

**LINKED MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE  
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX  
BUILDING ON JUNE 26, 2018 AT 6:00 P.M.**

Present:	Dale Janway	Mayor
	Lisa A. Anaya Flores	Councilor
	Edward T. Rodriguez	Councilor
	Leo B. Estrada	Councilor
	Jason O. Chavez	Councilor
	Jason Shirley	Councilor
	Judith E. Waters	Councilor
	Wesley A. Carter	Councilor
	Mark C. Walterscheid	Councilor

Absent:

Also Present:	Michael Hernandez	City Administrator
	John Lowe	Deputy City Administrator
	Eileen P. Riordan	City Attorney
	Nadine Mireles	City Clerk
	Ken Britt	Community Dev. Director
	Ron Myers	Director of Utilities
	Wendy Hammett	Finance Director
	Richard Lopez	Fire Chief
	Jeff Patterson	Planning Director
	Shane Skinner	Police Chief
	Patrick Cass	Public Works Director

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00      **Call Meeting to Order**

0:00:01      Invocation - Pledge of Allegiance

0:00:31      **Mr. Doug Neighbors**, Carlsbad Caverns, gave a brief update on the status of the elevators at the Caverns.

0:10:09      **Mr. Randy Pettigrew**, Pettigrew and Associates, gave an update on Standpipe Road and Lea Street.

0:22:31 **1. APPROVAL OF AGENDA**

**Mayor Janway** said he would like to pull Item E.2 Consider Approval of Agreement between the City of Carlsbad and Eddy County for Professional Services Agreement for Eddy County Residents for FY 2018-2019, Item No. 4. Consider Approval of Application for a Permit from Chisholm Energy Operating, LLC to drill within Sheep's Draw Well Head Protection Area, Ocotillo WCB #2H, Item No. 5 Consider Approval of Application for a Permit from Chisholm Energy Operating, LLC to drill within Sheep's Draw Well Head Protection Area, Ocotillo WCB #3H, and Item No. 6. Consider Approval of Application for a Permit from Chisholm Energy Operating, LLC to drill within Sheep's Draw Well Head Protection Area, Ocotillo WCB #4H from the Agenda.

0:22:42 **Motion**

The motion was made by Councilor Shirley and seconded by Councilor Rodriguez to approve the Amended Agenda

0:22:50 **Vote**

The vote was as follows: Yes - Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley; No - None; Absent- None; the motion carried.

0:23:07 **2. CITY OF CARLSBAD FINANCIALS - MAY 2018**

**Ms. Hammett** reviewed the revenues and expenditures as of May 2018 for the General Fund and selected Enterprise and Special Funds contained within the City Budget.

0:25:15 **3. ROUTINE AND REGULAR BUSINESS**

- A. Minutes of the Regular City Council Meeting held on June 12, 2018
- B. Minutes of the Special City Council Meeting held on June 19, 2018
- C. City Personnel Report
- D. Purchasing
  - 1. Consider Approval to Award Bid 2018-11 to Thunder Run Concrete for Ready Mix Concrete Annual Bid
  - 2. Consider Approval to Award Bid 2018-12 to Collins Tree Service for Tree Trimming Services Annual Bid
  - 3. Consider Approval to Award Bid 2018-13 to Advanced Weed and Pest Management for Monthly Pest Control Spraying Annual Bid
- E. Contracts and Agreements
  - 1. Consider Approval of Agreement between the City of Carlsbad and FTI Consulting for Lobbying and Consulting Services FY 2018-2019
  - 2. Consider Approval of Agreement between the City of Carlsbad and Eddy County for Professional Services Agreement for Eddy County Residents for FY 2018-2019
  - 3. Consider Approval of Agreement between the City of Carlsbad and Carlsbad Municipal Schools for Various Services for FY 2018-2019
  - 4. Consider Approval of Agreement between the City of Carlsbad and HDR Engineering for Professional Services

