

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER AND SEWER COMMISSIONERS HELD ON DECEMBER 21, 2017, AT 8:30 A.M., IN THE PLANNING ROOM AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO STREET, CARLSBAD, NM

VOTING MEMBERS PRESENT:	Craig Stephens Russell Hardy Larry Henderson Fred Beard	Chairman Member Member Member
VOTING MEMBERS ABSENT:	Gary Perkowski	Member
EX-OFFICIO MEMBERS PRESENT:		
EX-OFFICIO MEMBERS ABSENT:	Mayor Dale Janway Steve McCutcheon	Ex-Officio/Member Ex-Officio/City Administrator/ Secretary
OTHERS PRESENT:	Mike Hernandez Wendy Hammett Ron Myers Wes Nichols Joe Harvey Richard Aguilar Olga Ramirez Scott Goodale	Deputy City Administrator Finance Director/City Treasurer Utilities Director Utilities Deputy Director WW Superintendent Environmental Superintendent Assistant to City Administrator Citizen

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 1. Call to Order

Craig Stephens called the meeting to order.

0:00:00 2. Roll Call and Determination of Quorum

Craig Stephens called Roll and it was determined that there was a quorum of voting members.

0:00:33 3. Approval of Agenda

The motion was made by Russell Hardy and seconded by Larry Henderson to Approve the Agenda. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, Russell Hardy, and Fred Beard No: None, Absent: Gary Perkowski. The Motion passed.

0:00:55 4. Approval of Minutes of Regular Board of Water and Sewer Commission Meeting held on November 16, 2017

The motion was made by Russell Hardy and seconded by Larry Henderson to Approve the Minutes of the Regular Board of Water and Sewer Commissioners Meeting held on November 16, 2017. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, Russell Hardy and Fred Beard No: None, Absent: Gary Perkowski. The Motion passed.

0:01:10 5. Water and Sewer Department Monthly Reports presented by Ron Myers

Ron Myers said Waste Water Plant continues reporting very well. Sheep draw pumped less water this month, currently there are 12204 meters in service which is down slightly from the previous month. Double Eagle is up from prior month. He said they provided WIPP with almost 400,000 gallons of water last month. Russell Hardy said if you look at the water meters they've increased from last November about 225.

Fred Beard asked if the sewer issue at Monterrey School was on the city side or the Schools side. Wes Nichols reported looks like it might be a little of both, they're still checking it out.

6. Utilities Department Project Updates presented by Ron Myers

Ron Myers reported Well #6 is almost completed. The contractor requested an extension. He said they are looking at having it done around the end of January and on-line by February or March. Ron Myers said Double Eagle Phase III is still in the Final design stages, it will probably go out to bid in the spring. He reported no activity on Effluent.

Larry Henderson asked if there was any progress on the Effluent Projects. Mike Hernandez said they haven't heard anything he said Mr. Camero thinks the city has a good chance.

0:12:30 7. Financial Reports presented by Wendy Hammett

Wendy Hammett reported on the Revenues and Expenditures. She said the Revenues are favorable. Double Eagle, Septage Services, Late and Reconnect fees are a little unfavorable. She reported the Net Operating Cash has a negative balance. She suggested to the board to find a way to increase the Revenues or decrease costs. Wendy Hammett commented that our rates are one of the lowest in the state.

0:15:08 8. Discussion by Stallion Oilfield Services regarding Septage Rates

No one was present from Stallion Oilfield Services.

Joe reported that he has spoken to Ricky Jerrell who is Finance Operations Manager. Things are better their major expense is labor. Joe said the Septage water has a higher cost to treat compared to gray water. Craig Stephens asked if Joe Harvey could look into Tier rates.

Scott Goodale asked the board about the possibility of transferring locations on water rights. It would have the same owner. No new permit is required from the state. Craig Stephens said it should be brought in for the boards review.

0:25:50 9. Adjourn

The motion was made by Russell Hardy and seconded by Fred Beard to Adjourn. The Vote was as follows, Yes: Craig Stephens, Larry Henderson, Russell Hardy and Fred Beard No: None, Absent: Gary Perkowski. The Motion passed.

Chairman