

**LINKED MINUTES OF A SPECIAL MEETING OF THE CITY COUNCIL OF THE  
CITY OF CARLSBAD, NEW MEXICO, HELD IN THE MUNICIPAL ANNEX  
BUILDING ON MARCH 29, 2018 AT 4:00 P.M.**

Present:	Dale Janway Lisa A. Anaya Flores Edward T. Rodriguez Leo B. Estrada Jason O. Chavez Jason Shirley Judith E. Waters Mark C. Walterscheid	Mayor Councilor Councilor Councilor Councilor Councilor Councilor Councilor
Absent:	Wesley A. Carter	Councilor
Also Present:	Steve McCutcheon Michael Hernandez Eileen P. Riordan Nadine Mireles John Lowe Luis Camero Ron Myers Wendy Hammett Richard Lopez Jeff Patterson Kent D. Waller Patrick Cass	City Administrator Deputy City Administrator City Attorney City Clerk Community Dev. Director Director of Engineering Services Director of Utilities Finance Director Fire Chief Planning Director Police Chief Public Works Director

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00      **Call Meeting to Order**

0:00:03      Invocation - Pledge of Allegiance

0:00:34      **1. APPROVAL OF AGENDA**

0:00:37      **Motion**  
The motion was made by Councilor Anaya Flores and seconded by Councilor Rodriguez to approve the Agenda

0:00:44           **Vote**

The vote was as follows: Yes - Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Carter, Estrada, Rodriguez; No - None; Absent- None; the motion carried.

0:01:08           **2.       APPOINT NEW CHIEF OF POLICE**

**Mayor Janway** thanked Chief Waller for doing an excellent job over the past 4 years and throughout his 43 years in law enforcement. He thanked all the many excellent candidates who have interviewed over the past few weeks. He said after multiple interviews with applicants from the police force and discussing the matter at great lengths with city administration, he is recommending Brandon Shane Skinner be appointed as the Carlsbad Police Chief. He explained Mr. Skinner is currently a detective and has been with the Police Department since 2015. He explained Mr. Skinner has extensive leadership experience here and in other communities. He added Mr. Skinner has more than 20 years of law enforcement experience which includes being a Police Chief in Iowa. He said Mr. Skinner is also currently the head of the Police Departments Union. He said if Mr. Skinner is approved, he looks forward to working closely with him and with all the professional men and women of the Carlsbad Police Department. **Mayor Janway** added he appreciates all the officers of the department and thanked them for their service.

0:02:54           **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Anaya Flores to appoint Mr. Shane Skinner as the new Police Chief

0:03:02           **Vote**

The vote was as follows: Yes - Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Estrada, Rodriguez; No - None; Absent- Carter; the motion carried.

0:03:24           **Chief Waller** said he is pleased that administration and the Council went within the department in choosing the new Chief. He said the department has a great group of men and women within the department. He added he feels Mr. Skinner is a great choice and he will move forward and keep the department moving in the right direction. He added there is a great support staff that will work very positively with Mr. Skinner and continue to serve the citizens. **Mayor Janway** thanked Chief Waller for his service and added the city could not have asked for anyone better. **Chief Waller** said he has appreciated the opportunity to work with the Council and staff and appreciates the support.

0:06:45           **3.       CONSIDER APPROVAL OF RESOLUTION NO 2018-25, A RESOLUTION GRANTING SIGNATORY AUTHORITY TO THE MAYOR REGARDING THE LOAN AGREEMENT FROM THE NEW MEXICO ENVIRONMENT DEPARTMENT FOR THE PURPOSE OF OBTAINING WASTEWATER CONSTRUCTION LOAN FUNDS**

**Mr. McCutcheon** explained in 2010 when the city obtained the loan to build the Wastewater Treatment Plant the loan document specified the current mayor and made no provisions for his successors. He said the Resolution is needed to finalize the loan, place the loan on payments, and to update documents.

0:08:06        **Motion**

The motion was made by Councilor Rodriguez and seconded by Councilor Anaya Flores to approve Resolution No. 2018-28, a Resolution Granting Signatory Authority to the Mayor Regarding the Loan Agreement from the New Mexico Environment Department for the purpose of Obtaining Wastewater Construction Loan Funds

0:08:18        **Vote**

The vote was as follows: Yes - Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Estrada, Rodriguez; No - None; Absent- Carter; the motion carried.

0:08:35        **4. ADJOURN**

0:08:39        **Motion**

The motion was made by Councilor Anaya Flores and seconded by Councilor Rodriguez to Adjourn

0:08:45        **Vote**

The vote was as follows: Yes - Shirley, Waters, Walterscheid, Anaya Flores, Chavez, Estrada, Rodriguez; No - None; Absent- Carter; the motion carried.

0:09:05        There being no further business, the meeting was adjourned at 4:08 p.m.

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/s/Dale Janway  
Mayor

ATTEST:

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/s/Nadine Mireles  
City Clerk