Carlsbad, ou=Public Works, email=pjcass@cityofcarlsbadnm.com, c=US
Date: 2019.04.29 09:35:05 -06'00'

***Patrick Cass , Director of Public Works***

# PARKS DEPARTMENT
## Monthly Work Report
## March 2019

| Number of Employees<br>12 | No. of days in the Month<br>31 |
|---|---|
| Holidays<br>0 | No. of days worked in this month<br>21 |

**Week of March 1st**

Two employees mowed and trimmed the Lake Carlsbad Recreation Area. Four employees replaced the trash can liners at the beach area, Riverview Park, Lower Tansill Area, and the Ray Anaya Plaza De San Jose (RAPDSJ). Three employees repaired a water line at Riverview Park and installed an irrigation bubbler system at Riverside Country Club Park. Four employees washed and serviced vehicles and mowing equipment.

**Week of March 4th through March 8th**

Seven employees mowed and trimmed the following Parks/Areas; McCleanthan park, Lake Carlsbad Recreation Area, Park Drive, Dr. Martin Luther King Jr. Park, Veterans Memorial Park, The Dog Park, Lower Tansill Area, The Carlsbad Municipal Tennis Courts, Riverview Park, North James Street Park, The Millennium Park and The Playground on the Pecos. Four employees replaced the trash can liners at the beach area, Riverview Park, Lower Tansill Area, and the RAPDSJ. Three employees repaired the plumbing at the Carlsbad Veterans Memorial Park, repaired the irrigation system at Riverview Park, and installed an irrigation bubbler system at Riverside Country club Park. Two employees added and spread rock mulch at the Millennium Park planter. Two employees applied herbicide at the old campgrounds, the Plaza and the Lake Carlsbad Recreation Area.

**Week of March 11th through March 15th**

Six employees mowed and trimmed the following Parks/Areas: The Carlsbad Municipal Shooting Range, Cruz Fernandez Park, Lamont Street Park, Smith Park, West Carlsbad Recreation Area, 8th Street Park, and Spring Park. Four employees replaced the trash can liners at the beach Area, Riverview Park, Lower Tansill, and RAPDSJ. Three employees repaired the plumbing at the restrooms across from the tennis courts. Repaired irrigation system at Riverview Park, Dr. Martin Luther King Jr. Park, and West Carlsbad Recreation Area and trenched for conduit installation at Troy Young Park. Seven employees repaired portable backstops at the Public Work Yard. Three employees trimmed trees at North James Street Park.

**Week of March 18th through March 22nd**

Seven employees mowed and trimmed the following Parks/Areas: Riverside Country Club Park, Lake Carlsbad Recreation Area, Carlsbad Veterans Memorial Park, 8th Street Park, McClenathan Park, Lamont Street Park, Smith Park, and The Lower Tansill Area. Four employees replaced the trash can liners at the beach area, Riverview Park, Lower Tansill Area and the RAPDSJ. Three employees repaired irrigation systems at Sunset Park, Ira J. Stockwell Park, Halagueno Park, City Hall, the Carlsbad Police Station, Carlsbad Veterans Memorial Park, and McClenathan Park. Two employees attended certified pool operator classes in Albuquerque NM. Two employees trimmed trees at North James Street Park.

**Week of March 25th through March 29th**

Seven employees mowed and trimmed the following Parks/Areas: The RAPDSJ, Nick Salcido Fitness Park, Dr. Martin Luther King Jr. Park, Carlsbad Veterans Memorial Park, Lower Tansill Area, Park Drive, Lake Carlsbad Recreation Area, Ira j. Stockwell Park, and West Carlsbad Recreation Area. Four employees replaced trash liners at the beach area, Riverview Park, Lower Tansill Area and the RAPDSJ. Two employees repaired irrigation systems at the Lake Carlsbad Recreation Area, Riverview Park Riverside Country Club Park and plumbing repairs at the RAPDSJ restrooms and the Veterans Memorial Park. Three employees trimmed trees at North James Street Park.

Prepared by:
Digitally signed by Luis Renteria
DN: cn=Luis Renteria, o=City of Carlsbad, ou=Parks, email=lcrenteria@cityofcarlsbadnm.com, c=US
Date: 2019.04.16 10:59:29 -06'00'

Luis Renteria, Parks Superintendent

# Street
## Monthly Work Report
## March 2019

| Number of Employees<br>14 | No. of days in the Month<br>31 |
|---|---|
| Holidays<br>0 | No. of days worked in this month<br>21 |

The Street Department mows, patches, sweep streets, repair/clean alleys and other various jobs as needed.

**Week of March 4th through March 8th**
The crew patched pot holes on Bronson, Pate, Mesa St. and the bike path. The traffic counter was set at the 500 block of N. Halagueno St. Work on the bike path on the CID Canal.

**Week of March 11th through March 15th**
The crew patched pot holes on S. 6th, Texas, and N. 8th St. The traffic counter wad setup at the 400 block of S. Olive St. The crew repaired the alley on the 3000 block of Davis St and drains were inspected.

**Week of March 18th through March 22nd**
The crew cut and patched asphalt at the intersection of Kircher and National Parks Hwy. Two traffic counter was set on the Artesia Hwy. The crew hauled branches to the landfill from the cemetery . Installed two speed bumps on the 800 block of N. 6th St. by the alley.

**Week of March 25th through March 29th**
The crew cut and patched asphalt at the intersection of National Parks Hwy and Chapman Rd. and the intersection of Airport Rd and National Parks Hwy. The crew hauled base course from Hamilton Construction to the Shooting Range and the Public Works yard.

**Signs and Markings Division of the Street Department**

| Type of Sign | Repaired | Stripped | Replaced | Installed | Constructed |
|---|---|---|---|---|---|
| Stop Signs | 45 | | 08 | 05 | |
| Warning Signs | 16 | | 08 | | 02 |
| Guide Signs | 05 | | | | |
| Street Marker Signs | 02 | | | 02 | 02 |
| Regulatory Signs | 14 | | 11 | 12 | 13 |

## Other work performed by Signs and Markings Division of the Street Department

- Setup work zones at various locations
- Setup barrels, barricades for flood
- Painted the PFA parking lot and fire department training course.
- Painted downtown from Greene to Church and all intersecting streets.

Prepared by: Jay Granger

Digitally signed by Jay Granger
DN: cn=Jay Granger, o=City of Carlsbad, ou=Public Works, email=ajgranger@cityofcarlsbadnm.com, c=US
Date: 2019.04.29 10:35:31 -06'00'

Jay Granger, Street Superintendent

# CITY OF CARLSBAD

## INTER-OFFICE MEMORANDUM

Dale Janway, Mayor — Michael Hernandez, City Administrator

May 6, 2019

TO: Council Members

FROM: Mayor Janway

RE: Board, Commission & Committee Appointments

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Subject to the approval of the Governing Body, I would like to appoint the following:

**Carlsbad Board of Water and Sewer Commissioners**

Appoint: Dennis Miehls Remainder of 6 year term

**Carlsbad Museum & Art Center Board of Trustees**

Appoint: Allison Hervol 5 year term

Thank you

DJ/ah

**CITY OF CARLSBAD**

# AGENDA BRIEFING MEMORANDUM

**COUNCIL MEETING DATE:** 05.14.19

| **DEPARTMENT:** | **BY:** | **DATE:** |
|---|---|---|
| Utilities/Waste Water Treatment Plant | Ron Myers<br>Director of Utilities | 05.07.19 |

**SUBJECT:**
Rates for discharging septage at the City's Waste Water Treatment Plant.

**SYNOPSIS, HISTORY and IMPACT** (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):

On May 13, 2014 City Council approved "Regulations establishing administrative policies and fees for the discharge of approved liquid wastes into the sanitary sewer system." The Utilities Department/Waste Water Treatment Plant is asking to amend section 7.2 of this policy, updating the discharge fee from $0.08/gallon to $0.10/ gallon. This proposal was presented to the Board of Water and Sewer Commissioners and they passed a motion recommending approval of the fee update.

**DEPARTMENT RECOMMENDATION:**

The Utilities Department is recommending Council approval of the discharge fee update.

**BOARD/COMMISSION/COMMITTEE ACTION:**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| ☐ | P & Z | ☐ | Lodgers Tax Board | ☐ | Cemetery Board | ☐ | APPROVED |
| ☐ | Museum | ☐ | San Jose Board | ☐ | Water Board | ☐ | DISAPPROVED |
| ☐ | Library Board | ☐ | N. Mesa Board | ☐ | _____ Committee | | |

**Reviewed by**
**City Administrator:** /s/Michael A. Hernandez **Date:** 05/08/19

ATTACHMENTS: Water Board Memo/Minutes regarding septage dischage rate update, Liquid Waste Policy

# CITY OF CARLSBAD
# INTER-OFFICE MEMORANDUM

Dale Janway, Mayor | Michael Hernandez, City Administrator

**TO:** Michael Hernandez, City Administrator

**FROM:** **Ron Myers, Director of Utilities**

**DATE:** 03.13.19

**RE:** Waste Water Treatment Plant Septage Rates

Attached is a rate schedule for facilities in this area that are accepting septage. Currently the City of Carlsbad's Waste Water Treatment Plant is accepting septage at a rate of 8 cents per gallon. Waste Water Treatment Plant staff is recommending the rate to accept septage be increased to 10 cents per gallon.

Septage Rates

| | |
|---|---|
| City of Carlsbad | $0.08/gallon |
| City of Hobbs | $0.12/gallon |
| City of Artesia | $0.12/gallon |
| QRS Pecos | $0.12/gallon |
| City of Midland | $0.30/gallon |
| Affordable Midland TX | $0.15/gallon |
| City of Roswell | $0.03/gallon |

Roswell only accepts waste from generators around the Roswell area.

Based on the above rates staff recommendation is to raise rates to $0.10/gallon

# REGULAR MEETING

# BOARD OF WATER AND SEWER COMMISSIONERS
# MUNICIPAL BUILDING, PLANNING ROOM
# 101 N. HALAGUENO
# THURSDAY, APRIL 18, 2019
# 8:30 A. M.

## A G E N D A

1. Roll Call

2. Approval of Agenda

3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held March 21, 2019

4. Consider Approval of Request for outside city limits water service from Ellipse Global for property located at 26 Quahada Road

5. Consider Approval of Request for outside city limits water service from Donna Davis for property located at 217-4 Grassburr Lane

6. Consider Approval of Request for outside city limits water service from Donna Davis for property located at 217-1 Grassburr Lane

7. Utilities Department Monthly Reports and Project Updates presented by Ron Myers

8. Financial Reports for February 2019 presented by Wendy Austin

9. Adjourn into Closed Session Pursuant to Section 10-15-1(H)(7) and (8), N.M.S.A. 1978, discussion of Threatened or Pending Litigation and the Purchase, Disposal or Acquisition of Water Rights

If you require hearing interpreters, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

# MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS MARCH 21, 2019, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM

| | | |
|---|---|---|
| **VOTING MEMBERS PRESENT:** | **Russell Hardy** | **Member** |
| | **Gary Perkowski** | **Member** |
| | **Larry Henderson** | **Member** |
| | **Fred Beard** | **Member** |
| **VOTING MEMBERS ABSENT:** | **Craig Stephens** | **Chairman** |
| **EX-OFFICIO MEMBERS PRESENT:** | **Michael A. Hernandez** | **Ex-Officio/City Administrator/ Secretary** |
| | **Eddie Rodriguez** | **Ex-Officio/Mayor Pro-Tem/ Member** |
| **EX-OFFICIO MEMBERS ABSENT:** | | |
| **OTHERS PRESENT:** | **John Lowe** | **Deputy City Administrator** |
| | **Ron Myers** | **Utilities Director** |
| | **Wes Nichols** | **Utilities Deputy Director** |
| | **Wendy Austin** | **Director of Finance & Investments** |
| | **Joe Harvey** | **WWTP Superintendent** |
| | **Richard Aguilar** | **Environmental Superintendent** |
| | **Eileen Riordan** | **City Attorney** |
| | **Olga Ramirez** | **Assistant to City Administrator** |
| | **Scott Goodale** | **Mosaic** |
| | **Kevin Burns** | **3 Bear Energy** |
| | **John Speed** | **Oryx Delaware Operating** |
| | **Johnny Patterson** | **Oryx Delaware Operating** |
| | **Tim Green** | **Chisholm Energy** |
| | **Tyler Lane** | **Chisholm Energy** |
| | **Billy Melton** | **Oryx Delaware Operating (via telephonically)** |
| | **Mike Rhoades** | **Oryx Delaware Operating (via telephonically)** |

DRAFT

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record

**0:01:02 1. Roll Call and Determination of Quorum**

G.Perkowski called roll and it was determined that there was a quorum of voting members.

**0:01:17 2. Approval of Agenda**

The motion was made by L. Henderson and seconded by R.Hardy to Approve the Agenda. The vote was as follows, Yes: L. Henderson, G. Perkowoski, F. Beard, R. Hardy No: None Absent: C. Stephens The Motion passed.

**0:01:32 3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held February 21, 2019**

The motion was made by L. Henderson and seconded by G. Perkowski to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on February 21, 2019. The vote was as follows, Yes: L. Henderson, G. Perkowski, R.Hardy, F. Beard No: None Absent: C. Stephens The Motion passed.

**0:02:09 4. Consider Approval of recommendation to increase Septage Rates at the Waste Water Treatment Plant**

J. Harvey stated that currently they have about 37 companies and 54 trucks hauling septage to the plant. He doesn't think they can take any more customers out there, he thinks they need to hold what they have. He said they would like to make a recommendation to raise the rates up to.10¢ a gallon, which is still less than everyone else in the area. He mentioned that Roswell rates are cheaper, but Roswell only accepts waste from the Roswell area. R. Hardy asked out of the 54 trucks what percentage comes from the largest customer. J. Harvey said about four trucks. He said they have seen a huge increase in the amount of sludge they produce; it's gone up about 30% over the last five years and they haven't seen a huge increase in the flow.

G. Perkowski asked how they decided to raise it to .10¢. J. Harvey responded they would try going up .10¢ this year and maybe next year go up to .12¢. R. Myers said they would go up the .02¢ and then evaluate the impact and review it in a year. F. Beard asked if that is what staff wanted to do and if the plant was overwhelmed. R. Myers responded they were reaching their capacity for accepting septage. J. Harvey said the sludge beds are full; he has made a recommendation for next year's budget for a machine that will thin it out before it goes out there, it will save on the capacity but that's a ways off. G. Perkowski asked what the plant was doing with the sludge. J. Harvey said they are composting it, giving it out to customers. He mentioned they use to send it to the Golf Course, but there's been a decrease in usage from the Golf Course, Parks and Sports Complex. The schools have been using it.

G. Perkowski mentioned one issue is when you see things need to be increased, you increase only a little but then you have to come back to the board to increase again. He asked how much revenue they would lose if their biggest customer went to Hobbs. J. Harvey said about 1/3. F. Beard asked if the new customers could pick-up the slack. J. Harvey said probably not. R. Hardy stated to the board it's only a .02¢ increase but percentage wise it's about a 25% increase, going to .12¢ a gallon would be a 50% increase. F. Beard asked if they money collected could be used to purchase the equipment to help with the increase of septage. R. Myers said they have put in for some funding to purchase a machine that would help with the solids and that would help with the capacity. Councilor Rodriguez asked if thickening the sludge would slow down the drying. R. Myers said it would shorten it.

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The motion was made by L. Henderson to approve increasing the rate to .10¢ a gallon R. Hardy seconded the motion. The vote was as follows: Yes: L. Henderson, G. Perkowski, F.Beard, R. Hardy No: None, Absent: C. Stephens. The motion passed.

**0:10:18 5. Consider Approval for Oryx Delaware Oil Gathering to install multiple pipelines to transport oil from State Well Pad**

R. Aguilar mentioned to the board that Oryx was part of the Chisholm Well that is being drilled in the Sheep's Draw Wellhead. He said they are bringing a 4 inch oil pipeline; and will be removing the oil from the well. .G. Perkowski stated so they are putting in the pipes and moving the oil out and they are aware of the oil restrictions. R. Hardy asked if it would be a surface line or buried. A representative from Oryx responded it would be buried below at 36 inches.

R. Myers stated to the board the ordinance specifics that any pipeline that is in the wellhead protection area be a double wall pipe. He said he wasn't really sure what that language meant. He just wanted to bring that to the boards' attention.

B. Melton stated he and Mike have about 25 to 30 years' experience each in the pipeline industry. He said they are not familiar with a double wall pipe that's available. They discussed it and to them it meant that the wall thickness is twice what is required to meet the pressure of the volume and capacity of the flow. He asked the board to notice in their Barlow calculations form, it shows that it not only meets the minimum pressure requirement it exceeds it. R. Hardy asked what type of line it would be. B. Melton said it would have fusion bonded Epoxy externally and it won't have any coating on the inside and its steel welded.

Councilor Rodriguez asked if the double wall question was an issue from the city's standpoint about the secondary containment. R. Myers responded that was the language in the ordinance.

M. Hernandez stated that Ms. O'Brien was working on the Ordinance; she would be making some of those corrections. L. Henderson said it sounds like it meets the standard. F. Beard stated he was concerned about monitoring the pressures for a leak. Is there one at one end or another so it could be found before it contaminated the water? He asked if there was something in the system that did that. R. Myers stated their application states there is, they have a third party control center that monitors the pipeline 24 hours a day according to their application information.

Councilor Rodriguez asked if there was a particular reason why a 1700 foot jog was put in. B. Melton stated that would probably have to do with BLM. R. Myers said it appears their pipeline would cross the city's waterline in two different locations. They will be required to adhere to the city's standards for crossing the pipeline. G. Perkowski asked how much of the line would be going over the wellhead protection area. R. Myers state about 1700.

