

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
LIBRARY ANNEX
101 S HALAGUENO
TUESDAY, JANUARY 3, 2017 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Meeting was called to order at 6:04 pm by Steve Sauer, Chairperson. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson
Todd Hyden
Linda Wiggins
Kristopher Walls

Voting Members Absent: Mark Barela
Damien Capello
Robert Young

Ex-officio Members Present: Jason Shirley, City Councilor

Ex-officio Members Absent: Dale Janway, Mayor
Steve McCutcheon, City Administrator

Others Present: Curtis McKinney, Manager
Steve Hendley, Director of Sports & Recreation

Others Absent:

2 APPROVAL OF AGENDA: The motion was made by Todd to approve the agenda Kristopher seconded the motion. The vote was as follows: Yes –Sauer, Hyden, Wiggins, Walls No – None Absent – Barela, Capello, Young

3 APPROVAL OF MINUTES FOR REGULAR MEETING DECEMBER 6, 2016 -
The motion was made by Todd to approve the minutes for the December 6 regular meeting Linda seconded the motion. The vote was as follows: Yes – Sauer, Hyden, Wiggins, Walls No – None Absent – Barela, Capello, Young

4 BOARD MEMBER UPDATE: Steve told the board that Linda had some information regarding the Liquor License for the center. Linda said she spoke to Daniel from the state. He said the City would have to apply for the License and then they would lease it to Curtis. Curtis could not apply for the License since the venue is not his. She said the application fee is \$200 and \$1300 for the License fee and every year for renewal it's \$1300. Councilor Shirley asked if the city could use that License at another city venue. Linda said no the License would only be for the Civic Center you cannot use the License for another city venue. Councilor Shirley asked

would the City get the Revenue or how would that work. Curtis said they would probably do a split like they do with the rentals. Curtis reminded the board the public would still have the option to choose their own caterer or him. Steve Sauer asked in order to proceed with trying to get a Liquor License what steps does the board need to follow. Councilor Shirley said it would be a good idea to discuss this with the Mayor to make sure he is onboard with this. Then if he is in agreement the board could write a proposal for City Council.

5 OTHER COMMENTS AND QUESTIONS: Councilor Shirley gave an update on raising the deposit fees. He stated he had a meeting with City Administration and the Mayor and one of their concerns is people will get upset. They are not against it, but with the situation the center is in right now not being fully functionally they are concerned with the response the public will have. Councilor Shirley suggested that even though the board has already approved to increase the fees that more discussion with City Administration needs to happen.

Steve Hendley gave an update on the repairs for the Auditorium. He said it would be going to City Council for approval to receive bids for the repairs and after approval they will get bids. Steve handed the board a copy of the Purchase Order for the tables and chairs they have been questioning about. They were not purchased out of the Civic Center Budget. Steve said the tables are not that expensive he will look at the budget and see if they could purchase any. Steve asked Curtis if they have built his office. Curtis said they have been working on it.

Curtis said there was a water pipe that busted in the auditorium. He said it flooded the kitchen. They did get a plumber and it is fixed. When they were in the auditorium it appears that people are getting in somehow. Someone moved some things and left them on the stage. He has a room full of stuff and someone rummaged through that. It doesn't appear they took anything, he really can't tell if anything was taken. Curtis did file a police report.

Curtis reported for the month of December he had a cancellation and he did have a few events scheduled. It was a slow month. Mosiac had their Christmas party and there was a New Year's Eve party. He said for January he has a Circus scheduled. Councilor Shirley asked why was December a slow month. Curtis said Intrepid had to lay off some employees and they didn't think it would be appropriate to have a party. The hospital got upset a few years back because when they called the center was already booked for that day so they haven't scheduled their party there in a couple of years. He did say people were starting to book during the week so it's not just weekends they center is being booked.

Curtis said Devon Energy is scheduled for several days throughout the month of February as well as Constructors.

Steve Sauer asked Curtis if he still planned on trying to get funding from Lodger's Tax for a sign. Curtis said he does plan to. Curtis said he's hoping to ask for other things as well, instead of going every month to ask for something he wants to just go to Lodger's Tax and ask for an amount for the sign, advertising and funding to help bring in shows.

6 **ADJOURNMENT:** The meeting was adjourned at 6:42 pm

Steven K. Lane
Chairperson

2-7-17
Date