

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD ARBOR DAY FOUNDATION  
TREE CITY NEW MEXICO ADVISORY BOARD HELD AT THE PUBLIC WORKS  
CONFERENCE ROOM ON OCTOBER 17, 2017 AT 5:00 P.M.

Voting Members Present:	Dave Rogers Mary Garwood Damian Armijo John Barry Ken Britt Julia Williams	Member Member Member Member Chairperson Member
Voting Members Absent:	Claudia Phillips	Member
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Pat Cass	Director of Public Works

The meeting was called to order by Dave Rogers @ 5:03 pm

**ITEM 1- ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Present –Rogers, Garwood, Armijo, Barry, Britt, Williams; Absent – Phillips

**ITEM 2- APPROVAL OF AGENDA**

*Motion was made by Dave Rogers and seconded by John Barry to approve the agenda.*

*The vote was as follows: Yes –Rogers, Garwood, Armijo, Barry, Britt, Williams; No - None; Abstain – None; Absent – Phillips; The motion carried.*

**ITEM 3- APPROVAL OF MINUTES HELD SEPTEMBER 19, 2017**

*Motion was made by Dave Rogers and seconded by Mary Garwood to approve the September 19, 2017 minutes.*

*The vote was as follows: Yes –Rogers, Garwood, Armijo, Barry, Britt, Williams; No - None; Abstain – None; Absent – Phillips; The motion carried.*

**ITEM 4 – DISCUSS PLANS FOR FY 2017/18:**

John Barry suggested a nursery for the City of Carlsbad to grow their own trees. Luis Renteria commented that there is one at the Golf Course and will talk to Kyle Boatman about planting more trees. Mary Garwood mentioned that she has money available and would like to replace the tree on Main Street in front of Jill's Fabric. Luis said he will submit a quote to Mary Garwood for a battery powered valve.

Luis said Arbor Day will be held Tuesday March 20, 2018 downtown on Main Street.

**ITEM 5 – UPDATE ON THE FOLLOWING BOARD ACTIVITES:**

- **Memorial Tree Program – Brochure Update**

No update.

- **Report from City Arborist**

Luis Renteria is working on the recertification for Tree City 2017. The material that he will be sending is number of trees planted is 28, trees trimmed 93, and trees removed 16. The cost for

tree planting is \$11,414.00, Community Forestry is \$42,285.35, tree removal \$7,852.06. He said he will be submitting the information in December 2017.

**ITEM 8 – SCHEDULE NEXT MEETING**

The next meeting is scheduled for 5:00 pm on November 21, 2017.

**ITEM 9 – ADJOURNMENT**

*The motion was made by Mary Garwood and seconded by Dave Rogers to adjourn the meeting. The vote was as follows: Yes –Rogers, Garwood, Armijo, Barry, Britt, Williams; No - None; Abstain – None; Absent – Phillips; The motion carried.*

   
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Ken Britt, Chairman