The motion was made by L. Henderson and seconded by F. Beard. The vote was as follows, Yes: L. Henderson, G. Perkowski, F. Beard, R. Hardy No: None Absent: C. Stephens The Motion passed.

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# CITY OF CARLSBAD

REGULATIONS ESTABLISHING
ADMINISTRATIVE POLICIES AND FEES
FOR THE DISCHARGE OF
APPROVED LIQUID WASTES INTO THE
SANITARY SEWER SYSTEM

Approved by the Carlsbad City Council:
May 13, 2014

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## 1.0 AUTHORITY

1.1 These Regulations establishing administrative policies and fees are adopted pursuant to Chapter 52, Article III, Division 2 (hereafter, the "Sewer Rate Ordinance") and the Sewer Use Ordinance, Chapter 52, Article III, Division 4 (hereafter, the "Sewer Use Ordinance") of the City of Carlsbad.

1.2 In the event that these Regulations are in conflict with the provisions of the Sewer Rate Ordinance or the Sewer Use Ordinance the provisions of these Regulations shall prevail.

1.3 The Approving Authority may promulgate rules and regulations as may be necessary to carry out the provisions of these regulations and protect the public from health and safety hazards. The Approving Authority may undertake immediate actions as may be necessary to protect the public from health and safety hazards. The Approving Authority may amend any Permit issued hereunder to ensure compliance with applicable laws, rules, regulations, and policies.

## 2.0 DEFINITIONS

2.1 Applicant shall mean any properly registered Hauler wishing to discharge Liquid Waste into a City of Carlsbad Disposal Site who has submitted a complete Permit application to the City.

2.2 Approved shall mean accepted as satisfactory under the terms of these regulations and given formal and official sanction by the Approving Authority.

2.3 Approving Authority shall mean the Wastewater Department Superintendent or any other city official or employee designated by the City Administrator.

2.4 Chemical / Portable Toilet Waste shall mean any sanitary waste from portable toilets or one-door movable sanitary facilities. Chemical / Portable Toilet Waste shall not contain any wastes prohibited in the definition for Septic Tank Waste or otherwise found to be unacceptable by the City.

2.5 City Sanitary Sewer System shall mean any manhole, sanitary sewer line, pump station, treatment plant, or other device or part thereof owned or operated by the City of Carlsbad for conveyance or treatment of sewage.

2.6 Disposal shall mean the discharge, deposit, injection, dumping, spilling, leaking or placing of any Liquid Waste into an approved Disposal Site.

2.7 Disposal Site shall mean a permitted site or part of a permitted site at which Liquid Waste may be held, processed, or treated before discharge into the City Sanitary Sewer System.

2.8 Driver shall mean a person who operates a Vehicle for the purpose of transporting Liquid Waste.

2.9 Generator shall mean an owner, manager, leaser, user, or operator of a private septic system that contains, creates, generates, or otherwise produces Liquid Waste.

2.10 Grease Trap shall mean a water-tight receptacle designed and constructed to intercept and prevent the passage of greasy, fatty, liquid, semi-liquid, and/or solid wastes generated from commercial operations into the City Sanitary Sewer System to which the receptacle is directly or indirectly connected.

2.11 Grease Trap Waste shall mean any grease, fat or floating waste in a trap from a facility that has installed the trap into its sewer line to collect floating solids or solidified grease to prevent clogging of sewer lines. Grease Trap Waste is not an acceptable waste under these regulations.

2.12 Grit Trap shall mean a water-tight receptacle designed and constructed to intercept and prevent the passage of petroleum-based oil and grease waste and solids into the City Sanitary Sewer System to which the receptacle is directly or indirectly connected.

2.13 Grit Trap Waste shall mean any solid, liquid or semi-solid material that accumulates in waste water produced at commercial automotive or heavy machinery repair and/or washing facilities. Grit trap waste may contain petroleum-based oil, grease wastes and solids. Grit Trap Waste is an acceptable waste under these regulations.

2.14 Hauler shall mean any person or company registered with NMED as a Septage Hauler, who has a current valid Permit issued by the City to discharge Liquid Waste at a Disposal Site.

2.15 Liquid Waste shall mean water-borne solids, liquids, and gaseous substances derived from a Sand Trap, Grit Trap, chemical/portable toilet and/or septic tank and described as a Sand Trap Waste, Grit Trap Waste, Chemical / Portable Toilet Waste or Septage and found to be acceptable to the City.

2.16 May the word “may” wherever used in these regulations will be interpreted in its permissive sense.

2.17 NMED shall mean New Mexico Environment Department, or its successor agency.

2.18 Operator shall mean a city employee designated by the Superintendent to operate one or more Disposal Sites.

2.19 Permit shall mean a written license granted by the City to dispose of Liquid Waste commonly known as a "City of Carlsbad Liquid Waste Discharge Permit"

2.20 Person shall mean any person, individual, firm, partnership, corporation, company, society, association, and every officer, agent or employee thereof.

2.21 Producer shall mean one that produces Septage, Sand Trap Waste, Grit Trap Waste, Grease Trap Waste, Chemical / Portable Toilet Waste, and/or any other hauled Liquid Waste or sludge. This includes residential, commercial and/or industrial concerns.

2.22 Sand Trap shall mean a water-tight receptacle designed and constructed to intercept and prevent the passage of sand or silt into the City Sanitary Sewer System to which the receptacle is directly or indirectly connected.

2.23 Sand Trap Waste shall mean any sand, silt or solids which settle in a trap from a laundromat, auto garage, gas station, car wash, or other similar facility before the liquid waste is discharged to a sanitary sewer line. Sand Trap Waste is an acceptable waste under these regulations.

2.24 Sanitary Sewer shall mean a sewer, which carries sewage and to which storm, surface, and ground water are not normally admitted.

2.25 Septage shall mean the mixture of domestic sludge and wastewater removed during the pumping of a septic tank used in the treatment of residential or commercial domestic waste discharges. Grease, fat, grit, petroleum-based oil or grease waste, sand or silt from traps or industrial waste are not considered septage.

2.26 Septic Tank Waste shall mean any sanitary waste from residential or commercial septic tanks. Septic Tank Waste shall not contain industrial waste, toxic waste, radiological waste and/or hazardous waste as defined in the Resource Conservation and Recovery Act (RCRA, 40 CFR, 260, et seq.).

2.27 Shall the word "shall" wherever used in these regulations will be interpreted in its mandatory sense.

2.28 Spill shall mean the accidental or intentional loss or unauthorized discharge of Liquid Waste.

2.29 Superintendent shall mean a person who supervises, manages, or has authority over Liquid Waste disposal programs and activities within the City Sanitary Sewer System, and is also known as the Wastewater Department Superintendent.

2.30 Tank shall mean a device, designed to contain an accumulation of liquid waste which is constructed primarily of non-earthen materials (e.g., concrete, steel, plastic) to provide structural support for containment.

2.31 Toxic Waste shall mean any liquid, semi-liquid or solid waste material, which has the ability to chemically produce injury once it reaches a susceptible site in or on the body.

2.32 Trip Manifest Book means a book consisting of a three-part trip manifest used to document the generation, transportation and disposal of Liquid Waste.

2.33 Unacceptable Waste shall mean industrial waste, hazardous waste, grease, hydrocarbons, Toxic Waste, or any other waste other than septage, sand trap, grit trap and chemical / portable toilet wastes acceptable under the Sewer Use and Wastewater Control Ordinance of the City of Carlsbad.

2.34 Vehicle shall mean a mobile device such as a tanker truck or tanker trailer in which or by which liquid waste may be transported upon a public street or highway.

2.35 Waste Oil shall mean any oil discharged from automobiles, trucks, lathing operations, or similar items or facilities. Waste Oil is not an acceptable waste under these regulations.

## 3.0 SCOPE

3.1 Only those persons holding a current valid Permit may discharge approved Liquid Waste into the City Sanitary Sewer System and only at Disposal Sites approved by the City. A person who does not have a current valid Permit may not discharge or release waste at a Disposal Site or into the City Sanitary Sewer System. No one may intentionally or unintentionally discharge or release Unacceptable Waste at a Disposal Site or into the City Sanitary Sewer System.

3.2 All Permit applicants shall have a current valid NMED Septage Hauler Registration. A copy of the registration shall be provided with the Permit application.

3.3 All Permit applicants with a place of business in the City of Carlsbad shall possess a current valid City of Carlsbad Business Registration. A copy of the registration must be provided with the permit application.

3.4 These regulations shall be enforced and administered by the Approving Authority as provided herein.

## 4.0 LIABILITY INSURANCE COVERAGE

4.1 No Permit shall be issued to a Liquid Waste Hauler unless the Applicant procures and maintains at its own expense:

4.1.1 Automobile liability insurance with liability limits in amounts of not less than five hundred thousand dollars ($500,000) combined single limit of liability for bodily injury, including death and property damage in any one occurrence; and

4.1.2 Public liability insurance with an aggregate limit in the amount of one million dollars ($1,000,000).

The Permit shall not go into effect until the Applicant furnishes to the City a Certificate(s) of Insurance provided by an insurance company authorized to do business in the State of New Mexico, together with the application. The insurance policy or policies must include the City of Carlsbad as an additional insured.

4.2 Permit Bond The Applicant shall provide a Permit surety bond issued to the City of Carlsbad in the amount of $50,000.00. The Applicant shall provide one bond with each permit application. The surety bond shall be issued by a company licensed to transact such a business in New Mexico. The bond shall name the Applicant as principal, the bonding company as surety, and the City as oblige. The bond shall assure full and satisfactory performance by Applicant of Applicant's obligations under these regulations and all applicable laws, rules, and regulations.

4.3 Indemnification and Hold-Harmless The Applicant shall agree, by submitting its application for Permit, to defend, indemnify and hold harmless the City of Carlsbad and its officers, employees, officials, and agents from and against any and all claims, actions, suits, and/or proceedings brought against the City of Carlsbad for or on account of any matter arising from the activities associated with and regulated by the Permit issued pursuant to this regulation. The indemnity required by this Regulation shall not be limited by reason of the specification of any particular insurance coverage in this regulation.

4.4 Increase in Insurance If, during the term of a permit, the New Mexico State Legislature increases the maximum limits of liability under the Tort Claims Act (Section 41-4-1 et. seq., NMSA 1978) or its successor statute, the City of Carlsbad my require the holder of the permit to increase the limits of the insurance specified in Section 4.1 of this regulation.

## 5.0 APPLICATION FOR PERMIT

5.1 As provided by these regulations, a Permit shall be obtained for each Vehicle to be used in the discharge of liquid waste into the City's approved liquid waste Disposal Site(s). Each Permit shall be valid for one (1) calendar year (January 1 through December 31) and shall be renewed before January 1 of the following year.

5.2 Any person or business desiring a Permit or to renew a Permit shall submit the City's application to the Approving Authority. The application shall be complete and accompanied by all required documentation. When applying for a Permit, the Applicant shall also submit a non-refundable Application Processing Fee of fifty dollars ($50.00). If approved, the Application Processing Fee shall include the issuance of one (1) Trip Manifest Book. When applying to renew a Permit, the Applicant shall also submit a non-refundable Renewal Application Processing Fee of twenty-five dollars ($25.00). That fee shall not include the issuance of a Trip Manifest Book.

5.3 Upon receipt of a complete application and fee, the Approving Authority shall review the application and documentation and inspect the vehicle for which a Permit is sought. If the Applicant, the Vehicle and the documentation pass the inspection, the Approving Authority shall issue a Permit, a Liquid Waste Disposal Site (LWDS) Number for the Vehicle and, if needed, a Trip Manifest Book.

## 6.0 TRIP MANIFEST BOOK

6.1 The Hauler shall be issued a Trip Manifest Book together with the Permit. The Trip Manifest Book shall contain trip manifest forms in triplicate for hauling Liquid Waste to a Disposal Site. This book shall be assigned the LWDS Number assigned to the Vehicle. The Trip Manifest Book shall be used by the Vehicle having the same LWDS Number and by no other vehicle.

6.2 Each trip manifest form shall have a space for recording each of the following:

6.2.1 The name, address, phone number of the Hauler;

6.2.2 The LWDS Number and license plate number of the Vehicle;

6.2.3 The name, address and phone number of the Generator (origin of waste);

6.2.4 The type and quantity of waste hauled, and the date and place the waste was received by the Hauler;

6.2.5 The Generator's signature acknowledging that the information about the Generator, the type and quantity of the waste, and the place and date is correct;

6.2.6 The Driver's name and signature and the date of service;

6.2.7 The Driver's signature certifying the date of delivery at a Disposal Site and that the delivery occurred without incident;

6.2.8 Test results, volume received and the date the waste was received at the Disposal Site;

6.2.9 Whether the waste was accepted or rejected by the City; and

6.2.10 The name and signature of the Operator at the Disposal Site.

6.3 The Hauler and the Operator shall make sure that the trip manifest form is fully completed and that the information provided is accurate. A trip manifest form shall be completed for each location serviced by the Hauler.

6.3 The Hauler shall give the Generator a copy of the manifest form signed trip by the Driver.

6.4 The original manifest form shall be dated and stamped accepted or rejected by the Operator. If the load is found to be unacceptable it will be refused and the Hauler shall remove the load from the facility.

6.5 The original of the trip manifest form shall be kept by the Operator. One copy of each trip manifest form shall remain in the Trip Manifest Book until the book has been completely used. Upon completion of the book, a new Trip Manifest Book with the same LWDS Number will be issued.

6.6 A fee of $30.00 per book shall be paid by the Hauler for each new Trip Manifest Book issued. The cost of the new book shall be added to the monthly invoice sent to the Hauler.

6.7 No Applicant, Generator, Producer, Hauler, Driver or other person shall provide a false, misleading, or incomplete application, Trip Manifest Book entry, test result or other information required by or material to these regulations. Trip Manifest Books and blank and executed forms shall not be provided to or used by anyone other than the Hauler or Driver of the Vehicle to which the book or forms were issued. Unused or fully completed trip manifest forms shall remain in the Trip Manifest Book and be available for inspection during any trip to the Disposal Site. Should a Permit expire or be terminated, the Trip Manifest Book and all unused forms shall be returned to the City.

## 7.0 DISCHARGE FEE

7.1 Each Hauler shall be billed monthly for all liquid waste discharged at a Disposal Site based on the records obtained from the Hauler.

7.2 The Discharge Fee shall be eight cents per gallon ($0.08/gal.) or eighty dollars per 1,000 gallons ($80.00/1,000 gal.). If, in the City's determination, the Vehicle's Tank has a properly calibrated and operating sight glass, then the Discharge Fee will be based upon the amount of Liquid Waste in the Tank as shown by the sight glass to the nearest calibration mark. Otherwise, the Discharge Fee will be based on the total capacity of the Tank and not on load size or partial load.

7.3 If a particular Hauler is found to be thirty (30) days or more in arrears, neither that Hauler nor any Vehicle of that Hauler will be allowed to discharge at the City's Disposal Site.

7.4 The discharge fees specified herein are subject to revision by the City at any time upon adoption by the City Council. The revised discharge fee shall apply to the first billing period following the approval or as determined by the governing Body.

## 8.0 GENERAL CONDITIONS

8.1 Prior to disposal at the Disposal Site, the Driver must sign-in at the place designed by the City. The Driver shall have a completed trip manifest form in the Trip Manifest Book for data verification at sign-in. Once sign-in is completed, the Driver will be met at the Disposal Site by the Operator who will then proceed to verify vehicle information, load characteristics and its acceptability. Once all the information is verified and the load is deemed acceptable, the Operator will allow the Driver to dispose of the load. Upon completion of disposal, the Driver shall clean the immediate area of any possible spills. Once clean-up is completed, the Operator will sign the trip manifest form and remove the original manifest form (white) and return the Trip Manifest Book to the Driver.

8.2 Sand Trap and Grit Trap Waste Haulers shall, in addition to a completed trip manifest form(s), present a copy of the latest test results required or requested by the New Mexico Environment Department, Hazardous Waste Bureau, or its successor entity (HWB). Such test shall either be the Total Metal Concentration test or the Toxicity Characteristic Leaching Procedure (TCLP), whichever HWB deems to be more applicable. The first test shall indicate that the waste is less likely to be hazardous. The second test shall deem the waste non-hazardous.

8.3 Sand Trap Waste and Grit Trap Waste must be discharged at the Designated Site specified by the City for such waste. Sand Trap Waste and Grit Trap Waste shall be hauled separately from any other approved Liquid Waste. The location of each

Sand Trap and Grit Trap Waste pick up shall be specified in the trip manifest form for that waste.

8.4 Septic Tank Waste, Sand Trap Waste and Grit Trap Waste shall be discharged only at the City of Carlsbad Wastewater Treatment Plant or at rendering facilities, landfills, or land application sites at which such discharge is legally acceptable. Disposal at any other site within the City of Carlsbad is prohibited.

8.5 Chemical / Portable Toilet Waste shall be discharged at pre-approved privately owned chemical toilet discharge sites or at the Wastewater Treatment Plant or other site with advance approval in writing by the Superintendent. Industrial sludges, hazardous materials, or other Unacceptable Waste shall be returned to the Producer or disposed at a site legally authorized to accept that type of waste.

8.6 When each Trip Manifest Book is used up, the Hauler with a valid Permit shall purchase a new Trip Manifest Book from the Superintendent at the location by specified by the City. The new manifest book shall be purchased prior to the next visit to a Disposal Site. A new Trip Manifest Book will not be issued unless the Hauler presents the completed book for inspection.

8.7 The Liquid Waste Disposal Site (LWDS) Number shall be displayed on the tank of the vehicle in the following manner:

8.7.1 The LWDS Number shall be painted on the upper half of the rear of the tank as follows: (Minimum size is listed for each)
A. Rear of tank (minimum 4" high, 5/8" thick)

8.7.2 The LWDS Number must be visible at all times and must not be covered with mud, vacuum pump tubing, or any other obstruction.

