

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION  
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT 115 S. CANYON STREET ON MARCH  
20, 2018 AT 5:00 P.M.

Voting Members Present:	Dave Rogers	Member
	John Barry	Member
	Ken Britt	Chairperson
	Julia Williams	Member
	Mary Garwood	Member
Voting Members Absent:	Claudia Phillips	Member
	Damian Armijo	Member
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Pat Cass	Director of Public Works
	Karla Hamel	MainStreet
	Dale Janway	Mayor
	Larry Henderson	Citizen
	Dejanay Booth	Current Argus
	Kyle Marksteiner	City of Carlsbad

**The meeting was called to order by Ken Britt @ 5:00 pm**

**ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Present –Rogers, Barry, Britt, Williams, Garwood; Absent – Phillips, Armijo,

**ITEM 2- APPROVAL OF AGENDA**

*Motion was made by John Barry and seconded by Dave Rogers to approve the agenda.*

*The vote was as follows: Yes –Rogers, Barry, Britt, Williams, Garwood; No - None; Abstain – None; Absent – Phillips, Armijo; The motion carried.*

**ITEM 3- APPROVAL OF MINUTES HELD JANUARY 16, 2018**

*Motion was made by Dave Rogers and seconded by John Barry to approve the January 16, 2018 minutes.*

*The vote was as follows: Yes –Rogers, Barry, Britt, Williams, Garwood; No - None; Abstain – None; Absent – Phillips, Armijo; The motion carried.*

**ITEM 4 – HOLD ARBOR DAY CEREMONY:**

Ken Britt thanked the board members, the public present, and the Beautification Committee for donating the Oak Tree that has been planted for the Arbor Day Celebration. Ken Britt mentioned that in order to be certified a Tree City, the City of Carlsbad has to submit a recertification form each year to the Arbor Day Foundation, and have four standards for recertification which include a Tree Board, a Community Forestry Program with an annual budget of at least \$2.00 per capita, a Community Tree Ordinance, and an Arbor Day observance and proclamation. Mayor Dale Janway read the proclamation and proclaimed Tuesday March 20, 2018 as Arbor Day and thanked the board members for their service to the community. Ken Britt gave out three gift certificates to the

public for tree purchases from Garden Mart. The gift certificates were donated from Jennifer Dann from the New Mexico State Forestry.

**ITEM 5 – SCHEDULE NEXT MEETING**

The next meeting is scheduled for 5:00 pm on April 17, 2018.

**ITEM 6 – ADJOURNMENT**

*The motion was made by Mary Garwood and seconded by John Barry to adjourn the meeting.*

*The vote was as follows: Yes –Rogers, Barry, Britt, Williams, Garwood; No - None; Abstain – None; Absent – Phillips, Armijo; The motion carried.*

   
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Ken Britt, Chairman