

Carlsbad Public Library

Community Announcements Policy

July 2017 – July 2020

The Carlsbad Public Library provides area for the display of announcements which are of general community interest, such as local educational and cultural events, and for informational publications from non-profit entities.

Persons wishing to post announcements or distribute flyers at the library should speak to a librarian prior to doing so. Announcements and flyers should be clearly typed and easily readable; handwritten announcements or unreadable copies are not acceptable.

The Library does not provide space for business advertisements, employment opportunities, garage sales, or other for-profit activities. Notices of a personal nature dealing with employment, housing, transportation, lost and found, pets, items to give away, or other private matters are not accepted.

The Carlsbad Public Library follows the American Library Association core value regarding libraries as open, inclusive, and collaborative environments. Consequently, the library will not post announcements nor provide space for flyers from groups that promote hostility against persons of a specific race, religion, disability, sexual orientation, ethnicity, or national origin. Announcements or flyers from organizations that promote violence or terrorism, or advocate illegal activities will also not be accepted.

The Library staff reserves the right to limit the amount of material in the display area from any one organization, so as to make available a variety of materials. Staff regularly monitors the display area, and removes unsightly or outdated materials.

All announcements posted on the community bulletin board will be removed on the first of each month to ensure currency of the information provided.

The Library staff reserves the right to remove and dispose of materials posted or left at the library without staff knowledge or approval which do not comply with the policies of the Carlsbad Public Library.

Questions about this or any library policy may be addressed to the Library Director during regular business hours. Exception requests to library policies may be made to the Library Board of Trustees at any regular scheduled meeting.

Approved by the Library Board of Trustees July 13, 2011. Updated 7/9/14; 7/12/17.