8.8. The Liquid Waste Disposal Site Number shall identify:

8.8.1 The year in which the Permit was issued:
First two digits

8.8.2 The order in which the Liquid Waste Discharge Permit was approved:
Second two digits

Example: LWDS No. 1402
(Issued in 2014, the second approved permit of the year)

8.9 The Permit and the LWDS Number are non-transferable and may not be re-assigned, sold, or otherwise transferred from one Vehicle to another vehicle or from one Hauler to another. Permits are valid for one (1) year expiring on December 31st of each year, and shall be renewed before January 1st of the following year.

8.10 Liquid Waste discharges at the Wastewater Treatment Plant and at any other approved sites shall be periodically sampled to determine compliance with these Regulations and all other applicable laws, rules, regulations and policies.

## 9.0 VIOLATIONS

9.1 The Superintendent may bring action against any Applicant, Generator, Producer, Hauler, Driver or other person if the Superintendent determines that the person has violated the Permit terms and conditions, this regulation, or any other applicable law, rule, regulation or policy. The Superintendent may reject the load and request that the waste be removed from the Disposal Site. In the case of repeated violations the Superintendent may petition the City Administrator to revoke a Permit and / or to pursue penalties as set forth by law.

## 10.0 EFFECTIVE DATE AND FILING

10.1 These Regulations establishing Administrative Policies and Fees for the Discharge of Approved Liquid Wastes into the City's Sanitary Sewer System shall become effective on July 1, 2014 and shall be filed in the office of the City Clerk.

APPROVED THIS 13th DAY OF MAY 2014.

_____
DALE JANWAY, MAYOR

_____
City Clerk

**CITY OF CARLSBAD**

# AGENDA BRIEFING MEMORANDUM

**COUNCIL MEETING DATE:** 05.14.19

| **DEPARTMENT:** Water | **BY:** Ron Myers<br>Director of Utilities | **DATE:** 05.08.19 |
|---|---|---|

**SUBJECT:** Request for water service outside City limits - 217-1 Grassburr Lane

**SYNOPSIS, HISTORY and IMPACT** (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):

Donna Davis has submitted a request for water service outside City limits for a property at 217-1 Grassburr Lane. This request was presented to the Board of Water and Sewer Commissioners at their monthly meeting held on April 18, 2019. The Board of Water and Sewer Commissioners recommended approval of this request pursuant to Resolution 96-22, "A Resolution Establishing a Policy Regarding Service of Water Outside the City Limits" and Resolution 2003-50, "A Resolution Amending Resolution NO. 96-22" and Resolution 2007-63, "A Resolution Amending Resolution NOS. 96-22 and 2003-50". This request is presented to the Governing Body for it's consideration.

**DEPARTMENT RECOMMENDATION:**

The Water Department recommends approval of this request.

**BOARD/COMMISSION/COMMITTEE ACTION:**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| ☐ | P & Z | ☐ | Lodgers Tax Board | ☐ | Cemetery Board | ☐ | APPROVED |
| ☐ | Museum | ☐ | San Jose Board | ☐ | Water Board | ☐ | DISAPPROVED |
| ☐ | Library Board | ☐ | N. Mesa Board | ☐ | _____ Committee | | |

Reviewed by
City Administrator: /s/Michael A. Hernandez Date: 05/08/19

ATTACHMENTS: Request for Water Service Outside City Limits 217-1 Grassburr Lane.

# CITY OF CARLSBAD
# INTER-OFFICE MEMORANDUM

Dale Janway, Mayor — Michael Hernandez, City Administrator

**TO:** Michael Hernandez, City Administrator

**FROM:** **Ron Myers, Director of Utilities**

**DATE:** 04.10.19

**RE:** Request for water service outside City limits

Donna Davis has submitted an application for water service outside City limits, see the attached application. Water will be used to service a home at 217-1 Grassburr Lane. This property is located outside City limits. Ms. Davis is requesting the placement of the water meter between 2018 and 2020 N. Peppertree Circle. If this request is approved, it will be pursuant to the terms in Resolutions 2007-63, 2003-50, and 96-22.

# APPLICATION FOR CITY WATER SERVICE

## OUTSIDE OF CITY LIMITS

### PROPERTY OWNER

Applicants' Name: Donna S. Davis

Mailing Address: P. O Box 5152

Carlsbad N.M. 88221

Home Telephone: 575-302-6195 Business Telephone: 575-887-1784

Location of Water Service: 217-1 Grassbur

### PROPERTY DESCRIPTION

Legal Description: Subdivision Prater Simms Subdivision Lot: 1 Block: _____
(If not in subdivision, Attach legal description.)

Lot size: 1.48 acres.

☒ Residential ☐ Commercial

Structures:

☒ Residence Sq. Footage: _____

☐ Business Sq. Footage: _____ # Employees: _____

**Current Water Services:**

☒ No Service ☐ Water Co-op Name of Co-op: _____

☐ Private Well

☐ Anticipated Water Usage _____ gal./month

☐ Water Rights _____ acre feet N/A ☐ Type of Rights: _____

Meter size requested: ☐ 5/8" ☐ 1" ☐ Other, specify _____

Reason for wanting City water: Build a home/ownership property

Signature: Donna S. Davis Date: 4-10-19

**FOR OFFICE USE ONLY**

Acreage: _____
Main line footage: _____

Costs
Main Line: $_____
Tap & Meter $_____
Water Rights $_____
TOTAL $_____

M=S89°17'02"W
SESE
137.46' S89°17'02"W
524.50'
S00°27'57"W
142.30'
53.58 N89°58'30"W
217-1
LOT 1
±1.48 ACRES
LOT 2
±1.20 ACRES
LOT 3
LOT 4
±1.40 ACRES
(±1.10 ACRES)
LOT 5
±1.94 ACRES
LOT 6
217-4
30'
30' ACCESS EASEMENT
CH=S53°37'23"E
L=180.68'
R=1356.08'
CL=180.74'
DONNA S. DAVIS, 922/617
EXISTING 20' POWER LINE EASEMENT
NORTH R.O.W.
30' ACCESS EASEMENT
SOUTH R.O.W.
50'

RESOLUTION NO. 2007-63

A RESOLUTION AMENDING RESOLUTION NOS. 96-22 AND 2003-50 REGARDING SERVICE OF CITY WATER OUTSIDE THE CITY LIMITS

WHEREAS, Resolution Nos. 96-22 and 2003-50 have been adopted by the Governing Body of the City of Carlsbad to establish a policy regarding service of City water outside the City limits; and

WHEREAS, it is now the desire of the Governing Body to amend said policy.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD that the policy for service of City water outside the City limits, adopted pursuant to Resolution Nos. 96-22 and 2003-50 and attached hereto and incorporated by reference, are amended to alter the water usage charges for non-City consumers within Section 1(d) from four times the City consumer rate to two and one-half times the City consumer rate. This change shall become immediately effective upon adoption subject to such future revision or amendment as the Governing Body may deem appropriate from time to time.

APPROVED, PASSED, AND ADOPTED this 11th day of December, 2007

Mayor

ATTEST:

City Clerk

Res

# RESOLUTION NO. 2003-50

## A RESOLUTION AMENDING RESOLUTION NO. 96-22 REGARDING SERVICE OF CITY WATER OUT SIDE THE CITY LIMITS

WHEREAS, Resolution No. 96-22 was adopted by the Governing Body of the City of Carlsbad on May 28, 1996 to establish a policy regarding service of City water outside the City limits; and

WHEREAS, it is now the desire of the Governing Body to amend said policy.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD that the policy for service of City water outside the City limits, adopted pursuant to Resolution 96-22 and attached hereto and incorporated by reference, is amended by the addition of a new paragraph 17 and shall become immediately effective upon adoption subject to such future revision or amendment as the Governing Body may deem appropriate from time to time.

APPROVED, PASSED, AND ADOPTED this 14th day of October, 2003.

Judi Hates
Mayor Pro Tem

ATTEST:

Barbara Bradshaw
City Clerk

RESOLUTION NO. 96-22

# RESOLUTION ESTABLISHING A POLICY REGARDING SERVICE OF CITY WATER OUTSIDE THE CITY LIMITS

WHEREAS, the City of Carlsbad owns and operates a municipal water system supplying potable water to residences and businesses within the incorporated boundaries of the municipality and also within the boundaries established by the LaHuerta Water Cooperative purchase agreement; and

WHEREAS, it has been the long-standing policy of the Board of Water and Sewer Commissioners and the City Council that municipal water not be furnished outside the incorporated boundaries of the municipality or outside the boundaries defined in the LaHuerta Water Cooperative Purchase Agreement; and

WHEREAS, it is now considered to be in the best interest of the City to furnish domestic water to non-City residences and businesses which have been adversely impacted by drought or otherwise financially impaired by the unavailability of a dependable source of potable water; and

WHEREAS, the City of Carlsbad Board of Water and Sewer Commissioners have approved and recommended to the City Council a policy regarding the service of City water outside the city limits.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Carlsbad that the policy regarding service of City water outside the city limits, attached hereto and incorporated by reference, shall become immediately effective upon adoption, subject to such future revision or amendment as the Governing Body may deem appropriate from time to time.

INTRODUCED, APPROVED, PASSED AND ADOPTED this 28th day of May, 1996.

Mayor

ATTEST:

City Clerk

# POLICY REGARDING SERVICE OF CITY WATER

# OUTSIDE THE CITY LIMITS

Upon written application and after recommendation by the Board of Water and Sewer Commissioners and approval by the Governing Body of the City of Carlsbad, municipal water for domestic purposes only may be furnished to non-City residential and business consumers. Such non-City water services approved, if any, shall be on the basis of written contract subject but not necessarily limited to the terms and conditions specified hereinafter.

**Non-City Consumers**

1. The following charges shall apply to all non-City consumers:
   a. For main service line, a one-time charge of the higher of either
      i. $8.00 per abutting foot adjusted for inflation at a rate of 3% per year beginning January 1, 1997; the City, at is sole discretion, may vary this per abutting foot charge for irregularly shaped or non-abutting lots; or
      ii. The actual cost of installation.
   b. The actual cost of time, materials and equipment for installation of water tap and meter with a minimum charge of $150.00
   c. A water deposit in the amount of $180.00
   d. Minimum and excess water usage charges shall be four times the rates of City consumers.
2. To offset the consumptive impact to the City's water supply, each non-City consumer, prior to receiving City water, shall:
   a. Irrevocably deed and transfer to the City a minimum of three acre feet of Capitan water rights for each acre or fraction of an acre to be served by City water; or
   b. Pay a one-time water rights acquisition fee of $2,500 per acre or fraction of an acre to be served by City water if the City, at any time prior to the final transfer of water rights described in subparagraph 2(a) above, determines at its sole discretion that such transfer is not in its best interest; or
   c. Pay a one-time water rights acquisition fee of $2,500 per acre or fraction of an acre to be served by City water if the City determines at its sole discretion that in lieu of water rights, such fee is in its best interest.
3. The maximum meter size that may be installed for a non-City consumer's use is a one inch meter, except that the City Administrator may approve installation of a larger meter if necessary to ensure adequate service.
4. Should the City, at its sole discretion, determine at any time that rationing of the municipal water supply is prudent or necessary, the City may without prior notice terminate water service to non-City consumers or impose other conservation measures.
5. City water provided to non-City consumers shall be utilized only for domestic purposes as herein defined and only in and upon the premises described in the written water service contract. Delivery, sale or transference of City water by one non-City consumer to any other person or premises shall be cause for immediate termination of City water service without prior notice.

6. City water shall not be provided to any non-City consumer:
   a. whose property is served by or connected to any other water cooperative or water company or
   b. whose property is capable of being served by or connected to any other water cooperative or water company within six months of the date of written application to the City.
7. The City may agree to amortize the costs incurred pursuant to paragraphs 1(a), 1(b) and 2(b) above at an interest rate of 10% A.P.R. for a definite period not to exceed 5 years.
8. Failure to pay by the 10th of the month following billing shall result in termination of water service without prior notice until all outstanding balances are paid in full.
9. Non-City consumers will be responsible for the full cost of all service lines on their side of the water meter including the installation of a backflow prevention mechanism which meets the approval of the City Water Department. Water service will not be furnished under any circumstances until such backflow prevention mechanism is installed and approved. Further, water service will not be furnished until the City determines to its satisfaction that all previous connections to wells or other water sources have been disconnected and isolated from the system that will deliver City water from the water meter to the non-City consumer's residence or business.
10. Non-City consumers whose properties are annexed into the City limits shall upon the first day of the month following annexation be entitled to the minimum and excess water usage charges established by the City for City consumers. Further, a non-City consumer whose property is annexed shall be entitled to a rebate of that amount of their water deposit paid in excess of the water deposit imposed at that time upon City consumers. Such rebates shall not be made in cash but rather shall be applied as credit against future billings. Under no circumstances however, shall a non-City consumer whose property is annexed into the City, be eligible for a rebate or recapture of any portion of those costs incurred for installation of the water service or water rights acquisition fee.
11. Unless and until paid in full, all costs incurred pursuant to paragraphs 1(a), 1(b) and 2(b) shall be secured by a lien against the property with foreclosure as authorized by law in the event of non-payment.
12. Contracts entered into between the City and non-City consumers shall not be transferrable. Subsequent non-City consumers at the same location shall not be eligible for water service until a new contract has been properly executed.
13. If, at its sole discretion, the City deems it to be in its best interest, the City may refuse to provide water service to non-City water applicants or otherwise limit such service.
14. Non-City consumers whose properties are capable of being served by the City sewer system shall within 6 months after the City provides water be connected to the sewer. Failure to connect to the sewer as noted above will result in termination of water service without prior notice until such connection is made. Sewer charges for non-City consumers shall be in accordance with paragraph 1 (d) above.
15. All monies received by the City from non-City consumers as water rights acquisition fees pursuant to paragraphs 2(b) and 2(c) above shall be placed in the Water System Improvement Fund for water rights acquisition.
16. Should any portion of this Agreement be deemed to be void or unenforceable, the remainder of the Agreement will continue in full force and effect.

17. Notwithstanding any provision herein to the contrary, the Governing Body may, with regard to service of water outside the City limits to water cooperatives, establish by contract such terms and conditions, including the rate charged for water usage, as it deems appropriate, provided however, that in no case shall the water rates charged to such cooperatives be less than that charged to water users within the City limits.

**DEFINITIONS**

City Limits: Those areas within the incorporated boundaries of the City of Carlsbad as changed from time to time.

LaHuerta Co-op Boundary: Those areas defined in the LaHuerta Co-op Purchase Agreement for which the City is obligated to furnish water.

City Consumer: All residential and commercial properties within the City limits or within the LaHuerta Co-op boundaries, currently or hereinafter provided water by the City of Carlsbad.

Non-City Consumer: All residential and commercial properties outside the City limits and outside the LaHuerta Co-op boundaries, requiring potable water for domestic purposes.

Domestic Water Use: Water used for household or other domestic use including irrigation of not more than one acre of noncommercial trees, lawn or garden.

**CITY OF CARLSBAD**

# AGENDA BRIEFING MEMORANDUM

**COUNCIL MEETING DATE:** 05.14.19

| **DEPARTMENT:** Water | **BY:** Ron Myers<br>Director of Utilities | **DATE:** 05.08.19 |
|---|---|---|

**SUBJECT:** Request for water service outside City limits - 217-4 Grassburr Lane

**SYNOPSIS, HISTORY and IMPACT** (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):

Donna Davis has submitted a request for water service outside City limits for a property at 217-4 Grassburr Lane. This request was presented to the Board of Water and Sewer Commissioners at their monthly meeting held on April 18, 2019. The Board of Water and Sewer Commissioners recommended approval of this request pursuant to Resolution 96-22, "A Resolution Establishing a Policy Regarding Service of Water Outside the City Limits" and Resolution 2003-50, "A Resolution Amending Resolution NO. 96-22" and Resolution 2007-63, "A Resolution Amending Resolution NOS. 96-22 and 2003-50". This request is presented to the Governing Body for it's consideration.

**DEPARTMENT RECOMMENDATION:**

The Water Department recommends approval of this request.

**BOARD/COMMISSION/COMMITTEE ACTION:**

| | | | |
|---|---|---|---|
| ☐ P & Z | ☐ Lodgers Tax Board | ☐ Cemetery Board | ☐ APPROVED |
| ☐ Museum | ☐ San Jose Board | ☐ Water Board | ☐ DISAPPROVED |
| ☐ Library Board | ☐ N. Mesa Board | ☐ _____ Committee | |

Reviewed by
City Administrator: /s/Michael A. Hernandez Date: 05/08/19

ATTACHMENTS: Request for Water Service Outside City Limits 217-4 Grassburr Lane.

# CITY OF CARLSBAD
# INTER-OFFICE MEMORANDUM

Dale Janway, Mayor Michael Hernandez, City Administrator

**TO:** Michael Hernandez, City Administrator

**FROM:** **Ron Myers, Director of Utilities**

**DATE:** 04.10.19

**RE:** Request for water service outside City limits

Donna Davis has submitted an application for water service outside City limits, see the attached application. Water will be used to service a home at 217-4 Grassburr Lane. This property is located outside City limits. Ms. Davis is requesting the placement of the water meter between 2018 & 2020 N. Peppertree Circle. If this request is approved, it will be pursuant to the terms in Resolutions 2007-63, 2003-50, and 96-22.

