

**Minutes of the Regular Meeting of the  
Carlsbad Museum Advisory Board  
Held in the Carlsbad Museum & Art Center  
On June 19, 2013 at 1:30 PM**

**Voting Members Present:**

Michael Cleary	President
Steve West	Member
Margaret McClure	Member
Israel Palma	Member
Gerri Mattson	Member
Bob Stockwell	Member
Karen Veni	Member

**Voting Members Absent:**

Carolyn Olson	Vice President
George MacDonell	Member
Irene Runnels	Member
Lisa Boeke	Member

**Ex-Officio Members Present:**

Patsy Jackson-Christopher	Director of the Dept. of Culture, Recreation and Community Services
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**Ex-Officio Members Absent:**

Mayor Dale Janway  
Steve McCutcheon, City Administrator

**Board Secretary Present:**

**Others Present:**

Dave Morgan	Museum Director
Shaun Althouse	Assistant Museum Director

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by Shaun Althouse. It was determined that a quorum was present.

**2. APPROVAL OF THE AGENDA OF JUNE 19, 2013**

The motion was made by Bob Stockwell and seconded by Margaret McClure to approve the agenda of the June 19, 2013 meeting. The vote was as follows:

Yes – Michael Cleary, Margaret McClure, Israel Palma, Gerri Mattson, Steve West, Bob Stockwell, Karen Veni

No – None

Absent – Lisa Boeke, Carolyn Olson, Irene Runnels, George MacDonell

### **3. APPROVAL OF MINUTES OF THE MAY 15, 2013 REGULAR MEETING**

The motion was made by Israel Palma and seconded by Steve West to approve the minutes of the May 15, 2013 meeting. The vote was as follows:

Yes –Michael Cleary, Margaret McClure, Israel Palma, Gerri Mattson, Steve West, Bob Stockwell, Karen Veni

No – None

Absent – Lisa Boeke, Carolyn Olson, Irene Runnels, George MacDonell

### **4. CONSIDER APPROVAL OF THE FINANCIAL REPORT**

The group building and raising money for the Old Carlsbad Model Railroad exhibit have already been approved to collect their donations in the Amigo's fund at the Carlsbad Foundation. Their first request to use those funds collected was brought before the board. The motion was made by Steve West and seconded by Geri Mattson to approve the \$1214.73 requested for the purchase of 0-gauge tracks, as this amount did not exceed the total collected for the exhibit. The vote was as follows:

Yes –Michael Cleary, Margaret McClure, Israel Palma, Gerri Mattson, Steve West, Bob Stockwell, Karen Veni

No – None

Absent – Lisa Boeke, Carolyn Olson, Irene Runnels, George MacDonell

After some discussion, Karen Veni motioned and Bob Stockwell seconded that any request by the Old Carlsbad Model Railroad volunteers over or at the amount of \$500 would be voted on by the Museum Board. The vote was as follows:

Yes –Michael Cleary, Margaret McClure, Israel Palma, Gerri Mattson, Steve West, Bob Stockwell, Karen Veni

No – None

Absent – Lisa Boeke, Carolyn Olson, Irene Runnels, George MacDonell

### **5. CONSIDER APPROVAL OF DIRECTOR'S REPORT**

The Director's report began with an update by Patsy Jackson-Christopher on the possible city purchase of a building that the museum has interest in. One possibility suggested was dividing the current museum and art center into a separate museum and a separate art center between the two buildings. Currently the City is just beginning discussions with the building's owner and no definite plans have been made for the eventual use of the structure. The Library's air conditioning project seems to have been delayed but plans will be made to secure and protect the museum's stored artifacts once the construction begins on the museum side of the second floor. Next summer's "Bats" exhibit was explained. Museum Director Dave Morgan said materials for November's "Bittersweet Harvest" exhibit on the Bracero program had arrived. Construction for the "Old Carlsbad Model Railroad" continues with the alteration of the indoor awning support structures. One of the three pillars was converted into a knee brace before it was revealed the awning was not sufficiently secured to the wall. As it is, the structure will hold however the two remaining pillars will not be altered and the model has been redesigned to include them. CRC Director Patsy Jackson-Christopher commented that extensive research and preparations were made for these alterations. Dave asked about the process of utilizing the MacAdoo Gallery funds for improvements to the conservation and security of the gallery. The City will be hiring someone to manage the Walter Gerrells Performing Arts Center soon, which will take some work load off of the museum's staff who have been handling the center's scheduling. The next step in hiring the manager will occur during the City Council's July meeting.

## 6. CONSIDER APPROVAL OF CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

An update was given on the Summer Art Academy: classes are filling but there are many spaces left for additional students. It was suggested that, in the future, a list of any equipment offered to the museum be presented before the Board so that if the equipment is not suitable for the collection it may be considered for use by programs such as the Art Academy. "Movies in the Park" has been delayed, primarily by equipment issues. Efforts are beginning to establish a "Carlsbad Army Airfield Museum Exhibit" at the Carlsbad airport. It was suggested that pilots formerly stationed at CAAF be interviewed and Bob Stockwell said they already have been at an earlier reunion and the records are stored in the museum. A small concrete vault at the airport with historic value will either be included in the Army Airfield museum exhibit plans or moved to the Carlsbad Veterans Memorial Park. Other possible artifacts include controls for the runway lights and a link trainer. The lighting controls are stored at the Carlsbad airport and the link trainer was located at the Pima Air Museum by Bobby Silliman. Bobby has been very interested in the history of the Carlsbad Army Airfield for some time. Museum Director Dave Morgan will see if he can take a look at the artifact.

Every Saturday at 2:00 PM – Saturday Afternoons at the Museum – film or special program.  
Exhibit – *From the Vaults: Recent Acquisitions*  
Exhibit – *Old Carlsbad Model Railroad*  
Summer Art Academy  
Movies in the Park

## 7. ADJOURN

The motion was made at 2:50pm by Israel Palma and seconded by Steve West to adjourn. The vote was as follows:

Yes – Michael Cleary, Margaret McClure, Israel Palma, Gerri Mattson, Steve West, Bob Stockwell, Karen Veni

No – None

Absent – Lisa Boeke, Carolyn Olson, Irene Runnels, George MacDonell

Minutes approved on behalf of the Board of Trustees by:

  
Michael Cleary, President

  
Date