

**MINUTES OF THE CITY OF CARLSBAD
BUDGET COMMITTEE SPECIAL MEETING HELD ON
FRIDAY, JANUARY 18TH, 2019 AT 3:30 PM
IN THE CITY COUNCIL CHAMBERS AT THE MUNICIPAL BUILDING,
101 N. HALAGUENO, CARLSBAD, NM**

Voting Members Present:	Edward Rodriguez Jason Shirley Lisa Anaya-Flores Wes Carter	Chairman/City Councilor City Councilor City Councilor City Councilor (<i>via telephone</i>)
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Also Present:	John Lowe Wendy Austin Ron Myers Rick Lopez	Deputy City Administrator Director of Finance Director of Utilities Fire Chief
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Absent:	Mike Hernandez Sandy Gonzalez	City Administrator Accountant
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00:00:02 1. CALL TO ORDER

Budget Committee Chairman Edward Rodriguez called the meeting to order.

00:00:07 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Deputy City Administrator, John Lowe called roll and it was determined by Chairman Edward Rodriguez that there was a Quorum of the Voting Members.

Present: Chairman Edward Rodriguez, Councilor Jason Shirley, Councilor Lisa Anaya-Flores, and Councilor Wes Carter (*via telephone*)

Absent: None

00:00:25 3. APPROVAL OF AGENDA

The motion was made by Councilor Shirley and seconded by Councilor Anaya-Flores to approve the January 18, 2019 Budget Committee Special Meeting Agenda.

The Vote was as follows:

Yes: Rodriguez, Shirley, Anaya-Flores, and Carter (*via telephone*)

No: None; Absent: None

00:00:42 4. CONSIDER APPROVAL OF MINUTES OF SPECIAL BUDGET COMMITTEE MEETING HELD ON NOVEMBER 30, 2018

The motion was made by Councilor Shirley and seconded by Councilor Anaya-Flores to approve the November 30, 2018 Special Budget Committee Meeting Minutes.

Yes: Rodriguez, Shirley, Anaya-Flores, and Carter (*via telephone*)

No: None; Absent: None

- General Fund – Transfer-out \$100,000 donation to Lodgers Tax Non-Promotional for the construction of the Beach Pavilion.
- Lodgers Tax Non-Promotional – increase capital \$150,000 for the construction of the Beach Pavilion. The \$150,000 includes \$100,000 Transfer-in from the General Fund (per above) and \$50,000 from fund balance. The total project is \$400,000.
- General Fund – Transfer-out \$135,000 to CIEP for the construction of Avalon Ranch.
- CIEP – increase capital \$135,000 for Avalon Ranch. The \$135,000 is a Transfer-in from the General Fund (per above) and is for the additional costs of remediating the building. The total project is \$629,700.
- General Fund - Executive – increase Contracts & Professional Fees \$175,000 for additional legal costs associated with oil & gas drilling applications and the overall growth of the City.
- General Fund - Fire – increase operations \$15,000 to paint Fire Station 1, including the Administration Building \$15,000, and increase capital \$8,000 to remove and replace the lift at the PFA Garage.
- General Fund - Fire – using remaining wildland reimbursement money to increase operations \$25,265 for misc. equipment to include: chainsaws, extraction tools, and PPE. Increase to Capital \$39,300 for the purchase of a mule (Kawasaki UTV) and trailer. These costs of been offset by previously increased revenues.
- General Fund - Fire – increase donation revenue \$20,000 from OXY. The donation will be used to increase operations \$8,500 to purchase bunker gear, and to increase capital \$11,500 to purchase a light tower with a generator.
- General Fund - Parks – increase operations \$10,200 for the purchase of 10 steel plastic coated benches that will replace the wood benches under the canopy shades at Lake Carlsbad Recreation.
- Lodgers Tax Non-Promotional – increase operations \$60,000 for additional security for City sponsored events and facilities.
- Water & Sewer – increase operations an additional \$130,000 to hire a professional firm to conduct a review of the water & sewer rates. The total estimated cost is \$190,000.
- CDBG – increase Grant Income \$500,000 for the NMFA Community Development Block Grant. The grant will be used to increase capital \$500,000 for renovations to Pate School to serve as the new location of the San Jose Senior Center. The City has a \$5,000 match that has already been budgeted.

The motion was made by Councilor Shirley and seconded by Councilor Anaya-Flores to approve the Budget Adjustment Requests.

The Vote was as follows:

Yes: Rodriguez, Shirley, Anaya-Flores, and Carter (via telephone)

No: None; Absent: None

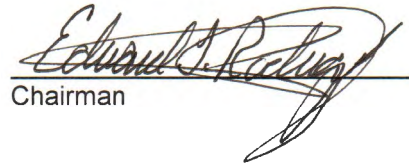
00:15:45 6. ADJOURN

The motion was made by Councilor Shirley and seconded by Councilor Anaya-Flores to Adjourn.

The Vote was as follows:

Yes: Rodriguez, Shirley, Anaya-Flores, and Carter (*via telephone*)

No: None; Absent: None


Chairman