## APPLICATION FOR CITY WATER SERVICE

## OUTSIDE OF CITY LIMITS

### PROPERTY OWNER

Applicants' Name: Donna S Davis

Mailing Address: P.O Box 5152
Carlsbad NM. 88220

Home Telephone: 575-302-6195 Business Telephone: 575-887-1788

Location of Water Service: 27-4 Grassburr

### PROPERTY DESCRIPTION

Legal Description: Subdivision Prater Summary Lot: 4 Block: _____
(If not in subdivision. Attach legal description.) Subdivision

Lot size: 1.4 acres

☒ Residential ☐ Commercial

Structures:

☒ Residence Sq. Footage: _____

☐ Business Sq. Footage: _____ # Employees: _____

**Current Water Services:**

☒ No Service ☐ Water Co-op Name of Co-op: _____

☐ Private Well

☐ Anticipated Water Usage _____ gal./month

☐ Water Rights _____ acre feet N/A ☐ Type of Rights: _____

Meter size requested: ☐ 5/8" ☐ 1" ☐ Other, specify _____

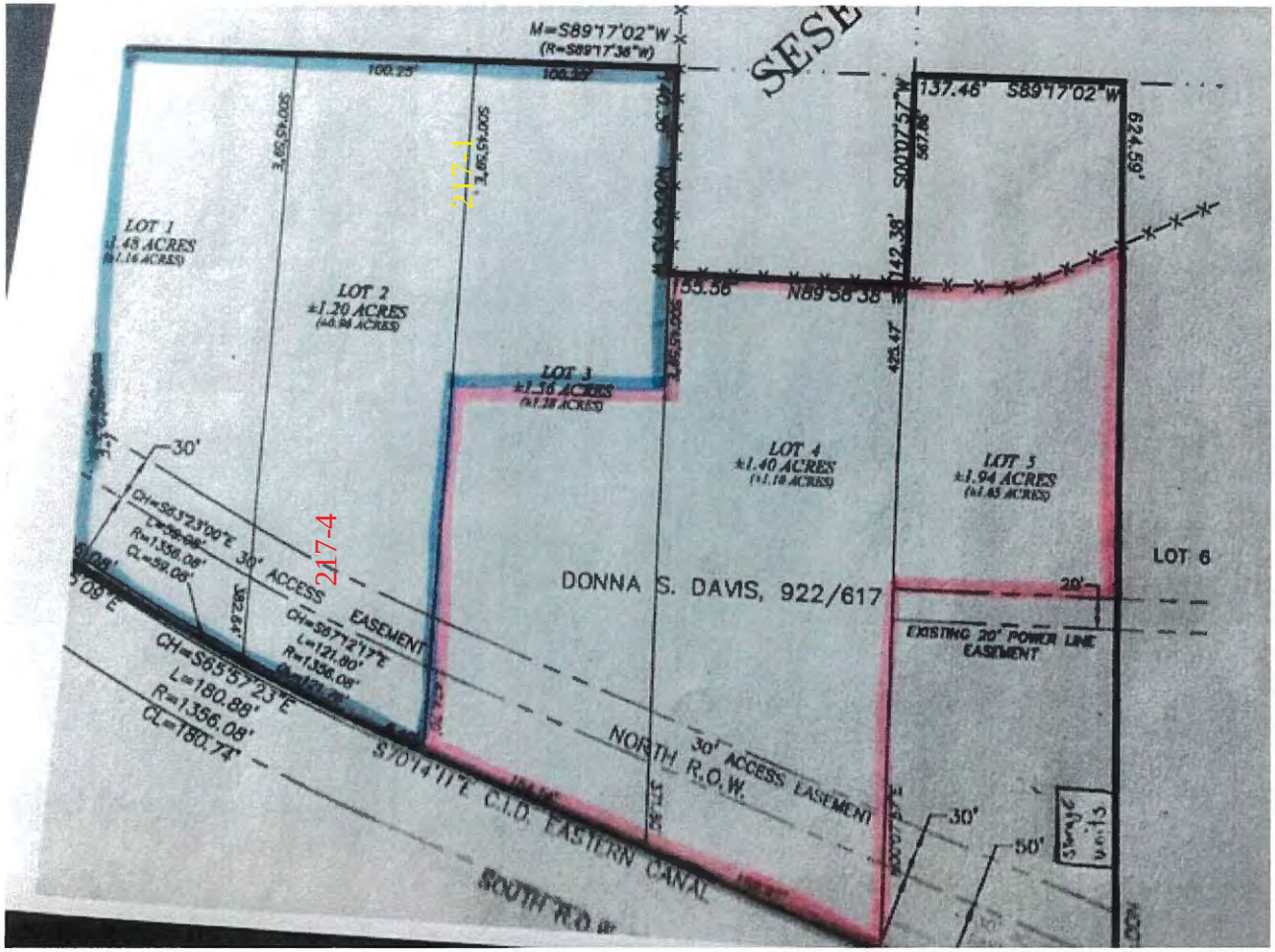
Reason for wanting City water: Build a home/shop on property.

Signature: Donna S Davis Date: 4.10.19

**FOR OFFICE USE ONLY**

Acreage: _____
Main line footage: _____

Costs
Main Line: $_____
Tap & Meter $_____
Water Rights $_____
TOTAL $_____


M=S89°17'02"W
(R=S89°17'38"W)
SESE
137.46'
S89°17'02"W
624.59'
S00°07'57"W
142.38'
55.56'
N89°56'38"W
LOT 1
±1.48 ACRES
LOT 2
±1.20 ACRES
LOT 3
±1.36 ACRES
LOT 4
±1.40 ACRES
LOT 5
±1.94 ACRES
LOT 6
DONNA S. DAVIS, 922/617
EXISTING 20' POWER LINE EASEMENT
30' ACCESS EASEMENT
NORTH R.O.W.
30' ACCESS EASEMENT
CH=S65°57'23"E
L=180.88'
R=1356.08'
CL=180.74'
S70°14'11"E C.I.D. EASTERN CANAL
SOUTH R.O.W.
30'
50'
20'
217-1
217-4

RESOLUTION NO. 2007-63

A RESOLUTION AMENDING RESOLUTION NOS. 96-22 AND 2003-50 REGARDING SERVICE OF CITY WATER OUTSIDE THE CITY LIMITS

WHEREAS, Resolution Nos. 96-22 and 2003-50 have been adopted by the Governing Body of the City of Carlsbad to establish a policy regarding service of City water outside the City limits; and

WHEREAS, it is now the desire of the Governing Body to amend said policy.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD that the policy for service of City water outside the City limits, adopted pursuant to Resolution Nos. 96-22 and 2003-50 and attached hereto and incorporated by reference, are amended to alter the water usage charges for non-City consumers within Section 1(d) from four times the City consumer rate to two and one-half times the City consumer rate. This change shall become immediately effective upon adoption subject to such future revision or amendment as the Governing Body may deem appropriate from time to time.

APPROVED, PASSED, AND ADOPTED this 11th day of December, 2007

Mayor

ATTEST:

City Clerk

Res

**RESOLUTION NO. 2003-50**

**A RESOLUTION AMENDING RESOLUTION NO. 96-22 REGARDING SERVICE OF CITY WATER OUT SIDE THE CITY LIMITS**

WHEREAS, Resolution No. 96-22 was adopted by the Governing Body of the City of Carlsbad on May 28, 1996 to establish a policy regarding service of City water outside the City limits; and

WHEREAS, it is now the desire of the Governing Body to amend said policy.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD that the policy for service of City water outside the City limits, adopted pursuant to Resolution 96-22 and attached hereto and incorporated by reference, is amended by the addition of a new paragraph 17 and shall become immediately effective upon adoption subject to such future revision or amendment as the Governing Body may deem appropriate from time to time.

APPROVED, PASSED, AND ADOPTED this 14th day of October, 2003.

Judi Bates
Mayor Pro Tem

ATTEST:

Parlene Bradshaw
City Clerk

RESOLUTION NO. 96-22

# RESOLUTION ESTABLISHING A POLICY REGARDING SERVICE OF CITY WATER OUTSIDE THE CITY LIMITS

WHEREAS, the City of Carlsbad owns and operates a municipal water system supplying potable water to residences and businesses within the incorporated boundaries of the municipality and also within the boundaries established by the LaHuerta Water Cooperative purchase agreement; and

WHEREAS, it has been the long-standing policy of the Board of Water and Sewer Commissioners and the City Council that municipal water not be furnished outside the incorporated boundaries of the municipality or outside the boundaries defined in the LaHuerta Water Cooperative Purchase Agreement; and

WHEREAS, it is now considered to be in the best interest of the City to furnish domestic water to non-City residences and businesses which have been adversely impacted by drought or otherwise financially impaired by the unavailability of a dependable source of potable water; and

WHEREAS, the City of Carlsbad Board of Water and Sewer Commissioners have approved and recommended to the City Council a policy regarding the service of City water outside the city limits.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Carlsbad that the policy regarding service of City water outside the city limits, attached hereto and incorporated by reference, shall become immediately effective upon adoption, subject to such future revision or amendment as the Governing Body may deem appropriate from time to time.

INTRODUCED, APPROVED, PASSED AND ADOPTED this 28th day of May, 1996.

Mayor

ATTEST:

City Clerk

# POLICY REGARDING SERVICE OF CITY WATER

# OUTSIDE THE CITY LIMITS

Upon written application and after recommendation by the Board of Water and Sewer Commissioners and approval by the Governing Body of the City of Carlsbad, municipal water for domestic purposes only may be furnished to non-City residential and business consumers. Such non-City water services approved, if any, shall be on the basis of written contract subject but not necessarily limited to the terms and conditions specified hereinafter.

## Non-City Consumers

1. The following charges shall apply to all non-City consumers:
   a. For main service line, a one-time charge of the higher of either
      i. $8.00 per abutting foot adjusted for inflation at a rate of 3% per year beginning January 1, 1997; the City, at is sole discretion, may vary this per abutting foot charge for irregularly shaped or non-abutting lots; or
      ii. The actual cost of installation.
   b. The actual cost of time, materials and equipment for installation of water tap and meter with a minimum charge of $150.00
   c. A water deposit in the amount of $180.00
   d. Minimum and excess water usage charges shall be four times the rates of City consumers.
2. To offset the consumptive impact to the City's water supply, each non-City consumer, prior to receiving City water, shall:
   a. Irrevocably deed and transfer to the City a minimum of three acre feet of Capitan water rights for each acre or fraction of an acre to be served by City water; or
   b. Pay a one-time water rights acquisition fee of $2,500 per acre or fraction of an acre to be served by City water if the City, at any time prior to the final transfer of water rights described in subparagraph 2(a) above, determines at its sole discretion that such transfer is not in its best interest; or
   c. Pay a one-time water rights acquisition fee of $2,500 per acre or fraction of an acre to be served by City water if the City determines at its sole discretion that in lieu of water rights, such fee is in its best interest.
3. The maximum meter size that may be installed for a non-City consumer's use is a one inch meter, except that the City Administrator may approve installation of a larger meter if necessary to ensure adequate service.
4. Should the City, at its sole discretion, determine at any time that rationing of the municipal water supply is prudent or necessary, the City may without prior notice terminate water service to non-City consumers or impose other conservation measures.
5. City water provided to non-City consumers shall be utilized only for domestic purposes as herein defined and only in and upon the premises described in the written water service contract. Delivery, sale or transference of City water by one non-City consumer to any other person or premises shall be cause for immediate termination of City water service without prior notice.

6. City water shall not be provided to any non-City consumer:
   a. whose property is served by or connected to any other water cooperative or water company or
   b. whose property is capable of being served by or connected to any other water cooperative or water company within six months of the date of written application to the City.
7. The City may agree to amortize the costs incurred pursuant to paragraphs 1(a), 1(b) and 2(b) above at an interest rate of 10% A.P.R. for a definite period not to exceed 5 years.
8. Failure to pay by the 10th of the month following billing shall result in termination of water service without prior notice until all outstanding balances are paid in full.
9. Non-City consumers will be responsible for the full cost of all service lines on their side of the water meter including the installation of a backflow prevention mechanism which meets the approval of the City Water Department. Water service will not be furnished under any circumstances until such backflow prevention mechanism is installed and approved. Further, water service will not be furnished until the City determines to its satisfaction that all previous connections to wells or other water sources have been disconnected and isolated from the system that will deliver City water from the water meter to the non-City consumer's residence or business.
10. Non-City consumers whose properties are annexed into the City limits shall upon the first day of the month following annexation be entitled to the minimum and excess water usage charges established by the City for City consumers. Further, a non-City consumer whose property is annexed shall be entitled to a rebate of that amount of their water deposit paid in excess of the water deposit imposed at that time upon City consumers. Such rebates shall not be made in cash but rather shall be applied as credit against future billings. Under no circumstances however, shall a non-City consumer whose property is annexed into the City, be eligible for a rebate or recapture of any portion of those costs incurred for installation of the water service or water rights acquisition fee.
11. Unless and until paid in full, all costs incurred pursuant to paragraphs 1(a), 1(b) and 2(b) shall be secured by a lien against the property with foreclosure as authorized by law in the event of non-payment.
12. Contracts entered into between the City and non-City consumers shall not be transferrable. Subsequent non-City consumers at the same location shall not be eligible for water service until a new contract has been properly executed.
13. If, at its sole discretion, the City deems it to be in its best interest, the City may refuse to provide water service to non-City water applicants or otherwise limit such service.
14. Non-City consumers whose properties are capable of being served by the City sewer system shall within 6 months after the City provides water be connected to the sewer. Failure to connect to the sewer as noted above will result in termination of water service without prior notice until such connection is made. Sewer charges for non-City consumers shall be in accordance with paragraph 1 (d) above.
15. All monies received by the City from non-City consumers as water rights acquisition fees pursuant to paragraphs 2(b) and 2(c) above shall be placed in the Water System Improvement Fund for water rights acquisition.
16. Should any portion of this Agreement be deemed to be void or unenforceable, the remainder of the Agreement will continue in full force and effect.

17. Notwithstanding any provision herein to the contrary, the Governing Body may, with regard to service of water outside the City limits to water cooperatives, establish by contract such terms and conditions, including the rate charged for water usage, as it deems appropriate, provided however, that in no case shall the water rates charged to such cooperatives be less than that charged to water users within the City limits.

**DEFINITIONS**

City Limits: Those areas within the incorporated boundaries of the City of Carlsbad as changed from time to time.

LaHuerta Co-op Boundary: Those areas defined in the LaHuerta Co-op Purchase Agreement for which the City is obligated to furnish water.

City Consumer: All residential and commercial properties within the City limits or within the LaHuerta Co-op boundaries, currently or hereinafter provided water by the City of Carlsbad.

Non-City Consumer: All residential and commercial properties outside the City limits and outside the LaHuerta Co-op boundaries, requiring potable water for domestic purposes.

Domestic Water Use: Water used for household or other domestic use including irrigation of not more than one acre of noncommercial trees, lawn or garden.

**CITY OF CARLSBAD**

# AGENDA BRIEFING MEMORANDUM

Digitally signed by Trysha Carrasco
DN: cn=Trysha Carrasco, o=City of Carlsbad, ou=Planning and Zoning, email=pacarrasco@cityofcarlsbadnm.com, c=US
Date: 2019.05.07 14:31:45 -06'00'

**Council Meeting Date: 5/14/2019**

| | | |
|---|---|---|
| **Department**: Planning & Regulation | **By:** Trysha Carrasco. Deputy Planning Director | **DATE**: 5/7/2019 |

**SUBJECT**: Request by Carlsbad MainStreet to serve alcohol (beer & wine) on City streets during CavernFest.

**BACKGROUND, ANALYSIS AND IMPACT**: *(Safety and Welfare/Financial/Personnel/Infrastructure/etc.)*

Carlsbad MainStreet wishes to host CavernFest on June 1, 2019. The event will be from 10:00 am to 11:00 pm in the downtown area. As part of this event, MainStreet wishes to have alcohol service (beer & wine) from 4:00 pm to 9:30 pm. MainStreet will have a licensed alcohol server (Milton's Brewing) set up a "Beer Garden" location along Mermod St. just west of Canyon St. This Beer Garden will be cordoned off from the rest of the festival, and will have one controlled entrance for festival goers. Entrance to the Beer Garden will only be available to those 21 years or older, and entrants must produce a valid ID as proof of age. All approved entrants will be given a bracelet to wear, and this bracelet will be a requirement to purchase beer or wine within the Beer Garden. All designated drivers that enter the Beer Garden will be given a separate bracelet as identification. No alcohol will be allowed to be taken out of the Beer Garden. The City of Carlsbad's Transit will provide safe-rides, free of charge, early in the evening until the close of the event, to any festival goer in need of transportation home.

**DEPARTMENT RECOMMENDATION**: If it is the will of the Council to allow beer and wine sales and consumption within a Beer Garden located on City streets, City staff recommends the following requirements:

1. The alcohol server obtain all required licenses and permits;
2. MainStreet and the alcohol server comply with all laws, rules, regulations, requirements and restrictions for service at the location (included, but not limited to fencing of service area, carding of customers, and providing appropriate security);
3. Both MainStreet and the alcohol server shall name the City of Carlsbad as an Additional Insured on their general liability insurance and liquor server insurance in an amount to be approved by the City Administrator.

**BOARD/COMMISSION/COMMITTEE ACTION:**

| | | | | |
|---|---|---|---|---|
| ☐ P & Z | ☐ Lodgers Tax Board | ☐ Cemetery Board | } ☐ | **APPROVED** |
| ☐ Museum Board | ☐ San Jose Board | ☐ Water Board | } | |
| ☐ Library Board | ☐ N. Mesa Board | ☐ _____ Committee | } ☐ | **DISAPPROVED** |

Reviewed by
City Administrator /s/Michael A. Hernandez Date: 05/08/19

ATTACHMENT(S): Letter from Karla Hamel of Carlsbad MainStreet, Map

Carlsbad Mainstreet
102 S. Canyon St., Carlsbad NM 88220
(575) 628-3768 or (575)361-3276
carlsbadmainstreet@gmail.com

April 25, 2019

Request for the approval of liquor sales during the 4th annual CavernFest Saturday, June 1, 2019.

Militon's Brewing will be providing their beer and wine license and will attain all permits and insurance required for liquor sales.

