

**MINUTES OF THE
CARLSBAD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY, NOVEMBER 08, 2017
AT 101 SOUTH HALAGUEÑO
4:30 P.M.**

Trustees Present	Robert Chavez Kyle Marksteiner Tom Langowski Sally Miller Chris Owens Bob Scholl	President Vice President Member Member Member Member
Trustees Absent	Vickie Davis, Bernita Smith-Payne	
Secretary	Cassandra Arnold	Library Director
Others Present	Jo Calvani, board member candidate	

1. Roll Call and Determination of Quorum.

Board President Robert Chavez called the meeting to order at 4:47 p.m. Roll was called by the Secretary. A quorum was determined to be present.

2. Consider Approval of Agenda.

Sally Miller moved and Tom Langowski seconded that the Agenda be approved.
Voting in favor: Marksteiner, Langowski, Miller, Owens, Scholl.
Voting against: None.
Absent: Davis, Smith-Payne.
The motion carried.

3. Consider Approval of Minutes of October 11, 2017.

Tom Langowski moved and Bob Scholl seconded that the minutes be approved as submitted.
Voting in favor: Marksteiner, Langowski, Miller, Owens, Scholl.
Voting against: None.
Absent: Davis, Smith-Payne..
The motion carried.

4. Consider Approval of Information Services Policy Update.

The draft modification to the policy included an addition under the Ethics and Confidentiality section, not requiring librarians to “provide information in response to inquiries concerning details of the performance of acts deemed unlawful by federal, state, or local law if, in the judgment of the librarian, providing such information in a specific instance could lead to acts of violence, mayhem, or personal injury.”

The library profession is divided on the issue of social responsibility vs freedom of information. This wording allows librarians to choose for themselves in questionable instances.

Tom Langowski moved and Bob Scholl seconded that the updated policy be approved with one minor wording change.

Voting in favor: Marksteiner, Langowski, Miller, Owens, Scholl.

Voting against: None.

Absent: Davis, Smith-Payne.

The motion carried.

5. **Consider Approval of Library Report for October, 2017.**

The Board reviewed the report. Some statistics for the month included:

7,888 people visited the library.

7,127 materials circulated: 3,443 adult, 3,367 children's, 314 teen, 510 digital items.

140 new library cards were issued.

26 events with 1,471 people attending.

1,363 computer sessions were used.

867 information requests were received.

260 database uses were recorded.

1 incident(s) occurred.

Tom Langowski moved and Kyle Marksteiner seconded that the report be approved.

Voting in favor: Marksteiner, Langowski, Miller, Owens, Scholl.

Voting against: None.

Absent: Davis, Smith-Payne.

The motion carried.

6. **Open Discussion of Library Operations.**

a. Board member candidate Jo Calvani was introduced to the board and expressed her interest and reasons for serving. She is a frequent library user, a retired educator, and well-known in the community.

b. An alternative venue for Friends of the Library Annual Book Fair has been found, should the construction in the Annex or scheduling not permit its use.

c. Library Board members offered to assist with the preparations for the Book Fair and the Friends General Meeting that is needed to nominate and elect new Friends board members and members-at-large.

d. The annual Board Holiday Reception will be held in the Library lobby on December 13, 2017 from 4:00-6:00 pm. Board members will chat with guests regarding library services, improvements, and suggestions. Refreshments will be served. The Board will hold a short meeting at its regular meeting time of 4:30pm, which library patrons and visitors are welcome to attend.

7. **Adjourn.**

Tom Langowski moved and Kyle Marksteiner seconded that the meeting be adjourned.

Voting in favor: Marksteiner, Langowski, Miller, Owens, Scholl.

Voting against: None.

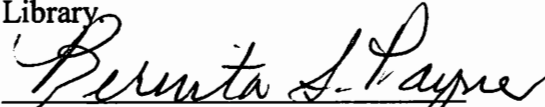
Absent: Davis, Smith-Payne.

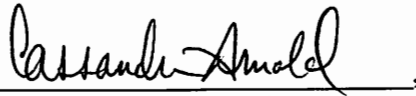
The motion carried.

The meeting adjourned at 5:29 p.m.

The next regular meeting is scheduled for December 13, 2017 at 4:30 p.m. in the

Library.


Bernita Smith Payne, Library Board


Cassandra Arnold, Board Secretary