



# CITY OF CARLSBAD

Licensing and Permits Department  
Phone (575) 887-1191 Fax (575) 885-9871

## RIVERVIEW SHELTER USE PERMIT

Request for Facility Use:

Shelter #       1       2       3

Purpose or Use: \_\_\_\_\_

Organization: \_\_\_\_\_

Event Time: \_\_\_\_\_

Event Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

**Usage Fee:**

A \$25.00 non-refundable usage fee will be assessed per day, per facility.

**Reservation is not valid until payment is made.**

Amount paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Received by: \_\_\_\_\_  
   Check #       Cash       Credit Card

**Release of Liability:**

The City shall not be responsible for any personal injury, death, or property loss or damage to the persons or entities using the facilities, their agents, employees, officers, representatives, assigns, customers, patrons, guests or invitees arising from any cause or causes whatsoever.

In consideration for the use of the City facilities named above, I do, for myself, the organization I represent, my heirs, executors and administrators, hereby release and discharge the City of Carlsbad, its officers, directors, employees, and agents from all manner of claims, liabilities, obligations, causes of action, damages, suits, losses, and expenses of every kind, which I and/or the organization I represent have now or hereinafter and which are associated, in any manner, with this Permit, the use of the facilities, or the event listed above.

Additionally, I and the organization I represent shall save, indemnify, and hold harmless the City, its officers, directors, employees, and agents from agents from and against any and all claims, liabilities, obligations, causes of action, damages, suits losses, and expenses of every kind, together with any attorneys' fees and litigation costs, made by or on behalf of any person or entity arising out of or in any manner associated with this Permit, the use of the facilities, or the event listed above.

Approved by: \_\_\_\_\_

\_\_\_\_\_  
Signature

**Guidelines for Use:**

1. No loud activities. No activities that may disturb the surrounding residents.
2. Activities must conclude by 10:00 p.m.
3. Sales or solicitations in connection with presentations are not permitted.
4. It is illegal to possess or consume alcoholic beverages in City parks.
5. Use of the Picnic Shelter should not interfere with use of the rest of the beach area by others.
6. Persons or groups using the Picnic Shelter must provide responsible supervision.
7. Persons or groups using the Picnic Shelter shall be responsible for damage to or loss of city facilities and equipment.
8. The persons reserving the Picnic Shelter will be responsible for cleaning the Picnic Shelter and surrounding area. All trash must be properly disposed of.
9. Requests for reservations should be made far enough in advance to allow proper scheduling of the facility. The Picnic Shelter cannot be reserved more than 1 (one) year in advance.
10. No vehicles allowed on the grass. Please do not leave fires or burning coals in the grills.
11. Please do not nail, tape, glue, hang or otherwise attach items to the building.

**THIS IS YOUR FACILITY. PLEASE TAKE CARE OF IT!**