Beer and wine will be sold in the "Beer Garden" location along Mermod St. just west of Canyon St. This Beer Garden will be cordoned off from the rest of the festival, and will have one controlled entrance for festival goers.

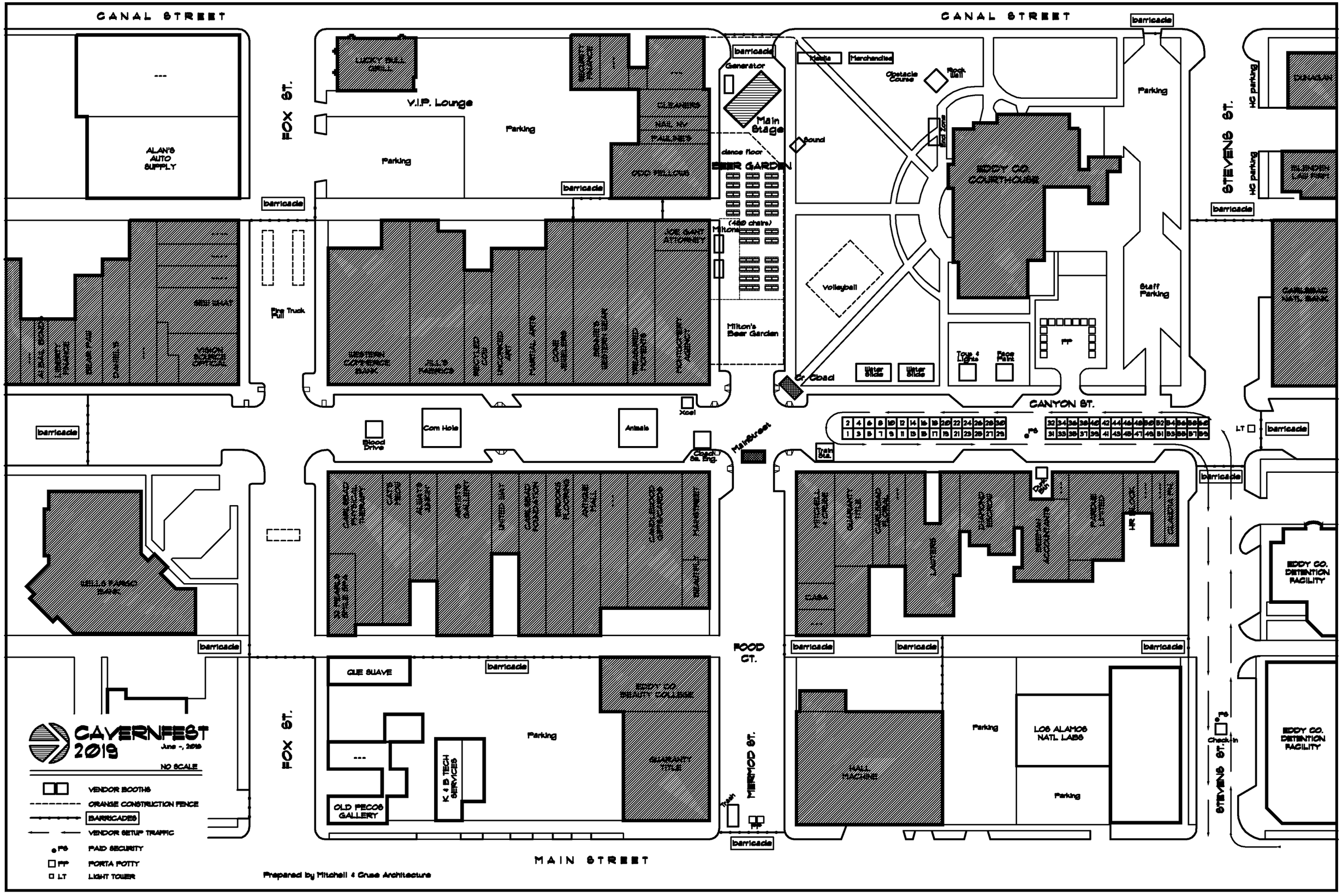
Alcohol sales will take place from 4:00 PM until last call at 9:30 PM on Saturday, June 1, 2019.

Carlsbad MainStreet will provide appropriate security for the beer garden.

Thank you,

Karla Hamel
Executive Director
Carlsbad MainStreet

**Board of Directors:**
Jason Shirley, President * Susan Crockett, Vice President * Missi Currier, Treasurer * Ekta Patel, Secretary
* Larry Mitchell * Mary Garwood * Damian Capello
Mark Barela * Julie Chester * LaWanda Scholl * Shannon Carr * Cindy Bryan


CANAL STREET
CANAL STREET
FOX ST.
STEVENS ST.
CANYON ST.
MAIN STREET
FOOD CT.
MERMOD ST.
V.I.P. Lounge
Parking
Main Stage
BEER GARDEN
Milton's Beer Garden
Volleyball
Staff Parking
Cr. Cbad
Water Slide
Toys & Lights
Face Paint
Generator
Sound
Obstacle Course
Rock Wall
Media
Merchandise
Fire Truck Pull
Blood Drive
Com Hole
Animals
Xcel
Cbad Sm. Eng.
MainStreet
Train Sta.
Check-in
Trash
LT
PS
FP
HC parking
ALAN'S AUTO SUPPLY
LUCKY BULL GRILL
CLEANERS
NAIL NV
PAULINE'S
ODD FELLOWS
JOE GANT ATTORNEY
WESTERN COMMERCE BANK
JILL'S FABRICS
RECYCLED COU
UNCORKED ART
MARTIAL ARTS
CONE JEWELERS
BONNIE'S WESTERN WEAR
TREASURED MOMENTS
MONTGOMERY AGENCY
SEW WHAT
VISION SOURCE OPTICAL
BEAR PAW
DANIEL'S
LIBERTY FINANCE
ALBAN BONDS
EDDY CO COURTHOUSE
DUNAGAN
BLENDEN LAW FIRM
CARLSBAD NATL BANK
WELLS FARGO BANK
CARLSBAD PHYSICAL THERAPY
CATS MEOW
ALEATS JUNCH
ARTIST'S GALLERY
UNITED BAY
CARLSBAD FOUNDATION
BROOKS FLOORING
ANTIQUE MALL
CANDLEWOOD GIFTS/CARDS
MAINSTREET
BEAUTIFLY
MITCHELL & CRUSE
GUARANTY TITLE
CARLSBAD FLORAL
LAUTERS
DIAMOND ESCROW
BEEHAN ACCOUNTANTS
PARDUE LIMITED
HR BLOCK
CLAUDIA PH.
CASA
EDDY CO. DETENTION FACILITY
QUE SUAVE
EDDY CO BEAUTY COLLEGE
GUARANTY TITLE
K & B TECH SERVICES
OLD PECOS GALLERY
HALL MACHINE
LOS ALAMOS NATL LABS
CAVERNFEST 2019
June -, 2019
NO SCALE
VENDOR BOOTHS
ORANGE CONSTRUCTION FENCE
BARRICADES
VENDOR SETUP TRAFFIC
PAID SECURITY
PORTA POTTY
LIGHT TOWER
Prepared by Mitchell & Cruse Architecture

**CITY OF CARLSBAD**

# AGENDA BRIEFING MEMORANDUM

Council Meeting Date: 14 May 2019

| **DEPARTMENT**: Legal | **BY:** E. Riordan | **DATE**: May 8, 2019 |
|---|---|---|

**SUBJECT:** Ordinance authorizing the sale of approximately 2.12 acres of property at 5000 West Church Street to Branson Properties LLC for $90,000

**BACKGROUND, ANALYSIS AND IMPACT**: (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The property commonly known as 5000 W. Church was once used as a inpatient mental heath facility. It was deeded to the City when the City was looking for a site for a facility to treat families with substance abuse issues. The property was inspected, and it was determined that it would require extensive and costly repairs and remodeling to make it suitable as a treatment facility under current laws and codes. The City found another property more appropriate for development as a substance abuse treatment center. The 5000 West Church property was found not to be suitable for any current City use.

Because the property was not suitable for City use, the City offered the property for sale. An appraiser valued the property at $371,000, with a highest and best use as an office with living quarters for employees. In September 2018, the City issued its Request for Bids No. 2018-19 for the sale of the property. The bidding closed with no bids having been received. The closing was extended for an additional month. The Request for Bids was published again on the City's website and on the City's Facebook page.

At the end of that bidding period, two bids were received, one for $35,000 and the other for $50,000. Council rejected both bids on January 22, 2019.

The City offered the property for sale a third time, this time offering it on the open market. The sale was advertised on the City's Facebook page, on the City's website homepage, on the Procurement Department's webpage, and through word of mouth. One offer of $80,000 was received by the City in January 2019. The City continued to offer the property, and in March 2019, the City received an offer of $90,000 from Branson Properties LLC. Having offered the property for sale for more than five months, Staff recommended approving the sale to the highest offeror, Branson Properties, LLC.

Because of the appraised value of the property, state law requires that the sale be approved by ordinance. The ordinance has been drafted and is attached.

**DEPARTMENT RECOMMENDATION**:

Approve the ordinance

**BOARD/COMMISSION/COMMITTEE ACTION:** N/A

| | | | |
|---|---|---|---|
| ☐ P & Z | ☐ Lodgers Tax Board | ☐ Cemetery Board | } ☐ APPROVED |
| ☐ Museum Board | ☐ San Jose Board | ☐ Water Board | } |
| ☐ Library Board | ☐ North Mesa Board | ☐ _____ Committee | } ☐ DISAPPROVED |

**Reviewed by:**

**City Administrator** /s/Michael A. Hernandez **Date:** 05/08/19

ATTACHMENT(S): Ordinance

# ORDINANCE NO. 2019-_22_

**AN ORDINANCE AUTHORIZING THE SALE OF THE REAL PROPERTY COMMONLY KNOWN AS 5000 WEST CHURCH STREET TO BRANSON PROPERTIES LLC FOR $90,000.**

**WHEREAS**, the City of Carlsbad, hereinafter "City", holds title to the real estate commonly known as 5000 West Church Street, and more particularly described as follows:

THE SURFACE ESTATE ONLY OF:
Lot 5A of the Denny Subdivision Lot 5 Line Adjustment, as shown on the official plat thereof on file with the County Clerk of Eddy County, New Mexico in Cabinet 7, Slide 336, and containing 2.12 acres more or less

Hereinafter referred to at the Property.

**WHEREAS,** the City finds that the Property is no longer essential to any municipal purpose and the City's interests would be best served by the sale of the Property; and

**WHEREAS**, a qualified appraiser appraised the Property's value as Three Hundred Seventy-One Thousand Dollars ($371,000.00) as of August 10, 2018; and

**WHEREAS**, the appraiser found that the highest and best use of the Property was as an office with living quarters for employees; and

**WHEREAS**, in its Request for Bids No. 2018-19, the City requested proposals for the purchase of the Property; and

**WHEREAS**, the Request for Bids was published one time in the *Carlsbad Current-Argus* on September 30, 2018, and the Request was posted on the City of Carlsbad's website; and

**WHEREAS**, the bidding closed on October 26, 2018, with no bids received in response to that Request; and

**WHEREAS**, the Request for Bids No. 2018-19, was extended and published again on the City's website homepage and the City's Facebook page beginning on November 29, 2018; and

**WHEREAS**, the bidding closed on December 31, 2018, with two bids received in response to the Request for Bids; and

**WHEREAS**, the two bids were for $35,000 and $50,000; and

**WHEREAS**, at its meeting on January 22, 2019, the Carlsbad City Council voted to reject both bids; and

**WHEREAS**, after the January 22, 2019 Carlsbad City Council Meeting, the City offered the Property for sale a third time, this time offering it on the open market; and

**WHEREAS**, the third attempt to sell the property was advertised through a social media outreach on the City's Facebook page, on the City of Carlsbad's website homepage and on the Procurement Department's webpage, and by word of mouth; and

**WHEREAS**, the only offer received during the third sale was made in January 2019 and was for $80,000; and

**WHEREAS**, the City continued to offer the Property on the open market by listing the Property's sale on the City's website homepage and the Purchasing Department's webpage, continued Facebook advertising, and word of mouth and direct outreach to potential buyers; and

**WHEREAS**, on March 26, 2019, Branson Properties LLC gave the City of Carlsbad its written offer to purchase the property for Ninety Thousand Dollars ($90,000) subject to the conditions and stipulations listed in the sale offer letter attached as Exhibit "A"; and

**WHEREAS**, the City desires to sell the Property to Branson Properties LLC for Ninety Thousand Dollars ($90,000); and

**WHEREAS,** the City has published notice of this sale prior to the consideration of this Ordinance as required by N.M.S.A. 1978, Sec. 3-54-1(D) (1999);

**NOW THEREFORE**, be it ordained by the Governing Body of the City of Carlsbad, County of Eddy, State of New Mexico, as follows:

1. The sale of the Property as described

THE SURFACE ESTATE ONLY OF:
Lot 5A of the Denny Subdivision Lot 5 Line Adjustment, as shown on the official plat thereof on file with the County Clerk of Eddy County, New Mexico in Cabinet 7, Slide 336, and containing 2.12 acres more or less

by the City of Carlsbad to Branson Properties LLC for Ninety Thousand Dollars ($90,000) is hereby approved.

2. The total purchase price shall be due and payable to the City at closing.

3. The Branson Properties LLC shall purchase Title Insurance in the amount of the total purchase price. All other costs shall be borne by Branson Properties LLC.

4. The sale of the Property shall be subject to the conditions and stipulations listed in the sale offer letter attached as Exhibit "A".

5. The Mayor and City Administrator are authorized to execute all documents necessary to implement the terms of this ordinance.

6. Notice shall be published pursuant to the terms of N.M.S.A. 1978, Sec. 3-54-1 (1999).

**DONE AND APPROVED** this ____ day of _____, 2019.

_____
DALE JANWAY, MAYOR

ATTEST:

_____
CITY CLERK

**Zoning**: Commercial-1
**Value:** Based on Market Analysis: $371,000

**Conditions of Sale:**

If offer is accepted and the sale approved by the Carlsbad City Council, the City of Carlsbad will provide a quitclaim deed to the purchaser. The sale will be done in compliance with NMSA 1978, Sec. 3-54-1, which requires a 45 day waiting period prior to closure.

The purchaser shall be responsible for the cost of any title insurance.

The City of Carlsbad makes no claim that these lots are ready for, or are able to support, construction or development of any kind.

With regard to the sale of the above described property, the City of Carlsbad makes no warranties expressed or implied.

Bidders are highly encouraged to research property in regard to utility availability, street access, easements, zoning, floodplain, restrictive covenants and other land use restrictions or land conditions prior to bidding.

**Special Note**:

A small portion of the lot located on the Northwest corner at the intersection of Church Street and Happy Valley Road will be retained by the City as right-of-way for a future road construction project.

**Contact Information**:
For more information, please contact the Purchasing Manager- Matt Fletcher, at PO Box 1569, Carlsbad NM 88221-1569, (575) 234-7905 or by email request to msfletcher@cityofcarlsbadnm.com

Branson Properties LLC, would like to formally place a bid on the property located at:

5000 West Chruch Street
Carlsbad NM 88220
(formerly Fountain Restaurant)

Branson Properties bids a sum of $90,000.00 for the aforementioned property.

We are understand the condition of the property and the conditions/stipulations listed in the sale offer letter and we are in agreement with them.

We thank you for the opportunity to bid on this property.

Sincerely,

Bo Bowen

# CITY OF CARLSBAD

## AGENDA BRIEFING MEMORANDUM

Digitally signed by Jeff Patterson
DN: cn=Jeff Patterson, o=City of Carlsbad, NM, ou=Director of Planning, Engineering, and Regulation, email=jepatterson@cityofcarlsbadnm.com, c=US
Date: 2019.05.07 16:21:59 -06'00'

**Meeting Date: 5/14/2019**

| **DEPARTMENT:** Planning, Engineering & Regulation | **BY:** Jeff Patterson, Planning Director | **DATE:** 4/25/2019 |
|---|---|---|

**SUBJECT:** Request for Zone Change from "R-1" Residential 1 District to "R-R" Rural Residential District for an approximately 2.87 acre parcel, located at 502 E. Hamilton St. legally described as Atwood-Walterscheid Property Line Adjustment Mark and Mary Walterscheid Tract pursuant to Section 3-21-1 et. Seq. NMSA 1978 and Sections 56-150(b) and 56-140(i), Carlsbad Code of Ordinances.

Applicant/Owner:
Mark Walterscheid
502 E. Hamilton St.
Carlsbad, NM 88220

***The applicant provided the required notification to property owners within 100' and agreed to post the required sign 5-days prior to the public hearing as required by Sec. 56-140(i). The City will notify the property owners' 15-days prior to the City Council hearing and publish notification in the newspaper 30-days prior to said hearing.***

**SYNOPSIS, HISTORY AND IMPACT** (SAFETY AND WELFARE/FINANCIAL/PERSONNEL/INFRASTRUCTURE/ETC.):

The applicant has submitted a petition for a Zone Change for 502 E. Hamilton St. legally described as Atwood-Walterscheid Property Line Adjustment Mark and Mary Walterscheid Tract, an approximately 0.27 acre property, from "R-1" Residential 1 District to "R-R" Rural Residential District, pursuant to Section 3-7-1 et. Seq. NMSA 1978 and Sections 56-150(b) and 56-140(i), Carlsbad Code of Ordinances.
According to Sec. 56-40(a) of the Zoning Ordinance:

According to Sec. 56-40(a) of the Zoning Ordinance:

**(a) Rural Residential (R-R) District.**

The Rural Residential District is intended to provide for areas that will accommodate agricultural, ranching, and natural resource uses and very low-density residential uses, until such time as other development is appropriate. There shall be a maximum of one primary residence per lot for R-R Rural Residential District Zoning.

The properties surrounding the subject property are zoned "R-1" Residential 1 District. This request will result in a spot zone, however it will still fit the residential use of the area.

