

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS SEPTEMBER 17, 2020, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM**

<b>VOTING MEMBERS PRESENT:</b>	<b>Craig Stephens Fred Beard John Bowen Dennis Miehl</b>	<b>Chairman Member Member Member</b>
<b>VOTING MEMBERS ABSENT:</b>	<b>Gary Perkowski</b>	<b>Member</b>
<b>EX-OFFICIO MEMBERS PRESENT:</b>	<b>John Lowe</b>	<b>Ex-Officio/City Administrator/Secretary</b>
<b>EX-OFFICIO MEMBERS ABSENT:</b>	<b>Eddie Rodriguez</b>	<b>Ex-Officio/Mayor Pro-Tem/ Member</b>
<b>OTHERS PRESENT:</b>	<b>KC Cass Ron Myers Wes Nichols Joe Harvey Melissa Salcido Richard Aguilar Olga Ramirez Mark Mathews</b>	<b>Deputy City Administrator Director of Utilities Utilities Deputy Director WWTP Superintendent Director of Finance Environmental Services Superintendent Assistant to City Administrator Citizen</b>

**1. Roll Call and Determination of a quorum**

C. Stephens called roll and it was determined that there was a quorum of voting members

**2. Approval of Agenda**

The motion was made by F. Beard and seconded by D. Miehl to Approve the Agenda. The vote was as follows, Yes: C. Stephens, D. Miehl, J. Bowen, F. Beard No: None Absent: G. Perkowski. The Motion passed.

**3. Approval of Minutes of the Board of Water and Sewer Commissioners Regular Meeting held August 20, 2020**

The motion was made by D. Miehl and seconded by F. Beard to Approve the Minutes of the August 20, 2020 regular board meeting. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, J. Bowen No: None Absent: G. Perkowski. The Motion passed.

**4. Update on Effluent Agreement and Tatum Wells**

J. Lowe stated he has met with Select Energy and there has been a structure change in management. The new management has been out on the road for several weeks. He will try to schedule a meeting next week to discuss the Effluent Agreement and start the discussions on

Tatum. Select Energy apologized that they have not been available to meet. J. Lowe stated everything is the same with the Effluent Agreement and Tatum as it was last meeting. Nothing has been taken to council for approval. He stated once they have an amended agreement it will be taken to council along with the Tatum Wells discussion.

F. Beard asked if he thought there would be any problems getting approval from council. J. Lowe stated he could not speak for council.

D. Miehl clarified that once council approves to negotiate a contract for the Tatum Wells, it would come back to Water Board for approval. J. Lowe responded yes it would.

**5. Utilities Department Monthly Reports and Project Updates presented by Ron Myers**

R. Myers reported everything is running normal, nothing out of the ordinary to report. The department is getting out of the high water usage part of the year, which is always a relief for the department.

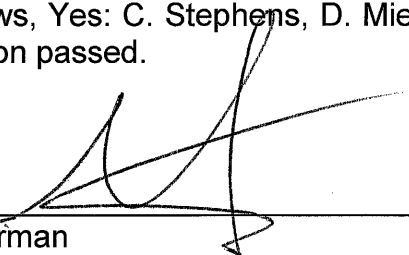
J. Harvey stated they are still putting the reports together. He stated they collected about \$70,000 this month. J. Harvey reported septage has leveled off and they are averaging about \$70,000 each month. C. Stephens stated he noticed there was high water usage.

**6. Financial Reports presented by Melissa Salcido**

M. Salcido reported on the financials. She reported revenues are favorable to budget. Labor and Operations are favorable to budget and capital projects are favorable to budget.

**7. Adjourn**

The motion was made by F. Beard and seconded by D. Miehl to adjourn. The vote was as follows, Yes: C. Stephens, D. Miehl, F. Beard, J. Bowen No: None Absent: G. Perkowski. The Motion passed.

  
\_\_\_\_\_  
Chairman