5. Consider Approval of Agreement between the City of Carlsbad and Rocking WD Services for Bird Abatement and Management
- F. Monthly Reports
1. Community Development Monthly Report May 2018
  2. Transportation & Facilities Department Monthly Report April 2018
  3. Utilities Department Monthly Report May 2018
- G. Board and Committee Appointments
1. Board of Water and Sewer Commissioners – Appoint Ex-Officio Mayor Pro-Tem Eddie Rodriguez
  2. Cemetery Advisory Board – Re-Appoint: Adan Rodriguez, two year term Re-Appoint Joanna J. Sieberg, two year term
  3. Bob Forrest Youth Sports Complex Advisory Board – Re-Appoint Shelly Tucker, three year term, Re-Appoint Mindy Rodriguez, three year term, Re-Appoint John Angelis, three year term
  4. Carlsbad Golf Advisory Board – Appoint John W. Sutphin four year term, Appoint John Etcheverry four year term
  5. Carlsbad Disabilities Advisory Board – Re-Appoint Machell Tackett, four year term, Re-Appoint Tarrant Blake, four year term, Appoint Jerry Remler, four year term
- H. Set Date: August 14, 2018
1. Consider Approval of an Ordinance Rezoning part of “R-R” Rural Residential District to "C-2" Commercial 2 District for an approximately 1.3 acre property, located at 2017 San Jose Blvd, legally described as part of Tract 2, Old Rose Farm #3, Pursuant to Section 3-21-1 ET. SEQ. NMSA 1978 and Sections 56- 150(B) and 56-140(I), Carlsbad Code of Ordinances.
  2. Consider Approval of an Ordinance rezoning part of “R-1” Residential 1 District to "C-2" Commercial 2 District for an approximately 74.14 acre property, located at 3021 San Jose Boulevard, legally described as Quarter: SW S: 18 T: 22S R: 27E S2SW (less 10' strip & less San Jose Blvd Replat) Map# 263-4, Pursuant to Section 3-21-1 ET. SEQ. NMSA 1978 and Sections 56-150(B) and 56-140(I), Carlsbad Code of Ordinances.
  3. Consider Approval of an Ordinance rezoning part of “C-2” Commercial 2 District to "R-2" Residential 2 District for an approximately 0.17 acre property, located at 113 South Guadalupe Street, legally described as Lot 13, Block 95, Stevens Second Addition, Pursuant to Section 3-21-1 ET. SEQ. NMSA 1978 and Sections 56-150(B) and 56-140(I), Carlsbad Code of Ordinances.
  4. Consider Approval of an Ordinance applying "R-R" Rural Residential District Zoning for an approximately 5.17 Acre Property, located at 912 Standpipe Road, legally described as lying between the current Corporate Boundary and the new Southerly Line of Tract 1A, created by the Brian Stevens Line Adjustment Plat, Pursuant to Section 3-21-1 ET. SEQ. NMSA 1978 and Sections 56-150(B) and 56-140(I), Carlsbad Code of Ordinances
  5. Consider Approval of an Ordinance annexing a portion of land containing +/- 5.17 Acres more or less, Contiguous to the City of Carlsbad, New Mexico, located

at 912 Standpipe Road, legally described as lying between the Current Corporate Boundary and the new Southerly Line of Tract 1A, created by the Brian Stevens Line Adjustment Plat, Pursuant to the Petition method provided for in Section 3-7-1 ET. SEQ., NMSA 1978.

0:25:36        **Mayor Janway asked Mr. Hernandez to discuss Item E.4 Consider Approval of Agreement between the City of Carlsbad and HDR Engineering for Professional Services.**

**Mr. Hernandez** explained that item E.4 is to consider approval of Agreement with HDR Engineering to provide a hydraulic load study and analysis of existing sewer lines to ensure the city is ready for future growth.

**Councilor Shirley** asked if the Agreement in item E.5 regarding Bird Abatement and Management with Rocking WD Services is a company that the city has used in the past. **Mr. Hernandez** said this is a new contractor for Bird Abatement.

0:27:19        **Motion**

The motion was made by Councilor Carter and seconded by Councilor Rodriguez to approve Routine and Regular Business

0:27:25        **Vote**

The vote was as follows: Yes - Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley; No - None; Absent- None; the motion carried.

0:27:47        **7. CONSIDER APPROVAL OF RESOLUTION NO 2018-37, A RESOLUTION AND AGREEMENT BETWEEN THE CITY OF CARLSBAD AND THE NEW MEXICO TOURISM CLEAN & BEAUTIFUL PROGRAM**

**Ms. Mary Garwood** explained that the city has been awarded a grant through the New Mexico Department of Tourism, Keep New Mexico Clean & Beautiful program, for fiscal year 2018/2019. She said the total amount of the grant is \$17,478.00 and the grant agreement requires a Resolution of support from the governing body.

**Councilor Walterscheid** added he believes recycling would fit under this nicely. **Mayor Janway** mentioned that a recycling survey would begin July 1, 2018. **Ms. Garwood** said 33% of the Clean and Beautiful Program is for recycling but added the city needs to be smart about recycling moving forward.

0:34:31        **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Anaya Flores to approve Resolution No. 2018-37, a Resolution and Agreement between the City of Carlsbad and the New Mexico Tourism Clean & Beautiful Program

0:34:40       **Vote**

The vote was as follows: Yes - Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley; No - None; Absent- None; the motion carried.

0:34:55       **8.       COUNCIL COMMITTEE REPORTS**

**Councilor Estrada** thanked Chief Skinner for allowing officers to go to WIPP and talk about traffic safety. He said they conducted two presentations and did a great job.

**Councilor Chavez** also thanked Chief Skinner and said they have received nothing but positive feedback on the safety presentations.

**Councilor Rodriguez** gave a brief update on the Blue Ribbon Committee. He said the Committee is continuing to work hard to make the best recommendations for the city's future.

0:36:59       **9.       ADJOURN**

0:37:03       **Motion**

The motion was made by Councilor Anaya Flores and seconded by Councilor Waters to Adjourn

0:37:14       **Vote**

The vote was as follows: Yes - Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez, Shirley; No - None; Absent- None; the motion carried.

0:37:33       There being no further business, the meeting was adjourned at 6:40 p.m.

ATTEST:

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Dale Janway, Mayor

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Nadine Mireles, City Clerk