According to Zoning Ordinance **Sec. 56-150(b)(4). Amendments**, Findings Required, a statement of fact regarding each of the following findings is required:

(a) The proposed amendment will or will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance; and

(b) The proposed amendment responds or does not respond to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance; and

(c) The proposed amendment is or is not necessary in order to respond to State and/or Federal legislation; and

(d) The proposed amendment provides or does not provide additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance; and

(e) The proposed amendment is or is not in substantial compliance with the City's Comprehensive Plan or other City Master Plan; and

(f) The proposed amendment will or will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan; and

(g) The proposed amendment is justified in order to correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance; and

(h) The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

According to Zoning Ordinance Sec. 56-150(b)(4)(f): The proposed amendment will or will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan.

*Comprehensive Plan: Strategy 2030* goals and policies that are applicable to this request are:

**Chapter 3: Land Use**

Goal 1: The City of Carlsbad will adopt policies to support the Infill/Redevelopment Land Use Scenario.
Goal 2: The City of Carlsbad will make efficient use of government resources through well-planned land use decisions.
Goal 4: The City of Carlsbad will strive to create an aesthetically pleasing built environment.
Goal 5: The City of Carlsbad will ensure that land use does not negatively impact the city's environmental resources.

**Chapter 5: Economic Development**

Goal 4: Improve the appearance of Carlsbad.
Goal 6: Support the efforts and expansion of existing major industries, such as potash mining, oil and gas drilling, and nuclear waste disposal.

**PLANNING AND ZONING COMMISSION RECOMMENDATION:** Based on review of the application and staff comments, at their meeting on April 1, 2019, the Planning and Zoning Commission considered this item and recommended approval with a vote of five (5) in favor, none (0) against, and none (0) absent.

**DEPARTMENT RECOMMENDATION (please check):**

| | Approval | Denial | n/a | | Approval | Denial | n/a |
|---|---|---|---|---|---|---|---|
| Public Works | | | x | Planning, Eng. & Reg. Dept.: | x | | |
| Fire Department | | | x | Code Enforcement Division | | | x |
| Legal Department | | | x | Engineering Division | | | x |
| Police Department | | | x | Planning Division | x | | |
| Utilities Department | | | x | Building & Regulation Division | | | x |
| Culture & Rec. Dept. | | | x | Carlsbad Irrigation District | | | x |

## DEPARTMENT COMMENTS:

Public Works: No comments.

Utilities Department: No comments.

Building Department: No comments.

Fire Department: No comments.

Code Enforcement: No comments.

Legal Department: No comments.

Planning Department: Recommend approval.

Police Department: No comments.

Culture & Rec. Dept.: No comments.

Engineering Services: No comments.

Carlsbad Irrigation District: No comments.

City Administration: No comments.

**BOARD/COMMISSION/COMMITTEE ACTION:**

| | | | |
|---|---|---|---|
| ☒ P&Z | ☐ Lodgers Tax Board | ☐ Cemetery Board | ☒ APPROVED |
| ☐ Museum Board | ☐ San Jose Board | ☐ Water Board | ☐ DISSAPPROVED |
| ☐ Library Board | ☐ N. Mesa Board | ☐ _____ Committee | |

Reviewed by
City Administrator /s/Michael A. Hernandez Date: 05/08/19

ATTACHMENTS: Application materials, Ordinance, P & Z Minutes.

# ORDINANCE NO. 2019-23

AN ORDINANCE REZONING PART OF “R-1” RESIDENTIAL 1 DISTRICT TO "R-R" RURAL RESIDENTIAL DISTRICT FOR AN APPROXIMATELY 2.87 ACRE PROPERTY, LOCATED AT 502 E. HAMILTON STREET, LEGALLY DESCRIBED AS ATWOOD-WALTERSCHEID PROPERTY LINE ADJUSTMENT MARK AND MARY WALTERSCHEID TRACT, PURSUANT TO SECTION 3-21-1 ET. SEQ. NMSA 1978 AND SECTIONS 56-150(B) AND 56-140(I), CARLSBAD CODE OF ORDINANCES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, that:

The official zoning map of the City is hereby amended to rezone part of "R-1" Residential 1 District to "R-R" Rural Residential District, for an approximately 2.87 acre property, located 502 E. Hamilton St., Carlsbad, NM, legally described as:

ATWOOD-WALTERSCHEID PROPERTY LINE ADJUSTMENT MARK AND

MARY WALTERSCHEID TRACT

INTRODUCED, PASSED, ADOPTED AND APPROVED this 14th day of May, 2019.

_____

DALE JANWAY, MAYOR

ATTEST:

_____

CITY CLERK

# MINUTES OF THE REGULAR MEETING OF THE

## City of Carlsbad
## Planning & Zoning Commission

DRAFT

**Monday, April 1, 2019, at 5:00 p.m.**

**Meeting Held in the Annex Planning Room**
**114 S. Halagueno**

CITY OF CARLSBAD
CARLSBAD, NEW MEXICO

**PLANNING AND ZONING COMMISSION**

Monday, April 1, 2019 at 5:00 PM
Municipal Annex 114 S. Halagueno Street
Planning Room

1. Roll call of voting members and determination of quorum.
2. Approval of Agenda.
3. Approval of Minutes from the Meeting held March 4, 2019.
4. Remove from Table a Consideration for Recommendation for Council an Annexation of approximately 76.22 acres located at the southwest corner and southeast corner of the intersection of W. Lea St & Standpipe Rd.
5. Consider a recommendation to Council for an Annexation of approximately 76.22 acres located at the southwest corner and southeast corner of the intersection of W. Lea St. and Standpipe Rd., legally described as Quarter: NE S: 11 T: 22S R: 26E S2NENE (7), N2SENE (1), SESENE (2), Lots 2, 4, 6-12, 14-29, 31, 33, 35, 37, 39, Block 1, Marquess Subdivision, Lots 1-8, Block 2, Marquess Subdivision, Lots 1, 3, 5, 7, 9, 11, 13, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33, Block 3, Marquess Subdivision, Lots 1, 3, 5, 7, Block 4, Marquess Subdivision, Subd: LEA STREET MR W FIREWORKS LAND DIV Unit: A Quarter: NW S: 12 T: 22S R: 26E, Quarter: NW S: 12 T: 22S R: 26E BEG NW COR, S 45 DEG E 42.5', S 0 DEG 30'W 300' TO POB, S 0 DEG W 144', S 88 DEG 1'E 606', N 0 DEG 30'E 144', N 88 DEG 1'W 606' TO POB MAP# 232-5 LOC 110 STANDPIPE ROAD, and Brian Stevens Land Division (Carlsbad Out) Tract 2
6. Remove from Table a Consideration for Recommendation to Council for a Zone Change request for approximately 54.2 acres at the southwest corner of the intersection of W. Lea St and Standpipe Rd.
7. Consider a recommendation to Council for a Zone Change request for approximately 54.2 acres at the southwest corner of the intersection of W. Lea St. and Standpipe Rd., legally described as Quarter: NE S: 11 T: 22S R: 26E S2NENE (7), N2SENE (1), SESENE (2), Lots 20, 22, 24, 26, 28, 31, 33, 35, 37, 39, Block 1, Marquess Subdivision, Lots 1-8, Block 2, Marquess Subdivision, Lots 1, 3, 5, 7, 9, 11, 13, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33, Block 3, Marquess Subdivision, and Lots 1, 3, 5, 7, Block 4, Marquess Subdivision from County to “R-1” Residential 1 District
8. Remove from Table a Consideration for Recommendation to Council for a Zone Change request from County to “C-2” Commercial 2 District for approximately 24.74 acres.

DRAFT

9. Consider a recommendation to Council for a Zone Change request from County to "C-2" Commercial 2 District for approximately 24.74 acres located at:

   ***Property 1:*** *Lots 6, 8, 10, 12, 14-19, 21, 23, 25, 27, 29, Block 1, Marquess Subdivision (approximately 3.87 acres, Amy's Fireworks, Inc., owner),*

   ***Property 2:*** *Lots 2, 4, 7, 9, 11, Block 1, Marquess Subdivision (approximately 1.04 acres, Houston Spring Creek Ranch LTD., owner),*

   ***Property 3:*** *Subd: LEA STREET MR W FIREWORKS LAND DIV Unit: A Quarter: NW S: 12 T: 22S R: 26E (approximately 4 acres, Mr. W Fireworks, Inc., owner),*

   ***Property 4:*** *Quarter: NW S: 12 T: 22S R: 26E BEG NW COR, S 45 DEG E 42.5', S 0 DEG 30'W 300' TO POB, S 0 DEG W 144', S 88 DEG 1'E 606', N 0 DEG 30'E 144', N 88 DEG 1'W 606' TO POB MAP# 232-5 LOC 110 STANDPIPE ROAD (approximately 2 acres, James Harris, owner), and*

   ***Property 5:*** *Tract 2, Brian Stevens Land Division (Carlsbad Out) (approximately 11.11 acres, Brian Stevens, owner).*

10. Remove from Table a Consideration for approval of a Variance request to allow a 6' fence in the front setback at 904 W. Fox St.
11. Consider approval of a Variance request to allow a 6' fence in the front setback at 904 W. Fox St.
12. Consider a recommendation to Council for a Zone Change request for approximately 2.87 acres at 502 E. Hamilton St., legally described as Atwood-Walterscheid Property Line Adjustment Mark & Mary Walterscheid Tract from "R-1" Residential 1 District to "R-R" Rural Residential District
13. Consider naming a private road: Coyote Court
14. Consider approval of a Conditional Use Permit to allow a Bed & Breakfast at 107 W. Chapman Rd
15. Consider approval of a Conditional Use Permit to allow a duplex at 4501 Old Cavern Hwy.
16. Consider approval of a Temporary Use Permit for Temporary Housing at 2605 & 2607 Violet St
17. Consider approval of a Temporary Use Permit for Temporary Housing at 3402 Hidalgo Rd.
18. Consider approval of a Variance request to allow a 0' rear and side setbacks at 1112 N. Mesa St
19. Consider approval of a Variance request to allow a 10' side setback at 838 S. Canyon
20. Consider approval of a Variance request to allow Recreational Vehicle parking at 601 & 603 Laredo
21. Consider approval of a Preliminary Plat for Hughes Subdivision
22. Consider approval of a Final Plat for Carlston Ranch Master Planned Community
23. Report regarding Summary Review Subdivisions.

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24. Adjourn.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

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**MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD PLANNING & ZONING COMMISSION HELD IN THE MUNICIPAL ANNEX PLANNING ROOM, 114 S. HALAGUENO STREET, APRIL 1, 2019, AT 5:00 P.M.**

**VOTING MEMBERS PRESENT:**

| | |
|---|---|
| **JAMES KNOTT** | **CHAIRPERSON** |
| **BRAD NESSER** | **COMMISSIONER** |
| **LASON BARNEY** | **COMMISSIONER** |
| **BRIGIDO GARCIA** | **COMMISSIONER** |
| **JAMES MCCORMICK** | **COMMISSIONER** |

**VOTING MEMBERS ABSENT:** **NONE**

**EX-OFFICIO MEMBERS PRESENT:**

| | |
|---|---|
| **JEFF PATTERSON** | **PLANNING DIRECTOR** |
| **TRYSHA CARRASCO** | **DEPUTY PLANNING DIRECTOR** |

**SECRETARY PRESENT:**

| | |
|---|---|
| **JENNIFER CAMPOS** | **PLANNING AND REGULATION DEPARTMENT EXECUTIVE SECRETARY** |

**OTHERS PRESENT:**

| | |
|---|---|
| **GEORGE DUNAGAN** | **212 W. STEVENS** |
| **SCOTT HICKS** | **401 N. PENN, ROSWELL, NM** |
| **JACK VOLPATO** | **1526 MUSCATEL** |
| **SHERRY NEATHERLIN** | **1501 STANDPIPE RD.** |
| **GARY WALDROP** | **101 S. 4TH ST., ARTESIA** |
| **EDDIE ARNETT** | **ROSWELL, NM** |
| **AMY ARNETT** | **ROSWELL, NM** |
| **DARRELL CRIMMINS** | **4501 OLD CAVERN HWY** |
| **DINA NAVARRETTE** | **1112 N. MESA ST** |
| **AMANDA MASHAW** | **212 W. STEVENS** |
| **MARK WALETERSCHEID** | **502 E. HAMILTON** |
| **ROBERT CULVER** | **1919 LEANNE DR.** |
| **ALEX PALOMINO** | **SOUDER MILLER ASSOCIATE** |
| **CODY MAY** | **312 WHO WHO** |
| **JAVIER QUEZADA** | **601 & 605 LARADO** |
| **AMELA QUEZADA** | **601 & 605 LARADO** |
| **MONICA DUARTE** | **107 W. CHAPMAN** |
| **COLIN GRIMES** | **1612 THOMAS** |
| **JON HARDIN** | **807 ELM** |

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [5:04:15 PM]

0:01:35 **1. Roll call of Voting Members and Determination of Quorum.**

Roll was called, confirming the presence of a quorum of commission members. The following members were present–**Mr. Garcia, Mr. Barney, Mr. Knott, Mr. Nesser, Mr. McCormick.**

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0:01:57 **2. Approval of Agenda.**

**Mr. McCormick** made a motion to approve the Agenda; **Mr. Nesser** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None; Absent**–**none**.** The motion carried.

0:02:25 **3. Approval of Minutes from the Meeting held March 4, 2019.**

**Mr. Nesser** made a motion to approve the Minutes; **Mr. Garcia** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None; Absent**–**none. The motion carried.

0:05:55 **4. Remove from Table a Consideration for Recommendation for Council an Annexation of approximately 76.22 acres located at the southwest corner and southeast corner of the intersection of W. Lea St & Standpipe Rd.**

**Mr. Nesser** made a motion to remove from table the Annexation and **Mr. Barney** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None; Absent**–** none. The motion carried.

0:3:36 **5. Consider a recommendation to Council for an Annexation of approximately 76.22 acres located at the southwest corner and southeast corner of the intersection of W. Lea St. and Standpipe Rd., legally described as Quarter: NE S: 11 T: 22S R: 26E S2NENE (7), N2SENE (1), SESENE (2), Lots 2, 4, 6-12, 14-29, 31, 33, 35, 37, 39, Block 1, Marquess Subdivision, Lots 1-8, Block 2, Marquess Subdivision, Lots 1, 3, 5, 7, 9, 11, 13, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33, Block 3, Marquess Subdivision, Lots 1, 3, 5, 7, Block 4, Marquess Subdivision, Subd: LEA STREET MR W FIREWORKS LAND DIV Unit: A Quarter: NW S: 12 T: 22S R: 26E, Quarter: NW S: 12 T: 22S R: 26E BEG NW COR, S 45 DEG E 42.5', S 0 DEG 30'W 300' TO POB, S 0 DEG W 144', S 88 DEG 1'E 606', N 0 DEG 30'E 144', N 88 DEG 1'W 606' TO POB MAP# 232-5 LOC 110 STANDPIPE ROAD, and Brian Stevens Land Division (Carlsbad Out) Tract 2**

**Mr. Patterson** explained this application is for an Annexation of approximately in your packet 76.22 acres however the updated packet should read 64.23 acres lying at the southwest corner and southeast corner of the intersection of W. Lea St. and Standpipe Road. Johnny S. Volpato and Sherry Lynn Neatherlin are the majority land owners for this annexation. There will be four separate properties from the petitioner that will be forced annexed if the annexation is approved, that are listed in your packet. There is an updated annexation plat as you look at the screen now. As you can see at the very southeast corner of the map that property is listed as Santo Petroleum, the annexation petitioners have agreed to leave a strip of property along the southern edge of theirs out of the annexation, which would allow this property to remain adjacent to the county and they won't be a part of this annexation moving forward. The Petitioners are asking to be annexed the four properties that are in your packet, it would be forced annexed if the annexation is approved. **Mr. Volpato,** representing Cielo Linda, LLC and **Scott Hicks** with Smith Engineering were present to speak on behalf of their application. **Mr. Volpato** explained that they have allowed an easement on the southeast end of the property, so that Santo Petroleum will not be annexed. Nothing else really has changed other that the agreement with the firework stands, but to his knowledge everything stays the same. **Mr. Patterson** mention that the city is considering putting a waiver in place to allow the firework stands that are on the properties that would be forced annexed to continue business with in the city as is, the amendment has been reviewed by city staff and is scheduled to

council on the second meeting of April 23rd, he has a copy if anyone would like to review it before the meeting is over. The waiver the City is working to put in place is a waiver from the fireworks ordinance that disallows the selling of most fireworks within the city limits. The Planning Department recommends approval as presented. There was no public comment.

**Mr. Garcia** made a motion to recommend approval as presented and **Mr. Nesser** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None; Absent– none. The motion carried.

0:09:51 **6. Remove from Table a Consideration for Recommendation to Council for a Zone Change request for approximately 54.2 acres at the southwest corner of the intersection of W. Lea St and Standpipe Rd.**

**Mr. McCormick** made a motion to remove from table the Zone Change and **Mr. Garcia** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None; Absent– none. The motion carried.

0:13:29 **7. Consider a recommendation to Council for a Zone Change request for approximately 54.2 acres at the southwest corner of the intersection of W. Lea St. and Standpipe Rd., legally described as Quarter: NE S: 11 T: 22S R: 26E S2NENE (7), N2SENE (1), SESENE (2), Lots 20, 22, 24, 26, 28, 31, 33, 35, 37, 39, Block 1, Marquess Subdivision, Lots 1-8, Block 2, Marquess Subdivision, Lots 1, 3, 5, 7, 9, 11, 13, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33, Block 3, Marquess Subdivision, and Lots 1, 3, 5, 7, Block 4, Marquess Subdivision from County to "R-1" Residential 1 District**

**Mr. Patterson** explained this Request for Zone Change from County to "R-1" Residential 1 District for an approximately 54.2 acres of property lying at the southwest corner of the intersection of W. Lea St. and Standpipe Road. The Planning Department recommends approval; just to clarify this does not include the four properties that would be forced to annex they are a different item and they are requesting a different zoning. **Mr. Hicks** explained that the strip that Mr. Patterson referred to the 30' just north of Hackberry Draw and that area there they would not be developing. There was no public comment.

