

**Carlsbad Community Volunteer Network  
Advisory Board Meeting  
San Jose Senior Center  
2814 San Jose Blvd.  
Monday December 4, 2017 12:00 PM**

**Voting Members Present:**

Jim Grantner	Member
Lionel Munoz	Member
Julia Williams	Member

**Voting Members Absent:**

Fred Cota	Member
Dora Cota	Member

**Ex-Officio Members Absent:**

Dale Janway	Mayor
Steve McCutcheon	City Administrator

**Others Present:**

John Lowe	Director of Community Development
Yanira Gonzales	CCVN Coordinator
Natie Saiz	CCVN Assistant Coordinator

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by the Chairperson Jim Grantner. It was determined that a quorum was present. The meeting was called to order at 12:00 p.m.

**2. APPROVAL OF AGENDA**

The motion was made by Julia Williams and seconded by Lionel Munoz to approve the agenda of December 4, 2017.

The vote was as follows:

Yes-Lionel Munoz, Jim Grantner, Julia Williams.

No-None.

Absent- Fred Cota, and Dora Cota.

### 3. APPROVAL OF MINUTES NOVEMBER 6, 2017 REGULAR MEETING

The motion was made by Julia Williams, seconded by Lionel Munoz to approve the minutes of November 6, 2017 regular meeting.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Julia Williams.

No-None

Absent- Fred Cota, and Dora Cota.

### 4. MANAGER'S REPORT FOR MONTH OF OCTOBER 2017

- Yanira introduced John Lowe our new Director of Community Development.
- Yanira and Natie continue to do community outreach to recruit volunteers. We are currently working on a project to recognize some individuals from the CCVN Program, who have been volunteers for more than twenty years. The CCVN Program is searching records as far back since 1994.
- Total volunteers hours for the month of October were 4,359.

### 5. ADJOURN

With no further business to discuss.

Meeting adjourned at 1:00 p.m.

Minutes approved on behalf of the Board of Trustees by:

\_\_\_\_\_ Date \_\_\_\_\_  
Presiding Officer

\_\_\_\_\_ Date \_\_\_\_\_  
Yanira Gonzales, CCVN Coordinator

\_\_\_\_\_ Date \_\_\_\_\_  
Patsy Jackson-Christopher, Director Arts & Culture