

**Minutes of Regular Meeting of the
San Jose Senior Center Advisory Board
Held at San Jose Senior Center
2814 San Jose Blvd
On February 1, 2017**

VOTING MEMBERS PRESENT:

Pat Jones	Chairperson
Eugene Thompson	Vice Chairperson
Franceal Lucia	Board Member
Jackie Rayroux	Board Member
Julia Williams	Board Member

VOTING MEMBERS ABSENT:

Olivia Castillo	Board Member
Lionel Munoz	Board Member

OTHERS PRESENT:

Amparo C. Vasquez	San Jose Senior Center Manager
Corina Yrigollen	San Jose Senior Center Assistant Manager

EX- OFFICIO MEMBERS ABSENT:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Pat Jones, Chairperson. It was determined that a quorum was present. The meeting was called to order at 1:00 p.m.

2. APPROVAL OF THE AGENDA OF FEBRUARY 1, 2017:

After a review of the February 1, 2017 agenda, J. Williams moved that the agenda be approved and seconded by F. Lucia.

The vote was as follows: Yes: P. Jones, F. Lucia, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

**3. APPROVAL OF MINUTES OF THE JANUARY 4, 2017
REGULAR MEETING:**

The motion was made by F. Lucia and seconded by E. Thompson that the Minutes of the January 4, 2017 meeting be approved.

The vote was as follows: Yes: P. Jones, F. Lucia, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

**4. APPROVAL OF FEBRUARY 2017 CALENDAR OF WEEKLY
ACTIVITIES:**

- Daily meals served from 11:30 – 12:30
- Daily entertainment 11:00-11:30
- Monday Crochet Class 8:00 – 10:00
- Monday Low Impact Exercise 9:00-9:30
- Monday Creative Coloring 9:00 - 10:00
- Monday Computer Class 9:30 – 5:00
- Monday Mexican Bingo 10:00 – 11:00
- Monday Line dancing 1:30-4:00
- Monday CCVN Advisory Board 12:00
- Tuesday Computer Class 9:30 – 5:00
- Tuesday Mexican Bingo 10:00 – 11:00
- Tuesday Blood Pressure/Sugar Levels 10:30-11:30
- Tuesday Bingo 1:00-4:00
- Tuesday Dominos 3:00
- Wednesday Crochet Class 8:00 – 10:00
- Wednesday Quilting Class 9:30-5:00
- Wednesday Computer Classes 9:30 – 5:00
- Wednesday Mexican Bingo 10:00 – 11:00
- Wednesday San Jose Advisory Board - 1:00
- Wednesday State Income Tax Preparation – 1:00
- Thursday Computer Classes – 9:30 – 5:00
- Thursday Mexican Bingo 10:00 – 11:00
- Thursday Line Dancing 1:30-4:00
- Thursday Dominos
- Thursday Ceramics/Crafts 10:00-4:00
- Thursday Blood Pressure/Sugar Levels 10:30- 11:30
- Friday Crochet Class 8:00 – 10:00

- Friday Low Impact Exercise 9:00-9:30
- Friday Creative Coloring 9:00 – 10:00
- Staff Safety Huddle – 9:00
- Veteran’s Support Group 9:00
- Friday Computer Classes 9:30 – 5:00
- Friday Mexican Bingo 10:00 – 11:00
- February 1st – San Jose Advisory Board Meeting – 1:00 p.m.
- February 2nd – Hershey Kiss Valentine Rose Craft – 9:30
- February 6th – CCVN Board Meeting - 12:00 noon
- February 8th – Fraud/Safety Presentation – 10:30
- February 8th – State Income Tax Preparation - 1:00-4:30
- February 13th – Safe Disposal of Meds Presentation – 10:30
- February 14th – Valentine’s Day Party – 10:30
- February 17th – Valentine Dance – 6:00 p.m. – 10:00 p.m.
- February 20th – Kitchen Closed for President’s Day
- February 28th – February Birthdays

A motion was made to approve the February 2017 Calendar by J. Rayroux and seconded by J. Williams.

The vote was as follows: Yes: P. Jones, F. Lucia, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

5. MONTHLY REPORT FOR JANUARY 2017:

Ms. Vasquez reported the number of patrons served in January was 2,151 and the nutritional program served 1,778, for a total of 3,929 patrons served.

Ms. Vasquez stated that in January we took in \$5,195.00 in bingo money and all was paid out except for \$130.00 held out for the purchase of bingo cards.

A motion was made to approve the Monthly Report by J. Rayroux and seconded by E. Thompson.

The vote was as follows: Yes: P. Jones, F. Lucia, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

6. MANAGER'S REPORT:

Ms. Vasquez stated that the following transpired during the month of January:

The Center was closed on January 2nd for the New Year Holiday. The Mount Olive Men's Choir performed for the MLK, Jr. Celebration on January 13th. A representative from the office of Congressman Martin Heinrich was here on January 17th to hold a question and answer forum. The January dance was held on January 27th. A meeting concerning the Pate School acquisition was held on January 27th. Present at the meeting were Kelli Barta, the Assistant School Administrator, two school administration executives, City Councilman, Steve West, Jim Grantner and Amparo Vasquez. The meeting had very positive feedback from the School Administration.

The January birthdays were celebrated on the 31st with ice cream and cake.

A motion was made to approve the Manager's Report by F. Lucia and seconded by J. Rayroux.

The vote was as follows: Yes: P. Jones, F. Lucia, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

7. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY NO ACTION MAY BE TAKEN.

The State Income Tax Preparation will commence on Wednesday, February 8th and every Wednesday thereafter until the deadline.

The Budget Review Meeting will be held on Monday, February 6th.

8. ADJOURNMENT:

With no further business to discuss, the motion was made to adjourn by J. Rayroux and seconded by F. Lucia.

The vote was as follows: Yes: P. Jones, F. Lucia, J. Rayroux, E. Thompson and J. Williams.

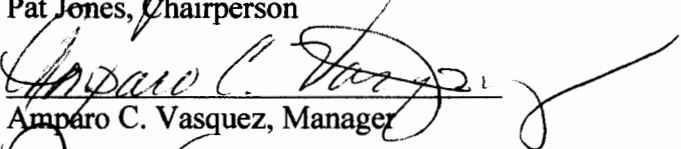
No: None. Motion carried.

Chairperson Pat Jones declared the Meeting adjourned at 2:00 p.m. The next meeting is scheduled for Wednesday, March 1, 2017 at 1:00 p.m.

Approved by:



Pat Jones, Chairperson



Amparo C. Vasquez, Manager



Patsy Jackson, Director