**Mr. McCormick** made a motion to approve the zone change and **Mr. Garcia** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser;** No–None; Abstained–None; Absent–None. The motion carried.

0:15:43 **8. Remove from Table a Consideration for Recommendation to Council for a Zone Change request from County to "C-2" Commercial 2 District for approximately 24.74 acres.**

**Mr. Barney** made a motion to remove from table and **Mr. Garcia** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None; Absent– none. The motion carried.

0:16:15 **9. Consider a recommendation to Council for a Zone Change request from County to "C-2" Commercial 2 District for approximately 24.74 acres located at:**

Property 1: Lots 6, 8, 10, 12, 14-19, 21, 23, 25, 27, 29, Block 1, Marquess Subdivision (approximately 3.87 acres, Amy's Fireworks, Inc., owner),

Property 2: Lots 2, 4, 7, 9, 11, Block 1, Marquess Subdivision (approximately 1.04 acres, Houston Spring Creek Ranch LTD., owner),

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Property 3: Subd: LEA STREET MR W FIREWORKS LAND DIV Unit: A Quarter: NW S: 12 T: 22S R: 26E (approximately 4 acres, Mr. W Fireworks, Inc., owner),

Property 4: Quarter: NW S: 12 T: 22S R: 26E BEG NW COR, S 45 DEG E 42.5', S 0 DEG 30'W 300' TO POB, S 0 DEG W 144', S 88 DEG 1'E 606', N 0 DEG 30'E 144', N 88 DEG 1'W 606' TO POB MAP# 232-5 LOC 110 STANDPIPE ROAD (approximately 2 acres, James Harris, owner), and

Property 5: Tract 2, Brian Stevens Land Division (Carlsbad Out) (approximately 11.11 acres, Brian Stevens, owner).

**Mr. Patterson** stated in your packet on page 31, the properties are listed are forced annexed with the approval of the annexation, Amy's Fireworks, Mr. W Fireworks there are two other parcels along Standpipe Road also have firework stands that would be forced annex. It's a total of about 13 acres all together. Property 5 in your packet has been removed due to the agreement between Santo Petroleum and the annexation petitioner the city is requesting that these properties be applied to "C2" zoning and along with the amendment to the fireworks ordinance be allowed to continue their business as is. Planning Staff recommends approval. **Mr. Patterson** said he has an early draft of the amendment that's been reviewed, now it has not been approved, council will consider the item on April 26, 2019 meeting. There was no public comment.

**Mr. Barney** made a motion to approve zone change and **Mr. Garcia** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser;** No–None; Abstained–None; Absent–None. The motion carried.

0:21:14 **10. Remove from Table a Consideration for approval of a Variance request to allow a 6' fence in the front setback at 904 W. Fox St.**

The applicant did not attend. **Mr. Patterson** said it would be to your discretion if they wanted to table it again or consider it and deny it. **Ms. Carrasco** stated that the applicant did contact the office after their March 4th meeting, they stated that they were not able to make the meeting, we did notify them that their application was tabled until April 1st meeting along with providing them with a new notification poster and sending out new notifications to the neighbors, so they were aware of the meeting. Our office did notify them about meeting and they did pick up there packet.
**Mr. McCormick** made a motion to continue to table the variance and **Mr. Nesser** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

0:23:29 **11. Consider approval of a Variance request to allow a 6' fence in the front setback at 904 W. Fox St.**

**Mr. Knott** said this item goes with the previous item #10.

0:23:30 **12. Consider a recommendation to Council for a Zone Change request for approximately 2.87 acres at 502 E. Hamilton St., legally described as Atwood-Walterscheid Property Line Adjustment Mark & Mary Walterscheid Tract from "R-1" Residential 1 District to "R-R" Rural Residential District**

**Mr. Walterscheid** came forward to present his request. **Mr. Patterson** briefly explained the applicant is requesting for zone change from "R-1" Residential 1 District to "R-R" Rural Residential District at 502 E.

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Hamilton to accommodate one horse, he does have enough land to keep a horse. This request will result in a spot zone. However, he is requesting a residential zoning in nature and does not plan to change the use of the property, as such Planning Staff recommends approval. **Mr. Knott** asked if all the property is zoned "R-1", because it appears that this is all undeveloped land. **Mr. Patterson** said sometime last year the property southeast of him was annexed inside city limits and "R-1" zoning was applied to it and there has been subdivision that have been built over the years. The surrounding area around Mr. Walterscheid is currently developing into single family housing. **Mr. Walterscheid** explains he would like to have the one horse on his property right now it's somewhere where until we have approval with this request. **Mr. Knott** asked if he knew the history of the "R-1" rezoning. **Mr. Walterscheid** said there has been development being done around him and he has sold the land behind his for a subdivision. **Ms. Adair** mentions this is one horse well-bred high dollar horse and it's not going to be there all the time. She stated that the horse is going to be campaigned and also well maintained.

**Mr. Barney** made a motion to approve the zone change and **Mr. Garcia** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

0:30:38 **13. Consider naming a private road: Coyote Court**

**Ms. Carrasco** briefly explained this is a private road located off of East Greene Street. The applicant is requesting to name a private road Coyote Court to properly address parcels of land being sold or leased to residential or commercial entities. No maintenance of the road by the City of Carlsbad is inferred by this action. Due to continued development, the need has arisen to name a private road for E-911 addressing purposes. The Licensing and Permitting Department shall assign street addresses to all houses, buildings, places of business and properties within its addressing jurisdiction. Addresses shall be assigned in accordance with the provisions set forth in this article and all other applicable ordinances and policies. Such assignment shall not obligate the city to maintain or improve the right-of-way. Based on department recommendations and analysis, planning staff recommends approval. There was no public comment.

**Mr. Nesser** made a motion to approve the naming a private road and **Mr. Barney** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

0:32:57 **14. Consider approval of a Conditional Use Permit to allow a Bed & Breakfast at 107 W. Chapman Rd**

**Ms. Duarte** came forward to present his request. **Ms. Carrasco** explained the applicant is requesting a Conditional Use permit to operate a Bed & Breakfast at 107 W. Chapman Rd., zoned "R-R" Rural Residential District the property is approximately 10 acres. The applicant has been provided with ordinance Sec. 56-42(g) for operating a Bed & Breakfast; however the subject property is surrounded by "R-R" Rural Residential Zone District. Planning Staff recommends approval. **Ms. Duarte** said she wants to start her business and she would like that thank everyone. There was no public comment.

**Mr. Garcia** made a motion to approve the naming a private road and **Mr. McCormick** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

0:36:01 **15. Consider approval of a Conditional Use Permit to allow a duplex at 4501 Old Cavern Hwy.**

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**Mr. & Mrs. Crimmins** came forward to present their request. **Ms. Carrasco** explained this is a Conditional Use Application for a Duplex at 4501 Old Cavern Hwy., zoned "R-R" Rural Residential District, the subject site is surrounded by "R-R" Rural Residential District zoned property. The proposed use is generally quiet and should not have a significant impact on the surrounding neighborhood. Based on department recommendations and analysis, planning staff recommends approval of the Conditional Use Permit based on the following conditions:

- The applicant shall work with the City Building Official to meet all building requirements and obtain all necessary permits.

**Mr. Knott** asked if this is a single family residence looking into turning it as a duplex. **Ms. Carrasco** said it was her understanding converting the residence to a duplex and as you can see there is actually access both off of Chapman Road and Old Cavern Highway. **Mr. Crimmins** said the footprint the house itself will stay the same there is not a change to the square footage in the home, there wanting to move a couple of walls, currently this is a 6 bedroom, 3 bath, but moving a couple of walls there wanting to put in another bathroom. **Mr. Knott** asked Mr. Crimmins if he understood what a Conditional Use Permit is. **Mr. Crimmins** said "yes", he's going to continue the process and later apply for a Zone Change. At first he was not sure why he had to go through a Conditional Use first, but he understood afterwards why. **Ms. Carrasco** said it was because of the current zoning. There was no public comment.

**Mr. Barney** made a motion to approve Conditional Use Permit and **Mr. Nesser** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

0:40:54 **16. Consider approval of a Temporary Use Permit for Temporary Housing at 2605 & 2607 Violet St**

**Mr. Grimes** came forward to represent his request. **Mr. Patterson** briefly explained this is a Temporary Use at 2605 & 2607 Violet. If you remember the City approved an installation of Temporary Housing at the end of Violet and Tulip. Mr. Grimes is a neighbor to that individual that was approved in that area and wishes to install his own Temporary RV Park, the only issue that the Planning Department saw with this item is that this applicant access their property off an alley they don't have a direct access to a plated street. Other than the access issue, the site plan was complete indicating where the spaces will be laid out and how the utilities will be ran to each space. **Mr. Grimes** said its property that he's inherited and he would like to put in 30 spaces there. He would be putting up fencing, trees, and have utilities in the back for future housing, he would like for his item to be approved. **Mr. Ragland** said he's the neighbor to Mr. Grimes and he's in favor to put the RV Park. There was no public comment.

**Mr. Nesser** made a motion to approve Temporary Use Permit and **Mr. Barney** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

0:44:34 **17. Consider approval of a Temporary Use Permit for Temporary Housing at 3402 Hidalgo Rd.**

**Mr. Culver** came forward to represent his application and **Ms. Mashaw** from Dunagan Associates. **Ms. Carrasco** explained there are already 4 RV spaces at this location Larry Lunsford and Susan Martin have been running the operation there. They have replated the property to meet the 2 acre requirement, this was one of the early temporary housing that was approved. Now Mr. Culver is purchasing the property and would like to expand the area where the RV Park is, the purposed expansion is for 12 spaces for a total of 16 spaces, he's already meet with City's Utilities Department to address water & solid waste services and he has provided a letter from NMED approved sanitation plan, also get with City Building

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Official to obtain all the proper permits and inspections. **Mr. Culver** said he's trying to get all his permits to help people coming to Carlsbad for housing.

**Mr. Garcia** made a motion to approve Temporary Use Permit and **Mr. Barney** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

0:47:57 **18. Consider approval of a Variance request to allow a 0' rear and side setbacks at 1112 N. Mesa St**

**Ms. Navarrette** came forward to represent the request. **Ms. Carrasco** explained this that the North Mesa Senior Center needs more storage this is requesting a variance from the required 10' rear & side setback to a 0' rear and side setback for the installation of a 13' x 30' storage unit. Currently the lot does not back to an alley and the number of parking spaces will not be altered by the installation of the additional storage unit. **Ms. Navarrette** said they have been trying to survive with the amount of increase of the population. They have converted internal space into storage into activity rooms and trying to accommodate the programs that they've been having, so they have been running out of space with items that they keep stored. **Mr. Hardin** asked if this was a permanent fixture or just a portable storage. **Ms. Navarrette** said it was a portable storage. **Mr. Nesser** asked that the building that appears there on the North side and Northeast corner is that also on the property line. **Ms. Navarrette** said there's a cinder block fence. **Mr. Nesser** asked if it's right on the property line. **Ms. Navarrette** said "yes". **Mr. Nesser** asked looking at the map on page 134 there's a secondary line just south from the north line what is the dimension or was that an alley at one time. **Mr. Patterson** said it's approximately 20'. **Mr. Nesser** said there may have been an alley there at one time. **Mr. Knott** asked if it could be a utility easement or a separate parcel. **Mr. Patterson** said it was just a separate parcel from the Senior Center parcel. **Ms. Carrasco** said there were no utilities in that area the water is to the front, sewer runs south of the property and also on Lakeside Drive. **Mr. Nesser** said keeping the storage only 13' wide will be good to keep it towards the south of the property about 20' that will give the Fire Department and the property owner directly behind you space in case of a fire. **Ms. Navarrette** said that the storage buildings that are already there are not lined up straight, if they move it south to give space between the neighbor's fence and the storage then that might eliminate a parking space, every space there at the North Mesa Center every space is necessary. The purpose for this request is to not have to eliminate any spaces necessary. The storage building would be metal on the east side to the existing wood.

**Mr. Nesser** made a motion for approval for the Variance with the condition that the building be set to a minimum of 5' off the north property line to the south and **Mr. Barney** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

0:58:23 **19. Consider approval of a Variance request to allow a 10' side setback at 838 S. Canyon**

**Mr. May** came forward to represent the request. **Ms. Carrasco** explained the applicant is requesting a variance from the required 20' side setback to a 10' setback at 838 S. Canyon St., legally described as Lot 13, Block 135 of the Bock Subdivision, for the installation of a 40' x 100' storage unit. Currently it is zoned "I" Industrial District, which requires a 20' side set back the applicant is placing 40' x 100' storage building along the northern property line. They're requesting to go ahead and move that in 10' to allow room for the turn around on some of the vehicles that go into the property. Planning Staff recommends approval with the condition that he gets with the City Building Department and gets the required permits.

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The property owner is Industrial Electric Motors they own 8 of the lots in that area so there is plenty of space for them to operate, but she's recommending approval because the back corner where there looking at locating the storage building currently is just a lot there is no other access to the north or to the south that they access that they have is actually south of Canyon, that will provide them with a little more room for their turn around for their business. **Mr. May** said Ms. Carrasco stated it well, there's basically semi-trucks going in daily with massive motors and they have to be able to pull the semi-trucks into the back and basically make a U-turn to unload them, where it's at now doesn't allow for the semi's to unload them to make a U-turn and come back. He's requesting to move it to the north 10 feet. **Mr. Patterson** asked Mr. May does that indicate the size of the building on how it's going to be constructed on the property. **Mr. May** said according to this it looks like it the building would be 10' to the east fence line and then 10' to the north, so it looks like it may have to go further back. **Mr. Patterson** said if you're going to build it and it's going to go over the property lines we would have to ask you to replat that property and take out that property line the Building Department usually doesn't like to approve permits when you're building across the property line.

**Mr. Nesser** made a motion for approval for the Variance and **Mr. Garcia** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

1:05:03 **20. Consider approval of a Variance request to allow Recreational Vehicle parking at 601 & 603 Laredo**

**Mr. & Mrs. Quezada** came forward to represent the request. **Mr. Patterson** briefly explained this is an appeal from Section 56-42 (s)(5) to allow three Recreational Vehicles on the property located at 601 & 603 Laredo the property is zoned "R-1" Residential 1 District, there is less than 1 acre on the property. The applicants property fails to meet two criteria for our Zoning Ordinance Sec. 56-42(s)(5) and Sec. 56-80, Temp Use/Temp Housing. Code Enforcement contacted the property owner after seeing the RV's on their property and determined that they are currently occupied and asked for the applicant to come into the office and get into compliance; however not meeting the acreage requirements and not meeting the zoning requirements Planning Department recommends denial. **Mrs. Quezada** asked for approval for this request, there are people that do live there to sleep, but there not there during the day. On the west side and in front there are empty lots, she doesn't see a reason for them not to live there in the RV's because they are not there daily, it's just to sleep. **Mr. Knott** asked if they've allowed any variances similar to this that you know of in the past to set some kind of precedent that we could consider today. **Mr. Patterson** said to his knowledge since he's been the Planning Director they've never allowed a variance of this type, since we started the Temporary Housing portion of the Zoning Ordinance in 2013, we've made everyone adhere to those regulations set forth and that, if they needed to ask for a variance to ask certain provisions of that then they were allowed. **Mr. Patterson** did say that City Council has passed amendments to the temporary housing ordinance where they require that you have at least the 2 acre minimum to allow someone to stay on your property RV's in this nature and they remove than from the variance process so they will no longer consider items that don't meet that requirement. **Mr. Knott** said we've had people in the past come to Planning and Zoning office where they have people living in the same property and they've also been told to remove the RV's. **Mr. Patterson** said "yes" if Code Enforcement made aware of people living in RV's without proper permitting then they will seek enforcement against it. **Mr. Knott** said the legal of a variance requires some type of rezoning and under the current regulation is there anything available to the applicant where they can be incompliance. **Mr. Patterson** said not to house RV's on the property there's simply not enough property there to meet the 2 acre minimum. **Ms. Carrasco** mentions that there are RV's already there if you look on page 154 this is what the lay out of the property is right now with the 3 RV's. **Mr. Knott** asked Mr. or Mrs. Quezada if the people living there are tenants or family that there renting too. **Mr. Quezada** said they are family and

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he said they started to rent out the house and they asked if they could bring an RV and that lead to bring the second one and then the third one, they never advertised to having any RV's there.

**Mr. McCormick** made a motion to deny the variance and **Mr. Barney** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. McCormick, Mr. Nesser**; No–None; Abstained– **Mr. Knott;** Absent**–** None. The motion carried

**Mr. Patterson** told the applicant if they would like to appeal this decision they would have to submit a letter within the next 15 days from today's date and schedule it to go to City Council.

1:14:15 **21. Consider approval of a Preliminary Plat for Hughes Subdivision**

**Mr. Hughes** was present to represent his request. **Mr. Palomino** from Souder Miller and Associates was present also representing this request. **Ms. Carrasco** explained that this is a Preliminary Plat for Hughes Subdivsion, creating 10 new lots, zoned Rural Residential District "R-2" Residential 2 District and located at Westridge Rd & Landsun Circle. The street will have 60' of ROW dedicated with sidewalks and curb and gutter installed. The developer has designed the subdivision for on-lot storm water detention and has submitted a drainage study for the subdivision. The water and sewer utilities will be located within the street. The developer will need to provide more detailed plans which should include materials pages and a drive pad detail sheet. It is located in the Flood Zone and they have been working with the Manager to make sure that the back side along the river will be built up and in compliance. **Mr. Patterson** said that Mr. Palomino, the Engineer on the project, has submitted an updated design. Mr. Hughes and Mr. Dunagan has visited with him to talk about the change the design that they have originally they had planned to connect to Riverside Dr. to make this a through street to Westridge that was something that the City had recommended; however they came back with a change in the design and now they are requesting not to connect to Riverside Dr. and just connect to Landsun Circle and Westridge Drive. He had brought this before the other Department Directors of the City; he has yet to hear back from the Emergency Services, but Public Works, Utilities, and City Administration all felt that this was not a very good plan from the City's point of view we would prefer that the street connect to Riverside Drive mostly for traffic flow, and to allow Emergency Service response to have as many ways possible without having to take to many turns. **Mr. Hughes** said they have had neighbors that are concerned with the extra flow of traffic that would be coming out of Westridge also going down Riverside Drive. It was brought to us that as long as we had the two entries points we would be able to serve for Emergency Services and Landsun Circle would continue around and come out on Westridge, but not connecting to Riverside Drive because of the extra flow of traffic. Mr. Palomino mentions that he and Mr. Hughes did come up with a sketch previously showing the cul-de-sac that was the original intent. Basically everyone has already mentioned what we need to do. **Ms. Carrasco** said that they have submitted a drainage plan it was not included in the packet due to its size, if anyone wants to view it let her know. **Mr. Dunagan** said he lives in the area and said there is some history around there. He said that Riverside Drive ends here (looking at the map on page 170) and traffic diverts over on Landsun Drive around over onto Westridge goes through curves speed bumps, stop signs slows traffic down. When Landsun tried to do this in 2001 the City also wanted to continue onto Riverside Drive through there. You get people that will drive the speed limit and people that go over the speed limit; he's just giving his opinion on what may happen with a little inconvenience for Emergency Services versus high speed accidents. **Mr. McCormick** asked how much distance is between the 2 streets, he said it looks like 15 feet. **Mr. Dunagan** said it's not very far. **Mr. Hughes** said they could put an Emergency gate there and they can have a key. **Mr. Palomino** said we could put in a motion sense gate. **Mr. Barney** asked that the turnaround is not was meant to be it should've continued. **Mr. Palomino** said according to existing plats the Riverside Drive was meant to go through Westridge. **Mr. Patterson** said the turnaround doesn't meet the current code. **Mr. Barney** said if we're going to make a dead end then we need to give the public the proper cul-de-sac or make it go through. We can't continue making the public going into other properties driveway and making there turnaround. **Mr. Patterson** recommended approval of the plat with the

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condition that the applicant continue to work with the City to find a solution with the streets not connecting.

**Mr. Barney** made a motion to approve Preliminary Plat and having the applicant continue working with the City to find an applicable way to the entrance and at the street on Riverside Drive and **Mr. Garcia** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

1:31:47 **22. Consider approval of a Final Plat for Carlston Ranch Master Planned Community**

**Mr. Lane** was present to represent his request. **Mr. Patterson** briefly explained Mr. Lane is requesting Final Plat Approval for Carlston Ranch Subdivision, a Master Planned Community, currently zoned "PUD" Planned Unit Development District. This is approximately 1231.39 acres located from the southeast corner of Derrick Road and National Parks Hwy. The subdivision has been split into 651 tracts for further development. Planning Staff recommends approval. **Mr. Lane** said this project has been in the process for a couple of years and he was not going to give up. He would like for the board to approve this time to proceed with the development. There was no public comment.

**Mr. Barney** made a motion to approve Final Plat and **Mr. Garcia** seconded the motion. The vote was as follows: **Yes– Mr. Garcia, Mr. Barney, Mr. Knott, Mr. McCormick, Mr. Nesser**; No–None; Abstained–None**;** Absent**–** None. The motion carried

1:35:24 **23. Report regarding Summary Review Subdivisions.**

There was discussion of the various plats signed by the designees. Nothing unusual was noted.

1:36:43 **24. Adjourn.**

There being no other business, the meeting was adjourned.

1:36:43 Stop Recording [6:40:08 PM]

_____ _____

Chairman Date

DRAFT

**CITY OF CARLSBAD**

***Planning, Engineering, and Regulation Department***

PO Box 1569, Carlsbad, NM 88221

Phone (575) 885-1185

Fax (575) 628-8379

# ZONING CHANGE APPLICATION

**Sec. 56-150(b)**

Application Date: _____

Existing Zoning: R-1

**Fee Paid ($100.00):** 100.00 JW

Proposed Zoning: R-R

**APPLICANT INFORMATION:**

| NAME | | | ADDRESS | |
|---|---|---|---|---|
| Mark Walterscheid | | | 502 E. Hamilton St. | |
| **CITY** | **STATE** | **ZIP** | **PHONE** | **EMAIL** |
| Carlsbad | NM | 88220 | 575-706-1130 | mcwalterscheid@gmail.com |

**PROPERTY OWNER INFORMATION (attach separate sheet for multiple owners):**

| NAME | | | ADDRESS | |
|---|---|---|---|---|
| Same | | | | |
| **CITY** | **STATE** | **ZIP** | **PHONE** | **EMAIL** |
| Same | | | | |

* A signed affidavit from the property owner(s), consenting to submittal of the application, must be included with the application.

**LEGAL DESCRIPTION AND/OR STREET ADDRESS OF PROPERTY (INCLUDE A MEETS AND BOUNDS DESCRIPTION FOR UNPLATTED LAND, ATTACH SEPARATE SHEET, IF NECESSARY):**

| ADDRESS | LOT | BLOCK | SUBDIVISION |
|---|---|---|---|
| 502 E. Hamilton St. | | | Subd: ATWOOD-WALTERSCHEID PROP LINE ADJ MARK AND MARY WALTERSCHEID TRACT |

**REASON FOR THE REQUEST**

An amendment to the Official Zoning Map or to the Text of the Zoning Ordinance must be justified by one or more of the following. Check all that apply:

☑ The proposed amendment will not adversely impact the public health, safety or general welfare and will or will not promote the original purposes of the Zoning Ordinance.

☐ The proposed amendment responds to changed conditions, such as changes in public capital investments, road locations or functional classification, population trends, density, use or further studies that have been completed since adoption of the Zoning Ordinance.

☐ The proposed amendment is necessary in order to respond to State and/or Federal legislation.

☑ The proposed amendment provides additional flexibility in meeting the objectives of this Zoning Ordinance without lowering the standards of the Zoning Ordinance.

☑ The proposed amendment is in substantial compliance with the City's Comprehensive Plan or other City Master Plan.

☑ The proposed amendment will not adversely affect the implementation of the goals and policies of the City's Comprehensive Plan or other City Master Plan.

☐ The proposed amendment will correct a mistake in the Official Zoning Map or the text of the Zoning Ordinance.

☐ The proposed amendment is justified in order to respond to changes in the City's Comprehensive Plan or other City Master Plan including, but not limited to, changes in land use assumptions, surrounding uses, population forecasts, rates of land consumption, anticipated community needs or other factors.

**FOR OFFICIAL USE ONLY:**

**Required prior to P & Z:**
Complete Application Including: ☐ Map ☐ Fee ☐ Letter ☐ Notification ☐ Sign Agreement

**Required prior to City Council:**
Council Hearing Date: _____ Publication Date: _____

Property Owner Notification Sent (within 100' minimum.): _____

☐ ABM ☐ Staff Comments ☐ Application Packet ☐ Draft Ordinance ☐ P&Z Minutes

Council Action: ☐ Approved ☐ Denied ☐ Other Ordinance No.: _____

# NOTIFICATION SIGN POSTING AGREEMENT

Notification of Public Hearings before the City of Carlsbad Planning and Zoning Commission is required pursuant to Sec. 56-140(i).

- Signs shall be posted a minimum of 5 days prior to and shall be removed a maximum of 5 days after the public hearing.
- If the sign is not posted as required, the application will be delayed and will not be considered at the public hearing as scheduled.
- The sign shall be posted at the street side property line with a secure stake provided by the applicant.

I have read and understand these requirements. I understand where the sign is to be located and my obligation to post the sign prior to the public hearing and remove it afterwards.

APPLICANT SIGNATURE DATE

Sign issued by: _____
Staff Member

Notification Agreement Rev. 10/11

Date: 3/7/2019

Dear Property Owner,

This letter serves as legal notification of a pending action before the City of Carlsbad Planning and Zoning Commission in accordance with Code of Ordinances Sec. 56-140(i). You are being notified because you are a property owner within one-hundred feet (100') of the subject site.

Applicant: Mark Walterscheid (Name) 502 E. Hamilton St. (Address) 575-706-1130 (Phone)

Subject Site Location: 502 E. Hamilton St.

The proposed action is a:

■ Zoning Change from R-1 to R-R in accordance with Sec. 56-150(b).

☐ Variance/Appeal from Sec. _____ in accordance with Sec. 56-150(c).
The purpose of the variance/appeal is:

_____

_____

☐ Conditional Use Permit in accordance with Sec. 56-150(f). The purpose of the permit is for a:
- ☐ Home Occupation: _____
- ☐ Other Use: _____

**The Planning and Zoning Commission will consider this request at a Public Hearing on:**
**Date:** 4/1/2019
**Time: 5:00pm**
**Place: City Annex Planning Room**
**114 S. Halagueno St.**
**Carlsbad, NM 88220**

The Code of Ordinances can be found on the City's website www.cityofcarlsbadnm.com.
For details about this request contact the applicant OR contact the City Planner at 575-885-1185 or via email at jepatterson@cityofcarlsbadnm.com.

Sincerely,

Applicant/Agent

7018 0360 0001 6922 8564

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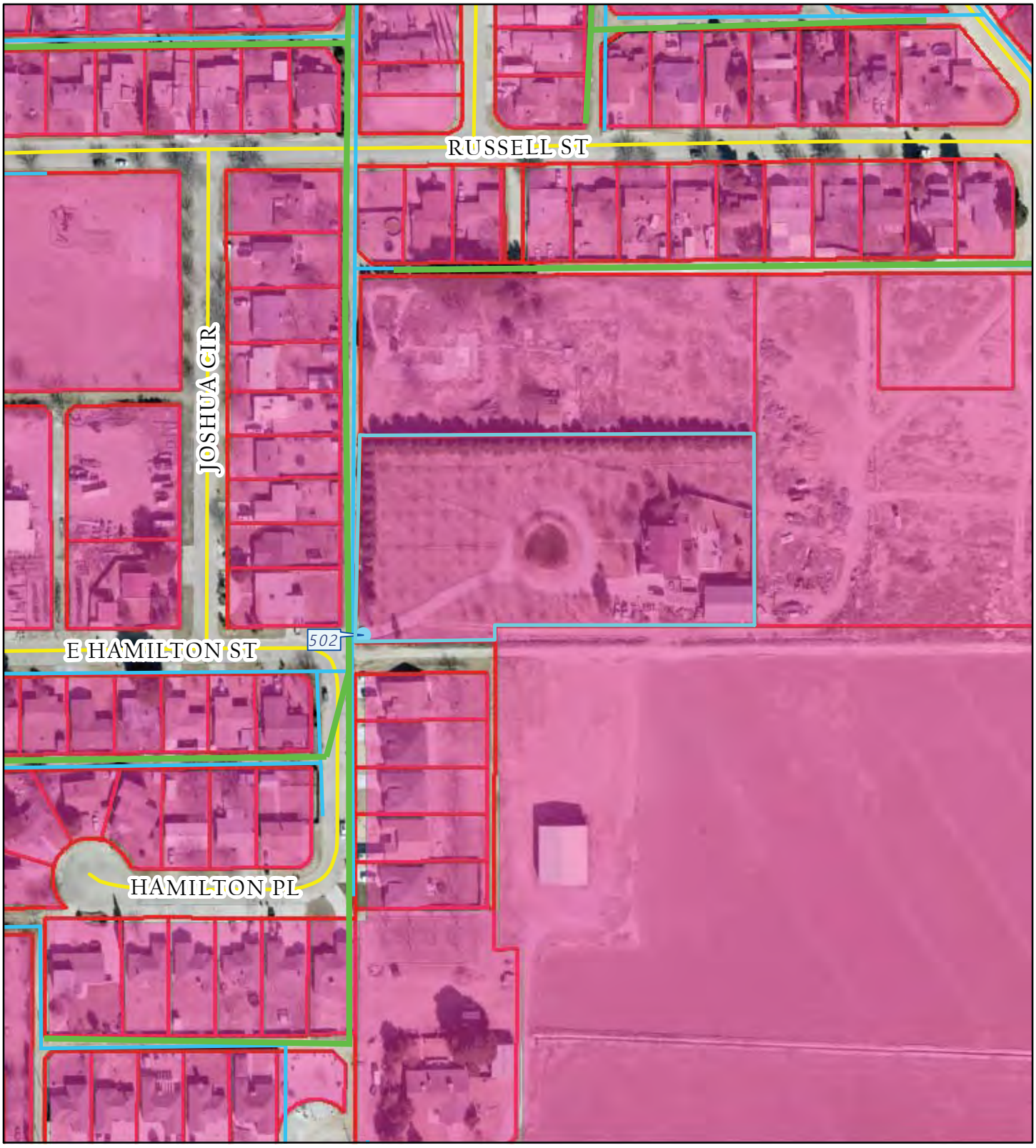
1:2,100

1 inch = 175 feet

# Zone Change
# 502 E. Hamilton St.

Map # 1762_ed02

Date: 3/14/2019




Address

Parcel

Sewer Main

Zone

Water Main

R-1

Roads

0 87.5 175 350

Feet

IMPORTANT: Maps, products and data are NOT surveyor quality and are only to be used as a reference.

City of Carlsbad GIS

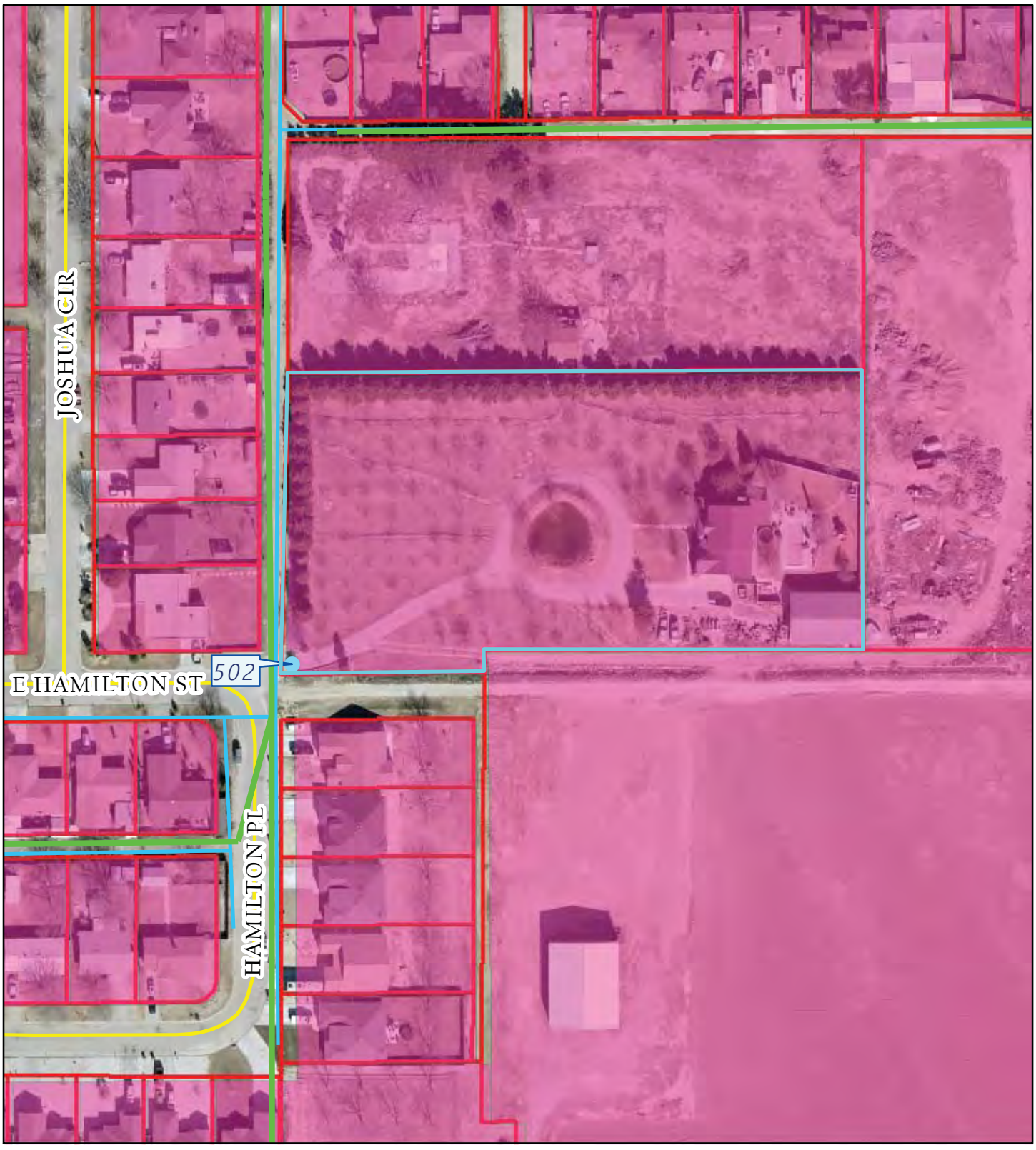
1:1,440

1 inch = 120 feet

Zone Change
502 E. Hamilton St.

Map # 1762_ed01

Date: 3/14/2019




Address
Sewer Main
Water Main
Roads
Parcel
Zone
R-1

0 60 120 240
Feet

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City of Carlsbad GIS

# Committee Reports

# ADJOURN